

TOWN of NORTH YARMOUTH, MAINE

ANNUAL REPORT
FISCAL YEAR 2013
July 1, 2012—June 30, 2013

BUDGET & ANNUAL MEETING WARRANT
FISCAL YEAR 2014
July 1, 2013—June 30, 2014



ABOUT THE COVER

THE NORTH YARMOUTH MEMORIAL SCHOOL was funded, built, and dedicated in eighteen months—completed in 1977. The project's accelerated pace was due to the compelling need for a building to replace the 1950 school that had been destroyed in a dramatic fire.

On the morning of October 22, 1975, at 3:30 AM, Elwood and Avis Gerry, who lived across the street from the school, were awakened by an enormous explosion. They looked out to see flames erupting from the school building. The alarm was sounded, and North Yarmouth's Fire Department responded swiftly—but the flames were faster. Despite their valiant efforts, the school was completely destroyed. The interior was gutted, the roof caved in, and most materials, furniture, and equipment were lost. The front doors of the school had exploded out and were lying on the lawn. By daylight, the circular drive was filled with fire trucks and the ruins of the school were still smoking. Word had spread by then, and the crowd that came to see the remains included crying schoolchildren and stunned adults, some who had attended the school themselves.

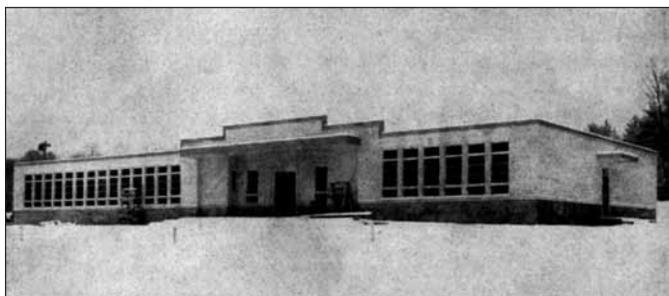
The cause of the fire was never determined, although it was thought that a short circuit in the fluorescent lighting system or in the teachers' room refrigerator might have sparked and ignited cartons of highly flammable duplicating fluid that had been stacked in the school's corridor.

The community scrambled to cope with the fire. Teaching materials and furniture poured in from generous friends far and wide, and by the following Monday the children were back in school in makeshift quarters at the Congregational Church Vestry, Wescustogo Grange, the Baptist Church, the Cumberland Congregational Church, and the North Yarmouth Fire Barn.

MSAD 51 shot to the top of the list for state-funded school building projects. In a special Referendum Election held throughout our MSAD 51 communities in December 1975, voters overwhelmingly approved a bond issue for a new school and work began in the spring of 1976. In January 1977, even though the school was not quite done, some teachers and students had already moved into the front part of the new building. The school was rededicated not long after and has now been in place for 36 years.

This June, voters in MSAD 51's community will cast their ballots in deciding whether to close the Memorial School or make updates and repairs and keep it open.

No matter the decision, it's important to take note of the school's welcoming spirit that has persevered for 63 years. The North Yarmouth Memorial School has been home to thousands of MSAD 51 schoolchildren throughout two different buildings and despite a devastating fire.



Above: The brand new 1950 North Yarmouth Memorial School, featured on the cover of the Town Report that year.

Right: NYHS head teacher Brenda Hart at the remains of the school in 1975.

Above right: The burned front entrance was an especially horrible sight.



NORTH YARMOUTH, MAINE



ANNUAL REPORT
FISCAL YEAR 2013
July 1, 2012—June 30, 2013

BUDGET &
ANNUAL MEETING WARRANT
FISCAL YEAR 2014
July 1, 2013—June 30, 2014

This Town Report is dedicated to
RON HAMLIN

Contents

Elected Federal and State Officials..... 6–9	Flag Committee..... 48
Appointed and Elected Town Officials 10	School Fund Trustees 49
Commissions, Boards, and Committees 11	Yarmouth Water District 50
Reports for Fiscal Year 2012	Shellfish Conservation Commission 51
Board of Selectmen 12	Recreation Commission 52
Administrative Assistant..... 13	Events Committee..... 53
Office Manager 14	North Yarmouth Historical Society 54
Code Enforcement Officer 15	Prince Memorial Library 55
General Assistance 16	Unpaid Taxes 57
Public Works Department..... 17	Moderator’s Manual Rules of Procedure 59
Cumberland Co. Sheriff..... 17	Annual Meeting Warrant 60
Budget Committee 18	2010–2011 Financial Summary 72
Charter Commission 19	Worksheets That Tie to Warrant Articles 73–87
Proposed Charter..... 20–38	Capital Inventory..... 88
Assessors 39	Proposed Ordinances
Zoning Board of Appeals 39	Articles 19–21 89
Planning Board 40	Article 22..... 90
Economic Development Subcommittee 41	Article 23..... 91
Cemetery Commission 43	Article 24–25..... 92
Fire and Rescue 44	Article 26..... 93
MSAD 51..... 45–46	Audited Financial Statements..... 94–100
ecomaine/GPCOG..... 47	Budget Pie Charts 101
Safe Bike and Walkway Committee 48	Handy Information 102

Dedication: RON HAMLIN, 1947–2013



Ronald Arthur Hamlin died peacefully on January 25, 2013 at the age of 65. Although he passed away more than a thousand miles from North Yarmouth, we'd like to believe that the warmth of our community gave him as much comfort as the Florida sun.

Ron was an active and curious guy from the very start; his wife Darla says that he built his own playhouse at the age of eight. In fact, Ron was a lifelong Builder, with a capital B. And he was a very good one, because he could not only envision the final product, he wasn't impatient with the small details that ensured a project's success—although he made sure not to become mired in the details. His tenacious energy would drive it all to completion. “Whenever Ron had a vision, he acted on it,” remembered his wife Darla.

Maybe that's why he did so well in the design/build industry. His initial dream had been to become an architect exclusively, but without the hands-on component he probably would have been impossibly frustrated! Within Brown Construction, Inc., he used his energy, imagination, and hands-on skills to move from draftsman to salesman, to estimator, to project manager, to president/treasurer and, finally, to owner. He lent his expertise to successful projects for Bath Savings Institution, L.L. Bean, and many other satisfied customers.

We got custody of Ron when he moved to town with his family in the 1970s. He was busy then with business and family, but when he retired in 2001, together with his wife Darla (his high school sweetheart from Milo; he was class president and she was treasurer), he jumped into community building.

He took a look at town politics and found it wanting. Builder that he was, he worked to energize North Yarmouth's Republican Committee. The committee planned and executed several activities, from bringing a Republican primary gubernatorial debate to Wescustogo Hall in 2010 to building an elephant for the town's annual Fun Day parade.

Making that elephant was fun for Ron, and so was dreaming up and building lots of stuff from scratch. If you were lucky enough to have Ronnie for a grandpa, you got toys made especially for you. And if your kids have had a blast every year playing games at Fun Day, they're unofficial Ron Hamlin Honorary Grandkids. Because Ron made all those games for

the kids of North Yarmouth. Darla remembers him dragging her out to carnivals and down to Old Orchard to get ideas. He sat down and designed the games, assembled and built them all, and invited a gang of kids over to the house to test everything out before installing them at Fun Day. Vision to product. It was Ron's style and the Fun Day games were a classic example.

He worked to build remembrance of and respect for the men and women who have given precious years of their lives to military service. He took an active role in the American Legion's Anderson-Mayberry Post No. 91, and in AMVETS's Robert W. Boyd Post No. 2. He was a Vietnam Veterans of America life member. The Granite Bench dedication in 2008 at our Veterans Park was one of his projects. If you've seen flags decorating the graves of veterans in our town's cemeteries, you can thank Ron. And if you've watched the color guard march past in many area parades, you're familiar with his proud participation.

Ron felt strongly about the flag as a patriotic emblem, and he actively took part in establishing the town's U.S. Flag Project along Routes 115 and 9. He teamed up with Tom Low, and together they examined sight lines down Route 9, found just the right brackets, and installed them on utility poles. Each flag that flies is sponsored, Boy Scout Troops 92 and 58 are now responsible for putting up and taking down the flags seasonally, and the Flag Committee is now an established town committee. This fit into a particular Ron philosophy. It was against his nature to simply be a participant. “He would lead and get everybody to follow,” remembers Darla, “and then he'd transition out, pass ownership on to others.” He built up and strengthened whatever he worked on, making sure that whatever or whoever he left behind could survive and thrive.

