

This report covers the period of 12/13/14 to 12/31/14. The information contained in this report is intended to inform the Board of Selectmen and town Department Heads of the current activities taking place within the manager's office. All topics are open for discussion.

- ◆ **Departments** - At the last Department Head meeting we discussed the topic of regular maintenance on facility furnaces as well as the pumping of our septic tanks. We concluded that assigning the scheduling of annual cleanings to one staff member would be the best solution and to have it take place in the early fall. Maintenance on the septic systems was in 2011 with the exception of the Fire Rescue Station which was done in 2013. We are going to make the attempt to pull covers before the next snow and check the status of the tanks. The intent will be to budget these costs for FY16 if it is believed pumping can wait until the late summer/early fall of 2015. It was also noted that the Sharp house is on its own system.

Other items: Continued time during this period was dedicated to a personnel issue. The Code Enforcement Officer will be utilizing the new Leaf all electric vehicle the week of January 19<sup>th</sup> on loan from GPCOG. The holiday party a success and enjoyed by all.

- ◆ **EDSC** - To date we have received 3 applications for the EDSC and I have had additional inquiries and believe it best to wait until the second meeting of the month to bring them all before the Board.
- ◆ **FYE14 Audit** - I spent additional time during this period assisting the auditors in completing the reconciliation the reserve accounts and they have been successfully reconciled. We should be receiving the completed audit any time. I am planning to schedule the exit audit review for the Board's next meeting.
- ◆ **MSAD** - Meetings continue with the Strategic Planning Committee examining the data from the Community Dialogue and developing the use of the information. Due to some needed building repairs at the superintendent's office, their office operations will be relocating to the NYMS in mid-February and they will reside there until approximately the end of March. We will work out any addition expenses incurred, i.e. electricity, fuel, following their departure. The district will also take care of plowing the lot during that time. On the afternoon of January 6<sup>th</sup> I have been invited to take part in a welcoming ceremony for the Japanese exchange students at Greely Middle School. And later this coming week I will be meeting with Superintendent Jeff Porter and the district's new Community Development & Resource Manager, Ashley Caswell.
- ◆ **FY13 Tax Foreclosures** - Included with my report is a list of those FY13 tax accounts that if not paid before January 29, 2015, will be automatically foreclosed upon. In my capacity as Tax Collector I will be recommending to the Board, as the foreclosure date nears, that I be authorized to work out a payment plan agreement with owner(s) (within their means) to repurchase the property, which would include *all* outstanding taxes. I have reviewed the town's ordinance regarding tax lien properties and believe this process to be within the authority of the Board. Additionally, insurance should be obtained on any tax acquired properties with structures immediately upon gaining ownership of the property. It is not recommended to wait 60 days. Assessing a rental fee to any occupant(s) is within the jurisdiction of the Board. I only recommend this if the occupant(s) are not the property owners of record as additional fees only make the

repurchase payment plan more difficult to meet. Lastly, a copy of this list will be provided to the Budget Committee at their request.

- ◆ **FOAA Requests** - As NY's Public Assess Officer I have received 3 Freedom of Access Act requests, one has been closed and two are currently being worked on.
- ◆ **Potential Excise Tax Legislation** - There is significant talk and concern through the manager's network regarding the governor's potential seizing of municipal excise tax in that it would go directly to the state. MMA is already preparing to challenge this proposition and is asking all municipalities to participate in a survey regarding municipal transportation costs. This, as with recent municipal revenue sharing reductions, would create yet another significant impact on the individual taxpayer. I will be providing the Board with new updates as they are received.
- ◆ **NY Directory** - Included with this report is an updated municipal directory.

Respectfully,

*Rosemary*

Rosemary E. Roy  
Town Manager