

TOWN *of*
NORTH YARMOUTH, MAINE

ANNUAL REPORT
FISCAL YEAR 2016
July 1, 2015–June 30, 2016





NORTH YARMOUTH, MAINE

ANNUAL REPORT
FISCAL YEAR 2016
July 1, 2015–June 30, 2016



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WASHINGTON, DC 20515

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COMMITTEE ON APPROPRIATIONS
SUBCOMMITTEES:
AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES
INTERIOR, ENVIRONMENT, AND RELATED
AGENCIES

CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friend,

I hope this letter finds you and your family well. I appreciate the opportunity to give you an update on my work in Maine and Washington. It continues to be a great honor to serve the people of Maine's 1st District in Congress.

Over the last year, I have introduced a number of bills to address the problems my constituents face. One of the most concerning issues is hunger. Nearly 50 million Americans don't have reliable access to enough food. At the same time, 40 percent of the food produced in the country goes to waste. That is why I introduced the Food Recovery Act, comprehensive legislation to cut food waste while providing more food to the people who need it.

The Safe and Affordable Drugs from Canada Act takes on another serious concern for Maine families—the high cost of prescription drugs. Just over the border in Canada, the same medications are available at half the price on average. My bill would lift a ban that prohibits consumers from importing those medications. Other bills I introduced touch on a number of issues, from helping veterans secure benefits to protecting our coastal economies. For more information on all my legislation, go to www.pingree.house.gov.

My seat on the House Appropriations Committee—which has a powerful role in setting federal funding levels—has also put me in a position to influence policies and programs that affect Mainers. A couple of examples from the last year include pushing to make Lyme disease a higher federal priority and working to protect funding for a program that has extended pre-school to hundreds of Maine children.

But not all my work takes place at the Capitol. Here at home, I had the chance to visit many communities to help celebrate their victories and discuss their concerns—critical feedback to take to Washington. And over the last year, my hard-working staff has helped hundreds of constituents on their issues with federal programs and agencies.

I hope the last year has been a good one for you and your family. As we head into another year of challenges and opportunities for our nation, I promise that your interests will continue to guide my work. Please contact my office if there's ever anything I can do for you.

Best wishes,



Chellie Pingree
Member of Congress

2 PORTLAND FISH PIER, SUITE 304
PORTLAND, ME 04101
PHONE: 207-774-5019
FAX: 207-871-0720



1 SILVER STREET
WATERVILLE, ME 04902
PHONE: 207-873-5713
FAX: 207-873-5717

Dear Friends of North Yarmouth:

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate.

Much of my time in Washington this past year has been devoted to the Senate Armed Services Committee and the Select Committee on Intelligence. Protecting our homeland and the people of Maine from terrorism and violence remains one of my top priorities. Through my work on the Armed Services Committee, I was able to secure several provisions in the 2016 National Defense Authorization Act that benefit Maine. The legislation authorizes the construction of an additional DDG-51 Arleigh Burke Class Destroyer that could be built at Bath Iron Works and expands the HUBZone program to stimulate economic growth at former military installations like the former Brunswick Naval Air Station.

Returning control to teachers, school districts, and states has also been a primary concern of mine. I am encouraged that the Every Student Succeeds Act has become law. It eliminates the burdensome requirements of the No Child Left Behind Act and ensures access to a quality education for all students. A provision I helped author in the bill will give states the opportunity to pilot the use of their own proficiency-based assessments in lieu of federally-mandated standardized tests. Also included in the bill are several measures I secured to promote local input, fund education technology initiatives, and explore new strategies to increase student access to the internet outside of school.

Communities across Maine have taken bold action to improve their broadband connectivity, and I have been proud to foster federal support for these types of projects. My amendments to the Every Student Succeeds Act will promote the type of work already occurring in Washington County, where students who lack broadband access are able to check out mobile hotspots from their local libraries. Additionally, a bill I co-sponsored, the Community Broadband Act, helped pave the way for the FCC to enact rules protecting the ability of municipalities to invest in better broadband. I am excited by Maine's leadership on this important economic development issue and will continue to support local efforts in this area.

After extensive negotiations, the Senate passed a five-year transportation bill that will increase highway and transit funding in Maine and provide stability to improve our transportation infrastructure. The legislation contains provisions I cosponsored to cut red tape and improve predictability and timeliness by streamlining the federal permitting process for large infrastructure projects. Also incorporated in this bill are my provisions to relieve financial regulations on Maine's community banks and credit unions and to reauthorize the Export-Import Bank, a critical tool that supports communities and small business across the state.

Following my inquiries in the Energy and Natural Resources Committee, the National Park Service has announced they will begin exploring strategies to allow park visitors to purchase electronic passes online and will pilot the program at Acadia National Park. These passes would improve access to our nation's most treasured landscapes and would generate resources for years to come. I remain deeply engaged in preserving Maine's natural beauty and strengthening our outdoor recreation economy.

It is with solemn responsibility that I have focused my energy addressing the opioid epidemic in Maine. This work includes convening roundtables with a wide-range of health care and law enforcement professionals to combat addiction; introducing a proposal to safely dispose of excess prescription drugs; cosponsoring a

Senate-passed bill that addresses mothers struggling with addiction and the alarming effect it has on newborns; cosponsoring the TREAT Act, which expands the ability of medical specialists to provide life-saving medication-assisted therapies for patients battling heroin and prescription drug addiction; and calling on the Commander of U.S. Southern Command to increase efforts to stop the flow of heroin at our southern border.

I like to think of Maine as a big small town – and in a small town, the leaders are accessible and eager to listen. In that spirit, I've made it a priority to stay connected with people from all over Maine who e-mail, write, and call with suggestions or questions. If I can ever assist in your interaction with a federal agency, or you have thoughts, concerns, or personal input on a matter that is currently before Congress I hope you will contact me, let me know where you stand, and engage in this critical part of democracy. Please call my toll-free line at **1-800-432-1599** or one of my offices: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, or Washington, D.C. (202) 224-5344. You can also write me on our website at www.king.senate.gov/contact.

As always, I am honored to represent the people of Maine and look forward to working with you for the betterment of our great state.

Sincerely,



A handwritten signature in black ink that reads "Angus S. King, Jr." in a cursive script.

Angus S. King, Jr.
United States Senator



Senator Stan Gerzofsky
3 State House Station
Augusta, ME 04333-0003
(207) 287-1515

Dear Friends of North Yarmouth,

It is with mixed emotion that I submit my final town report letter as your state senator. I still hold a strong passion for public service; however, term limits prevent me from running. For 16 years I have had the opportunity to serve our region at the State House, with 8 years in the House of Representatives and 8 years in the Senate. It has been an honor.

My journey as state senator has been a one-of-a-kind experience. Throughout the good and the bad, I am proud of our many accomplishments for a better Maine. We have tackled many significant challenges to our region, in particular, the closure of the Brunswick Naval Air Station. However, I am proud of our efforts from Day 1 to begin rebuilding and revitalizing the base and our local economy. I am confident in the continued outlook of a stronger future for the people of our beautiful state.

Please know you can still contact me. Also, I still offer an electronic newsletter to inform you about what is happening in the Legislature, along with information that is useful and informative to you and our district. Please email me at stan1340@aol.com or call to sign up.

Thank you for the opportunity to serve as your state senator. In this final year, I will continue to do as I have always done in the past, and that is work with all sides to do what is best for you, our district, and our state.

I look forward to seeing you around!

Sincerely,

A handwritten signature in black ink, appearing to read "Stan".

Stan Gerzofsky
State Senator





HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

Paul Chace

31 Colonial Drive
Durham, ME 04222
Cell: (207) 240-9300

Paul.Chace@legislature.maine.gov

August 2016

Dear friends & neighbors,

It has been a pleasure serving the residents of District 46 which includes Durham, North Yarmouth and Pownal over the last 18 months. I am honored that you have entrusted me with the responsibility of being your voice in the House of Representatives. The citizens of our district have been engaged with their state government and it has been a great example for our youth to see this in action.

It has been a privilege to assist my friends and neighbors in accessing government to bring about positive change in Maine. I view my job as a legislator as a facilitator helping citizens put forward their ideas for making Maine a better place. We have done that together. The close of the 127th Legislature has brought income tax reduction to a majority of Maine residents, increases to education funding and a somewhat stable business economy. We helped preserve and promote the funding for Knights Pond and Runaround Pond, and I heard from many of you on these projects, so thank you for your feedback as always!

There is still much to be done, and I hope to continue working to ensure that Maine is a premier destination not only for tourists, but for businesses and families. While our official business at the State House has concluded until December, I am available to assist to with any questions or issues you may have regarding state government.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Chace'.

Paul Chace
State Representative





Appointed Town Officials

Elected Officials and Representatives



Familiar faces at Town Office—from top row: Rosemary Roy, Debbie Allen Grover, Melissa Henes, Stacey Ruby, Gregory Payson, Clark Baston, Ryan Keith, Earle Edwards.

MUNICIPAL STAFF

Town Manager

Report, Pages 11–12
Rosemary E. Roy

Assistant Town Manager

Report, Page 13
Deborah Allen Grover

Assistant Support Coordinators

Melissa Henes
Stacey Ruby

Tax Assessor

Report, Page 24
Atlantic Valuation Service

Public Works Director, Road Commissioner

Report, Page 15
Clark M. Baston

Fire Rescue Chief

Report, Pages 16–17
Gregory Payson

Facilities

Earle Edwards

Select Board/Overseers of the Poor *Report, Pages 9-10*
Alex Carr, Chair, 2017; Jeanne Chadbourne, Vice Chair, 2018, Mark Girard, 2017 (resigned); James Moulton, 2016, Steven Palmer, 2016 (resigned)

APPOINTED REPRESENTATIVES

Rep. to ecomaine

Report, Page 30
Richard W. Brobst

Rep. to GPCOG

Audrey Lones

Rep. to PACTS

Anne Lang

Rep. to Memorial Park

Eric Robinson

Health Officer

Anita Anderson

General Assistance Administrator

Report, Page 14
Rosemary E. Roy

ELECTED OFFICIALS

Budget Committee

Report, Page 19
Thaddeus Day, *Chair*, 2016
Keith Thompson, 2016
Pam Ames, *Sec*, 2017
Kenin Desmond, 2017
Grace Lovell, 2018
Sandra Falsey, 2018

Cemetery Commission

Report, Page 22-23
Joy Malloy, 2019
Richard Baston, 2016
David Hyde, 2016
Clark Baston, 2017
Mark Heath, 2018

MSAD 51 Directors

Report, Pages 26–28
Katherine Perrin, 2018
Virginia Dwyer, 2016
Martha Leggat, 2017

Yarmouth Water District Trustee

Report, Page 29
Stephen Gorden, 2016

Commissions, Boards, Committees, and Organizations

Board of Assessment Review

Robert Taisey
Scott Kerr
Eleanor Carolan
Norman L. Smith, Alt.
[Vacancy, Alt.](#)

Communications Committee

Report, Page 24
Rob Wood, *Chair*
Darla Hamlin
Katie Murphy
Donna Palmer
Kathy Whittier

Community Rec. & Ed. Advisory Board

Melissa Fowler
Johnna Mulligan

Comprehensive Plan Committee

Stephanie Carver
Steve Berry
Tracy Dibner
Grace Lovell
Patrick Gilligan
David Kleban
Katrjn Gabrielson
Ken Filliter

Economic Development & Sustainability Committee

Report, Page 21
Audrey Lones, *Chair*
Matt Ahlberg
Pat Gilligan
Amy Horstmann
Katie Murphy
Carol Ellison
David McLaughlin, Alt.
[Vacancy](#)

Events Committee

Report, Page 32-33
Jason Raven, *Chair*
Brenda Bacall, *Vice Chair*
Darla Hamlin, *Treasurer*
Alex Currie
Jessica Dyer
Grace Lovell
Sue Pynchon
Donna Stein
Kate Wilbur

Flag Committee

Report, Page 31
Darla Hamlin, *Chair*
Alex Currie
Ken Filliter
Diane Burnell
Stephen Friedrich

Joint Standing Committee

Steve Palmer
Pam Ames
Jim Moulton

North Yarmouth Historical Society

Report, Page 35
Katie Murphy, *President*
Charles Bacall, *Treasurer*
Dixie Hayes, *Secretary*
Sandra Green
Mark Heath
Joy Malloy
Linc Merrill
Laurie Wood (resigned)
[Vacancy](#)

Parks & Recreation Committee

Brian Sites
Heidi Shaw Alpern
Anne Lang
Scott Kerr
Ken Filliter

Planning Board

Report, Page 20
Peter Lindsay, *Chair*
Steve Morrison
Gary Dilisio
Thomas Hinman
Katrjn Gabrielson
Gary North, Alt.
[Vacancy, Alt.](#)

Prince Memorial Library Advisory Board

Trudy Dibner
[Vacancy](#)

School Scholarship Fund Committee

Report, Page 34
Earle Edwards, *President*
Nelson Smith, *Asst. Sec-Treas.*
Kenneth Allen
Blaine Barter
Clark Baston
Joel Fuller
Dixie Hayes
Lincoln J. Merrill Jr.
[Vacancy](#)

Shellfish Conservation Comm.

Report, Page 25
Clifford Small
Harold Hibbard
Kevin Oliver

Wescustogo Building & Design Committee

Brian Sites, *Chair*
Clark Baston
Stephen Barr
Stephen Friedrich
Darla Hamlin, *Sec.*
Paul Hodgetts
Jennifer Smith
Rod Duckworth, Alt.

Wescustogo Hall Committee

Blaine Barter
Clark Baston
Jeanne Chadbourne
Linc Merrill
Jim Moulton

Zoning Board of Appeals

Nancy French
Norman L. Smith
Peter Lacy
Thaddeus Day
Michael Traister
Robert Davis, Alt.
[Vacancy, Alt.](#)

**REPLACE A
"VACANCY"
WITH
YOUR NAME!**

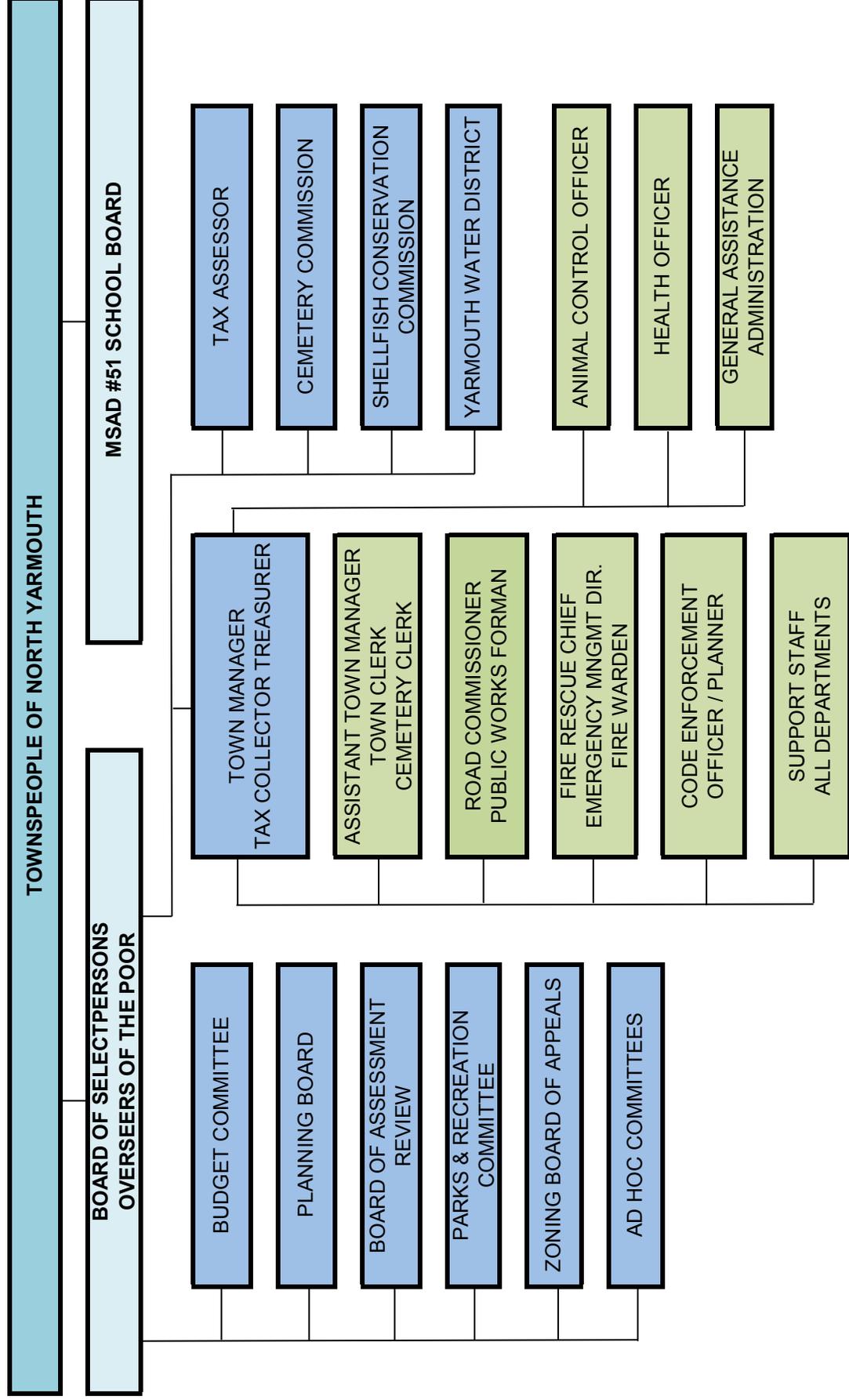
*North Yarmouth
needs your
expertise—
contact the
Town Office
for more
information.*



TOWN OF NORTH YARMOUTH



GOVERNMENT ORGANIZATIONAL CHART



REPORTS for Fiscal Year 2016

Town Statistics

July 1, 2015–
June 30, 2016

Births.....33
Deaths.....25
Marriages.....31
Permits
for Disposition.....8

Town
Population: 3,500+

Area:
21.41 square miles

Voter Registration as of June 30, 2016

Party Affiliation

| | |
|---------------------------------|------------|
| Democrat |1032 |
| Green Independent..... | 122 |
| Republican |936 |
| Unenrolled |1,024 |
| TOTAL Registered Voters..... | 3,114 |

Board of Selectmen FY2016 Annual Report

To the Residents of North Yarmouth,

For fiscal year 2016, the Town of North Yarmouth continued to meet its core requirements: trash removal, road paving and plowing, emergency services, upkeep of recreational facilities, and tax and payroll obligations. This was achieved while keeping the municipal budget below inflation while faced with significant challenges presented by state, school, and county burdens. Special thanks to elected officials, volunteers, staff, and citizens for keeping their eyes on the fiscal ball.

