

The information contained in this report is intended to inform the Board of Selectpersons, staff, and residents some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

Municipal Administration - The front office / code office has been assisting the interim assessing clerk with the clarification, status, and cleanup of the town's assessment records. The Asst. Town Manager is focusing on what now is needed to complete the website and to stay on target with the February 12th live launch date.

Fire Rescue - Congratulations to Else & Phyllis, our live-in students who are now both certified Firefighters. Congratulations to Chief Payson on his one year anniversary with the North Yarmouth. The pickup truck handed down from the PWD is in for painting and detailing, and should be on site shortly. The new ambulance is running ahead of schedule and may arrive by the beginning of January. A picture of the town's new investment is included with this report.

Public Works - Signage has been received for the North Road and will be put into place by the end of next week if not sooner. The new utility pickup truck has been received, detailed and is in service. We continue to investigate the damage taking place at Wescustogo Park. We hope to have this issue resolved quickly.

Assessing RFP - Interviews are scheduled for November 30th and December 1st. I have hired an Assessing Clerk / CMA for the months November and December or until such time that the town enters into a contract with a new assessor.

Chandler Brook Reserve Annual Inspection - Clark Baston accompanied Kyle Warren from the Royal River Conservation Trust on November 12, 2015. His report is included with this report.

Social Media - The Assistant Town Manager reports that as of November 12th the following data was recorded:

- 620 Subscribers to Reminders from Town Hall
- 517 Followers to the Facebook
- 16 Followers to Instagram
- 29 Followers to Twitter
- 826 Followers to the NYFRD Facebook
- 16 Followers to the Parks & Recreation Facebook

Health Insurance Rates - Effective January 1, 2017, there will be an increase of 8.25% to the health insurance plan through MMA. All other benefit rates remained unchanged. The impact for the remainder of this fiscal year amounts to approximately \$4,400 additional town expense. An 8.00% increase was budgeted (\$4250).

Action Item: Waiver of Automatic Foreclosure - Account #345, Heirs of Richard Anderson, 1.45 acres/\$3,400 value. I do not expect the town to receive any payment on this property. Because of the potentially poor environmental condition of the property, I do not recommend that the town takes possession. I recommend the Board of Selectmen authorizes the Tax Collector to file a Waiver of Foreclosure with the Registry of Deeds. This allows the property to remain in the current owner(s) name, the town can still accept payment(s), and the town does not become the owner of record and responsible for any existing conditions. This same action was taken on this property last year.

Respectfully,

Rosemary

Rosemary E. Roy, Town Manager