In recent years, Ron had time to create, travel, volunteer, and simply enjoy life. He was a regular at Toddy Brook Café. He often made a point of sitting down with someone new, and he also enjoyed seeing and interacting with neighbors when, for example, he volunteered at town elections or at Fun Day.

He took great delight in writing, using his imagination and personal philosophy to fill a book of 100 poems that was privately published before his death. One of his pieces declares that “*it takes hard work and love/To make a lifetime whole.*” Ron died having lived a wholly satisfying and full life: His close-knit family, his friends and acquaintances, and all those who will only know of him in future years through the legacy of his volunteer service in our North Yarmouth community will, together, know he worked hard at it.

CONGRESSWOMAN
CHELLIE PINGREE

1ST DISTRICT
MAINE



COMMITTEE ON AGRICULTURE
SUBCOMMITTEE ON NUTRITION AND HORTICULTURE
SUBCOMMITTEE ON CONSERVATION, ENERGY,
AND FORESTRY

COMMITTEE ON ARMED SERVICES
SUBCOMMITTEE ON PERSONNEL
SUBCOMMITTEE ON SEAPOWER AND
EXPEDITIONARY FORCES

CONGRESS OF THE UNITED STATES
HOUSE OF REPRESENTATIVES

January 22, 2013

Dear Friend,

I hope this letter finds you and your family well. It continues to be an honor to represent you, and I wanted to take a moment to share with you some of the work I've done in Washington and Maine over the last year and look ahead to the rest of this year.

Given the partisan environment and lack of compromise in Washington, I have been looking for ways to help Maine people and the Maine economy that rise above those partisan differences.

One issue I worked hard on last year was local food and local farming. Farming—particularly smaller, sustainable farms—is a growing part of Maine's economy. For too long national farm policy has primarily benefitted giant agribusinesses in other parts of the country. So I introduced the Local Farms, Food and Jobs Act to bring local farmers the resources they need to keep growing.

Every five years, Congress is supposed to pass a farm bill, which sets the nation's farm policy. As we debated a farm bill last year, we were able to get most of the provisions in the Local Farms, Food and Jobs Act included in the legislation. Congress has yet to pass that farm bill, however, but we are working to make sure those important provisions that will help local farms in Maine remain included when they do.

Sometimes the most practical solutions don't even involve legislation or Washington. For example, as the lobster industry struggled with low prices and an oversupply of lobster last summer, I wrote to the heads of all the cruise ship companies that visit Maine. I was surprised to learn that none of them were buying local, fresh lobster for their passengers and I asked the CEO's of each company to consider doing so. I'm happy to say that a number of them agreed to buy lobster locally when their cruise ships made stops in Portland, and ordered thousands of pounds of Maine lobster for their passengers.

I am beginning this year with a new assignment to the House Appropriations Committee. This is a big responsibility, since it is the committee where virtually all the spending decisions are made. These decisions can have a real impact on Maine, from how much funding is available to shipbuilding to things like funding for first responders and schools.

Everyone agrees we need to reduce the deficit, but how we go about that is a matter of great debate. I believe we need to cut unnecessary spending but at the same time keep investing in the things that will grow our economy and provide a bright future for our children. And I'm sure we will debate those issues on the Appropriations Committee.

I want to also take this opportunity to remind you that I am always ready and willing to help you out if are having an issue with a federal agency. My office can make inquiries to a federal agency on your behalf; connect you with resources and more. No question is too small and we are always happy to hear from you. If there is anything I can do, please don't hesitate to contact me at (888) 862-6500 or www.pingree.house.gov.



Hope to see you in Maine soon,

Chellie Pingree
Member of Congress

1318 LONGWORTH BUILDING
WASHINGTON, DC 20515
202-225-6116
202-225-5590 FAX

2 PORTLAND FISH PIER
SUITE 304
PORTLAND, ME 04101
207-774-5019
207-871-0720 FAX



125th Legislature
Senate of
Maine
Senate District 11

Senator Richard Woodbury
174 Oakwood Drive
Yarmouth, ME 04096
(207)847-9300
Dick.Woodbury@legislature.maine.gov

May 2012

Dear Friends and Neighbors:

Thank you for the opportunity to serve as your State Senator. It has been an interesting two years, marked by a new Governor, and the first time since 1964 that Republicans have controlled the Maine House, Senate and Governor's office at the same time. Indeed many of the most intense policy discussions this session were not between Democrats and Republicans, but within the Republican Party itself, as they shaped their leadership agenda as the new majority.

Fortunately, the partisanship in the Maine statehouse is not a dysfunctional partisanship, as it seems to be in Washington. In general, state legislators work together respectfully, productively, and with confidence that we all want the best for Maine as we see it. I have to commend the North Yarmouth "delegation" in particular, both Representatives Anne Graham and Meredith Strang-Burgess, for being such positive, hard-working, and collaborative colleagues. Serving with them has been especially rewarding.

My role as the sole Independent in the Senate is unique. I was pleased to be included in the meetings of both caucuses—something that is itself indicative of the open, inclusive and respectful approach with which Maine legislators conduct their business. I advanced my policy views often, both in caucus meetings and Senate debates, and served actively on the legislature's tax and judiciary committees. As would be expected in a session of such substantial transition in political power, changes were made in nearly every area of public policy. In overview, they amounted to a substantial redirection, though the more ideologically extreme proposals were generally moderated through the political process of negotiation and compromise.

I am particularly excited about one bill I sponsored, which develops an action plan – a legislative package for the next legislature to consider – that draws the best recommendations from a series of non-partisan economic development reports, including the Brookings Report on *Charting Maine's Future, Measures of Growth*, produced annually by the Maine Economic Growth Council, the 3-part series on *Making Maine Work* by the Maine Development Foundation and Maine State Chamber of Commerce, and *Reinventing Maine Government* by Envision Maine.

I look forward to discussing with you these and other issues over the coming months; and I thank you again for the opportunity to serve in this role. Please contact me anytime with ideas or concerns you want to share.

Sincerely,

Dick





HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

Anne P. Graham

97 Farms Edge Road
North Yarmouth, ME 04097
Residence: (207) 846-0049
E-Mail: apgl@maine.rr.com
State House E-Mail:
RepAnne.Graham@legislature.maine.gov

Dear Friends and Neighbors of my community of North Yarmouth. I am honored to serve as your State Representative in Augusta. Thank you for rehiring me to work for you. I serve as the House Chair of the State and Local Government Committee. I am also one of the Chairs of the Common Ground Caucus and work with other leaders in health policy.

Congratulations on another shining year for North Yarmouth. In particular I want to thank the Charter Commission for their hard work on reviewing and recommending improvements to North Yarmouth's charter. The North Yarmouth Economic Development and Sustainability Committee and the North Yarmouth Business Association have continued outstanding work to enhance the strength of our community.

We are faced with many challenges in Augusta as you know. I, along with my colleagues are trying to stop the complete suspension of Revenue Sharing to our communities. This could mean a loss of over \$350,000 to our community when combined with the cut in vehicle excise taxes. Homeowners will unfairly shoulder the State's tax burden if the governor's proposed budget is enacted. In addition to the loss of revenue sharing, Homestead exemption and the Circuit breaker program cuts in addition to Revenue Sharing cuts will result in close to a \$1,000 hit to North Yarmouth Homeowners. Another \$700,000 could be the hit that MSAD 51 will take with retirement costs and reduction of General Purpose Aid (GPA). I know that the town of North Yarmouth has worked to be as cost efficient as possible. I will fight to make sure that the promise of Revenue Sharing from the state government does not disappear and our people don't face an unreasonable tax increase.

I want to recognize the loss of several members of our community particularly Carol Black and Ron Hamlin. Both of these individuals worked tirelessly for the people of our town, the church and our state. I will miss them but they leave a legacy that will endure with our community.

I will continue to work for all of you whether it is in Augusta or here at home. Please connect with me if you have a concern or question. I will do my best to find solutions. I enjoy the work that I do for you. Again, thank you for the opportunity.