Achievements for the year:

- Significant progress toward updating the Comprehensive Plan
- Grand opening of Knights Pond (in coordination with Cumberland)
- Resolution of firefighter dispute
- Personnel Policy update
- Purchase of new ambulance
- Reopening of snowmobile trail on 209 power line corridor

Some goals for FY 2017:

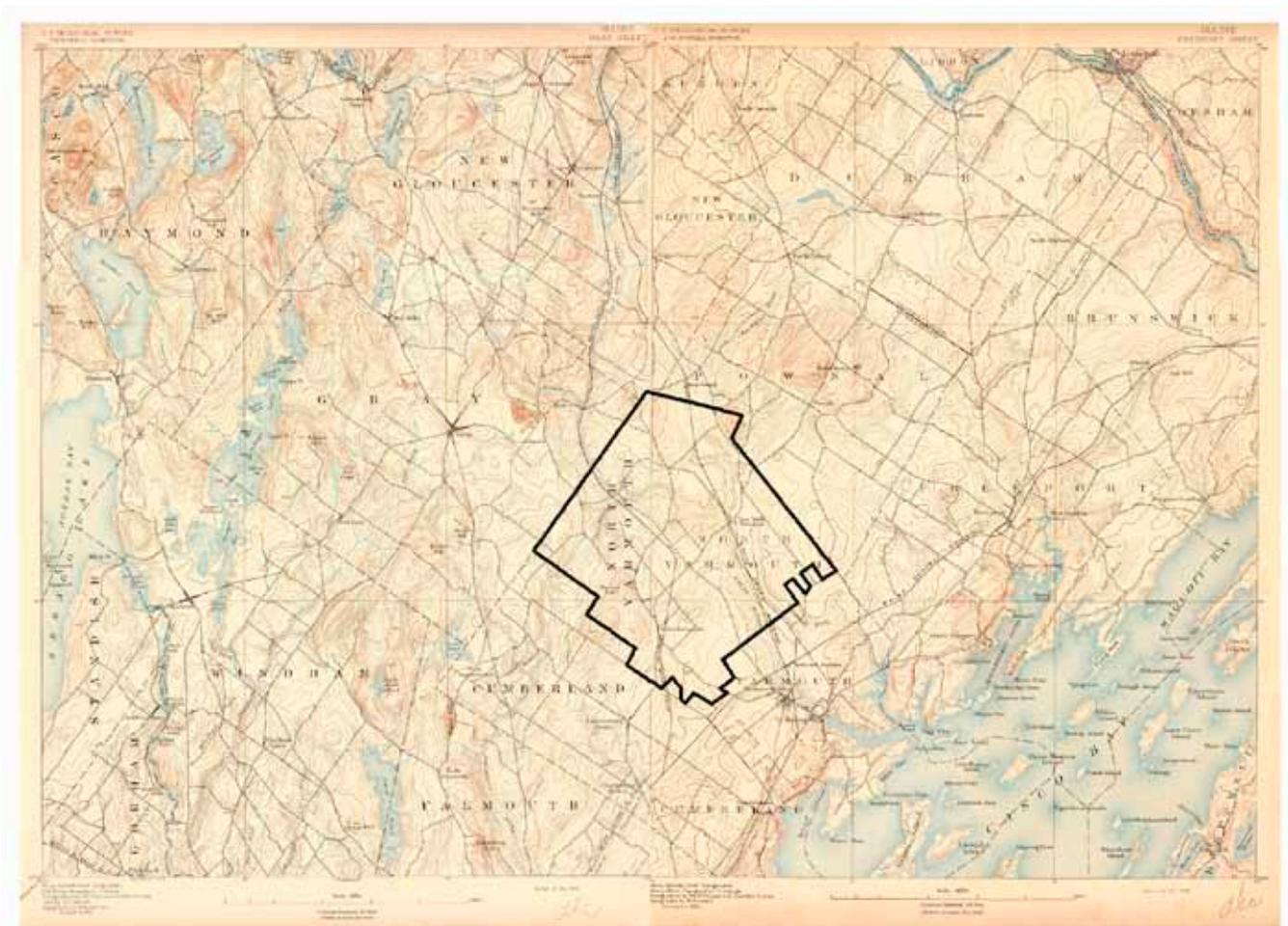
- Improved broadband data services (encourage more private providers)
- Fielding of Geographic Information System—to aid citizens, businesses, town staff, elected officials in graphic decision making
- “Age in Place” initiatives
- Senior citizen tax “circuit breaker” program
- Tax Increment Financing planning
- Address need for policing
- Community Wellness program
- Encourage business development—especially the remote working economy
- Address rising Emergency Services costs and requirements

You are encouraged to review the organization chart for the Town of North Yarmouth (see previous page). At the top is the citizenry of the town. We are in our third year of the new charter and new form of government. It is critical to the functioning of the Town Meeting form of government for citizens to participate at the polls, on various committees, at Select Board meetings, and most critically, at Town Meeting.

The annual Town Meeting is set aside for approving a town budget and for the citizens to give broad direction to elected officials and staff. Elected officials provide interim guidance and approval to staff as defined in the charter. The days of “Town Fathers” deciding everything are long gone. Again, for this form of government we need participation at Town Meeting.

The last four Town Meetings have garnered fewer than 5% of the registered voters for the Town. This is not a sustainable pattern. This is the primary reason for our inability to get beyond core requirements and services. This is disappointing for a historic and relatively affluent community. It is time for North Yarmouth citizens to consider a government change to a town council form of government that reflects modern realities and the growing diversity of our Town.

Respectfully submitted,
ALEX CARR
Chair, Board of Selectmen



Cumberland County map, 1892; North Yarmouth boundaries delineated. Note Maine Central Railroad follows its old route through Walnut Hill Village. Several years later, in 1911, MCRR relocated its track to cross Route 9 just south of Old Town House Park. This was done to avoid the long uphill grade through the village, difficult for the company's steam engines. (North Yarmouth Historical Society)

Town Manager

FY2016 Annual Report

DEAR CITIZENS OF NORTH YARMOUTH,

During FY2016, North Yarmouth experienced change and some challenging decisions. With several goals on the horizon, we continue to work effectively with commitment and endurance. Here are some of the year's highlights:

- Nothing is more challenging for a community than when a community member (and key team employee) falls seriously ill. The neighborly outreach, optimistic attitude, and endless group support that provided for a smooth and almost flawless winter and more importantly the healthy return of a dear friend, neighbor, and co-worker was a credit to our community.

- In our efforts to improve communications with our residents, we completed work on the new town website. This is not a static project; we continue to add new updates and refine this online public face of our town. We also continually update communications through the town's three online outlets—Facebook, Twitter, and Instagram. We continue to see an increase in the number of subscribers to Reminders from Town Hall, the town's electronic newsletter.

Through the efforts of the Communications Advisory Committee, a quarterly newsletter is generated and mailed to residents' homes with the latest town news.

Live streaming of town business meetings was introduced this year to provide an additional form of communication, especially to those who do not have cable television. And last, through the diligent work of the EDSC (Economic Development & Sustainability Committee), production of a promotional video focusing on the attributes of North Yarmouth through the eyes of its citizens was created. You can see this video through the Cumberland County website or the Town website. And on this note, a sincere thank you to the businesses who participated in this project.

- The purchase of Knight's Pond and Blueberry Hill, now known as Knight's Pond Preserve, took place during FY2016. There are ongoing efforts supporting the Management Plan for the preserve by both Cumberland and North Yarmouth through the planning and oversight of the two towns' Joint Standing Committee.

- The year also brought forth the purchase of a much-needed ambulance and patient stretcher (featured on this report's cover). North Yarmouth has one of the finest Fire Rescue Departments I have had the pleasure to know. Residents are indeed in good hands with these fine individuals who take on these extremely courageous positions. The purchase of this apparatus is not only an investment in the department but an investment in you and your family.

- You may have noticed a new face in the assessing department. The town contracted with a new assessing firm, Atlantic Valuation Service, in January 2016 to provide the Town with improved and more efficient service. And in line with taxes, I am currently working on a tax break program for seniors, to begin with our next fiscal year, FY2018. I believe this will be a promising program for North Yarmouth's senior residents.

- The Parks & Recreation Committee has done a wonderful job this year with the design and placement of new park signs. And, again, special thanks to those town businesses for their advertisements and support of the project.

Also, you will soon be seeing blue bike racks throughout town, obtained primarily through funds associated through GPCOG (Greater Portland Council of Governments).

- Two prominent committees were committed to specific tasks this year. One is the Wescustogo Building & Design Committee, whose mission is to study the design, efficiencies and uses of the soon-to-be-reconstructed Wescustogo Hall. The second is the Town Comprehensive Plan Committee, tasked to update the current twelve-year-old town comprehensive plan. These are the folks currently soliciting a crucial Town Survey. The committee is striving to have as many residents respond as possible. *We need to know YOUR vision for North Yarmouth ten or twenty years into the future!*

In closing, to the many individuals who donate their valuable time volunteering on town committees—*my sincere thanks for all you do*. Without volunteers, we could not accomplish as much as we do in any given year. And to the North Yarmouth staff whose exceptional service to community, dedication, loyalty, and teamwork goes beyond measure, thank you.

I believe the year ahead will be a mix of positive ideas and enhancements, complemented by stability. For regular updates, you can view my biweekly Town Manager’s report on the town website at www.northyarmouth.org. If you are interested in becoming a volunteer on one of our many committees, please contact the Town Office or go to the Town website. Please know that my door is open, and if you have any questions or concerns regarding town activities, you can reach me at 207-829-3705 Ext. 207 or manager@northyarmouth.org. Enjoy your day!

Respectfully submitted,
ROSEMARY E. ROY
Town Manager

Complete your survey today! Go to www.northyarmouth.org, OR pick up a copy at Town Office, Ames Farm Center, Stones Café & Bakery, or the Prince Memorial Library.

Assistant Town Manager FY2016 Annual Report

Fiscal Year 2016 has been a year filled with hard work and great challenges.

In February we announced the launch of our redesigned website. Our old website has served us well for the past ten years, but technology continues to develop. With this redesign we are able to take advantage of the most current tools to make communication with our residents and neighbors more effective. We have added Town Hall Streams; you can live-video stream Select Board and Planning Board meetings on your computer, tablet, or cellphone.

Also in February, Toni Thompson Willey (age 101 years young!) was presented the Boston Post Cane, honoring her as the oldest resident of North Yarmouth.

It was a busy year for elections and voter registration, with elections in September and November 2015, the Democratic and Republican caucuses in March 2016, moving our polling location to the former Memorial School, an election and subsequent recount in June 2016.

There were also updates to technology—software changes and updates to the CVR (Central Voter Registration) and DS200 (vote scanner and vote tabulator) and new AVS (Accessible Voting System) equipment. A big round of applause to the volunteer ballot clerks, my co-workers, the Public Works crew, and our custodian. It truly takes a team effort for each and every election.

There are currently 3,142 registered voters in town, a number that is steadily growing at the time of this writing, especially in response to national and local elections and referendums.

Kudos to my staff, Melissa and Stacey, as they continue to train and learn all aspects of their positions while manning the front counter, answering telephone lines for all departments, and taking on basically anything the Town Manager or I ask them for, as well as responding to requests from the Code Enforcement Officer, Fire-Rescue Chief, and Road Commissioner. Melissa and Stacey are both tremendous assets to this Town.

Once again our Annual Cleanup Day in June was a huge success with combined efforts of our Public Works Crew, Pine Tree Waste, Goodwill Industries of New England, and a handful of volunteers.

Thank you to the members of the Cumberland/North Yarmouth Moonlite SnoSkimmers Club for the donation of several gift cards to assist those in need in our community.

Thank you to all who donated to the “Keep North Yarmouth Warm” fund. With your donations we were able to provide heating assistance to families in need.

Want to stay informed? Go to our website www.northyarmouth.org and subscribe to our electronic biweekly newsletter Reminders From Town Hall and/or “Like” us at North Yarmouth, Maine on Facebook; we are also on Instagram and Twitter. This will keep you up to date with local events and issues.

“Continuous effort—not strength or intelligence—is the key to unlocking our potential.”

— WINSTON CHURCHILL

Respectfully submitted,
DEBBIE ALLEN GROVER
Town Clerk—Assistant Town Manager

Get all the
latest about local
events and issues:

1 Visit northyarmouth.org for much more information about YOUR town!

2 Subscribe to our electronic biweekly newsletter, **Reminders From Town Hall**

3 **Pay Online!** North Yarmouth's Town Office uses **INFORME** for online tax payment services, saving the payer 0.5%

4 And of course, **Find us HERE:**



General Assistance Expenditures

July 1, 2015 – June 30, 2016

| | |
|------------------------|-------------------|
| Housing | \$969.00 |
| Emergency Shelter..... | \$0.00 |
| Electricity | \$0.00 |
| Heating Fuel..... | \$194.90 |
| Health Related | \$0.00 |
| Food | \$0.00 |
| Other | \$55.00 |
| Total..... | \$1,218.90 |

Total Applications to date: 3

Number of People Served: 4

Other Assistance—
“Community Connections:” 18

North Yarmouth General Assistance Hours:

- Tuesdays, 1:00–2:00 PM Weekly
Call: (207) 829-3705

Emergency Assistance:

Emergency On-Call—
Telephone 807-2055

An emergency is considered as a life-threatening situation where having to wait until town hours could cause an unsafe life-threatening condition or situation.

**FOR MORE RESOURCES,
DIAL 211**

General Assistance FY 2016 Annual Report

What Is General Assistance?

General Assistance is a program offered by your town to help meet basic needs for those who qualify. Basic needs are considered as those items needed to help sustain life, such as food, heating fuel, housing, and electricity. To apply for general assistance, you may contact your town for an appointment by calling 829-3705.

Appointments

No appointment is necessary; however, it may be helpful to call ahead to let the administrator know you are coming. When you talk with the administrator, you will be given information about the best time to meet and what you should bring with you. If you have scheduled an appointment but cannot make it, please call and let us know. Sometimes the previous appointment can take more time than scheduled; if this happens, you may still be seen. If you cannot wait, please let the general assistance provider know and you will be given the opportunity to schedule for the first available time. If this is an emergency, please let us know at that time. *(Note: The Town of North Yarmouth General Assistance will also assist in connecting residents with LiHEAP and other community programs as available.)*

Provide Documentation

When you come in for your appointment, you are required to have current documentation. The following information is necessary to determine your eligibility (but other documentation may also be needed—the general assistance officer will let you know at that time). The following items must be provided from all members of your household (if applicable):

- License or State I.D.
- Social Security numbers for each household member
- Proof of a written lease if you rent or a letter from your landlord if you are a tenant at will
- A current rent receipt
- If you pay a mortgage, proof of the current bill and last payments
- Proof of all bank accounts, statements, and current balances
- Proof of all income coming into your household even if you are NOT applying for everyone in your household
- Proof of ALL your bills (even if you did not pay them in the last 30 days)
- If you are a returning client, bring receipts as proof of how you spent your income in the last 30 days
- Documentation of all payment arrangements
- Proof of any recent changes in your income. If you started a job or if you ended a job; or if your unemployment benefits ended, etc.)
- Proof of any disconnection notices you may have

The General Assistance Program is an application process. Anyone has the right to apply. Eligibility is determined based on guidelines and emergency criteria. If you have questions regarding your eligibility or are unsure about any questions you may contact your General Assistance Administrator.

Best regards to the residents of North Yarmouth.

Respectfully submitted,

VALERIE A. FITZGERALD

Deputy General Assistance Administrator

Public Works Department

FY2016 Annual Report

I would like to thank the citizens of our town and surrounding towns for their help, well wishes and understanding during the winter of 2015/16 while I was out sick. Special thanks go to Sherwood White for stepping into my shoes and performing a great job when I was unable; to Chief Greg Payson for checking up and keeping employees informed of my condition; to Carl Davis, Phil Wentworth, Travis Seaver, and Andy O'Brien for helping with plowing my route. And my thanks go to Cumberland Public Works for assisting in many aspects of preparing for the winter.

This year we tried a **new winter road treatment**: salt treated with ProMelt Magic Minus Zero. It works at lower temperatures than dry salt and reduces bounce and scatter. This new treatment reduces salt application rates and is less corrosive to equipment and Public Works vehicles. It has a strong residual effect, provides lasting performance, and reduces runoff.

There were two major **road paving projects** of the season: West Pownal Road (drainage, hot mix asphalt leveling course, and a finish of "double chip seal") and Deer Run Road (hot mix asphalt finish).

There were **two important new additions** to the Public Works Department in FY2016: A 2016 F350 pickup truck with V-plow and an office building with breakroom/sleep quarters. The building is a major improvement for the department, providing significantly more space and convenience for the crew.

The Town's **parks and open spaces** need your help! If you see anyone vandalizing, littering, or other inappropriate actions,

please call and report these senseless acts to the Public Works office or the Town Office.

I would like to thank **ALL citizens who helped Public Works this year**— from reporting roadkill (before it smells), to accepting ditching materials close to our job sites, and permitting our heavy equipment to park on private property overnight. It all helps make our job easier and more efficient.

The Public Works Department continues to accept **waste oil** used to heat our town garage. And special thanks to **North Corner Auto** and **Performance Workshop LLC** for the supply of used motor oil.

Thanks to our area contractors who are always willing to go the extra mile and help out. Special thanks to **A.H. Grover** for inviting the Public Works crew to the mandatory gravel pit safety training at no charge.

Special thanks to our *dedicated Public Works crew*: **Sherwood White, Dave Whitter, John Berry, Phil Wentworth, Harold Baston** and **Chip Amergain**.

In closing, this was indeed a very challenging year, and if it were not for one very special person the year might have been very different. There are not enough words to describe her endless sacrifices and never-ending support for which I am so grateful. **Marlee Baston, thank you for everything.**

Respectfully submitted,
CLARK BASTON
Public Works Foreman



A Word About PLOWS ... and MAILBOXES

Contrary to popular belief, our plow drivers do not like to knock them down. Many times it's not a direct hit from the plow, but the weight of plowed snow that does the damage.

We can all reduce damage if you keep your box visible and in good repair. Here's what helps: **reflectors, high posts, boxes that swing on chains and are pulled up in the winter, and mounting boxes as far back as possible.** Shovel'em out and keep'em plowed so the road plow unloads before the snow hits your box!

Believe me: a white mailbox with no markings on a short post and set close to the pavement edge that hasn't been cleared out from previous storms in a wind-driven snowstorm at 3 AM is asking to be slaughtered.

Give us a chance; please take care of your box!

Have a question? Need to report a problem?
We're just a phone call or message away!

Phone: **207-829-3274**

Email: **nypwd@northyarmouth.org**

We're located at **40 Parsonage Rd.**

**NYRFD
2016 Year
In Review**

Total hours members spent on Fire and EMS calls:
1,725 Hours

Total hours members spent on fire and EMS training:
2,686 Hours

| | |
|-------------------------------------|-----|
| Fire Mutual Aid to other towns..... | 30 |
| Structure Fires | 7 |
| Wires Down..... | 8 |
| Vehicle Fires..... | 2 |
| Burning with Permit..... | 5 |
| Burning w/out Permit.... | 8 |
| Grass/Brush Fire..... | 6 |
| Smoke Investigations.... | 4 |
| Electrical..... | 2 |
| CO/Smoke Detection Sounding..... | 27 |
| Chimney Fires | 4 |
| Gas Smell or Spill..... | 4 |
| Water Problems | 3 |
| Public Assist | 15 |
| Motor Vehicle Accident..... | 25 |
| Emergency Medical.... | 156 |
| EMS Mutual Aid to other Towns..... | 9 |

Total Fire.....150

Total Recue 164

Total Calls.....314

**North Yarmouth
Fire Rescue
463 Walnut Hill Rd.
North Yarmouth
829-3025**

Fax: 207-829-4893
Mailing: 10 Village Sq. Rd.,
North Yarmouth, ME 04097

**Fire Rescue Department
FY2016 Annual Report**

North Yarmouth Fire Rescue answered 314 calls for service in 2015. We had a total of 150 fire calls and 164 EMS calls. I would like to thank the Yarmouth Fire Rescue Department for providing paramedic support, the Falmouth Regional Dispatch Center for their professional service, the Cumberland County Sheriff’s Department for their assistance to emergencies in the Town of North Yarmouth, and all of the surrounding mutual aid communities that helped us out as needed. Most importantly, I would like to thank the officers and members of North Yarmouth Fire Rescue who committed to the many hours to train, maintain their proficiencies, and respond to calls on a moment’s notice.

