

**Town of North Yarmouth
Wescustogo Building & Design Committee
Meeting Minutes of Monday, March 7, 2016
6:30PM - Town Office Meeting Room**

Welcome / Introductions (Call to Order) - All members were present (7 and 1 alternate). Town Manager Rosemary Roy was also present and led the inaugural meeting. Member P. Hodgetts had to leave the meeting at 6:45pm.

Committee Charge - The manager went through the Select Board's charge to the committee and addressed any concerns or questions the committee had.

Wescustogo Hall - Pertinent information surrounding the original building, was discussed to include the 1997 Agreement, new building construction compliance, insurance proceeds, and uses for the new hall.

General Discussion - The group engaged in discussing the overall project and how to go about determining their next steps. The manager will provide the committee with previous public meeting documents relating to the reconstruction of Wescustogo Hall specifically a meeting held in October of 2013, and a more recent one held in December 2015. The committee decided that their "homework" for the next meeting would be to come up with a list of 20 items they vision for the hall. The committee's goal will be to turn in their report to the Select Board by June of this year.

Fundamentals - Organization of the Committee - D. Hamlin moved to nominate Brian Sites as Chairperson of the Wescustogo Building & Design Committee. S. Barr seconded the motion. Discussion: None. Vote: 6-yes 0-no 1-abstention (B. Sites) B. Sites moved to nominate Darla Hamlin as Vice Chair of the Wescustogo Building & Design Committee. S. Barr seconded the motion. Discussion: None. Vote: 6-yes 0-no 1-abstention (D. Hamlin) D. Hamlin moved to nominate Jennifer Smith as Secretary of the Wescustogo Building & Design Committee. S. Friedrich seconded the motion. Discussion: None. Vote: 6-yes 0-no 1-abstention (J. Smith)

The committee shall follow Roberts Rules of Order when conducting meetings.

Next Meeting Date - The committee decided on the following meeting dates: March 24th, April 7th, April 28th, May 12th, and May 26th. All meetings shall begin at 7pm and held in the Town Meeting Room.

Adjourn - Brian Sites moved to adjourn.

Recorded by: Rosemary E. Roy, Town Manager