My Best,

Anne Graham
State Representative



District 109 Gray (part), North Yarmouth (part) and Pownal (part)

Printed on recycled paper



Steve Moriarty

34 Blanchard Road
Cumberland, ME 04021
207-829-5095

HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1400
TTY: (207) 287-4469

In early December I was sworn in as a newly-elected State Representative, representing the residents of North Yarmouth who live in District 108 as well as the residents of Cumberland, Chebeague Island, and Long Island. Our session actually began shortly after the new year and as of this writing it is less than three months old.

During the early weeks of a session legislators are assigned to committees and bills are submitted which are then referred to the various committees for public hearing and recommendation to the entire Legislature. I was assigned to the Judiciary Committee and we have already covered a wide-ranging variety of issues and proposals. By the end of March relatively little legislation had made it through the committee process to reach both the House and the Senate. Committee work will intensify during the month of April and into May, in order that the Legislature can deal with the most difficult and challenging issues in the final weeks of the session.

Since the first of the year the Appropriations Committee has been hard at work in reviewing the Governor's proposed budget for the two-year period beginning on July 1, 2013. As everyone knows, there is a significant financial short fall which must be addressed in order to meet the constitutional requirement of a balanced budget, but the Governor's recommendations remain highly controversial. Closely associated with the budget is the State's existing debt to Maine hospitals and there are competing plans for paying the debt while ensuring that the most vulnerable members of Maine's population do not go without vital health care.

These and innumerable other issues have already made legislative service a challenging and stimulating experience. I am honored to be able to serve you in Augusta, and hope to continue to receive your thoughts and comments on the critical matters that we face.

Sincerely,

Steve Moriarty

Representing: House District 108—

*Chebeague Island, Cumberland, Long Island,
and North Yarmouth (part)*



Contact Information:

smoriarty108@aol.com
repsteve.moriarty@legislature.maine.gov
State House Message Phone: (800) 423-2900
State House TTY Line: (207) 287-4469



Appointed Town Officials

Elected Officials and Representatives



Familiar faces at the Town Office L-R, top to bottom rows: Marnie Diffin, Debbie Allen Grover, Barbara Skelton, Marie Lausier, Rick Plummer, Rose Napolitano.

**Administrative Assistant
Treasurer/Tax Collector,
Deputy Clerk** *Report, Page 13*
Damaris A. Diffin

**Town Clerk, Office Manager
Deputy Treasurer,
Deputy Tax Collector**
Report, Page 14
Deborah Allen Grover

Tax Assessor *Report, Page 39*
William Healey

Code Enforcement Officer
Report, Page 15
Barbara E. Skelton

Public Works Foreman
Report, Pages 17
Clark M. Baston

**Fire Chief,
Public Safety Assistant**
Report, Page 44
Ricky A. Plummer

**Director of Emergency
Preparedness, Rep. to eco-
maine,** *Report, Page 47*
Richard W. Brobst

Animal Control Officer
Chuck Burnie

Health Officer
Anita Anderson
Vacancy, Alternate

General Assistance Admin.
Report, Page 16
P.R.O.P.



Board of Selectmen/Overseers of Poor

Report, Page 12 From left: Paul Napolitano, 2015; Robert Wood, 2013; Steven Palmer, *Chair*, 2013; Darla Hamlin, 2014; Mark Girard, 2014.



*Dick Brobst,
Emergency
Preparedness*



*William Healey,
Tax Assessor*



*Earle Edwards,
Facilities
Management*

Budget Committee

Report, Page 18
Charlynn Tschida, 2013
Clark Whittier, 2013
Al Ahlers, 2013
Carol Burgess, 2014
Donna Palmer, 2014
Pamela Ames, 2014
John Cornish, 2015
Jeff Shorey, 2015
Brian Sites, 2015

Cemetery Commission

Report, Page 43
Mark Heath, 2013
Joy Malloy, 2014
Richard Baston, 2015
David Hyde, 2016
Clark Baston, 2017

MSAD 51 Directors

Report, Pages 45-46
Virginia Dwyer, 2013
Martha Leggat, 2014
James Moulton, 2015

Yarmouth Water District Trustee

Report, Page 50
Stephen Gorden, 2015

Commissions, Boards, and Committees for FY2013

Charter Commission

Report, Page 19

Al Ahlers, *Elected*

Richard Brobst, *Elected*

Shana Cook Mueller,
Appointed

Nancy M. French, *Elected*

Audrey Lones, *Elected*

Lincoln Merrill, *Elected*

Ande Smith, *Appointed*

John Shumadine, *Appointed*

Clark Whittier, *Elected*

Board of Assessment Review

Robert Taisey, 2013

Scott Kerr, 2014

Eleanor Carolan, 2015

Cable TV Commission

Vacancies (3)

Communications Committee

Darla Hamlin

Kathy Whittier

Rob Wood

Conservation Commission

Daniel Bisson, 2013

Gerry Whiting, 2013

Tim Rafford, 2013

Mark Cenci, 2014

Vacancies (5)

Community Rec. & Ed. Advisory Board

Melissa Fowler, 2014

Johnna Mulligan, 2014

Economic Development & Sustainability Committee

Report, Page 41

Al Ahlers, 2013, *Chair*

Bill Hopkins, 2013

Jason Mills 2013

Katie Murphy, 2013

David Perkins, 2013

Andrew Walsh, 2013

Events Committee

Report, Page 53

Jason Raven, *Chair*, 2013

Brenda Bacall, 2013

Jessica Dyer, 2013

Jim Faunce, 2013

Darla Hamlin, 2013

Anne-Marie McKenzie, 2013

Katie Murphy, 2013

Donna Stein, 2013

Jen Tyll, 2013

Flag Committee

Report, Page 48

Darla Hamlin, 2013

Barbara Hauke, 2013

Foreclosure Committee

Lincoln J. Merrill Jr., 2013

Paul Napolitano, 2013

Clark Whittier, 2013

Robert Wood, 2013

Vacancy (1)

Future Lands Committee

Paul Hodgetts, 2014

Lincoln J. Merrill Jr., 2014

Kathy Whittier, 2014

Vacancies (5)

North Yarmouth Historical Society

Report, Page 54

Katie Murphy, *President*

Charles Bacall, *Treasurer*

Laurie Wood, *Secretary*

Eric Austin

Richard Baston

Sandra Green

Dixie Hayes

Mark Heath

Rick Kostelnik

Joy Malloy

Lincoln J. Merrill Jr.

Personnel Committee

Stephen Palmer, 2013

Vernon Goff Jr., 2013

Robert Wood, 2013

Clark Whittier, 2014

Polly Frawley, 2014

Planning Board

Report, Page 40

Peter Lindsay, *Chair*, 2013

Steve Morrison, 2014

Paul Turina, 2015

Clark Whittier, 2016

John Carpenter, 2017

Gary Dilisio, *Alt.*, 2013

Evan Haynes, *Alt.*, 2013

Prince Memorial Library Advisory Board

Report, Page 55-56

Jennifer Gifford, 2013

Trudy Dibner, 2013

Recreation Commission

Report, Page 52

Paul Hodgetts, 2013

Ann Rose, 2013

Cindy Guernsey, 2014

Jenny Tuemmler, 2014

Bradley Smith, 2015

Vacancy, *Alternate*, 2013

Safe Bike & Walkway Comm.

Report, Page 48

Andy Walsh, 2013

Heidi Shaw Alpern, 2013

Brian Sites, 2013

Rick Smart, 2013

Scott Kerr, 2013

Char Tschida, 2013

Vacancy, 2013

School Fund Trustees

Report, Page 49

Kenneth Allen

Blaine Barter

Clark Baston

Richard Baston

Earle Edwards, *President*

Joel Fuller

Richard Lowell

Lincoln J. Merrill Jr.

Nelson Smith, *Asst. Sec-Treas.*

Norman Smith, *Sec-Treas.*

Shellfish Conservation

Comm. *Report, Page 51*

Clifford Small, 2013

Harold Hibbard, 2014

Kevin Oliver, 2015

Wescustogo Hall Committee

Clark Baston, 2013

Paul Napolitano (BoS), 2013

Blaine Barter, 2014

Darla Hamlin (BoS), 2014

Lincoln J. Merrill Jr., 2015

Zoning Board of Appeals

Report, Page 39

Michael Traister, *Chair*, 2013

Shana Mueller, 2014

Alan Corrow, 2015

Thaddeus Day, 2016

Tim Porter, *Alternate*, 2017

Ande Smith, *Alternate*, 2016

Vacancy, *Alternate*, 2013

Replace a "Vacancy" with YOUR name!