New Ambulance: See Front Cover

On December 18, 2015 North Yarmouth Fire Rescue replaced its 2002 PL Custom Ford Ambulance with a New 2015 PL Custom Ford Ambulance. This unit brings new safety features to the department and for the citizens of North Yarmouth. The ambulance was purchased with a power-operated stretcher that will better assist with lifting our citizens and a power-load system that helps place our patients into the back of the ambulance with very limited physical lifting required by our members. This system can lift upwards of 700 lbs with very little effort and manpower. This system was placed in the unit for the safety of our members and to help prevent back injuries from lifting.



NEW Certifications and Trainings

Over the course of this year we have had three members get their certifications

for Maine State Basic Firefighter, two members completed their Firefighter I & Firefighter II, one member complete a 3-year paramedicine degree and become licensed as a Maine State Paramedic, four members become Basic EMTs, two members extended their EMT licenses to EMT advanced and two members completed a pump operators ‘course. These classes listed are not included in the total training hours for the year. For these certifications, these members dedicated well over 2000 hours of their time.



CPR / AED Class

North Yarmouth Fire Rescue has started a quarterly CPR / AED program for our citizens. Through the efforts of the Fire Rescue Department and with the partnership of the North Yarmouth Business Association, we have been able to bring a lifesaving and cost-effective program to our citizens. Through these efforts we have been certify 16 members of the community in CPR / AED use.

Smoke and CO Detectors

With the help of Patriot Insurance, we have been able to provide smoke and CO detectors to our residents in need at zero cost. This fire prevention effort is designed to put smoke and CO detection in the homes of our elderly and those who otherwise not be able to afford them. We have placed and installed about 20 smoke detectors and 16 CO detectors in our community. If you are in need of a smoke detector or CO detector, please contact the Fire Rescue Department to schedule your free home safety inspection.





Our new equipment gives us the ability to transport you with greater safety.

Safety tips

- Change your batteries in your smoke and carbon monoxide detectors twice a year, in the spring and the fall, when you change your clocks for daylight savings.



Test it

- Have your chimneys cleaned and inspected a minimum of once a year.

- Make sure your house number is visible from the roadway. Numbers should be four+ inches in size, facing the road.

- Please also give plenty of room to any emergency vehicle on the roadway by pulling over if you can. If an emergency vehicle is behind you while responding to an incident, pull to the right and stop. This allows the emergency vehicle to pass in a safe manner for both you and the responder.

Before You Burn ...

A burning permit is needed year round, snow or no snow—the process is simple and it is the LAW. Obtain a permit at ...



- North Yarmouth Fire Station, 463 Walnut Hill Road (Mon–Fri, 9 AM–4 PM)

- North Yarmouth Town Office (Mon–Thurs)

- Through our website: www.wardensreport.com

Permits are free. Questions? Call the Fire Station, 829-3025.

Help Us Find You

We can't help you if we can't find you. Each year we spend precious minutes searching for street addresses. Please mark your mailboxes and house with large reflective numbers. Time is critical and wasted minutes searching for your house could mean a difference of life or death.

Please help us and mark your house! Houses must have a minimum of 4" letters placed where we can see the number.

Adopt a Hydrant Program

Fire Department emergency response improves when hydrants are clear of snow and ice. North Yarmouth Fire Rescue's Adopt-a-Hydrant program leverages volunteers to keep hydrants clear of snow and vegetation. Volunteers are especially important after a big snowstorm. Volunteers make it easier for firefighters to find nearby hydrants in an emergency.



Individuals, families, businesses, and community organizations are all encouraged to adopt a hydrant. Make a difference and help ensure safety in your neighborhood!

If you notice that a hydrant is damaged, leaking, or hidden from view, please contact the Yarmouth Water District at (207) 846-5821.

Respectfully submitted,

GREGORY A. PAYSON

Fire Rescue Chief

Call 911 For a Fire or Rescue Emergency • Fire & Rescue website: www.NorthYarmouthFire.org



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce SHERIFF
Naldo S. Gagnon CHIEF DEPUTY

36 COUNTY WAY, PORTLAND, MAINE 04102 PHONE (207)774-1444 - FAX (207)828-2373

July 25, 2016

Dear Citizens of North Yarmouth,

The Cumberland County Sheriff's Office continues to be committed to providing you with the most efficient, professional, and community-oriented law enforcement services possible.

In June of 2015, the Cumberland County Sheriff's Office went through a rigorous review of our policies and proofs of compliance by two auditors from the Commission on Accreditation for Law Enforcement Agencies (CALEA). As a result, in November 2015, the Cumberland County Sheriff's Office was officially recognized as a CALEA accredited agency. We have met 189 national standards and other rigorous requirements of proven contemporary policing practices to receive this distinction.

The number of calls for service in North Yarmouth has remained pretty consistent although we did 4 less calls than last year. A quick review of the calls for service indicate that most of our work fortunately, is answering calls that impact the quality of life of the residents such as alarm calls, check the well-being complaints, traffic complaints, etc. There were 19 fraud cases and 16 theft cases during the year which seems to be the most commonly perpetrated crime in a lot of communities. We are keeping a close eye on this to ensuring that we are doing all we can to eliminate these.

Please remember there are many individuals who are intent on separating you from your money. Additionally, be very cautious of scam calls or "pop ups" claiming that there is a problem with your computer software. On most occasions, this is an attempt to scam you.

It is an honor serving as your Sheriff. Thank you for your support. Please always remember that my door is always open. I value customer service, and I value your suggestions and input.

Best Regards, [Signature] Kevin J. Joyce, Sheriff

North Yarmouth Statistics for FY2016: July 1, 2015—June 30, 2016

Calls for Service: 837

Not Defined.....1
911 Cell Hang-up.....45
911 Hang-up.....7
911 Misdial.....3
Abandoned Vehicle.....2
Accident w/Property Damage.....56
Accident w/Personal Injury.....11
Agency Assistance.....31
Alarm.....75
Alcohol Offense.....1
Animal Euthanize.....9
Animal Problem.....24
Assault - Simple.....5
Attempt to Locate.....22
Burglary.....5
Burglary to Motor Vehicle.....1
Canine callout.....4
Concealed Firearms Request.....21
Citizen Assist.....51
Citizen Dispute.....2
Civil Dispute.....2
Court Service.....5
Criminal Mischief.....11

Criminal Trespass.....10
Death Unattended/Attended.....3
Disabled Vehicle.....17
Disturbance.....12
Domestic Violence.....4
Domestic Verbal Argument.....7
Controlled Substance Problem.....1
Evidence Technician Work Order.....2
Escort.....5
ESU Callout.....1
Fireworks.....2
Found Property.....4
Fraud.....219
Harassment.....6
Information Report.....10
Intoxicated Person.....1
Juvenile Problem.....4
Litter/Pollution/Public Health.....3
Lost Property.....5
Mental Health Event.....5
Official Misconduct.....6
Missing/Lost Person.....8
Noise Complaint.....3
Operating Under Influence.....5

Pedestrian Check.....3
Property Check.....78
Prowler.....3
Relay/Transfer.....1
Sex Offender Registry Verify.....22
Sex Offense.....2
Speed Complaint.....10
Suicide.....7
Suspicious Person/Circumstance.....37
Theft.....16
Theft-Vehicle.....1
Threatening.....4
Traffic Detail.....2
Traffic Hazard.....12
Traffic Violation.....61
Unsecure Premise.....1
Unwanted Phone Calls.....1
Vehicle off Road - No Damage.....19
VIPS Citizen Patrol.....1
VIPS Direct Traffic.....1
Walk-in Paperwork.....2
Wanted Person.....1
Weapons Offense.....7
Welfare Check.....8

Citations: 29

Domestic Violence Assault.....1
Out-of-door Burn w/o Permit.....1
OUI (Alcohol).....3
OUI (Alcohol), 1 Prior.....1
Theft by Unauthorized Taking.....1
Criminal Trespass.....1
Harassment.....1
Criminal Mischief.....1
Minor Consume Liquor.....1
Operating w/o License.....2
FT Produce Proof of Insurance.....2
FT Display Cert of Inspection.....1
FT Stop at Stop Sign.....2
Speeding 15-19 Over Limit.....2
Speeding 20-24 Over Limit.....1
Imprudent Speed.....1
Maintain Control M/V.....1
Give/Notice of Accident.....2
Leaving Scene of PD Accident.....1
Notify Owner of PD Accident.....1
Pay Fine.....1
Criminal Threatening.....1

Budget Committee FY2016 Annual Report

This year's Budget Committee for the period ending June 30, 2016 challenged our Select Board and Town Manager to make their best spending decisions. The Town's Budget Committee is responsible to review, comment and vote on budgets proposed by the Select Board. In this capacity, the Budget Committee is acting as the "eyes and ears" of the community. See North Yarmouth Budget Committee Guidelines and Procedures for more information about our purpose.

This was our second year working with Town Manager Rosemary Roy. Manager Roy introduced some new budgeting ideas and brought back our detailed Capital Improvement Plan for Public Works and Fire Rescue Heavy Equipment purchases.

One of the hot topics facing our Budget Committee this year was establishing reserve accounts for spending on capital items, including the records preservation reserve. Manager Roy also proposed to create a Roadway Maintenance Reserve, which did not make it through the budgeting process. Recommendations generally come from the Town Manager and Select Board and residents of the Town are encouraged to give their input during the budgeting process, which begins about now and ends with Town Meeting.

As an elected body, we are encouraged that at our April Town Meeting, our proposed budget basically passed as recommended with the support of our constituents. I was lucky enough to be selected to serve a second year as chair of the committee. Pam Ames was selected as our secretary for another year. Her work, keeping and publishing our minutes, is the valuable tool we use to keep our meetings on schedule.

Last fall we started with Ande Smith, Pam Ames, Kevin Desmond, Sandra Falsey, Keith Thompson, and Grace Lovell. Ande Smith had to resign his position in January to run in the Republican Primary for the First District Congressional position. Keith Thompson and I are not returning to the Budget Committee next year.

Two new members are joining the committee for the new term: Paul Metivier and Andy Walsh. We have a vacancy that needs filling before our new budgeting process starts this fall; please contact the Town Manager or the Select Board about your interest.

The Budget Committee would like to thank all persons who assisted us with our work and review. Our town staff and elected body work hard to deliver a cost effective government. Please continue to provide your feedback as we look forward to the next year of budget challenges.

Respectfully submitted,

THAD DAY

Chair, Budget Committee

**Like to crunch numbers?
The Budget Committee could use you!**

Bi-weekly meetings for 4 months only.

Contact the Town Office to volunteer!

Get involved!

Sign up to serve on a town committee at www.northyarmouth.org



**Discussing,
Clarifying,
Decision
making**

The Planning Board meets on the second Tuesday of the month. Meetings are open to the public. Meetings are also televised. Tune into Channel 2 at 7:00.



Planning Board *FY2016 Annual Report*

Over the past year, the Planning Board reviewed one new single home located in the Royal River Corridor, two subdivision amendments, and four new subdivision applications. The Board approved the new single home, the two amendments to previous subdivisions, and two of the four new subdivision projects. The other two were still in the review process at the end of the current year and the Board will consider action on these applications in the future.

In addition, the Planning Board received the first application under the town's new Contract Zoning Ordinance. As noted in the Ordinance, the Board was charged to review the proposal and to make recommendations in an advisory capacity back to the Select Board, which has the final authority to vote on any contract zoning agreement. Because this was the first application under this new ordinance, the Board members reviewed the application carefully over several months. The Board subsequently voted to recommend to the Select Board that the project not be approved as presented and made other recommendations to the Board. (Note: This Contract Zoning Agreement was approved in June 2016 at a Special Town Meeting.)

Every year as part of our work, the Board considers amendments to the current Land Use Ordinances and decides which issues will be presented at Town Meeting

for a review and vote. A major project this past year was the review of the current Roadway Ordinances. I want to especially thank both the Code Enforcement Officer and the Road Commissioner who spent hours reviewing the current ordinances, examining similar ordinances in neighboring communities, and drafting potential changes to the Roadway Ordinances for the town. The Planning Board members had several workshops with the Code Enforcement Officer in addition to the regular monthly Board meetings to finalize the changes. This six-month review was comprehensive and resulted in significant proposed changes. All of the recommendations were approved at the Town Meeting on April 9, 2016.

I want to thank our Code Enforcement Officer Ryan Keith for his support and advice throughout the year to the Board. I also want to thank Ande Smith who resigned this past January for his service over the years, and the Board welcomed Gary North as a new member this past spring. In addition, I submitted my resignation in June after serving on the Board for fourteen years, six as chair. I am very pleased that Katryn Gabrielson has been elected as my successor, and I want to thank her and all the Board members for their hard work, thoughtful reviews of applications, and dedication to the Town. It has been a pleasure and an honor to work with each member over the years.

Respectfully submitted,

PETER V. LINDSAY

Chair, North Yarmouth Planning Board

Economic Development and Sustainability

FY2016 Annual Report

During the past fiscal year, the Economic Development and Sustainability Committee (EDSC) worked on the following projects:

TIF (Tax Increment Financing) District

During the first half of 2016, the EDSC's primary focus was to understand how a TIF would benefit the town by providing tax relief for property owners and encouraging development in the center of town.

The EDSC sponsored a presentation from Shana Mueller, a lawyer who works with towns and cities throughout Maine to establish TIF districts. From Shana's presentation, the EDSC gained a better understanding of the state regulations regarding a TIF district, what the benefits would be to the town, how to identify and establish a TIF district, and what outside resources would be needed.

The committee also sponsored a presentation by Denise Clavette, the Yarmouth Economic Development Director. Denise explained the process Yarmouth used in 2015 to work with the community and town officials to establish its initial TIF districts.

Both presentations were attended by Select Board members and other residents and generated valuable questions and discussion of the benefit to North Yarmouth of a TIF district. As a result, the Select Board included funding in the 2016-2017 budget for the services of a town planning consultant to assist the town in defining a TIF district.

North Yarmouth Business Association

The EDSC continued to build a relationship with the North Yarmouth Business Association in order to increase economic opportunities for local businesses. Darla Hamlin, president of the North

Yarmouth Business Association, met with the EDSC and discussed the association's current activities and future goals. Audrey Lones attended a business association meeting and spoke about the role of the EDSC.

Town Brand

The EDSC worked with the town manager and the Communications, Parks and Recreation and Events Committees to promote and integrate the use of the town's *Start Here* brand.

"Welcome to North Yarmouth" Video

This video demonstrates that North Yarmouth is one of the best places to live and work in Maine based on our strong sense of history, rural outdoor lifestyle, easy access to major job centers, four-season outdoor activities, and a strong, caring community. Footage for the video was recorded during Fun Day 2015 and posted to our new town website and the Cumberland County website in March 2016. The cost of this promotional video was backed by a grant to the Cumberland County government office. Many thanks to resident and former EDSC member, Susanne Lee, who was the liaison with the video production company and spent many hours ensuring that its message and format presented a true reflection of our town.

Grants

The EDSC continued to explore the availability of private, state, and federal grants.

Village Center Redevelopment

At the request of the Select Board, the EDSC developed informational material to help the community understand the details

(cont'd, p.23)

The EDSC works to—

- Promote a climate that increases job opportunities and economic well-being.

- Support economic growth that works well with our character and natural resources.

- Encourage economic growth to expand the tax base.

If you'd like to join the EDSC and/or have skills to offer, please contact the Town Office!

North Yarmouth Cemeteries

North Yarmouth Cemeteries:

- Walnut Hill, Route 115
- Pine Grove, Route 9
- Bowie, Cluff Road

Cemetery Fees

Resident:

\$250 single lot
\$150 perpetual care

Nonresident:

\$350 single lot
\$200 perpetual care

Did you know?

**Photos of many
stones in our town
graveyards are found
online at
Findagrave.com**

- 88% of the gravestones in Walnut Hill Cemetery have been photographed.
- 91% of the gravestones in Pine Grove Cemetery have been photographed.
- 100% of the gravestones in Bowie Cemetery have been photographed and are online and searchable at Findagrave.com.

**Maps of all three
cemeteries are
online , too—**

at [Northyarmouth.org/
cemetery-commission/
town-cemeteries.pages](http://Northyarmouth.org/cemetery-commission/town-cemeteries.pages).

Cemetery Commission FY2016 Annual Report

This year 11 lots were sold and 17 interments took place within Walnut Hill and Pine Grove Cemeteries. Currently there are 198 veterans laid to rest in Walnut Hill Cemetery, and 64 veterans laid to rest in Pine Grove Cemetery, and one veteran laid to rest in Bowie Cemetery.

Last fall, the Commission finished its project of obtaining veteran monuments for five veterans, four who never had a monument and one whose monument had fallen and crumbled and needed to be replaced. All five were recognized at the Veteran's Day ceremony in November.

The development of a new range of lots in the Walnut Hill Cemetery has begun. Unfortunately, the old cedar trees in the center of the cemetery will need to come down because they have become a hazard to the older grave monuments in the area.

Thank you to our Public Works crew who assist with the mowing and trimming of the three cemeteries.

The commission would like to remind lot owners and family members of loved ones to plant annual flowers only. Artificial flowers and shrubbery are not allowed in the cemeteries. Placement of glass vases, shells, figurines, toys, etc. is not permitted in the cemeteries. These items cause injuries when hit by a mower or trimmer. The commission will remove all flowers, wreaths, and other decorations left on lots when they become unsightly.

Respectfully submitted,

DEBBIE GROVER

Clerk of Cemeteries



Veterans' gravestone in Walnut Hill Cemetery.

Photo collage by Debbie Grover

EDSC, cont'd from page 19

of the November 3, 2015 Village Center Redevelopment referendum question. Committee members were present at Fun Day to talk to residents about the plan. The EDSC developed written information for distribution to all households. A public information meeting that provided

the community with a question-and-answer session was hosted by the EDSC prior to the vote.

Respectfully Submitted,
AUDREY LONES
 Chair, EDSC



Health Officer FY2016 Annual Report

The unusually warm and dry winter of 2015-2016 enabled many nuisance and illness-spreading insects to thrive. The most worrisome are blacklegged ticks.



Above: Blacklegged tick adult female, adult male, nymph, and larva. These are the ticks that carry Lyme Disease.

Source: Center for Disease Control

Female deer ticks carry Lyme disease which can be very debilitating to a person when bitten. It is best to combat this issue in grass, woody areas, and shrubbery, by checking clothes, pets, and other items that have been out of doors. Ticks have been discovered to live and breed under dead leaves, and in areas that are protected from the elements. If you have been bitten by a deer tick, seek professional care.

