

This report covers the period of 9/3/14 to 9/13/14. The information contained in this report is intended to inform the Board of Selectmen and town Department Heads of the current activities taking place within the manager's office and topics are open to questions or concerns.

- ◆ **Public Works** - The PW Foreman and I met with MDOT's (Road Ranger) Phil Curtis and residents on Deer Run Road to evaluate the drainage issues on this road. It was determined that a culverts traveling across the road should be larger which is something the town can do. It will not completely fix the problem but should have a positive impact. The foreman and I also began the RSMS (Road Surface Management System) program which once all of the town roads are inventory, will provide us with good plan and estimated costs for road maintenance. We hope to have all the data collected and input by the end of October. As you know the speed radar unit was assembled for use on the North Road last week. Unless the Board would like to see something different the plan is to relocate the device every 2 weeks to a different town road. The next roads scheduled are Mill Road, Haskell Road, and we are checking with MDOT to see about placement on Route's 115, 9, & 231. Lastly, part time employee Bob Geyer, who has worked for the town for 8 years, taking care of the town's many mowing and needs alike, has decided to retire from his position. We have filled the vacant position with new temporary staff member John Berry until such time that the season comes to an end. Mr. Berry comes to us with 18 years of experience in the same field. Lastly, also included with this report are copies of this year's purchase orders for the fog and chip sealing as requested.
- ◆ **Code Enforcement** - The CEO and I met with Adm. Asst. Scott Seaver of Pownal to go over hours, contract preparations, etc. The CEO office hours will be as follows: **Mondays: 8:00am to 4:30pm NY; 5:00pm to 6:30pm Pownal - **Tuesday - Thursday: 8:00am-5:00pm Friday: Closed.****
- ◆ **Fire Rescue** - I will provide a verbal report on this department.
- ◆ **Municipal Services** - The Annual Town Report is being delivery Monday, September 15<sup>th</sup> and will be available to residents at the Town Office. It was posted to the web last Friday. Taxes bills have been received by residents. The oil tank at the memorial school has been filled at a price of \$2.95 per gallon from Higgins Energy. I am also contracting with Higgins Energy for the town buildings at a fixed price of \$3.25 per gallon. The GPCOG bidding ranged from 3.44 to 3.56 per gallon. The auditors will be back this coming week to finish their field work in order to complete the audit for FYE14.
- ◆ **MSAD #51** - The school district is once again assembling a strategic planning committee that will most likely meet once a month possibly more during the fall months in which they have invited both Town Managers to join the committee and we both have accepted.
- ◆ **Committee Updates** - Kudos to the Events Committee and the Fire Rescue Department for a wonderful FUN DAY! I was very impressed by all of the activities, how well everything was organized, and all of the residents and their families who came out to enjoy the day. We had over 60 town surveys completed and I want to thank resident Audrey Lones and Selectman Carr for their assistance throughout the day. Lastly, I want to thank Chairman Palmer for his service award presentation to departing Fire Rescue Chief Plummer.

- ◆ **Communications** - I have been invited to speak at the NY Business Association's breakfast meeting on Thursday, September 18<sup>th</sup>. This week's projects that I need to complete are: **Fire Rescue Chief Vacancy, NYMS Final Plans, Audit Work**

Respectfully,

*Rosemary*

Rosemary E. Roy  
Town Manager