*North Yarmouth needs your expertise—
contact the Town Office for more information.*

REPORTS for Fiscal Year 2013

Town Statistics

January 1, 2012–
December 31, 2012

Births.....22
Deaths 17
Marriages29

Town Population: 3,565
Area: 21.41 square miles

Motor Vehicle Registrations

Re-Registration
Online118
In office2,276
New Registrations
Resident.....676
Non-Resident227
Trailer
Resident.....352
Non-Resident40
Duplicate Reg.....44

Recreational Vehicle Registrations

Boats 280
ATVs.....71
Snowmobiles..... 170

Dogs

Dog Licenses Issued
In Office 690
Online 118

Inland Fisheries and Wildlife Licenses

Licenses Issued 272

Board of Selectmen FY2013 Annual Report

DEAR TOWNSPEOPLE,

Since last Town Meeting, the Board of Selectmen has worked on several new initiatives that, if fulfilled, will have a long-term effect on life in our town. This letter is intended to give you a summary of these initiatives.

1. PROPERTY REVALUATION: Last year, town properties were valued far above the state maximum. The Selectmen decided to correct this and sought proposals to provide the revaluation. I am pleased to report that the process is proceeding nicely and will be completed by summer 2013.

2. MEMORIAL SCHOOL CLOSURE: The issue of the recommended closure of Memorial School caused the town to deal with a petition effort to secede from MSAD 51. Two public meetings were held to discuss the pros and cons of secession and, although the Selectmen did not have direct responsibility for analyzing any data presented, we arranged the meetings and provided the services of a professional moderator to run them. In December, the MSAD 51 Board of Directors voted to close the school in 2014. This June, you will be asked to vote on this issue.

3. ECONOMIC DEVELOPMENT AND SUSTAINABILITY COMMITTEE: Beginning last summer, the EDSC has worked diligently to create a four-year plan for the development of a vibrant town center. They are also working on plans to broaden the tax base by encouraging greater economic development. Selectmen have been closely involved in the work of the EDSC.

4. CHARTER COMMISSION: Last June, you voted to conduct a formal review of our town charter—the document that legally dictates the

form town governance takes. In our case, the charter had not been systematically reviewed since the early 1980s. The nine-member Charter Commission began its work in late summer. This June, you will be asked to vote on their recommendations. According to State law, this is an all or nothing vote, increasing the importance that you understand every aspect, including the increased costs, if any, of what is being proposed.

5. THE FIRE/RESCUE DEPARTMENT: The Selectmen have been working with the Fire Chief to evaluate the scope of services provided by the Fire/Rescue Department. Statistically, the Fire Department responds to medical calls with much greater frequency than it does to fire calls. We are working to improve response time for these medical calls. To this end, discussions about staffing, focus of operation, necessary equipment, and regionalized efforts are ongoing. Chief Plummer and other officers of the department have drafted a comprehensive five-year plan that will help us accomplish the primary goal we have set: that our Fire/Rescue Department achieves timely response to all emergency medical service calls.

6. MAINTENANCE OF OUR TOWN INFRASTRUCTURE: In March 2013 the Fire Chief and the Code Enforcement Officer conducted inspections and found fire code violations at Wescustogo Hall. As a result, the basement area was closed to the public. We now have significant work to do to remediate the violations and to improve other aspects of the building. This will make it safer for public gatherings. We also have the annual needs to maintain our parks and recreation spaces, so as to protect our past investments. *(cont'd next page)*

SUMMARY AND CONCLUSION: This spring, as you have learned, there is a simmer of change in town. Different townspeople, on different committees, are dreaming of the future and putting pragmatic plans in place to show the townspeople how the town could move forward toward for the future. Each of the new ideas will have a price attached. We will be asked to vote our priorities.

Historically, the town has decided to outsource many of the municipal services that we need: law enforcement, paramedic services, recreation, library, public broadcasting, sidewalk snow removal, and animal control. The costs for these services are recurring items in our municipal budget. For years, we have steadfastly supported MSAD 51 schools and thus created a superlative school system that is lauded nationally. That budget priority (80% of your tax dollar) has meant that other aspects of town life have been on very strict budgets—an austerity plan of our own.

Our town's infrastructure has been minimally maintained and municipal needs, such as adequate meeting spaces, have been deferred. Any planning for needed economic

development has been nonexistent. Our tax base is principally residential. Each year the property owner is asked to contribute more to the school, which has always meant less to/for the community at large.

It is the services that we have chosen to provide in town that will be impacted by the ideas being discussed now. It is economic development in the center of town that will be decided. It is how our town is governed and by whom. It is where we will hold public gatherings, it is where we will walk our dogs, and our kids will play soccer.

Let your ideas be known—tell us how you think the town should manage itself. We have excitement, energy, and commitment from many in town. Now, we need to hear from you. Come to Town Meeting! *Let your voice be heard.*

Thank you for living here and supporting our future.

Respectfully submitted,
STEVEN H. PALMER
Chair, Board of Selectmen

Administrative Assistant FY2013 Annual Report

C*arpe diem.* As North Yarmouth's town government prepares for another Town Meeting and annual budget discussion, potential change is in the air.

It has been 31 years since the first Charter was adopted, and this year the document has been reworked and revamped and is being brought back to the Town for a vote. Last year the Charter Commission was established, and this year the fruits of their labor will be ready for public review and acceptance. Preliminary reports indicate that a town manager form of government will be suggested; Town Meeting date will be returned to the month of April; committees will require adopting and abiding by their bylaws and the Board of Selectmen will be given expanded legislative powers.

Ten years ago, a plan was put forth at Town Meeting to develop possible uses for Cassidy's Pit and the land surrounding the Memorial School. This year you will be voting on whether to accept the recommendation of the MSAD 51 Board of Directors to close the school; whether to accept the ownership of the building and its surrounding property; and finally, whether to fund some

of the development plans that were first discussed and laid out in 2003, but have been recently updated by the Economic Development & Sustainability Committee (please see thereport on page 41).

Last, the Town will be completing another project that hasn't happened in over 20 years: a community-wide assessment revaluation. A new interior look at all the properties and a new set of valuation schedules should be in place for the August 2013 tax bills.

The future of the town is going to be in the hands of the voters in a dramatic fashion. Stay the same? Make changes? Take over the Memorial School property? Change this same property into a revenue producing entity? Invest in the town's future? "It is what it is" could be gone.

Make the future yours. *Carpe Diem.*

See you at Town Meeting.
MARNIE DIFFIN
Administrative Assistant



Please visit
northyarmouth.org
 for much more
 information
 about YOUR town!

Voter Registration
 as March 30, 2013

Party Affiliation

Democrat	955
Green Independent.....	77
Republican	954
Unenrolled	972
Total Registered Voters.....	2,958

*“Time is neither friend
 nor enemy; it’s just a
 measurement.”*

—Mike Dolan

Office Manager FY2013 Annual Report

Okay, so another three hundred and sixty five days has passed since my last annual report? Again, where does the time go?

The town office has kept busy with auto, ATV, boat, dog, and snowmobile registrations, wildlife licenses, marriage licenses, catering permits, tax collections, etc. Many of our services are also available online. Vision Government Solutions is actively viewing all the properties in town for the town-wide revaluation project. If they haven’t been to your house they will be soon. The Communications Committee and I are currently working on giving a fresh look to both the town website and our biweekly e-newsletter, Reminders from town Hall. The Elected Charter Commission has worked diligently to develop a revised Town Charter that will go to the voters this June. Big “kudos” to all of our residents who recycle, as North Yarmouth continues to be one of the top three towns who have the highest recycling rate with EcoMaine for the past three years!

June 11th will be a busy day with elections for our Local Officers, Town Charter, MSAD 51 School Budget Validation Referendum, Bond Question, and closing of North Yarmouth Memorial School ballots. Polls will be open from 7 AM to 8 PM. On this note, I would like to mention the loss of our Elections Warden, Ronald Hamlin. Ron passed in January; although he was battling cancer, he was full of life until the very end. Ron was a true and trusted friend whom I will miss greatly, especially toward the end of an Election Day when he always had the right words to say to keep us all going to the end. Thank you, Ron, for the many smiles and hugs. Until we meet again someday ...