Mold continues to be in the forefront of attention for New Englanders. The best solution: find the source of the moisture,

eliminate it, and clean it up with a good detergent. Most mold is not harmful unless you have an allergy to mold.

There have been several issues with elderly and disabled people needing aid in their homes. The Office of General Assistance, Code Enforcement, EMS, Police Department, and the Maine DHHS/ Division of Adult Protective have all worked collectively to help those in need of aid.

We are always willing to help those in need. Please contact the Town Hall for concerns regarding public health and safety to be referred to the appropriate department.

Respectfully submitted,
ANITA L. ANDERSON
Local Health Officer

Communications Committee FY2016 Annual Report

The charge to the Communications Committee from the Select Board is to “effectively inform North Yarmouth citizens of town events and issues and continue to build on and improve the town brand.”

During FY2016 the Communications Committee has met eleven times on the third Friday of the month. (The public is welcome to attend and contribute!) Efforts included the following products and projects:

- Produced two postcards and two newsletters
- Continued bi-weekly publishing of *Reminders From Town Hall*
- Redesigned the town website (<http://www.northyarmouth.org>)
- Sponsored Candidates Night
- Improved telecasting technology for live and recorded town meetings

During the next year the Committee will focus on gateway signs, newsletter publications, and improved assistance to other town committees.

The Communications Committee is always looking for new members. Please contact the town office if you wish to subscribe to *Reminders From Town Hall*.

Respectfully submitted,
ROB WOOD
Chair, Communication Committee

Yarmouth-North Yarmouth Shellfish Conservation Commission FY2016 Annual Report

Calendar year 2015 was an average year for shellfish harvesting in Yarmouth's waters. The weather cooperated and there were only three closures for the entire season. Red tide made an appearance offshore, which closed our area for mussel and surf clams but did not affect soft shell harvesting.

A portion of the Royal River, typically closed to normal harvesting, was open for special depuration harvesting. Depuration harvesting is the process whereby potentially contaminated shellfish are removed from polluted areas and, using natural methods, are made safe for human consumption.

For the 2015 season, 106,000 pounds of soft shell clams were harvested from the Royal and Cousins Rivers via depuration teams. Due to the low number of clams in the Royal River, the depuration team will not be returning in 2016.

The Town of Yarmouth continues to have conditional approval on a one-inch rain gauge in the Cousins River. This means that any rain accumulation in excess of one inch within a 24-hour period results in the closing of shellfish harvesting for a period of two weeks. This gives sufficient time for the river to flush out and cleanse any toxins contained in the shellfish that may have been washed in by the rain. These closures are listed on the State's Shellfish Hotline and on the website of the same name.

The Shellfish Conservation Committee is working diligently to develop a plan to continue conservation efforts for the clam flats in the town of Yarmouth. The group has participated in a survey of Sea Meadows and brushing at Lane's Island. Brushing is a conservation effort to collect seed in the flats and is recommended by the Department of Marine Resources. The group also continues to work closely with Peter Thayer from the DMR on this issue.

Respectfully submitted,
ROBERT J. BYRON
Harbormaster / Shellfish Warden

How to get a RESIDENT RECREATIONAL (peck) SHELLFISH LICENSE

Beginning on April 20, the Yarmouth Town Clerk will issue resident recreational licenses to Yarmouth and North Yarmouth residents. Licenses are effective May 1. There will be no limit to the amount of residential licenses issued. Yarmouth or North Yarmouth senior citizens (65+) are entitled to a free Recreational Clam License.

Obtain a license from the Yarmouth Town Clerk, 200 Main St., Yarmouth, Monday-Tuesday, 8 AM-4:30 PM; Wednesday-Thursday, 9 AM-6 PM. Proof of residency required. You must be a resident for 3 months to be eligible for a license. For more info: www.yarmouth.me.us

CLAMMING

**CALL before digging
for the latest state
closure info:**

**1-800-232-4733
207-624-7727**

Shellfish Conservation Committee Members

- Harold Hibbard III,
North Yarmouth, Chair
- Kevin Oliver,
North Yarmouth, Sec.
- Clifford Small,
North Yarmouth
- Deborah Delp, Yarmouth

Marine Patrol Wardens

Robert Byron
Lee Ruby

The Shellfish Commission holds regularly scheduled meetings on the first Tuesday of each month at the Community Room in Yarmouth, 7 PM.

Contact: 846-3333

**During the 2015 calendar
year, there were:**

- 90 patrolled hours
- 147 harvesters checked
- 10 warnings issued
- 3 summons issued

An MSAD#51 Update

Jeff Porter

Superintendent of Schools

Julie Olsen

Director of Instructional Support

Ashley Caswell

Community Development & Resource Manager



Scott Poulin

Director of Finance, Human Resources & Operations

Sally Loughlin

Director of Curriculum, Assessment, Instruction & Professional Development

Maine School Administrative District #51

September 2016

Dear Citizens of North Yarmouth,

The 2015-16 school year is now only a memory, but it proved to be another successful and vibrant experience for our students, staff, and entire school community.

Though certainly by no means exhaustive, here are some representative highlights from the 2015-16 school year:

- The Strategic Plan was implemented beginning in July 2015, with an ambitious set of 23 action steps to be accomplished by June 2018, adopting the tagline “Engage. Empower. Inspire.”
- The Facilities committee completed a long-range plan, including moving forward with initial plans for a Performing Arts Center, pending Board and voter approval.
- Due to enrollment increases at the K-3 level, Capital renovations at Mabel I. Wilson were completed to add a kindergarten classroom, small group space, additional offices, and enhanced security in the main office.
- The inaugural year of the new Pathways Program was a success, helping several students to find success in school and achieve graduation through alternative mechanisms for gaining academic credit.
- Sizeable reduction of course failures at Greely High School occurred, down 35% in 2015-16 and 50% over the last two years, largely due to increased interventions, credit recovery, and reduction of course leveling.
- Continued move toward placing more certified educators in front of students with special needs, including completion of an instructional strategist model, in line with the Opuda Report’s recommendations.
- Physical Education classes in grades 4-5 participated in a bike safety program with the help of Maine Winter Sports, Bike Coalition of Maine, and Greely PTO, allowing students to ride through the Cumberland Town Forest with teacher Becki Belmore.



- Greely High School student Matthew Pisini was named a Presidential scholar award winner, one of only 160 students in the nation and only two students in Maine to achieve this high honor.
- Greely High School moved to a more equitable model of recognizing seniors - now the top 10% high-performing seniors in each class annually instead of the top 10 students, as was past practice.
- 30+ students were honored at the State Capitol by First Lady Ann LePage for their talents in the visual and performing arts.
- The inaugural MSAD #51 “Employee of the Year” recognition held, with Greely High School social worker Peter Scott named the first honoree. Many kudos to finalists Grade 4 teacher Carrie Begley, Mabel I. Wilson School kitchen manager Leanne Brainard, Grade 4 teacher Sallie Hunter, and Greely Middle School 4-5 educational technician Daphne Sprague.

- Additionally, several staff members were honored with special awards this past year:
 - Spanish teacher Margaret Corral and School Counselor Dawn Lane recognized as “Inspiring Educators” by WCSH 6.
 - Mabel I. Wilson School teacher Mary Train flown to California by the Bill and Melinda Gates Foundation to receive an award for her work involving STEM education.
 - GHS math teacher Doug Pride named a 2016 distinguished teacher through the U.S. Presidential Scholars program.
 - Gifted/Talented educator Kathi Kearney honored as a Patricia Behring Teacher of the Year by the National History Day organization.
 - Greely Middle School Special Education Technician Karen Hutchinson was awarded the district’s long-standing Glendine Bunker Award which is awarded annually to an outstanding support staff member.
- A year-long new staff orientation series debuted to help all new teachers transition more effectively to the district.
- Stakeholder surveys for students, staff, and parents completed, which provides the district with valuable feedback as to its practices and procedures.
- 20 middle school students participated in Tech Day as part of a new UNUM partnership focused on STEM (Science, Technology, Engineering, and Math).
- An inaugural “Virtual Coffee Talk” conducted with the topic of the FY 17 budget.
- The district launched a Facebook page: check it out at <https://www.facebook.com/msad51/>
- Energy project approved for Mabel I. Wilson School to help regulate heating and cooling issues.
- Google Expeditions was pioneered at GMS 6-8 to take students on virtual field trips around the world.
- Enhanced K-12 structures for Section 504 and Response To Intervention (RTI).
- The “Challenge Day” program was brought to Greely High School for the sophomore class in order to promote and sustain a positive school culture.
- Susie Robbins has been appointed as the Mabel I. Wilson School principal and Cory Munsey was hired as the new assistant principal after extensive searches.
- The Board of Directors approved the revision of Policy IKF, Graduation Requirements, moving our district towards a proficiency-based system, which will be effective with the current eighth-grade class, Class of 2021.
- The district’s teacher and principal evaluation steering committee completed its year-long work, providing an effective system for measuring educator quality and performance.
- The Greely girls basketball team now has an honorary team member, six-year-old Kinzey Frey, who is battling childhood cancer, adopted by the team as part of the Friends of Jaelyn Foundation.
- Athletic state titles for girls soccer and girls swimming were won by Greely teams.
- Niche.com again ranked all district schools as top-notch in the state. MSAD #51 was ranked the fourth best district in Maine, with an overall grade of A, #558 in the United States.
- WMTW had a live broadcast from Greely Middle School to spotlight the PTO’s “Fill a Bus, Fill a Belly” campaign and meteorologist Mallory Brooke visited 7th Grade students to talk about weather.
- An 18-member committee studied the concept of adjusting start times for students in line with current research on adolescent sleep time and made recommendations that were accepted by the Board of Directors to alter the start time beginning in the 2016-17 school year.
- Staff dialogue sessions were initiated with the board chair, Martha Leggat, and myself in order to connect all of our staff members to the district’s Strategic Plan.
- For over a year, Greely High School studied the concept of block schedules and has moved forward with plans to implement this new instructional model in the 2016-17 school year.
- The \$34,959,382 FY17 fiscal budget was approved by voters with 69% support, calling for a 3.5% increase and a modest 1.1% tax impact in both towns.
- Foundation 51 funded resource kits for the K-5 STEM Program in addition to the 4-5 STEM curriculum.
- Mabel I. Wilson School created and sang their first school song, “Rollin’ Down Tuttle Road”.
- The environmental stewardship committee was formed and went forward with plans to bring composting to the district’s schools.

- GHS theatrical productions “Into the Woods” and “Learned Ladies” were enjoyed by many, along with “WGMS - On the Air!” at GMS.
- Various musical performances graced the ears of our school community over the year, with students receiving accolades at regional and state music events, including the All-Eastern Music Festival.
- Individual student honors earned in many areas including the National History Day Competition and Greely High School Math Team.
- Student exchanges and homestays with Namioka, Japan and Barr, France as well as Chile helped our students experience global connections.
- A new fitness/weight room was built in the field house, along with remodeling of the snack shack.
- The district partnered with the Cumberland Climate Action Team to invest in renewable energy credits and charging stations for electric and hybrid vehicles at each school.
- All 16 International Baccalaureate (IB) diploma candidate students passed their national tests to receive their IB diplomas.
- The Class of 2016 graduated 174 students in June and was the first ever class to do a “senior walk” through the halls of Greely Middle School and Mabel I. Wilson School, reconnecting with staff and getting high-fives from younger students.



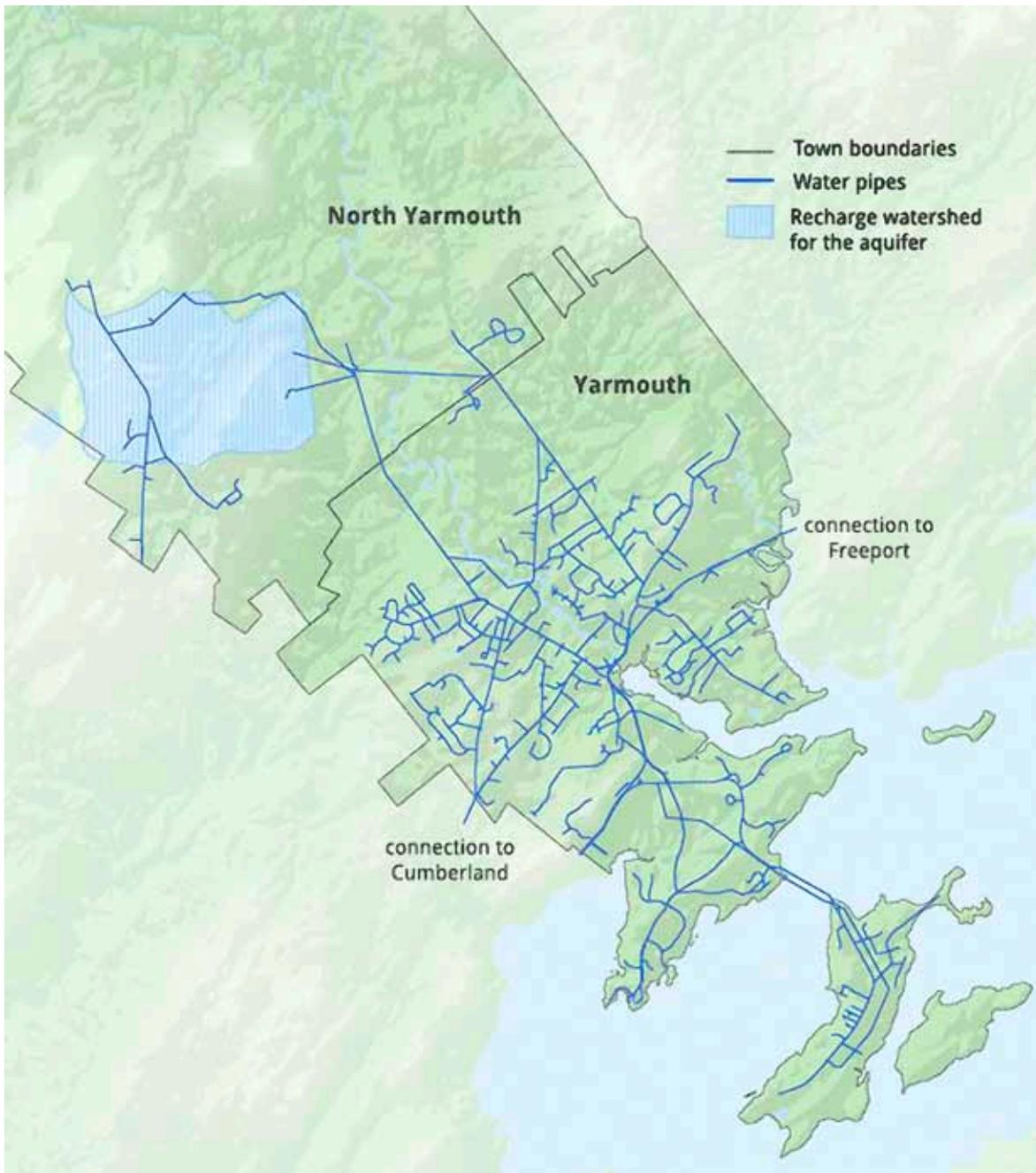
I wish to thank all students, staff, parents, and community members for their support and commitment to the ideals of our high-performing school district. I look forward to the promises of the 2016-17 year.

Respectfully,

Jeffrey J. Porter
Superintendent of Schools

Engage • Empower • Inspire

Yarmouth Water District



*Report from Yarmouth Water District for FY2016 not received prior to publication.
The above map is from the Yarmouth Water District webpage, yarmouthwaterdistrict.org*

Recycling/Solid Waste Report FY2016 Annual Report

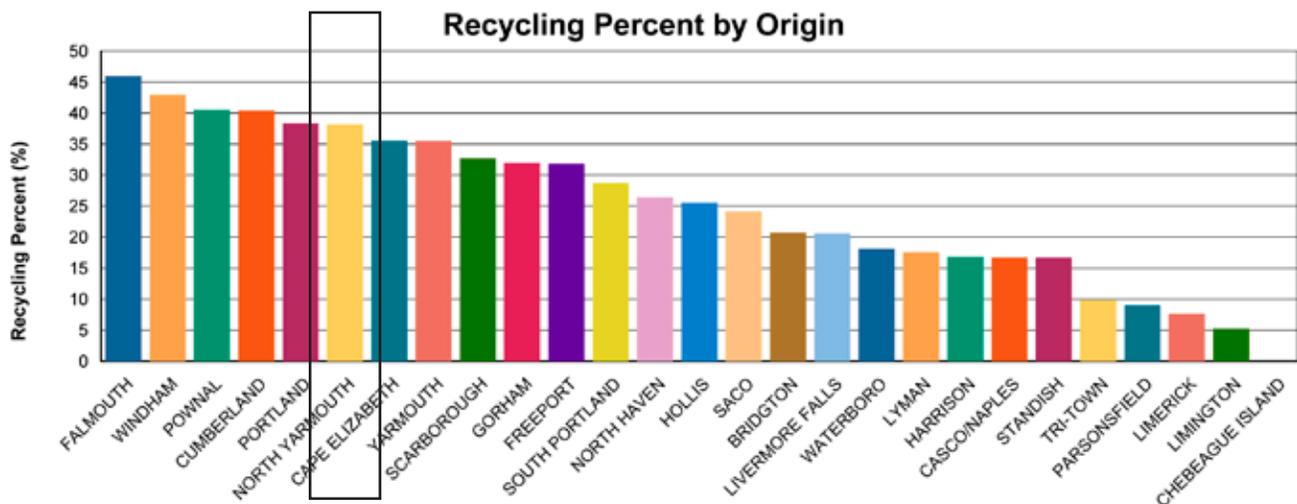
Richard Brobst has recently resigned as North Yarmouth's representative to ecomaine. Through his efforts, our town has benefitted from a reduction of cost of approximately \$90,000 (30%) during the past five years. The annual assessment for member communities has been eliminated and the recycle materials marketing continues to allow North Yarmouth residents to recycle nearly 40% of our waste for free. This downward trend of municipal waste cost should continue as the cost of "tipping fees" for our garbage has been reduced significantly.