And now for many THANK YOUs:

- Thank you to John Price, aka, “Dr. John the Vet” for donating his time and service at our fifth annual rabies clinic.

- Thank you to the volunteer election clerks who graciously assist the residents of North Yarmouth and its Town Clerk twice yearly to ensure smooth elections. Lots and lots of time and energy go into each and every election and each of you in your own way makes a long day pass quickly. So thanks to Pam Ames, Kathy Beam, Dick Brobst, Jeanne Chadbourne, Liza Chandler, Mark Gauger, Margaret Hansel, Turner Hansel, Stacey Holden, Sheryl Jameson, Scott Kerr, Bruce Manely, Ann Seitz, Brian Sites, Becky Tiedemann, Charlynn Tschida, Christine Toriello, and Ginny VanDyke.

- Thank you to the members of the Cumberland/North Yarmouth Moonlite SnoSkimmers Club for the donation of gift cards to assist those in need in our community.

- Thank you to all who donated to the “Keep North Yarmouth Warm” Fund. With your donations, we were able to provide assistance to those in need.

- Thank you to the Walnut Hill Garden Club for our fresh, healthy, and colorful Wescustogo Hall gardens.

- Thank you to Steve & Donna Palmer of Plainview Farm for the beautification of Town Hall this past year—our flower bed and the gorgeous holiday wreath. We are lucky to have such expert and creative garden professionals!

Respectfully submitted,
DEBBIE ALLEN GROVER
 Town Clerk – Office Manager

Code Enforcement Officer 2012 Annual Report

January 1, 2012–December 31,

Calendar Year	2012	2011	2010	2009	2008	2007	2006
Accessory Apt.	0	1	2	1	2	2	1
Additions	5	7	6	3	13	12	12
Barns	4	4	3	2	2	3	8
Blasting	2	1	1	0	1	2	2
Condos	0	0	0	4	0	2	0
Decks	3	7	13	4	4	3	3
Demolitions	4	8	1	3	2	3	1
Driveway entrance	12	4	3	N/A	N/A	N/A	N/A
Entryways	0	0	0	0	1	2	1
Finish Basement	2	3	1	1	1	1	1
Foundation	0	1	5	3	1	1	0
Garages	3	6	6	12	6	8	5
Home occupation	5	8	4	3	6	3	1
Home-based occupation	0	2	4	N/A	N/A	N/A	N/A
Houses	14	10	5	5	7	16	16
Individual private campsite	0	2	0	0	0	0	0
Other	8	5	2	1	2	3	7
Porches	1	1	0	0	3	2	1
Renovations	11	16	14	14	7	15	5
Sheds	5	4	7	2	2	4	7
Shoreland	1	3	0	0	1	0	0
Sign	2	0	2	2	0	6	0
Swimming pools	1	7	5	8	2	5	4
Wheelchair ramp	0	0	1	0	0	2	0
Workshops	0	0	1	0	0	1	0
Total land use permits	83	100	86	68	63	96	75
Bottle Club Licenses	1	1	1	1	1	1	1
Electrical permits	53	46	52	61	48	72	81
Junkyard permits	1	1	1	1	1	1	1
Liquor licenses	1	1	1	1	1	1	1
Plumbing permits	21	23	24	14	29	40	36
Septic permits	24	21	18	19	18	40	32
Victualers' licenses	0	8	10	10	10	7	7

The Code Enforcement Officer

serves as the Building Inspector, Electrical Inspector, Local Plumbing Inspector, Shoreland Zoning Officer, Floodplain Administrator, E911 Officer, and is the staff person assigned to the Planning Board, Zoning Board, and Conservation Commission.

Respectfully submitted,
BARB E. SKELTON
Code Enforcement Officer

General Assistance Expenditures

April 2012 – March 2013

Housing.....	\$3,396.39
Emergency Shelter.....	\$0.00
Heating Fuel	\$2,358.85
Electricity.....	\$226.05
Food.....	\$1,509.88
Health Related.....	\$0.00
Food	\$201.17
Other	\$80.00
Total	\$6,262.46

Total Applications Processed: 17

Total Individuals Served: 26

North Yarmouth General Assistance Hours:

**Tuesdays, 1:00–3:00 PM
(April 1–Oct. 31)**

**Tuesdays, 2:00–4:00 PM
(November 1–March 31)**

Call: (207) 829-3705

Emergency Assistance:

PROP Emergency On-Call Telephone 807-2055

An emergency is considered as a life-threatening situation where having to wait until town hours could cause an unsafe life-threatening condition or situation.

**FOR MORE RESOURCES,
DIAL 211**

General Assistance 2012 Annual Report

What Is General Assistance?

General Assistance is a program offered by your town to help meet basic needs for those who qualify. Basic needs are considered as those items needed to help sustain life, such as food, heating fuel, housing, electricity, medicine, etc. If you would like more information about eligibility for general assistance, you may contact your town by calling 829-3705.

Appointments

No appointment is necessary; however, it may be helpful to call ahead to let the administrator know you are coming. At that time you will be notified of the best time to come in and what to bring with you. If you have already called ahead and are going to be late or cannot keep your appointment; ,please call to let us know. Sometimes the previous appointment can take more time than scheduled; if this happens, you may still be seen. If you cannot wait, please let the general assistance provider know, and you will be given the opportunity to reschedule for the first available time. If this is an emergency, please let us know at that time.

Provide Documentation

When you come in for your appointment, you are required to have current documentation. The following information is necessary to determine your eligibility (but other documentation may also be needed—the general assistance officer will let you know at that time). The following items must be provided from all members of your household (if applicable).

- License or State I.D.
- Social Security numbers for each household member
- Proof of a written lease if you rent, or a letter from your landlord if you are a tenant at will
- A current rent receipt
- If you pay a mortgage, proof of the current bill and last payments
- Proof of all bank accounts, statements, and current balances
- Proof of all household income (even if you are NOT applying for everyone in your household)
- Proof of ALL your bills
- If you are a returning client, all receipts as proof of how you spent your income in the last 30 days.
- Documentation of all payment arrangements
- Proof of any recent changes in your income (if you started a job or if you ended a job; or if your unemployment benefits ended, etc.)
- Proof of any disconnection notices you may have

The General Assistance Program is an application process. Anyone has the right to apply. Eligibility is determined based on eligibility guidelines and emergency criteria. For any and all questions—regarding your eligibility or anything else, please be sure to contact your General Assistance Administrator.

Best regards to the residents of North Yarmouth.

Respectfully submitted,

VALERIE A. FITZGERALD

General Assistance Administrator

North Yarmouth Public Works Department

FY2013 Annual Report

Well, we received the snow that we didn't get last year. It may seem like a distant memory but the Town did receive 20" of the light fluffy stuff over the weekend of February 8th, 9th, and 10th. Two counties in the state qualified for federal aid assistance, with Cumberland County being one of them. The Town is in line to receive \$12,000 in funds.

The new plow truck arrived in time for the plowing season and stood up to the test.

The Mill Road reconstruction project was completed ahead of schedule and under budget. Only time will tell if this attempt to improve the base of the road will stand up to the truck traffic that abuses the road. The Town has received compliments on the wider paved shoulders, especially from the biking community.

The plan for the upcoming paving season is to resurface North Road and to "chip seal" Town Farm Road. Chip sealing will be new

to the Town, but could allow for cost savings in future paving seasons. It is essentially the same process, except it leaves a rougher top surface when done.

Wood chips are still available to the public free of charge at the Town's facility on Parsonage Road. We would like to remind everyone that piling or placing logs, brush, stumps, or other yard debris within road limits—whether it is a state or town road—is not acceptable. The Town does offer a once-yearly collection day where you can bring your brush to be disposed of. And remember that the Fire Department still issues burn permits.

Respectfully submitted,

DAMARIS DIFFIN

Road Commissioner



THANKS TO THE GUYS WHO DRIVE...

*and ditch, and trim,
and dig, and pave,
and patch, and clean up
and install, and haul...*

*Clark Baston,
Public Works Foreman*

Sherwood White

James Knight

Robert Geyer

Phil Wentworth

THANKS, guys!