The town owes great appreciation to Dick for his representation on the ecomaine board. For more than ten years, he has attended monthly meetings and strongly supported regional efforts to reduce costs and solid waste disposal. He will continue to be a mentor after his June resignation to the next town representative.

ecomaine Neighborhood Recycling Monthly Totals

For the period: 7/1/2015 to 5/31/2016

| Origin | Population | Town Tons MSW | Town Tons - Rec Drop-Off | Town Tons -Rec Curb | Town Tons -Rec Total | Town MSW + Rec Total | Town % Rec |
|---|------------|------------------|-----------------------------|------------------------|-------------------------|-------------------------|------------|
| BRIDGTON | 5,120 | 2,002.41 | 521.68 | - | 521.68 | 2,524.09 | 20.7% |
| CAPE ELIZABETH | 9,015 | 1,994.89 | 1,098.96 | - | 1,098.96 | 3,093.85 | 35.5% |
| CASCO/NAPLES | | 1,877.61 | 376.16 | - | 376.16 | 2,253.77 | 16.7% |
| Casco MSW Actual; Recycling Split (45%): | 3,742 | 843.93 | 169.27 | - | 169.27 | 1,013.20 | 16.7% |
| Naples MSW Actual; Recycling Split (55%): | 3,872 | 1,033.68 | 206.89 | - | 206.89 | 1,240.57 | 16.7% |
| CHEBEAGUE ISLAND | 346 | 16.93 | - | - | - | 16.93 | - % |
| CUMBERLAND | 7,211 | 1,186.20 | - | 805.22 | 805.22 | 1,991.42 | 40.4% |
| FALMOUTH | 11,185 | 1,795.90 | 393.44 | 1,136.24 | 1,529.68 | 3,325.58 | 46.0% |
| FREEPORT | 7,879 | 1,374.90 | 480.78 | 160.76 | 641.54 | 2,016.44 | 31.8% |
| GORHAM | 16,381 | 2,377.43 | 257.04 | 858.67 | 1,115.71 | 3,493.14 | 31.9% |
| HARRISON | 2,730 | 803.04 | 162.37 | - | 162.37 | 965.41 | 16.8% |
| HOLLIS | 4,281 | 979.92 | - | 336.13 | 336.13 | 1,316.05 | 25.5% |
| LIMERICK | 2,892 | 1,143.69 | 95.02 | - | 95.02 | 1,238.71 | 7.7% |
| LIMINGTON | 3,713 | 1,497.11 | 82.68 | - | 82.68 | 1,579.79 | 5.2% |
| LIVERMORE FALLS | 3,187 | 557.39 | 144.36 | - | 144.36 | 701.75 | 20.6% |
| LYMAN | 4,344 | 1,136.47 | 242.15 | - | 242.15 | 1,378.62 | 17.6% |
| NORTH HAVEN | 355 | 189.43 | 68.04 | - | 68.04 | 257.47 | 26.4% |
| NORTH YARMOUTH | 3,565 | 600.60 | - | 370.37 | 370.37 | 970.97 | 38.1% |
| PARSONSFIELD | 1,898 | 661.39 | - | 65.79 | 65.79 | 727.18 | 9.0% |
| PORTLAND | 66,194 | 8,536.53 | 1,347.55 | 3,954.15 | 5,301.70 | 13,838.23 | 38.3% |
| POWNAI | 1,474 | 202.74 | - | 138.07 | 138.07 | 340.81 | 40.5% |
| SACO | 18,482 | 4,822.03 | 88.52 | 1,445.75 | 1,534.27 | 6,356.30 | 24.1% |
| SCARBOROUGH | 18,919 | 5,120.27 | 652.61 | 1,834.59 | 2,487.20 | 7,607.46 | 32.7% |
| SOUTH PORTLAND | 25,002 | 5,556.58 | 169.14 | 2,070.81 | 2,239.95 | 7,796.53 | 28.7% |
| STANDISH | 9,874 | 2,668.91 | 534.01 | - | 534.01 | 3,202.92 | 16.7% |
| TRI-TOWN | 4,643 | 1,508.90 | 164.78 | - | 164.78 | 1,673.68 | 9.8% |
| WATERBORO | 7,693 | 1,797.22 | 397.43 | - | 397.43 | 2,194.65 | 18.1% |
| WINDHAM | 17,001 | 2,025.18 | 160.32 | 1,362.32 | 1,522.64 | 3,547.82 | 42.9% |
| YARMOUTH | 8,349 | 1,826.95 | 841.42 | 162.87 | 1,004.29 | 2,831.24 | 35.5% |
| Grand Total: | | 54,260.61 | 8,278.46 | 14,701.74 | 22,980.19 | 77,240.80 | 29.8% |



Flag Committee FY2016 Annual Report

It was with a sense of patriotism and love for our town that the flag program began in May 2007. Besides beautifying the village center annually from May to September, the program offered a unique opportunity for sponsors to publicly honor family members and friends. In that first year, 58 flags were sponsored by people with names such as Ames, Burnell, Burgess, Chadbourne, Decker, Filliter, Giandrea, Hamlin, Hayes, Lones, Low, Napolitano, and Smith.

Today we maintain 100+ flags and the list of sponsors has nearly doubled from the first year. Most flags fly in honor/memory of a loved one or members of our armed services. After nine years, a record number of charter members continue to support the program.

In 2016, it was our honor to donate six service flags to the North Yarmouth Memorial Park Corporation. These flags now fly daily in honor of our veterans at North Yarmouth's Veterans Memorial Park.

Our biggest challenge each year is the raising and lowering of the flags. Special thanks goes this year to the North Yarmouth Fire Company for their help. We recognize Jason Raven, Tim Keene, Justin Deri, Greg Payson, Sean Tuemmler and Ben Hillicoss for raising the flags in time for Memorial Day.

We are pleased to announce that Stacey Holden joined our committee this year. In addition, she and her husband, Bill, added their name to the list of sponsors. Welcome, Stacey!

As of June 30, we had funds of \$5,068.24 on hand. This represents a growth of 15% over the previous year.

Respectfully submitted,

DARLA HAMLIN

Flag Committee Member

FREQUENTLY ASKED QUESTIONS

- *How do I sign up to be a sponsor?*

Pick up a form at the town office or download the form from our web page on the town's website. Our 2017 goal is to allow for online registration. Watch for updates through Reminders From Town Hall.

- *Do my taxes pay for the flag program?*

No. Funds for the flag program come solely through our sponsor program.

- *May I sponsor a flag without designating an honoree?*

Yes. Several sponsors do so already.

- *How much does it cost to join the program?*

The fee for the first year is \$50 per flag, which covers the cost for a complete kit (bracket, pole, and flag). Thereafter, there is an annual renewal fee of \$20 per flag.

- *What is the average life cycle of a flag?*

Because of wear and tear, the average life of a flag is three years. The annual renewal fee covers the cost of maintenance and replacement.

- *Who maintains the flags?*

Ken Filliter and Alex Currie oversee the care of the flags.

- *Is 'my flag' marked?*

No; it would be difficult to manage each flag and its location by donor name. Instead, we publish an Honor Roll on which we name all donors and their honorees.

- *What do I do if I see a torn or faded flag flying or one that has fallen to the ground?*

We count on the keen eyes of our residents to let us know of any flags that need replacement. Please report the incident to the Town Office; a member of the flag committee will be notified. We ask that you pick up any flags that have fallen to the ground and turn those in to the Town Office.



Call or write any committee member to

- Join the growing list of sponsors
- Join the committee
- Obtain a star

Flag Committee Members Contact Info:

Diane Burnell
829-3137
dburnell@maine.rr.com

Alex Currie
489-9282
macroline@hotmail.com

Ken Filliter
829-3027
kenfil@maine.rr.com

Darla Hamlin
221-3113
darla@maine.rr.com

View the honor roll at the Town Office, Memorial School lobby, or at the Fire Barn.

Download a digital version on the town's website at northyarmouth.org/flag-committee

North Yarmouth Events, July 2015-June 2016!

Enjoying summer with NYEC's Band Stand concerts from July through August 2015 ... Welcoming fall with Fun Day in September 2015 ... Celebrating the season with our Christmas Tree Lighting in December 2015 ... Saying hello to summer with our North Yarmouth Triathlon in June 2016 ... It's all good!



North Yarmouth Events Committee

FY2016 Annual Report

The Events Committee's goal is to create community-building experiences and lasting memories. We provide our town non profits with an opportunity to get exposure and do some fundraising. We are supported by local businesses that generously sponsor us each year and allow us to complete our mission.

The Events Committee is comprised of volunteers. We meet on a monthly basis, plan our schedule for the year, and then do the legwork needed to make it all happen. If you can commit a couple of hours a month, we can use you. If you're only available to work a few hours a year on Fun Day, great! We'll take it! We are so grateful to our loyal team of perennial volunteers, and we invite you to join them:

Richard & Jean Bibber
 Rob Dransfield
 Sara Rose
 Gail Strattard
 Clark & Kathy Whittier
 Rob Wood

If you can't give your time to the Events Committee, please consider giving your



A big shout out to Dick Brobst, our 2015 Distinguished Citizen, pictured here with (from left) grandson Eric Brobst, Select Board member Jeanne Chadbourne, proud wife Priscilla, grandson Joshua Brobst, and NYEC Chair Jason Raven.

support to these great organizations who have been steadfast Fun Day partners:

Boy Scouts
 Cumberland Youth Lacrosse
 Girl Scouts
 Greely Swimming
 North Yarmouth Congregational Church
 North Yarmouth Fire Company
 North Yarmouth Historical Society
 Skyline Farm
 Walnut Hill Garden Club

We could not create our year-long events without our sponsors. We are very fortunate to have a number of local businesses who care enough about our community to contribute to North Yarmouth Events from their hard-earned profits and helped support our mission in the 2015 calendar year. Please support these businesses AND thank them for being sponsors. *Let them know that they are making a difference!*

Our hardworking NYEC team works year-round to bring you fun, local events. Their behind-the-scenes work is what keeps us going, and I can't thank them enough: Brenda Bacall, Vice-Chair; Alex Currie; Jessica Dyer; Darla Hamlin, Treasurer; Grace Lovell; Sue Pynchon; Donna Stein; and Kate Wilber.

Respectfully submitted,

JASON RAVEN

Chair, North Yarmouth Events Committee



north yarmouth events

THANK YOU SPONSORS!

Many of the 2015-2016 sponsors below also signed up to support North Yarmouth events for 2016-2017. We thank them heartily for their support!

- A+ Garage Doors**
- Ames Farm Center**
- F.O. Bailey Real Estate**
- Bowdoin Excavation, LLC**
- Casco Bay Paving & Construction, Inc.**
- Cedar Springs Technologies, Inc.**
- Law Offices of Thaddeus V. Day, PLLC**
- Michael A. Frost, DMD**
- Hansel's Orchard**
- North Yarmouth Business Association**
- North Yarmouth Memorial Park Corp.**
- North Yarmouth Variety**
- Patriot Insurance Co.**
- SoftTrac, LLC**

School Fund Trustees

210th Annual Report, FY2016

Congratulations to our 2016 Scholarship recipients, both graduates of Greely High School: **Emma Massey** and **Kendra Anderson**.

Financial Statement

| | |
|--|-------------|
| 1/1/16 Structured CD at Key Bank | \$40,000.00 |
| 6/30/16 Ending CD Account value | \$39,832.14 |
| 7/31/16 Ending CD Account Value | \$39,766.98 |
| 8/31/16 Ending CD Account Value | \$39,728.62 |
| 6/30/16 Key account | \$337.34 |
| 7/30/16 Key account | \$337.38 |
| 8/31/16 Key account | \$337.42 |
| | |
| 06/30/15 Town office account..... | \$525.00 |
| Pd out grants to 2015 recipents..... | -\$400.00 |
| | |
| 2/29/16 Key Account..... | \$337.18 |
| 2/29/16 Town Office | \$125.00 |
| | |
| Total Available | \$462.18 |



Emma Massey,
GHS 2016



Kendra Anderson,
GHS 2016

Respectfully submitted,
NELSON SMITH
 Secretary/Treasurer

North Yarmouth Historical Society

FY2016 Annual Report

The calendar year 2015 and the first half of 2016 were tumultuous for our town as citizens voted on proposals for a Town Center plan. Of course, the results of the 2016 elections will affect North Yarmouth Historical Society, because we are committed to sharing and presenting our resources to our town within our town's center. When the town moves forward with a town center plan, we will, too. Since February 2013, NYHS's Board has publicly identified itself as a stakeholder in the town center process and we remain so—therefore, we have destinies that are joined.

Our archives are available to the public for research on the first Saturday of each month, from 9 AM-noon. Additionally, material about our town can be found at Prince Memorial Library, Yarmouth History Center, Maine Historical Society, and more. However, it's worth noting that there are also some excellent **online resources** available that provide valuable information about North Yarmouth.

- Go to **mainememory.net** and explore information about our town at this site, the online resource for Maine Historical Society. Enter your search term, North Yarmouth, and discover 132 historical items and information about our town. Also on mainememory.net is the collaborative community project in which North Yarmouth Historical Society, Skyline Farm, Prince Memorial Library, Cumberland Historical Society, and Greely Middle School partnered to tell the story of how Cumberland and North Yarmouth were originally part of the same community.

- North Yarmouth is part of the Southern Maine Library District and, as such, residents are entitled to a library card at Portland Public Library. Portland Public's valuable online research resources include Heritage Quest, which offers U.S. Census reports from 1790-1950. North Yarmouth census returns are a fascinating source of information for local history and genealogical researchers. Go to **portlandlibrary.com** to get a library card (if you do not yet have one) and to access Heritage Quest (Topics/Genealogy).

A wonderful source of North Yarmouth information is now available through the University of Maine's Digital Commons. The entire run of North Yarmouth's town

reports can be accessed there! Go to digitalcommons.library.umaine.edu. Reports span from 1851-2013 (looks like they have a little catching up to do! But you can access our annual reports for the last ten years through the Town Clerk section of our town website at northyarmouth.org.)

- **Digitalmaine.com** is an online service of the Maine State Library. Prince Memorial Library is a contributing institution to this electronic collection; here you can view "North Yarmouth 1771 Taxpayers and 1790 Heads of Families," census returns, mounted by Prince Library. And since the town of North Yarmouth once included part of Harpswell (split off in 1750), Freeport (split off in 1789), Pownal (split off in 1808), Cumberland (split off in 1821), and Yarmouth (split off in 1849), searching for early records from those towns in digitalmaine are also a great resource. And don't forget our own website, **northyarmouthhistorical.org** and the town website, **northyarmouth.org**.

As online resources grow, our town history is enriched. Explore away!

Respectfully submitted,

KATIE MURPHY

President, North Yarmouth Historical Society
northyarmouthhistorical.org

TOWN OF NORTH YARMOUTH OUTSTANDING TAX LIST *as of June 30, 2016*

Outstanding Real Estate Taxes

| Acct # Name Balance Due (w/interest) | Acct # Name Balance Due (w/interest) |
|---|---|
| REAL ESTATE TAXES • FY 2016 | |
| 1156..... ALLEN, JONATHAN.....1,190.43 | 429..... WOODWARD, STEPHEN G. 1,744.22* |
| 1744..... ALTEMUS, MARY F. ATTN: CYNTHIA HOWISON.....2,776.15* | 1190..... WOODWARD, STEPHEN G. 1,371.04* |
| 345..... ANDERSON, RICHARD HEIRS OF69.31 | 1194..... WOODWARD, STEPHEN G. 205.96* |
| 467..... ANDERSON, VIRGINIA E 3,317.19* | 1195..... WOODWARD, STEPHEN G. 2,730.60* |
| 343..... BAHLKOW, GARY D. 7,224.48* | 1718..... WP CLARK & SONS HOMEBUILDERS INC.....719.03 |
| 1416..... BARNES,TIMOTHY E. 1,918.58* | |
| 132..... BLANCHARD, ANN C. 1,440.03 | REAL ESTATE TAXES • FY 2015 |
| 1842..... BRADEEN, MATTHEW..... 925.87* | 345..... ANDERSON, RICHARD 124.85 |
| 693..... BRIMIGION, DANE S. 2,697.3 | 693..... BRIMIGION, DANE S. 2,787.18* |
| 61..... BROWN, ANNE 1,710.69* | 33..... BROWN, IAN A..... 3,647.11 |
| 33..... BROWN, IAN A. 3,529.51 | 573..... DEMERS, BRIGITTE HELEN 3,771.93* |
| 1641..... CHANDLER, JULIE A. DAVIS, BRYCE L..... 1,316.23* | 1627..... FECTEAU JR., JACK R..... 3,192.60* |
| 1359..... DAMON, RANDALL PER REP FOR ESTATE OF DAMON, JAMES 2,739.36 | 143..... GLADSTONE, MATTHEW C. GLADSTONE HILDA 2,996.42 |
| 573..... DEMERS, BRIGITTE HELEN 3,652.15 | 1177..... MCGUFFEY, SUZANNE G. & WOODWARD, STEPHEN G. 4,421.11* |
| 1627..... FECTEAU, JR., JACK R. 3,476.95 | 1415..... MORRISON, JEFFREY W. MORRISON, AUDREY T..... 1,357.20* |
| 143..... GLADSTONE, MATTHEW C. GLADSTONE HILDA ...4,051.62 | 1709..... MORRISON, JEFFREY W. 1,321.52* |
| 1295..... HAMILTON, C. PATRICIA..... 1,146.75 | 96..... NOSEWORTHY, CHARLENE STARR 637.68* |
| 89..... JUSTIN FLETCHER INC 2,042.06* | 328..... PECK, MARIE H. 3,631.06 |
| 819..... MACMAHON J MARY MACMAHON, DAVID M.6,756.69 | 1086..... ROBERTS, PAULA J. 1,765.84* |
| 48..... MALLOY, JOSEPH 1,171.11* | 211..... SCIPIONE, PAMELA..... 4,242.79 |
| 388..... MARK INVESTMENTS, LLC..... 2,567.34* | 704..... SPRAGUE, DAPHNE..... 3,734.71* |
| 759..... MCGUFFEY, SUZANNE G. 6,275.65* | 1526..... ST. PIERRE, PATRICIA P..... 4,007.35* |
| 1177..... MCGUFFEY, SUZANNE G. & WOODWARD, STEPHEN..... 4,289.88* | 1721..... WILD TURKEY COMPANY LLC..... 1,665.73* |
| 582..... MILES, MARY F. 908.08 | 1722..... WILD TURKEY COMPANY LLC..... 1,724.58* |
| 1415..... MORRISON, JEFFREY W. 1,279.94* | 364..... WOODWARD, STEPHEN G. & WOODWARD, DOREEN 753.51* |
| 1709..... MORRISON, JEFFREY W. 1,244.90* | 1194..... WOODWARD, STEPHEN G. 328.27* |
| 1144..... MOYNIHAN, SCOTT A. MOYNIHAN, KIMBERLY A 710.09 | 1195..... WOODWARD, STEPHEN G. & MCGUFFEY, SUZANNE G. 2,833.86* |
| 1686..... NAUTA, TIFFANIE C. 3,531.26* | |
| 96..... NOSEWORTHY, CHARLENE STARR 2,310.12* | REAL ESTATE TAXES • FY 2014 |
| 1756..... OLIVER, KEVIN A. 111.36* | 345..... ANDERSON, RICHARD 127.99 |
| 1673..... O-TAY O-TAY, LLC 594.24* | 33..... BROWN, IAN A. 1,174.56* |
| 328..... PECK, MARIE H. 3,513.74 | 573..... DEMERS, BRIGITTE HELEN 57.83* |
| 888..... PENNINGTON, JULIE E. 1,851.09 | 1712..... DENNISON, JASON..... 128.37* |
| 1501..... PIERCE, ROBERT A. 2,422.27* | 1177..... MCGUFFEY, SUZANNE G. & WOODWARD, STEPHEN G. 4,701.83* |
| 1052..... PIPER LLC..... 4,073.25 | 1194..... WOODWARD, STEPHEN G. 345.26* |
| 1644..... RESTUCCIA, BRIAN D & SARAH C. 689.72* | 1195..... WOODWARD, STEPHEN G. & MCGUFFEY, SUZANNE G. 2,993.23* |
| 1616..... ROBBINS, WILLIAM P. & SUSAN W. 5,599.49 | |
| 1086..... ROBERTS, PAULA J. 2,860.24 | |
| 98..... ROBINSON, KEVIN M. 2,555.40* | |
| 709..... RUSSELL, MARK E. 2,804.18 | |
| 211..... SCIPIONE, PAMELA..... 3,939.48 | |
| 704..... SPRAGUE, DAPHNE 8,841.57 | |
| 1526..... ST. PIERRE, PATRICIA P..... 3,883.41* | |
| 161..... SUYAMA, PETER B. 796.66* | |
| 926..... WALNUT HILL HEIGHTS, COMMUNITY WELL C/O TIM KEENE 284.80* | |
| 791..... WEAVER, CHARLES W. III..... 3,052.96* | |
| 1721..... WILD TURKEY COMPANY LLC..... 1,583.04 | |
| 1722..... WILD TURKEY COMPANY LLC..... 1,640.85 | |
| 1573..... WILLIAMS, PATRICK J..... 1,576.03* | |
| 364..... WOODWARD, STEPHEN G. 1,427.11* | |

* Signifies payments made after June 30, 2016

TOWN OF NORTH YARMOUTH OUTSTANDING TAX LIST *as of June 30, 2016*

Outstanding Personal Property Taxes

| Acct # | Name | Balance Due (w/interest) | Acct # | Name | Balance Due (w/interest) |
|--|------------------------------------|--------------------------|--|------------------------------------|--------------------------|
| PERSONAL PROPERTY TAXES • FY 2016 | | | PERSONAL PROPERTY TAXES • FY 2015 | | |
| 100820... | ADAMS & SONS BUILDING..... | 65.26 | 101420 ... | NORTH COVE DESIGN | 109.82 |
| 100930... | AFFORDABLE LEGAL SERVICES | 17.41 | 101940.... | ROCKY ROAD AUTO SALES | 24.66 |
| 100030... | AT&T MOBILITY..... | 131.35* | 101940.... | SHEPARD-KEGL, JAMES | 18.13 |
| 101570.... | BRIMIGIAN DANE..... | 157.42 | 101550 ... | TURINA, PAUL..... | 5.45 |
| 101190 ... | BRUCE CROSS | 17.41 | 101140 ... | VERRILL, MARK | 29.00 |
| 101090 ... | CURTIS PROPERTIES MAINTENANCE..... | 43.51 | PERSONAL PROPERTY TAXES • FY 2014 | | |
| 100500... | DARCY CUNNINGHAM | 18.57* | 101090 ... | CURTIS PROPERTIES MAINTENANCE..... | 54.84 |
| 101740 ... | DAVID MCLAIN..... | 21.75 | | | |
| 101050 ... | KATHY SWEETSER | 29.00 | | | |
| 100850... | KEVIN HUGHES | 32.07* | | | |
| 100880... | LANGHAM LFC..... | 17.41 | | | |
| 100570 ... | LEA VERRILL..... | 21.70* | | | |
| 100950... | MADORE, DALE..... | 43.51 | | | |
| 101150 | MAYNARD, MARK..... | 17.41 | | | |

* Signifies payments made after June 30, 2016



TOWN OF NORTH YARMOUTH

Management's Discussion and Analysis

Fiscal Year ended June 30, 2015

As management of the Town of North Yarmouth, Maine, we present this narrative to provide you with an overview and analysis of our annual financial statements for the fiscal year ended June 30, 2015. This information, in conjunction with the notes to the financial statements, should be considered when reading the Town's financial statements.

2015 FINANCIAL HIGHLIGHTS

Total assets of the Town of North Yarmouth exceeded its liabilities by \$25,442,004. The governmental activities statement shows a decrease in net position of \$388,170 for the fiscal year. This decrease is due primarily to the cost of depreciation.

The ending fund balance for all governmental funds is \$3,416,942.

The ending fund balance for the general fund is \$2,833,498 which is an increase of \$43,995 over the previous year. Of this balance, \$39,435 is designated to on-going projects, \$4,771 is in nonspendable form, \$6,465 is restricted for animal control, \$150,000 is set aside for next year's budget, and \$1,205,363 is reserved for specific purposes as shown in Statement 3 of these financial statements. This leaves an unassigned balance of \$1,427,464. This appears to provide an adequate surplus.

OVERVIEW OF FINANCIAL STATEMENTS

The Town of North Yarmouth's basic financial statements are comprised of three components:

- 1) Government-Wide Financial Statements;
- 2) Fund Financial Statements; and
- 3) Notes to the Financial Statements.

Other supplemental information to the basic financial statements is also provided.

PLEASE NOTE

**The complete post audit report for the last municipal year
is on file at the municipal town office.**

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements provide a broad overview of the Town of North Yarmouth's finances. Financial information is presented in two statements - *Statement of Net Position* and *Statement of Activities*.

The *Statement of Net Position* presents information about the Town's assets and liabilities with the difference between the two reported as *Net Position*. Over time, changes in Net Position (increases or decreases) may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating. The *Statement of Activities* presents information about how the Town's Net Position has changed during the fiscal year. All changes in Net Position are reported as soon as the underlying change or event occurs, regardless of the timing of the related cash flows. This means that revenues and expenses are reported in this statement even if the related cash movement does not occur until future fiscal periods (e.g., uncollected taxes and accounts payable).

In the government-wide financial statements, the Town's basic services are reported as *Governmental Activities* as they are principally supported by taxes and intergovernmental revenues, rather than recovering all, or a significant portion of their costs through user fees and charges. Governmental activities include general administration, public safety (law enforcement, fire protection), public works (roads, solid waste disposal), debt service, and capital planning expenses.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of North Yarmouth, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds are used to report most of the Town's basic operational services. Operating expenses and revenues are recorded and the cumulative leftover balance of these activities, which is available for spending in subsequent years, is reported here. These funds are reported using an accounting method called modified accrual, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information can help to determine what financial resources are available in the near future to finance the Town's activities.

Statement of Net Position Information

The following information is a condensed version of the Statement of Net Position.

Table 1
Comparative Statement of Net Position
As of June 30, 2015 and 2014

| | <u>2015</u> | <u>2014</u> |
|----------------------------------|----------------------|----------------------|
| Current & Other Assets | \$ 3,734,444 | \$ 3,722,603 |
| Capital Assets, Net | <u>21,998,688</u> | <u>22,505,382</u> |
| Total Assets | 25,733,132 | 26,227,985 |
| Long-Term Debt Outstanding | 76,373 | 172,894 |
| Other Liabilities | <u>209,430</u> | <u>215,085</u> |
| Total Liabilities | 285,803 | 387,979 |
| Deferred Inflows of Resources | <u>5,325</u> | <u>9,832</u> |
| Net Position: | | |
| Net Investment in Capital Assets | 21,921,180 | 22,330,259 |
| Restricted for: | | |
| Special Revenues | 6,465 | 11,765 |
| Unrestricted | <u>3,514,359</u> | <u>3,488,150</u> |
| Total Net Position | <u>\$ 25,442,004</u> | <u>\$ 25,830,174</u> |

Table 2
Comparative Changes in Net Position
For the Years Ended June 30, 2015 and 2014

| | <u>2015</u> | <u>2014</u> |
|-----------------------------------|---------------------|---------------------|
| Revenues | | |
| Program Revenues: | | |
| Charges for Services | \$ 331,380 | \$ 914,288 |
| Operating Grants & Contributions | 93,949 | 183,877 |
| General Revenues: | | |
| Property Taxes | 7,181,672 | 6,838,078 |
| Excise Taxes | 786,761 | 725,959 |
| Intergovernmental | 267,993 | 256,711 |
| Investment Earnings | 23,485 | 17,405 |
| Loss from Wescustago Hall Fire | <u>-</u> | <u>(234,434)</u> |
| Total Revenues | 8,685,240 | 8,701,884 |
| Expenses | | |
| General Government | 503,595 | 423,571 |
| Public Safety and Services | 349,116 | 301,223 |
| Public Works and Sanitation | 1,261,978 | 1,342,477 |
| Fixed Expenses and Operations | 326,464 | 364,717 |
| Solid Waste and Public Facilities | 377,890 | 355,789 |
| Cultural and Recreational | 218,387 | 185,989 |
| Education | 5,860,086 | 5,595,923 |
| Debt Service | 3,096 | 6,084 |
| Capital Investment | 85,054 | 255,364 |
| For Designated Purpose | <u>87,744</u> | <u>120,832</u> |
| Total Expenses | <u>9,073,410</u> | <u>8,951,969</u> |
| Decrease in Net Position | <u>\$ (388,170)</u> | <u>\$ (250,085)</u> |

Chart A (below) provides a graphic depiction of the program revenues by source.

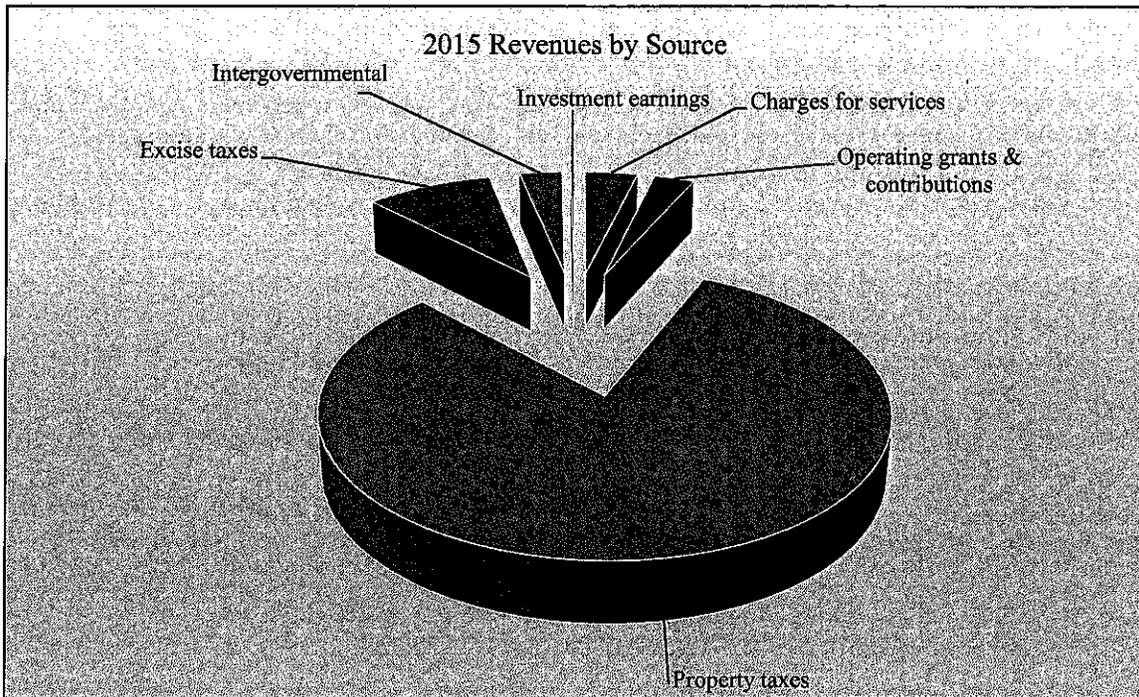
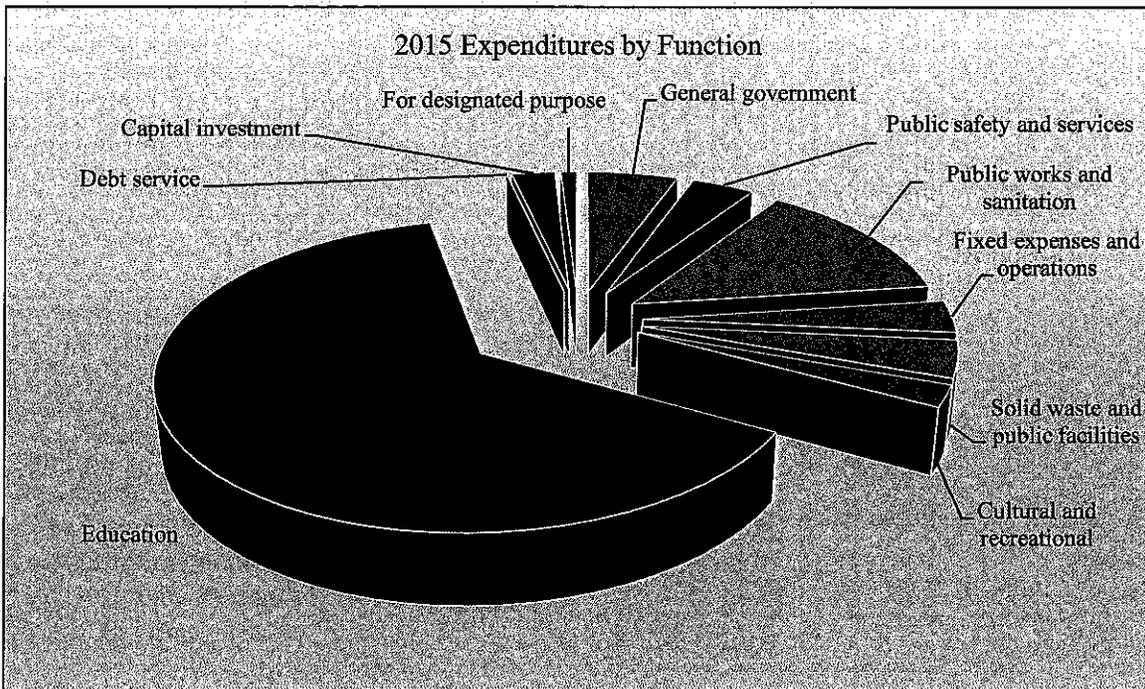


Chart A – 2015 Revenues by Source

Chart B (below) provides a graphic depiction of expenditures by function.



TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF NET POSITION
JUNE 30, 2015

| | <u>Governmental Activities</u> |
|---|------------------------------------|
| ASSETS: | |
| Cash/Investments | \$ 3,498,033 |
| Receivables: | |
| Taxes | 124,273 |
| Liens | 51,140 |
| Accounts | 56,227 |
| Prepaid Expenses | 4,771 |
| Capital Assets: | |
| Land | 889,771 |
| Other Capital Assets, Net of Depreciation | 21,108,917 |
| Total Capital Assets | <u>21,998,688</u> |
| TOTAL ASSETS | <u>25,733,132</u> |
| LIABILITIES: | |
| Accounts Payable | 43,835 |
| Accrued Payroll | 12,974 |
| Accrued Liabilities | 20,663 |
| Performance Bond Refundable | 60,000 |
| Security Deposits | 150 |
| Accrued Compensated Absences | 33,988 |
| Accrued Interest Payable | 1,135 |
| Due to Other Funds | 36,685 |
| Long-term Liabilities: | |
| Due within One Year | 63,188 |
| Due in More Than One Year | 13,185 |
| TOTAL LIABILITIES | <u>285,803</u> |
| DEFERRED INFLOWS: | |
| Prepaid Property Taxes | 5,325 |
| TOTAL DEFERRED INFLOWS | <u>5,325</u> |
| NET POSITION: | |
| Net Investment in Capital Assets | 21,921,180 |
| Restricted for: | |
| Special Revenues | 6,465 |
| Unrestricted | 3,514,359 |
| TOTAL NET POSITION | <u><u>\$ 25,442,004</u></u> |

TOWN OF NORTH YARMOUTH, MAINE
BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
FOR THE YEAR ENDED JUNE 30, 2015

| | Original and Final Budget | Actual | Variance Positive (Negative) |
|--|--|------------------|---|
| REVENUES: | | | |
| Taxes: | | | |
| Property | \$ 7,173,976 | \$ 7,181,672 | \$ 7,696 |
| Change in Deferred Property Tax Revenues | - | 9,743 | 9,743 |
| Excise | 655,500 | 786,761 | 131,261 |
| | <u>7,829,476</u> | <u>7,978,176</u> | <u>148,700</u> |
| Intergovernmental: | | | |
| State Revenue Sharing | 156,000 | 176,054 | 20,054 |
| State Homestead Reimbursement | 89,695 | 89,695 | - |
| Veterans Exemption | 2,000 | 2,244 | 244 |
| Tree Growth | 1,000 | 1,566 | 566 |
| Highway Block Grant | 28,700 | 26,876 | (1,824) |
| General Assistance | 5,000 | 803 | (4,197) |
| BETE Reimbursement | 988 | 1,008 | 20 |
| | <u>283,383</u> | <u>298,246</u> | <u>14,863</u> |
| Miscellaneous: | | | |
| Interest | 13,000 | 23,485 | 10,485 |
| Impact Fees | 12,000 | 4,618 | (7,382) |
| Clerk/Permit Fees | 25,200 | 47,064 | 21,864 |
| Dog Licenses | 800 | 1,215 | 415 |
| Rescue Fees | 42,500 | 35,085 | (7,415) |
| Rental Fees - House | 13,200 | 6,375 | (6,825) |
| Rental Fees - Cell Tower | 27,500 | 37,166 | 9,666 |
| Rental Fees - Memorial School | - | 2,290 | 2,290 |
| Franchise Fees | 29,000 | 28,412 | (588) |
| Public Works/Solid Waste Fees | 106,700 | 138,310 | 31,610 |
| Planning/Zoning Board Fees | 1,000 | 2,375 | 1,375 |
| CEO Services | - | 6,826 | 6,826 |
| Insurance Rebates | 1,000 | 11,286 | 10,286 |
| Other | 3,799 | 8,266 | 4,467 |
| | <u>275,699</u> | <u>352,773</u> | <u>77,074</u> |
| TOTAL REVENUES | 8,388,558 | 8,629,195 | 240,637 |

TOWN OF NORTH YARMOUTH, MAINE
BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
FOR THE YEAR ENDED JUNE 30, 2015

| | Original and Final Budget | Actual | Variance Positive (Negative) |
|--|--|------------------|---|
| EXPENDITURES: | | | |
| General Government | \$ 602,693 | \$ 502,153 | \$ 100,540 |
| Public Safety and Services | 378,466 | 365,476 | 12,990 |
| Public Works and Sanitation | 710,865 | 739,846 | (28,981) |
| Solid Waste | 197,670 | 198,756 | (1,086) |
| Public Facilities | 148,803 | 177,046 | (28,243) |
| Public Lands and Recreation | 226,896 | 217,787 | 9,109 |
| Education | 5,897,620 | 5,860,086 | 37,534 |
| Debt Service | 101,446 | 100,711 | 735 |
| Fixed Charges | 298,666 | 326,464 | (27,798) |
| Capital Investment | 86,275 | 85,054 | 1,221 |
| TOTAL EXPENDITURES | 8,649,400 | 8,573,379 | 76,021 |
| BUDGETARY SURPLUS (DEFICIT) | (260,842) | 55,816 | 316,658 |
| OTHER FINANCING SOURCES (USES): | | | |
| Operating Transfers to Special Revenues | - | (11,821) | (11,821) |
| | - | (11,821) | (11,821) |
| BUDGETARY CHANGE IN FUND BALANCE | \$ (260,842) | \$ 43,995 | \$ 304,837 |
| FUND BALANCE COMPONENTS | | | |
| OF BUDGETARY DEFICITS | | | |
| Nonspendable | \$ - | \$ 3,820 | \$ 3,820 |
| Restricted Fund Balance (Animal Control) | - | 450 | 450 |
| Committed Fund Balance (Reserves) | (101,707) | (16,261) | 85,446 |
| Assigned Fund Balance (Carry Forwards) | (24,013) | 15,422 | 39,435 |
| Assigned Fund Balance (Budgeted Use of Fund Balance) | (135,122) | (100,000) | 35,122 |
| Unassigned Fund balance | - | 140,564 | 140,564 |
| | \$ (260,842) | \$ 43,995 | \$ 304,837 |