And to your families, too!



Cumberland County Sheriff's Department Reports, January 1, 2012–December 31, 2012

Calls for Service

911 Cell Hang up.....1	Concealed Firearms Request.....22	Fireworks.....9	Speed Complaint.....8
911 Hang up.....11	Citizen Assist.....59	Found Property.....3	Suicide.....2
911 Misdial.....12	Citizen Dispute.....1	Fraud.....8	Suspicious Person/Circumstance....37
Abandoned Vehicle.....2	Civil Dispute.....1	Harassment.....5	Theft.....6
Accident w/ Property Damage.....30	Community Policing.....1	Information Report.....13	Theft-Vehicle.....2
Accident, w/ Personal Injury.....6	Court Service.....25	Inspection Permit.....3	Threatening.....1
Agency Assistance.....34	Criminal Mischief.....7	Intoxicated Person.....1	Traffic Detail.....4
Alarm.....85	Criminal Trespass.....3	Juvenile Problem.....4	Traffic Hazard.....13
Alcohol Offense.....1	Cruiser Accident.....1	Loud Party Music.....4	Traffic Violation.....152
Animal Euthanize.....4	Custodial Interference.....1	Mental Subject.....1	Underage Drinking.....1
Animal Problem.....19	Dead Body.....2	Official Misconduct.....5	Unsecure Premise.....3
Arson.....1	Debris in Road.....1	Missing / Lost Person.....3	Unwanted Phone Calls.....1
Assault - Simple.....3	Message Delivery.....1	Operating Under Influence.....6	Vehicle off Road - No Damage.....13
Assist Fire Department.....1	Disabled Vehicle.....11	Parking Problem.....1	VIN Number Inspection.....2
Attempt to Locate.....34	Disturbance.....9	Pedestrian Check.....3	VIPS Detail/Event.....1
Theft, Non-sufficient Funds.....4	Domestic Violence.....1	Property Check.....109	VIPS Citizen Patrol.....1
Burglary.....4	Domestic Assault.....1	Prowler.....3	Walk in Paperwork.....1
Burglary to Motor Vehicle.....4	Domestic Verbal Argument.....1	Runaway Juvenile.....3	Wanted Person.....3
Canine callout.....5	Controlled Substance Problem.....6	Sex Offender Reg 1yr Verify.....4	Weapons Offense.....18
	Equipment Problem.....1	Sex Offense.....4	Welfare Check.....7
	Escort.....4	Sex Offender Registry.....1	Total Incidents.....889

North Yarmouth Budget Committee 2012 Annual Report

To see the
North Yarmouth
Budget Committee
Guidelines
and Procedures,
visit
[http://tinyurl.com/
cs93sf](http://tinyurl.com/cs93sf)

As this year's Budget Committee was organizing we recognized the need for a documented process to help new members quickly move into their roles and to keep us on track. A subcommittee was formed and, with their recommendations, we now have guidelines published in the Town Fiscal Policy. This should help everyone understand our role as the "eyes and ears" for oversight of the town's budget recommended by the Board of Selectman.

At the annual meeting with the town's independent auditor we learned that "the town's money is very well managed." Citing a very low per capita debt and a healthy balance sheet for the town assessment. This is the basis for our credit or bond rating and determines the rate we pay to borrow money.

Our greatest challenge this year was the indecision from Augusta regarding the amount (if any) of State Revenue Sharing towns would receive. We met with our legislators and learned that this decision would most likely not be made before our annual town meeting. The budget we are recommending includes a conservative estimate of what we may receive from the state.

The Budget Committee met with each town department head to review capital assets and equipment needs. At these meetings we learned about the Fire Department's need to replace engine four with a smaller, more flexible truck, the need to get Wescustogo Hall fire code compliant, and the request from the Economic Development and Sustainability Committee to fund its Phase I recommendations. Although all of these requests serve to maintain or grow the town's ability to provide services to the taxpayer they had to be weighed against the loss of state revenue.

Based on the projected loss of state revenue and the health of our town finances we tried to present a balanced approach to this challenge. Our approach is to use bonding for some new purchases, money from existing savings accounts, and putting less into the capital equipment reserve account. These will keep us within the state LD-1 guideline and maintain modest growth.

I would like to thank all Budget Committee members for their time, dedication, and thoughtful recommendations.

We would also like to thank the Board of Selectmen and Administrative Assistant for their support, response to our questions, and for sharing their vision at all of our meetings. The town has definitely benefited from the collaboration of these two groups.

Respectfully submitted,

JEFF SHOREY

Chairman, Budget Committee

Get involved!

Sign up
to serve on a
town committee at
www.northyarmouth.org



North Yarmouth Charter Commission

FY2013 Annual Report

The voters of North Yarmouth approved the establishment of a Charter Commission at the November 2011 municipal elections. In June 2012 town voters elected six members to serve on the Charter Commission, and three others were appointed by the Board of Selectmen. The purpose of the Commission was to review the current Charter written in 1982 with the objective of improving the governance of the town, improving operational efficiency, and providing flexibility for governance in the future.

From August 1, 2012, to April 24, 2013, the Commission met thirteen times, including three public hearings, to gather ideas and input from the public. In order to incorporate best practices, the Commission became familiar with state law, reviewed information from the Maine Municipal Association, and read the charters of many other towns.

After months of detailed discussion and feedback from residents, on April 25, 2013, the Commission submitted its Final Report to the Board of Selectman, which is included in full in this Annual Report.

The proposed Charter includes several major changes, including (1) moving Town Meeting from June to April in an attempt to improve attendance; (2) replacing the Administrative Assistant position with a Town Manager in recognition of the increased responsibilities of operating the town; and (3) reorganizing town committees to increase participation and focus.

Since the original Charter was written in 1982, the town has doubled in population. As a result of those changes, more demands are

being placed on our Town. The Commission offers this new Charter to catch up to the increased demands and enable town government to operate more efficiently.

I am grateful for the opportunity to work with the members of the Commission. All of them were fully invested in the work of the Commission and were thoughtful and methodical about our mission. Their breadth of experiences and knowledge of town government was essential to our work. I would especially like to thank John Shumadine, whose expertise in municipal law made him an invaluable member of the Commission. His contribution of time, although not a North Yarmouth resident, also offered a good perspective from the “outside.” Thanks are also extended to Nancy Trottier, Paul Floyd, and Shane Gifford, who ensured detailed meeting minutes were kept and most of our meetings were broadcast.

Please take the time to read the Final Report of the Commission as preparation for its approval at the polls on June 11, 2013.

For more information, visit the town website to view documents, minutes, and videos of the Commission’s meetings. Do not hesitate to contact any Commission members if you have questions about the Charter.

Respectfully submitted,

AUDREY LONES

Commission Chair

Before voting on June 11th:

Do not hesitate to contact any Commission members if you have questions about the Charter.

Charter Commission Members:

Al Ahlers, *Elected*

Richard Brobst, *Elected*

Audrey Lones, *Elected*

Nancy M. French,
Elected

Lincoln Merrill,
Elected

Shana Cook Mueller,
Appointed

John Shumadine,
Appointed

Ande Smith, *Appointed*

Clark Whittier, *Elected*

**The
proposed
Charter
follows,
on pages
20–38**

Town of North Yarmouth, Maine

Charter Commission

Final Report

Including Proposed Revised North Yarmouth Charter

April 25, 2013

Charter Commission Members:

Audrey Lones, Chair
Nancy French, Vice Chair
Richard Brobst, Secretary
Alvin Ahlers
Shana Cook Mueller
Lincoln Merrill
John Shumadine
Ande Smith
Clark Whittier

BERNSTEIN SHUR

COUNSELORS AT LAW

207-774-1200 main
207-774-1127 facsimile
bernsteinshur.com

100 Middle Street
PO Box 9729
Portland, ME 04104-5029

Geoffrey H. Hole
207 228-7211 direct
ghole@bernsteinshur.com

April 25, 2013

Audrey Lones, Chair
North Yarmouth Charter Commission
Town of North Yarmouth
10 Village Square Road
North Yarmouth, Maine 04097

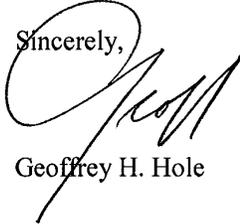
Re: Charter

Dear Audrey:

As you are aware, I am familiar with the proposed Charter for the Town of North Yarmouth. Pursuant to 30-A M.R.S.A. § 2103(5)(D)(4), it is my opinion that the proposed Charter does not contain any provision prohibited by the United States Constitution, the Constitution of Maine or the general laws.