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | Appropriation Balances Forward | Appropriations | Transfers and Other Credits | Total Available | Expenditures | Balances | | | |
|-----------------------------------|--------------------------------|----------------|-----------------------------|-----------------|--------------|-----------|----------|-----------------|--|
| | | | | | | Overdrawn | Lapsed | Unexpended | |
| | | | | | | | | Carried Forward | |
| GENERAL GOVERNMENT | | | | | | | | | |
| Central Office | \$ - | \$ 282,788 | \$ - | \$ 282,788 | \$ 275,624 | \$ - | \$ 7,164 | \$ - | |
| Selectmen | - | 7,348 | - | 7,348 | 8,662 | 1,314 | - | - | |
| Legal | - | 33,770 | - | 33,770 | 47,228 | 13,458 | - | - | |
| Elections & Moderator | - | 12,411 | - | 12,411 | 4,150 | - | 8,261 | - | |
| Web Page & TV | - | 11,743 | - | 11,743 | 13,299 | 1,556 | - | - | |
| Contingency | - | 10,000 | - | 10,000 | 2,800 | - | 7,200 | - | |
| Assessing | 13,543 | 45,552 | - | 59,095 | 26,845 | - | 32,250 | - | |
| Planning Board | - | 7,100 | - | 7,100 | 1,221 | - | 5,879 | - | |
| Code Enforcement | - | 76,938 | - | 76,938 | 61,125 | - | 15,813 | - | |
| Committees | - | 1,500 | - | 1,500 | 634 | - | 866 | - | |
| Planning | - | 100,000 | - | 100,000 | 60,565 | - | - | 39,435 | |
| | 13,543 | 589,150 | - | 602,693 | 502,153 | 16,328 | 77,433 | 39,435 | |
| PUBLIC SAFETY AND SERVICES | | | | | | | | | |
| Fire Protection | - | 281,629 | - | 281,629 | 279,597 | - | 2,032 | - | |
| Rescue Services | - | 48,790 | - | 48,790 | 51,854 | 3,064 | - | - | |
| Speed Monitoring | - | 4,810 | - | 4,810 | 4,810 | - | - | - | |
| Health Officer | - | 423 | - | 423 | - | - | 423 | - | |
| Animal Control | - | 16,579 | - | 16,579 | 12,670 | - | 3,909 | - | |
| Street Lights | - | 2,435 | - | 2,435 | 2,840 | 405 | - | - | |
| General Assistance | - | 15,000 | - | 15,000 | 4,905 | - | 10,095 | - | |
| Agency Bequests | - | 8,800 | - | 8,800 | 8,800 | - | - | - | |
| | - | 378,466 | - | 378,466 | 365,476 | 3,469 | 16,459 | - | |

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | Appropriation Balances Forward | Appropriations | Transfers and Other Credits | Total Available | Expenditures | Balances | | | |
|-----------------------------------|--------------------------------|----------------|-----------------------------|-----------------|--------------|-----------|------------|-----------------|--------|
| | | | | | | Overdrawn | Unexpended | Carried Forward | |
| | | | | | | | | | Lapsed |
| GENERAL GOVERNMENT | | | | | | | | | |
| Central Office | \$ - | \$ 282,788 | \$ - | \$ 282,788 | \$ 275,624 | \$ - | \$ 7,164 | \$ - | |
| Selectmen | - | 7,348 | - | 7,348 | 8,662 | 1,314 | - | - | |
| Legal | - | 33,770 | - | 33,770 | 47,228 | 13,458 | - | - | |
| Elections & Moderator | - | 12,411 | - | 12,411 | 4,150 | - | 8,261 | - | |
| Web Page & TV | - | 11,743 | - | 11,743 | 13,299 | 1,556 | - | - | |
| Contingency | - | 10,000 | - | 10,000 | 2,800 | - | 7,200 | - | |
| Assessing | 13,543 | 45,552 | - | 59,095 | 26,845 | - | 32,250 | - | |
| Planning Board | - | 7,100 | - | 7,100 | 1,221 | - | 5,879 | - | |
| Code Enforcement | - | 76,938 | - | 76,938 | 61,125 | - | 15,813 | - | |
| Committees | - | 1,500 | - | 1,500 | 634 | - | 866 | - | |
| Planning | - | 100,000 | - | 100,000 | 60,565 | - | - | - | 39,435 |
| | 13,543 | 589,150 | - | 602,693 | 502,153 | 16,328 | 77,433 | - | 39,435 |
| PUBLIC SAFETY AND SERVICES | | | | | | | | | |
| Fire Protection | - | 281,629 | - | 281,629 | 279,597 | - | 2,032 | - | |
| Rescue Services | - | 48,790 | - | 48,790 | 51,854 | 3,064 | - | - | |
| Speed Monitoring | - | 4,810 | - | 4,810 | 4,810 | - | - | - | |
| Health Officer | - | 423 | - | 423 | - | - | 423 | - | |
| Animal Control | - | 16,579 | - | 16,579 | 12,670 | - | 3,909 | - | |
| Street Lights | - | 2,435 | - | 2,435 | 2,840 | 405 | - | - | |
| General Assistance | - | 15,000 | - | 15,000 | 4,905 | - | 10,095 | - | |
| Agency Requests | - | 8,800 | - | 8,800 | 8,800 | - | - | - | |
| | - | 378,466 | - | 378,466 | 365,476 | 3,469 | 16,459 | - | |

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | Appropriation Balances Forward | Appropriations | Transfers and Other Credits | Total Available | Expenditures | Balances | | Carried Forward |
|---------------------------------------|--------------------------------|----------------|-----------------------------|-----------------|--------------|-----------|------------|-----------------|
| | | | | | | Overdrawn | Unexpended | |
| PUBLIC WORKS AND SANITATION | | | | | | | | |
| Public Works | \$ - | \$ 294,940 | \$ - | \$ 294,940 | \$ 304,993 | \$ 10,053 | \$ - | \$ - |
| Roads | - | 375,675 | - | 375,675 | 378,106 | 2,431 | - | - |
| Winter Plowing | - | 40,250 | 5,463 | 45,713 | 62,210 | 16,497 | - | - |
| | - | 710,865 | 5,463 | 716,328 | 745,309 | 28,981 | - | - |
| SOLID WASTE | | | | | | | | |
| Solid Waste Disposal and Recycling | - | 174,970 | - | 174,970 | 172,893 | - | 2,077 | - |
| Hazardous Waste Cleanup/Bag Purchases | - | 22,400 | - | 22,400 | 25,563 | 3,163 | - | - |
| Old Landfill | - | 300 | - | 300 | 300 | - | - | - |
| | - | 197,670 | - | 197,670 | 198,756 | 3,163 | 2,077 | - |
| PUBLIC FACILITIES | | | | | | | | |
| Janitorial Services | - | 11,367 | - | 11,367 | 14,922 | 3,555 | - | - |
| Fire Station | - | 22,719 | - | 22,719 | 22,302 | - | 417 | - |
| Public Works Garage | - | 13,262 | - | 13,262 | 9,554 | - | 3,708 | - |
| Town Office | - | 15,465 | - | 15,465 | 15,464 | - | 1 | - |
| Sharp House | - | 2,740 | - | 2,740 | 7,407 | 4,667 | - | - |
| Memorial School | - | 56,250 | 83,931 | 140,181 | 163,180 | 22,999 | - | - |
| Insurance | - | 27,000 | - | 27,000 | 28,148 | 1,148 | - | - |
| | - | 148,803 | 83,931 | 232,734 | 260,977 | 32,369 | 4,126 | - |

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | Appropriation Balances Forward | Appropriations | Transfers and Other Credits | Total Available | Expenditures | Balances | | |
|---|--------------------------------|----------------|-----------------------------|-----------------|--------------|------------|------------|-----------------|
| | | | | | | Overdrawn | Lapsed | Carried Forward |
| PUBLIC LANDS AND RECREATION | | | | | | | | |
| Parks | \$ 10,470 | \$ 20,724 | - | \$ 31,194 | \$ 18,981 | \$ 12,213 | \$ - | - |
| Library and Recreation | - | 177,285 | - | 177,285 | 177,282 | 3 | - | - |
| Shellfish | - | 2,000 | - | 2,000 | 2,000 | - | - | - |
| Snowmobile | - | 1,000 | - | 1,000 | 1,304 | 304 | - | - |
| Royal River Conservation Trust | - | 1,000 | - | 1,000 | 1,000 | - | - | - |
| Cemeteries | - | 14,417 | - | 14,417 | 17,220 | 2,803 | - | - |
| | 10,470 | 216,426 | - | 226,896 | 217,787 | 3,107 | 12,216 | - |
| EDUCATION | | | | | | | | |
| Maine School Administrative District #: | - | 5,897,620 | - | 5,897,620 | 5,860,086 | - | 37,534 | - |
| DEBT SERVICE | | | | | | | | |
| | - | 101,446 | - | 101,446 | 100,711 | - | 735 | - |
| FIXED CHARGES | | | | | | | | |
| County Tax | - | 279,732 | - | 279,732 | 279,732 | - | - | - |
| Overlay | - | 18,934 | - | 18,934 | 46,732 | 27,798 | - | - |
| | - | 298,666 | - | 298,666 | 326,464 | 27,798 | - | - |
| CAPITAL INVESTMENTS | | | | | | | | |
| Fire Truck Reserve | - | 86,275 | - | 86,275 | 82,554 | - | 3,721 | - |
| Cable & Technology Reserve | - | - | - | - | 2,500 | 2,500 | - | - |
| Lawnmower | - | - | - | - | - | - | - | - |
| Revaluation Reserve | - | - | - | - | - | - | - | - |
| Sharp House Reserve | - | - | - | - | - | - | - | - |
| | - | 86,275 | - | 86,275 | 85,054 | 2,500 | 3,721 | - |
| TOTAL | \$ 24,013 | \$ 8,625,387 | \$ 89,394 | \$ 8,738,794 | \$ 8,662,773 | \$ 117,715 | \$ 154,301 | \$ 39,435 |



Town of North Yarmouth, Maine
Annual Town Meeting Minutes
 Fiscal Year July 1, 2016 - June 30, 2017

To: Clark Baston, a resident in the Town of North Yarmouth, County of Cumberland, and State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at the North Yarmouth Memorial School Gymnasium, in said Town on Saturday the 9th day of April A.D. 2016, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 39 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote April 9, 2016 from 8:30AM to close of meeting.

ARTICLE 1. To elect a Moderator by written ballot to preside over said meeting.

Nominations were taken. Michael Traister was nominated and elected and sworn in as Moderator.

ARTICLE 2: To see if the Town will vote to adopt the Maine Moderator's Manual as prepared by the Maine Municipal Association as the parliamentary procedure at Town Meeting for the ensuing year, or see what action the Town will take.

Michael Traister gave an overview of the Town Meeting's procedures. The Moderator asked for a motion to allow non-residents to speak at this meeting.

Peter Lindsay moved to approve Article 2. The Select Board seconded the motion. Discussion: None. Motion passed.

Chairman Carr gave an overview of the budgetary warrant articles.

ARTICLE 3: To see if the Town will vote to raise and appropriate **\$459,361** for **Municipal Administration**, or see what action the Town will take.

| Municipal Administration | Budget FY16 | Request FY17 | Difference | Percent |
|------------------------------------|-------------------|-------------------|--------------------|----------------|
| Wages/Allowances/Training | \$ 210,071 | \$ 225,475 | \$ 15,404 | + 7.3 |
| Operating Expenses | \$ 59,008 | \$ 68,572 | \$ 9,564 | +16.2 |
| Contracted / Professional Services | \$ 54,785 | \$ 51,947 | (\$ 2,838) | -5.2 |
| Buildings & Grounds | \$ 58,198 | \$ 49,517 | (\$ 8,681) | -14.9 |
| Communications Committee | \$ 3,278 | \$ 5,250 | \$ 1,972 | +60.1 |
| Memorial School Operations | \$ 111,158 | \$ 58,600 | (\$ 52,558) | -47.2 |
| TOTAL | \$ 496,498 | \$ 459,361 | (\$ 37,137) | - 7.04% |

Chairman Carr moved to approve Article 3. Selectperson Chadbourne seconded the motion. Discussion: Resident Darla Hamlin inquired about the Building & Grounds item decreasing. **Article 3 passed as written.**

ARTICLE 4: To see if the Town will vote to raise and appropriate \$137,043 for Community Services, or see what action the Town will take.

| Community Services | Budget FY16 | Request FY17 | Difference | Percent |
|-----------------------------|-------------------|-------------------|-------------------|-----------------|
| Code Enforcement & Planning | \$ 60,926 | \$ 61,947 | \$ 1,021 | +1.67 |
| Planning & Economic Growth | \$ 80,000 | \$ 40,000 | (\$40,000) | - 50.0 |
| Parks & Recreation | \$ 9,550 | \$ 11,800 | \$ 2,250 | +23.5 |
| General Assistance | \$ 7,688 | \$ 7,688 | \$ 0 | ----- |
| Social Service Agencies | \$ 8,800 | \$ 10,000 | \$ 1,200 | +13.6 |
| Cemetery Operations | \$ 4,260 | \$ 5,608 | \$ 1,348 | +31.6 |
| TOTAL | \$ 171,224 | \$ 137,043 | (\$34,181) | - 19.96% |

Selectperson Chadbourne moved to approve Article 4. Selectman Moulton seconded the motion. Discussion: Resident Anne Graham inquired about General Assistance. **Article 4 passed as written.**

ARTICLE 5: To see if the Town will vote to raise and appropriate \$363,119 for Public Safety, or see what action the Town will take.

| Fire Rescue Department | Budget FY16 | Request FY17 | Difference | Percent |
|------------------------------------|-------------------|-------------------|------------------|---------------|
| Wages/Allowances/Training | \$148,035 | \$157,653 | \$ 9,618 | +6.5 |
| Physicals | \$ 6,993 | \$ 7,000 | \$ 7 | +0.1 |
| Dues/Membership/Licenses | \$ 3,986 | \$ 4,805 | \$ 819 | +20.5 |
| Operating Expenses | \$ 41,600 | \$ 57,090 | \$15,490 | +37.23 |
| Contracted / Professional Services | \$ 17,350 | \$ 20,350 | \$ 3,000 | +17.29 |
| Operating Supplies | \$ 25,997 | \$ 22,925 | (\$ 3,072) | -11.84 |
| Fire Rescue Dept. Sub-total | \$ 243,961 | \$ 269,823 | \$ 25,862 | +10.6% |
| Public Safety - Other | FY16 | FY17 | Difference | Percent |
| Dispatch Service | \$ 23,186 | \$ 23,822 | \$ 636 | +2.7 |
| Animal Control Services | \$ 13,644 | \$ 12,644 | (\$ 1,000) | -7.3 |
| Health Officer | \$ 400 | \$ 400 | \$ ----- | ----- |
| Hydrants | \$ 53,500 | \$ 53,500 | \$ ----- | ----- |
| Street Lighting Operational | \$ 2,635 | \$ 2,930 | \$ 295 | +11.2 |
| Other Sub-Total | \$ 93,365 | \$ 93,296 | (\$ 69) | -0.07 |
| GRAND TOTAL | \$ 337,326 | \$ 363,119 | \$ 25,793 | + 7.6% |

Selectperson Chadbourne moved to approve Article 5. Selectman Moulton seconded the motion. Discussion: Resident Katherine Perrin inquired about staffing. Resident Conrad Lausier inquired about streetlights. **Article 5 passed as written.**

ARTICLE 6: To see if the Town will vote to raise and appropriate \$582,109 for Public Works, or see what action the Town will take.

| Public Works Department | Budget FY16 | Request FY17 | Difference | Percent |
|--------------------------|-------------------|-------------------|-----------------|---------------|
| Wages/Allowance/Training | \$ 178,390 | \$ 184,706 | \$ 6,316 | +3.5 |
| Operating Expenses | \$ 164,268 | \$ 172,403 | \$ 8,135 | +4.9 |
| Roadway Maintenance | \$ 240,000 | \$ 225,000 | (\$ 15,000) | -6.6% |
| TOTAL | \$ 582,658 | \$ 582,109 | (\$ 549) | -0.94% |

Selectperson Chadbourne moved to approve Article 6. Selectman Moulton seconded the motion.

Discussion: None. **Article 6 passed as written.**

ARTICLE 7: To see if the Town will vote to raise and appropriate \$195,615 for **Solid Waste / Recycling**, or see what action the Town will take.

| Solid Waste / Recycling | Budget FY16 | Request FY17 | Difference | Percent |
|--------------------------------|------------------------|-------------------------|-------------------|----------------|
| MSW Disposal | \$ 63,500 | \$ 63,865 | \$ 365 | +0.57 |
| Recyclables Collection | \$ 63,845 | \$ 63,890 | \$ 45 | +0.07 |
| MSW Collection Surcharge | \$ 1,000 | \$ 1,000 | \$ 0 | ----- |
| Ecomaine Tonnage | \$ 45,825 | \$ 49,350 | \$ 3,525 | +7.7 |
| PAYT Disposal Bags | \$ 12,400 | \$ 11,910 | (\$ 490) | -3.95 |
| HHW Collection / Clean Up Day | \$ 5,600 | \$ 5,600 | \$ 0 | ----- |
| Compost & Recycling Bins | \$ - | \$ - | \$ 0 | ----- |
| TOTAL | \$ 192,170 | \$ 195,615 | \$ 3,445 | +1.75% |

Selectman Moulton moved to approve Article 7. Chairman Carr seconded the motion. Discussion: Resident Darla Hamlin spoke about reducing that amount. **Article 7 passed as written.**

ARTICLE 8: To see if the Town will vote to raise and appropriate \$471,297 for **Fixed Expenses**, or see what action the Town will take.

| Fixed Expenses | Budget FY16 | Request FY17 | Difference | Percent |
|-------------------------------|------------------------|-------------------------|-------------------|----------------|
| Debt Service | \$ 66,880 | \$ 13,482 | (\$ 53,398) | -80.0 |
| Employee Benefits | \$ 221,960 | \$ 232,742 | \$ 10,781 | +4.9 |
| Municipal Insurance | \$ 31,100 | \$ 34,400 | \$ 3,300 | +1.49 |
| Shared Services NY/Cumberland | \$ 155,981 | \$ 190,673 | \$ 34,692 | +22.2 |
| TOTAL | \$ 475,921 | \$ 471,297 | (\$ 4,624) | -0.98% |

Selectman Moulton moved to approve Article 8. Chairman Carr seconded the motion. Discussion: Resident Rob Wood inquired about the Cumberland expense increasing. Resident Darla Hamlin inquired about offsetting revenue. Resident Rob Wood inquired about the Board meeting with Cumberland regularly about shared services. Resident Pam Ames explained the Joint Standing Committee and the warrant article. **Article 8 passed as written.**

ARTICLE 9: To see if the Town will establish a **Records Preservation Reserve** for purposes of protecting and preserving vital town records and other relevant records maintained by the Town Clerk as mandated by state statute, or see what action the Town will take.