Thank you for the opportunity to work with you on this matter.

Sincerely,



Geoffrey H. Hole

GHH/lc

North Yarmouth Charter Commission Summary Report

I. Background

A town's charter is the foundational document for town government. The Charter describes and defines the type of government that a town will have. In doing so, the Charter establishes the political bodies in the town (Selectmen, Town Meeting, Town Council, Administrative Assistant, Town Manager to give just a few examples) and regulates the relationships between those bodies. At their best, Charters contribute to the smooth and efficient functioning of government.

However, Charters can be left behind as times change. As time passes, town populations, economics, and politics can all change. A Charter that once made sense can stop being a useful guide for the smooth operation of town government. When that happens, the Charter should either be amended or replaced.

North Yarmouth's Charter was adopted in March of 1982. It has been amended seven times since it was enacted. In its current form, the Charter establishes a Town Meeting form of government with a five member Board of Selectmen who are assisted in their executive duties by an Administrative Assistant.

In November of 2011, North Yarmouth residents voted to establish a Charter Commission for the purpose of reviewing the Town Charter and either recommending amendments or creating an entirely new Town Charter. In the election on June 12, 2012, Town residents elected six members to the North Yarmouth Charter Commission. The Board of Selectmen appointed the three final members to the Charter Commission on July 3, 2012.

The Charter Commission includes a broad cross-section of backgrounds. Commission members are business owners, attorneys, current and former members of the military, retired business and salespeople and engineers. Collectively, it has over 60 years experience with North Yarmouth government. That experience includes but is not limited to former selectmen, former and current members of the Budget Committee, Planning Board, Future Lands Committee, Zoning Board of Appeals, Cemetery Commission, MSAD 51 Board of Directors, Fire and Rescue Department and the Board of Assessment Review. It also contains two municipal attorneys with over 20 years of experience between them.

The Charter Commission held its first meeting on August 1, 2012. In the seven months since that first meeting, the Commission has held 12 other meetings. In addition, the Commission established two sub-committees to take the lead on communicating with North Yarmouth citizens and on drafting the changes to the Charter. Those subcommittees held 4 meetings.

From its first meeting, the Charter Commission has recognized that it has been trusted with a serious responsibility. The Commission's charge falls into two categories: (1) reviewing the current Charter; and (2) recommending changes or creating a new Charter. Both are equally important. The Commission felt strongly that before it could make any recommendations, it first needed to understand both the good and the bad about how the current Charter worked.

To that end, the Commission undertook a number of steps to gather information. The Commission actively solicited comments from residents of North Yarmouth through email and public hearings. The Commission held public hearings on August 22, 2012 and

September 19, 2012 in which it heard from a number of residents. At the same time, the Commission began an outreach program to give North Yarmouth residents basic information about town charters generally and also to solicit more comments about the current structure of Town government. Some of the materials distributed by the Commission are attached as Exhibit A.

What emerged from those efforts was a general sense that the current North Yarmouth Charter was outdated and was not serving the needs of the Town and its residents as well as it should be. There was a widespread concern that the general structure of day-to-day government in the current Charter was unwieldy and inefficient. There were concerns that the Selectmen were overburdened, along with a suggestion that more Selectmen might be needed to help ease that burden. A number of residents felt that the Charter did not define the relationship between the Selectmen and the Administrative Assistant as well as it should. Some also wondered whether the Selectmen/Administrative Assistant model was flexible enough to address the current issues faced by the town.

Many residents also expressed doubts about whether the committees created by the Charter were working well for the town. There was concern that the purposes of some of the committees were not well defined or that certain committees had outlived their usefulness. The Commission heard that it was difficult to get volunteers for many of the committees. At times, committees could not function because of low attendance.

The concern about resident participation in North Yarmouth government was also reflected in comments about Town Meeting. A number of residents expressed concern about the drop in attendance at Town Meeting over the past couple of years. In addition, many residents raised concerns about ordinances in Town Meeting, in particular about how difficult it could be to make minor changes to ordinances at Town Meeting.

Although the universal message was that change was needed, several residents also cautioned that the fix did not require a complete top to bottom reconfiguration of Town government. This was particularly true with respect to the topic of Town Meeting. Although some residents suggested that the decline in participation at Town Meeting meant that North Yarmouth should do away with Town Meeting altogether, the majority position supported the continuation of Town Meeting. To the majority, Town Meeting served an important purpose. It retained democratic control over government in its purest form and provided the Town with an important focal point for the North Yarmouth community.

At the same time the Commission was collecting comments from North Yarmouth residents, it was also undertaking its own review of the current Charter. The Commission compared the Charter to charters from other similarly sized Maine municipalities. The Commission also relied upon the extensive experience of its members to evaluate the current charter and reach decisions about what changes should be made to North Yarmouth's government.

II. Commission recommendations

Based upon the information received, the Charter Commission has come to the conclusion that the current Charter should be replaced rather than simply amended. In the thirty years since the existing Charter was enacted, town practice has changed considerably and created a significant divergence between the existing Charter and how the current government actually operates. The Commission concluded that the Charter needed to be modernized and aligned with the current needs of the town. At the same time, though, the

Commission attempted to create a template that would allow town government to adjust more easily to future challenges.

After listening to all of the comments from North Yarmouth residents, the Commission decided that the current Administrative Assistant/Selectmen model was no longer working efficiently. Town government had become more complex, resulting in a substantial expansion of the responsibilities of the Selectmen. Although there were suggestions that the number of Selectmen could be increased from five to seven to provide more bodies to do that increased work, the Commission concluded that a change in number of Selectmen would not solve the underlying problem. For one thing, increasing the number of Selectmen increases the number of decision-makers and could make it harder to reach consensus. Moreover, the Commission heard repeatedly that the Town had difficulty in finding residents willing either to volunteer or to run for positions in Town government. That corresponded with Commission members' own experiences over the past several years. Thus, there was a substantial concern that even if the Charter expanded the number of Selectmen, the additional positions might not be filled.

Instead, the Commission concluded that the best approach to deal with the increased burden on the Selectmen was a structural one. The Commission feels that the current Administrative Assistant position should be replaced by a Town Manager. In making this recommendation, the Commission does not contemplate a revolutionary change in North Yarmouth governance.

The Commission feels that this is not a substantial change because the existing Administrative Assistant has seen her duties expand over the years. The Commission concluded that the current Administrative Assistant was already performing many of the duties expected of a town manager. In one sense, the new Charter simply incorporates the changes that have already happened with the Administrative Assistant position.

At the same time, unlike the current Administrative Assistant, the Town Manager will be the chief executive and administrative officer of North Yarmouth. As such, the Manager will have a freedom to act that the current Administrative Assistant does not. The creation of the Town Manager position will work to shift more of the day-to-day responsibilities of government from the Selectmen to the manager. The change should also serve to streamline Town government.

Under the proposed Charter, the Manager will be overseen by the Selectmen. The Commission feels that this structure will reduce the day-to-day burden on the Selectmen. This will enable the Selectmen to focus upon larger policy decisions regarding the future of North Yarmouth that are necessary for the Town to anticipate so as to avoid issues before they become full blown problems.

Finally, the Commission felt that the creation of a Town Manager position was unlikely to lead in the short term to an increase in town employees or other similar changes. Under the new Charter, the Town Manager may continue to fill multiple roles within town government – in much the same way as the current Administrative Assistant. In fact, the Commission concluded that the current Administrative Assistant was already acting much like a Town Manager, though without the full range of authority that a Manager will have. The new Charter catches up and formalizes that current practice, while expanding the authority of the position so that the Manager can act more efficiently. The Commission feels that in many ways the new Charter makes the title catch up with the current responsibilities

of the Administrative Assistant. For that reason, the Commission does not anticipate that there will be an immediate cost associated with the change to a Town Manager.