Selectman Moulton moved to approve Article 9. Chairman Carr seconded the motion. Discussion: Resident Katie Murphy spoke in favor of Article 9. **Article 9 passed as written.**

ARTICLE 10: To see if the Town will vote to raise and appropriate \$25,924.00 for **Capital Improvements Records Preservation Reserve**, or see what action the Town will take.

| Capital Reserves | Budget FY16 | Request FY17 | Difference | Percent |
|-------------------------|------------------------|-------------------------|-------------------|----------------|
| Records Preservation | \$ 0 | \$ 25,924 | \$ 25,924 | +100% |

Chairman Carr moved to approve Article 10. Selectperson Chadbourne seconded the motion. Discussion: None. **Article 10 passed as written.**

ARTICLE 11: To see if the Town will vote to raise and appropriate \$130,000 for **Capital Improvements Public**

Works / Fire Rescue (Heavy Equipment) Reserve, or see what action the Town will take.

| Capital Reserves | Budget FY16 | Request FY17 | Difference | Percent |
|--------------------------|----------------|-----------------|------------|---------|
| PWD / FRD (Heavy Equip.) | \$ 55,000 | \$ 130,000 | \$ 75,000 | +136.3% |

Chairman Carr moved to approve Article 11. Selectperson Chadbourne seconded the motion. Discussion: Resident Nelson Smith inquired about the process of getting new equipment. Resident Conrad Lausier inquired about the Budget Committee recommendation. **Article 11 passed as written.**

ARTICLE 12: To see if the Town will release the following reserve accounts and transfer the remaining balances totaling **\$54,545** to the **Public Works Department / Fire Rescue (Heavy Equipment) Reserve**, or see what action the Town will take.

| Reserve Account | Current Balance |
|-------------------------------|------------------|
| Capital Investment (1990 PWD) | \$ 21,283 |
| Impact Fees (PWD / FRD) | \$ 32,750 |
| Ambulance Fees (FRD) | \$ 512 |
| TOTAL | \$ 54,545 |

Chairman Carr moved to approve Article 12. Selectperson Chadbourne seconded the motion. Discussion: Resident Nelson Smith inquired about (FRD) and about donations. **Article 12 passed as written.**

ARTICLE 13: To see if the Town will release the reserve account Misc. Capital Investments and transfer the remaining balance totaling **\$24,318** into the following active reserve accounts, or see what action the Town will take.

| Reserve Account | Current Balance |
|----------------------|------------------|
| Parks & Recreation | \$ 7,000 |
| Municipal Facilities | \$ 17,318 |
| TOTAL | \$ 24,318 |

Selectperson Chadbourne moved to approve Article 13. Selectman Moulton seconded the motion. Discussion: None. **Article 13 passed as written.**

After a short recess Paul Chase introduced himself.

ARTICLE 14: To see if the Town will vote to accept and apply **\$1,491,383** of the following **non-property tax revenues** to reduce the total amount authorized to be raised by taxation.

| Revenues | Budget FY 16 | Request FY17 | Difference | Percent |
|-------------------------|-----------------|-----------------|------------|---------|
| Clerk Fees | \$ 27,700 | \$ 28,745 | \$ 1,045 | +3.7 |
| Code Enforcement | \$ 49,300 | \$ 57,700 | \$ 8,400 | +17.0 |
| Planning | \$ 1,100 | \$ 1,100 | ----- | ----- |
| Peer Review | \$ 2,000 | \$ 1,500 | (\$ 500) | -25 |
| Ambulance Fees | \$ 42,500 | \$ 35,000 | (\$ 7,500) | -17.6 |
| Cable TV Franchise Fees | \$ 29,000 | \$ 29,000 | ----- | ----- |
| Cell Tower Rental | \$ 37,000 | \$ 37,000 | ----- | ----- |
| Auto Excise | \$ 710,000 | \$ 800,000 | \$ 90,000 | +12.7 |
| MISC Revenues | \$ 2,200 | \$ 3,275 | \$ 1,075 | +48.9 |
| Solid Waste / Recycling | \$ 108,600 | \$ 110,500 | \$ 1,900 | +1.7 |

| | | | | |
|--------------------------|---------------------|---------------------|------------------|---------------|
| General Assistance | \$ 2,500 | \$ 2,500 | ----- | ----- |
| Local Road Assistance | \$ 26,876 | \$ 27,000 | \$ 124 | +4.6 |
| Revenue Sharing | \$ 173,524 | \$ 181,018 | \$ 7,494 | +4.3 |
| Snow Club Reimbursement | \$ 1,000 | \$ 1,000 | ----- | ----- |
| Rental Fees | \$ 12,000 | \$ 12,000 | ----- | ----- |
| Interest/Fees | \$ 14,500 | \$ 17,400 | \$ 2,900 | +20 |
| BETE Reimbursement | \$ 1,000 | \$ 2,421 | \$ 1,421 | +142.1 |
| Homestead Exemption | \$ 93,759 | \$ 137,262 | \$ 43,503 | +46.3 |
| Tree Growth Exemption | \$ 1,566 | \$ 2,718 | \$ 1,152 | +73.5 |
| Veteran's Exemption | \$ 2,029 | \$ 2,244 | \$ 215 | +10.5 |
| Property & Casualty Pool | \$ 1,998 | \$ 2,000 | \$ 2 | +1 |
| TOTALS | \$ 1,340,152 | \$ 1,491,383 | \$151,231 | +11.3% |

And further to see if the Town will authorize the Select Board and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.

Selectperson Chadbourne moved to approve Article 14. Selectman Moulton seconded the motion. Discussion: None. Article 14 passed as written.

ARTICLE 15: To see if the Town will raise and appropriate an estimated \$16,687 for overlay for the purposes of granting tax abatements or see what action the Town will take.

Selectperson Chadbourne moved to approve Article 15. Selectman Moulton seconded the motion. Discussion: None. Article 15 passed as written.

ARTICLE 16: To see if the Town will vote to authorize the Select Board to transfer from the town's undesignated general fund an amount not to exceed \$150,000 for the purpose of reducing the total amount authorized to be raised by taxation for the fiscal year 2017, or see what action the Town will take.

Selectman Moulton moved to approve Article 16. Chairman Carr seconded the motion. Discussion: None. Article 16 passed as written.

ARTICLE 17: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law in the event that the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take.

Selectman Moulton moved to approve Article 17. Chairman Carr seconded the motion. Discussion: None. Written Vote: 60- Yes 5- No.

ARTICLE 18:

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2017 fiscal year, July 1, 2016 through June 30, 2017, due in two (2) installments, with the first half (1/2) of the total amount assessed due and payable on **October 1, 2016**, and the remaining half (1/2) due on **April 1, 2017**; and to charge **interest** at the rate of seven percent (7.00%) per year computed on a daily basis on any portion of the installment due that remains outstanding as of October 2, 2016 or April 2, 2017, and
- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate and personal

property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections, and

- 4) To see if the Town will vote to authorize the Treasurer to release payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Selectman Moulton moved to approve Article 18. Chairman Carr seconded the motion. Discussion: None. Article 18 passed as written.

ARTICLE 19: To see if the Town will vote to authorize the Select Board and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations and other funds, including trust funds that may be given or left to the Town and to grant the Select Board the further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant funding such sums of money as they deem necessary from these funds for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Chairman Carr moved to approve Article 19. Selectperson Chadbourne seconded the motion. Discussion: None. Article 19 passed as written.

ARTICLE 20: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Select Board to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2016 until June 30, 2017. These expenditures may be reflected outside of the Town's approved budget.

Chairman Carr moved to approve Article 20. Selectperson Chadbourne seconded the motion. Discussion: None. Article 20 passed as written.

ARTICLE 21: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2017 to be taken from Undesignated Fund Balance.

Chairman Carr moved to approve Article 21. Selectperson Chadbourne seconded the motion. Discussion: None. Article 21 passed as written.

ARTICLE 22: Shall the town Charter be amended as described and presented in **Exhibit A** of this warrant?

Selectperson Chadbourne moved to approve Article 22. Selectman Moulton seconded the motion. Discussion: None. Article 22 passed as written.

ARTICLE 23: Shall the ordinance entitled "Fire Rescue Department Ordinance" be amended as described and presented in **Exhibit B** of this warrant?

Selectperson Chadbourne moved to approve Article 23. Selectman Moulton seconded the motion. Discussion: None. Article 23 passed as written.

ARTICLE 24: Shall the ordinance entitled "Assessment of Impact Fees Ordinance" be repealed?

Explanation: After close review of the impact fees ordinance and its purpose, and in conjunction with reviewing current Code Enforcement practices and fee structure, the Select Board finds the Code Enforcement Fees to be sufficient collection for the impact of new development.

Selectperson Chadbourne moved to approve Article 24. Selectman Moulton seconded the motion. Discussion: None. Article 24 passed as written.

ARTICLE 25: Shall the town adopt to be effective January 1, 2017 an act to require local write-in candidates to declare their candidacy by filing with the Town Clerk at least forty-five (45) days before the election, as now required for state write-in candidates MRS 21-A § 722-A, or see what action the town will take?

Selectman Moulton moved to approve Article 25 with an amendment to the forty-five (45) day time frame to be one (1) business day. Chairman Carr seconded the motion with the amendment. Discussion: Resident Anne Graham spoke in favor of the forty-five (45) day time frame. Resident Linc Merrill spoke about declaring yourself as a write in and spoke in favor of the single business day. Resident Pam Ames supports the reduction in time. Resident Steve Morrison inquired when it would go into effect. Resident Nelson Smith spoke against the amendment. **Article 25 passed as amended.**

ARTICLE 26: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" be amended to improve the formatting of the document and update the Table of Contents for corrections and or additions described and presented in **Exhibit C** of this warrant?

Peter Lindsay moved to approve Article 26. Chairman Carr seconded the motion. Discussion: Peter Lindsay Chairman of the Planning Board gave a brief overview of the remaining warrant articles for clarification. Resident Linc Merrill asked for clarification about the roadway. Resident Nelson Smith spoke about the width of the roadway in regards to rescue apparatus'.

ARTICLE 27: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article III, Administration and Enforcement: Section 3.3, Building /Land Use Permits: E: Residential Growth Limitation (Cap)** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 27. Peter Lindsay seconded the motion. Discussion: None. **Article 27 passed as written.**

ARTICLE 28: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.3, Pre-Application Meeting, Sketch Plan and Site Inspection: B: Procedure** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 28. Peter Lindsay seconded the motion. Discussion: None. **Article 28 passed as written.**

ARTICLE 29: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.4, Special Submission Requirements: B: North Yarmouth Conservation Commission Review Required** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 29. Peter Lindsay seconded the motion. Discussion: None. **Article 29 passed as written.**

ARTICLE 30: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.7, Final Plan for Major Subdivision: B: Submissions** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 30. Steve Morrison (Vice Chair of the Planning Board) seconded the motion. Discussion: Resident Nelson Smith spoke about process. **Article 30 passed as written.**

ARTICLE 31: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.12, Subdivision: B: Review Criteria** be amended

as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 31. Peter Lindsay seconded the motion. Discussion: Resident Rob Wood inquired about spaghetti lots. **Article 31 passed as written.**

ARTICLE 32: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article VII, Zoning District Regulations: Section 7.2, Zoning Map and Locations of Districts: B: Location of Resource Protection District, Residential Shoreland District, Royal River Corridor Overlay District, Groundwater Protection Overlay District and the FEMA 100-year Floodplain Boundaries** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 32. Peter Lindsay seconded the motion. Discussion: Resident Nelson Smith spoke about Knight's pond and wetlands becoming dry lands. Peter Lindsay clarified that the only change to the ordinance is a few references to the Conservation Commission. **Article 32 passed as written.**

ARTICLE 33: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article VIII, General Requirements: Applicable to all Land Uses: Section 8.3, Back Lots and Street Access Requirements: A** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 33. Peter Lindsay seconded the motion. Discussion: None. **Article 33 passed as written.**

ARTICLE 34: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article VIII, General Requirements: Applicable to all Land Uses: Section 8.4, Driveway/Road Entrance Permit Requirements** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 34. Steve Morrison seconded the motion. Discussion: None. **Article 34 passed as written.**

ARTICLE 35: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.2, General Layout of Development: B: Lots** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 35. Peter Lindsay seconded the motion. Discussion: None. **Article 35 passed as written.**

ARTICLE 36: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.29, Subdivision Street Connectivity Required in the Village Center & Village Residential Districts: C: Requirements** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 36. Peter Lindsay seconded the motion. Discussion: None. **Article 36 passed as written.**

ARTICLE 37: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.30, Subdivision Street Length & Connection Requirements in the Farm & Forest District & Residential Shoreland District: B: Standards** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 37. Peter Lindsay seconded the motion. Discussion: None. **Article 37 passed as written.**

ARTICLE 38: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.31, Road Design and Construction Standards** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 38. Peter Lindsay seconded the motion. Discussion: None. Article 38 passed as written.

ARTICLE 39: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article XI, Standards for Specific Activities: Section 11.3, Clustered Housing Development and Open Space Development: E: Dedicated Open Space Land** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 39. Peter Lindsay seconded the motion. Discussion: None. Article 39 passed as written.

Chairman Carr moved to adjourn. Selectperson Chadbourne seconded the motion. Motion passed.

Selectman Carr moved and Selectman Girard seconded to approve Article 23, as written. Discussion: Harry Nelson, Walnut Hill Rd gave an overview of the parcel and the amount is the town's share and a great opportunity for the town. There has been a lot of private donations, and state funding. He supports this item.

Dave Holman encouraged people to vote for this and encouraged conservation. Keith Thompson stated that the town will be benefiting by its investment. Anne Graham supports this item but asked what will happen given that the Lands for Maine's Future funds is being held by the Governor.

Alan Stearns of the Royal River Trust gave an update on the process and believe they will get the funds, but are working on contingencies. Selectman Girard stated that The Trust for Public Land will be the purchaser and the town is working directly with them. Should the trust not get the state funding, the town will not lose the funds.

Audrey Lones, Baston Rd. supports this project and is a perfect use of the town's Future Land Reserve. Selectman Palmer stated that there will be some shared maintenance costs in the future with Cumberland and the Joint Standing Committee will be working together on this. The amount in fiscal year 2017 would be around \$5,000. **Article 23 passed as written.**

ARTICLE 24: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" Article 1. General Provisions be amended to add Section 1-8., Contract Zoning (Attachment A) as described and presented?

Planning Board recommends approval.

Note: An attested copy of Attachment A is posted with this warrant. Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org.

Peter Lindsay moved and Selectman Girard seconded to approve Article 24, as written. Discussion: Peter stated that this item is being recommended to be added as area communities have this ordinance which was reviewed and allows flexibility for the town for a developer. This simply permits a process, which is an extensive one. This does not change the existing ordinance rules and processes. **Article 24 passed as written.**

ARTICLE 25:

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2016 fiscal year, July 1, 2015 through June 30, 2016, due in two (2) installments, with the first half (1/2) of the total amount assessed due and payable on **October 1, 2015**, and the remaining half (1/2) due on **April 1, 2016**; and to charge **interest** at the rate of seven percent (**7.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of October 2, 2015 or April 2, 2016, and
- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate and personal property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections.

Board of Selectmen recommends approval.

Selectman Girard moved and Selectman Palmer seconded to approve Article 25, as written. Discussion: Linc Merrill commented on #2 in the article and that in the past, # 1 and # 3 were voted on separately. Selectman Girard commented on the occasional incidence on the timing of a resident's bank

delivery, #2 was added for this. Jeff Shorey asked how often this happens. Debbie Grover, Town Clerk and Town Manager Roy stated that it was a nominal amount. **Article 25 passed as written.**

ARTICLE 26: To see if the Town will vote to authorize the payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Board of Selectmen recommends approval.

Selectman Napolitano moved and Selectman Palmer seconded to approve Article 26, as written. Discussion: None. Article 26 passed as written.

ARTICLE 27: To see if the Town will vote to authorize the Board of Selectmen and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations and other funds, including trust funds that may be given or left to the Town and to grant the Board of Selectmen the further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant funding such sums of money as they deem necessary from these donations for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Board of Selectmen recommends approval.

Selectman Palmer moved and Selectman Napolitano seconded to approve Article 27, as written. Discussion: None. Article 27 passed as written.

ARTICLE 28: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Board of Selectmen to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2015 until June 30, 2016. These expenditures may be reflected outside of the Town's approved budget.

Board of Selectmen recommends approval.

Selectman Napolitano moved and Selectman Girard seconded to approve Article 28, as written. Discussion: None. Article 28 passed as written.

ARTICLE 29: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2015 to be taken from Undesignated Fund Balance.

Board of Selectmen recommends approval.

Selectman Carr moved and Selectman Girard seconded to approve Article 29, as written. Discussion: None. Article 29 passed as written.

The meeting adjourned at approximately 12:00pm.

North Yarmouth Handy Information

www.northyarmouth.org

- **EMERGENCY FIRE AND RESCUE: 911**
- **POISON CONTROL: 871-2381**
- **CUMBERLAND CO. SHERIFF: 911**
- **FOOD, SHELTER, CLOTHING & MORE: CALL 211**

| | |
|--|-------------------|
| Town Office | 829-3705 |
| Town Manager..... | 829-3705 Ext. 207 |
| Town Office Fax | 829-3743 |
| Code Enforcement Officer..... | 829-3705 |
| Public Works Department..... | 829-3274 |
| Cumberland County Sheriff | |
| Non-emergency..... | 1-800-482-7479 |
| Maine State Police..... | 657-3030 |
| North Yarmouth Fire Rescue | |
| Non-Emergency..... | 829-3025 |
| Yarmouth Water District | 846-5821 |
| | 1-800-482-0730 |
| Animal Control Officer | 829-6391 |
| Cumberland Recreation Dept. | 829-2208 |
| MSAD #51 Superintendent's Office | 829-4800 |
| Prince Memorial Library | 829-2215 |
| Health Officer | 829-3705 |

North Yarmouth Town Office Hours

| | |
|------------------------|-----------|
| Monday | 8 AM–6 PM |
| Tuesday–Thursday | 8 AM–5 PM |
| Friday..... | CLOSED |

Monthly Meeting Schedule *(subject to change, watch local papers)*

| | |
|--|---------------------|
| Select Board..... | 1st and 3rd Tuesday |
| Planning Board..... | 2nd Tuesday |
| Economic Development Committee | 2nd Wednesday |
| Parks & Recreation Committee | 1st Wednesday |
| Communications Advisory Committee..... | 1st Thursday |
| Comprehensive Planning Committee..... | 4th Wednesday |
| Wescustogo Building & Design Committee | Thursday as needed |
| Budget Committee..... | Meets as needed |
| Events Committee..... | Meets as needed |
| Flag Committee | Meets as needed |

For times and locations please check the website calendar
or contact the Town Office.

Volunteers are always welcome!
For more local information log on to:

www.msad51.org

www.maine.gov

www.northyarmouthhistorical.org

www.skylinefarm.org

www.princememorial.lib.me.us

www.cumberlandmaine.com

NOTES



TOWN OF NORTH YARMOUTH
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