However, the Commission was not solely focused on the present day, but was also concerned about the future. The Commission feels that given the challenges that North Yarmouth faces, the Town Manager structure is inherently more flexible than the current Administrative Assistant model. Therefore, that structure was more likely to continue to serve the Town well for years to come.

In addition, the Commission felt that with the switch to a Town Manager system, the current committee and Board of Selectmen subcommittee structure could be revamped and reduced. Nonetheless, the new Charter recognizes that committees will occasionally be necessary. Therefore, and as discussed in more detail below, the new Charter allows Selectmen to create ad hoc committees for a limited term when those committees are necessary to provide additional resources to the Board.

At the same time, the Commission has also made a number of smaller changes to the Charter designed to address specific concerns raised by residents. Those changes include: **Town Meeting:** The Commission agrees that Town Meeting remains an important part of North Yarmouth government. Nonetheless, the decline in attendance is a distinct concern. The strong sense of the Commission was that the declining numbers were not an indication that North Yarmouth residents were “voting with their feet” against the continuation of Town Meeting. At the same time, based upon the comments at the Commission’s public hearings and the sense of the Commission itself, the Commission concluded that the town had not reached the point where it was ready to move to a Town Council form of government. The Commission concluded that residents would view that change as too great and reject it at this time.

As a result, the Commission made a conscious decision to retain Town Meeting, while trying to make changes that would enable that form of government to work as best as possible. The Commission concluded that moving Town Meeting from early spring to June had created a host of scheduling conflicts that made attendance unnecessarily difficult for most North Yarmouth residents. To address that issue, the new Charter retains Town Meeting but moves it to April. Although the move will mean that there is less budgetary information available, the Commission believes that the process will still work well and that any issues will be more than offset by the anticipated increase in participation. The Commission also notes that if it turns out the change to an April Town Meeting does not increase attendance, then the date of Town Meeting could be changed through a Charter amendment and without requiring a complete overhaul of the Charter.

Finally, the Commission encourages the town to try to do all that it can to increase attendance at Town Meeting. For instance, it might be that more communication such as direct mailings and the like might cause more people to turn out. The Commission hopes that the new Charter will encourage those who want to continue to have Town Meeting to take the opportunity to participate and bring attendance back up. Of course, the Commission also understands that the town may continue to change and reach the point where a majority of residents want to move to a Town Council. Nonetheless, the Commission concluded that the town has not yet reached that point.

Ordinance changes: The Commission agreed with residents who expressed concern at the difficulty of making minor changes to the Town’s ordinances. In keeping with that concern

and the Commission's desire to make the Town Meeting format work as best as it can, the new Charter provides a limited ordinance power to the Board of Selectmen. Under the new Charter, the Board will be able to enact ministerial changes to ordinances. Ministerial changes are ones that correct typographical or editorial errors, errors in statutory references, or errors in Town forms. Placing this power with the Selectmen not only makes it easier to correct those changes – most of which should be relatively uncontroversial – but also will streamline Town Meeting.

Municipal Boards: The Charter reduces the terms of Planning Board and Zoning Board members from 5 years to 3 years. The Commission made this change to bring those Boards in line with the other appointed boards and committees in the Town, where members serve for a period of 3 years. The Commission also feels that the change will encourage new members to join those Boards.

Committees The Commission agreed that the current committee structure of the Town no longer served its original purpose. Some residents were concerned that committee roles and responsibilities were not well defined. Others noted a tendency of committees to be created for a specific purpose, but then remain in existence after that purpose had been accomplished. Finally, the Commission is of the opinion that with the move to a Town Manager, there would be less need for standing committees

The new Charter creates a new structure for committees to address those issues. The Commission recognizes that North Yarmouth needs some permanent boards and committees either to get the work of the town done or to comply with statutory mandates. The new Charter establishes those boards and committees and distinguishes between those that are elected and those that are appointed by the selectmen. At the same time, the Commission concluded that certain boards or committees, such as the Conservation Commission, no longer served an independent purpose and should be eliminated.

In addition, the Commission understands that there may be times when the Selectmen will need to set up a committee to assist with a specific problem or issue. The new Charter grants the Selectmen the flexibility to create such ad hoc committees. However, the new Charter also has provisions designed to address residents' concerns that committees tended to remain in existence long after a particular problem was solved. Although the Selectmen can create ad hoc committees, the new Charter requires that those committees be given a specific charge or purpose. The new Charter also sets a yearlong term for each ad hoc committee. However, the Charter allows Selectmen to renew the term of any ad hoc committee. There are no limits on the number of times that the term of a committee may be renewed. Thus, an ad hoc committee may continue in existence for as long as it remains necessary for the operation of the town.

The Commission believes this provision will strike a crucial balance. The Selectmen can create committees and those committees may continue in existence for as long as necessary. On the other hand, the yearlong term creates a mechanism for re-evaluating whether a particular ad hoc committee remains vital and important.

The Conservation Commission is a good example of how the ad hoc committee system might work. Right now, the Commission has concluded that the Conservation Commission is no longer necessary. If it turns out to be needed at some point in the future, the Selectmen could create one through the ad hoc committee system. Although the Commission would need to be renewed every year, the Selectmen could do so for as long as

the Conservation Commission continues to be necessary. Conversely, the Selectmen can also disband any ad hoc committee when it is no longer necessary without the need to amend the Charter. The Charter Commission believes that this type of flexibility will serve town government well into the future.

Budget Committee: The new Charter continues the Budget Committee as one of the permanent elected committees. After some deliberation, the Commission concluded that the Budget Committee serves a valuable purpose for North Yarmouth government. The Committee is an extra set of eyes on critical financial issues and also serves as an entry point for residents to become involved in town government. Nonetheless, the Commission was concerned that the current Charter did not provide enough guidance for the Budget Committee and created a committee that was too large and difficult to fill. The new Charter reduces the number of members of the Budget Committee to seven and sets forth the Committees' duties and responsibilities in greater detail.

Increased detail about the responsibilities, qualifications and removal of town officials: Just as with the Budget Committee, the Commission heard from many residents that the current Charter was too vague in defining the roles and responsibilities of North Yarmouth government. The new Charter addresses that concern and provides considerably more detail than the current Charter about the powers and duties of town government.

At the Commission's last public hearing, a resident raised a question about the election of the Chair of the Board of Selectmen. Under the new Charter, only three votes are needed to elect a Chair, while four votes are needed for removal. The Commission chose this procedure deliberately. In the Commission's view, although it would be best for the election of a Chair to proceed with as much consensus as possible, it should not be overly difficult to elect a Chair. At the same time, though, the Commission felt that it should be hard to remove the Chair. Removal was something that should only happen following an extraordinary circumstance.

Transitional Provisions: Because of the structural changes in the Charter, the Charter also contains transitional provisions. Two of those provisions deserve special mention. First, with one exception, the new Charter prohibits a Town employee from serving as a Selectman. That provision was done to eliminate the possibility of a conflict of interest. Because the current Charter does not have a similar provision, the new Charter contains a transition provision making the prohibition on town employees serving as Selectmen apply to all existing selectmen as of the effective date of the Charter. Furthermore, the transition provision provides that if a town employee is a selectman as of the effective date of the new Charter, that Selectman's position will become vacant. The Commission wants to stress that it does not believe the transition provision will apply to any current member of the Board of Selectmen. Instead, the Commission made the decision to include the transition provision out of an abundance of caution.

Second, the Commission is aware that the new Charter will require a transition from the current Administrative Assistant position to a new Town Manager position. Once the new Charter is enacted, the current Charter will no longer have effect. The Administrative Assistant position will no longer exist. At the same time, though, the town will have created a new Town Manager position that is not filled. To deal with that transitional issue, the new Charter gives the Selectmen the right to appoint an interim Town Manager.

Other considerations: The Commission feels that the new Charter will be a step forward for the Town. Nonetheless, the Charter should not be the end of the road. The Commission feels strongly that some issues – although important – are best solved outside of or in conjunction with the Charter. For instance, the Commission is aware that there are efforts underway to encourage more participation at Town Meeting and more volunteers for Town positions. Although the Charter is designed to assist those efforts, the Commission recognizes that those efforts will need to continue.

Conclusion

The Commission would like to thank the residents of North Yarmouth and the Selectmen for this opportunity to serve the Town. It has been an interesting and educational process. The Commission would also like to thank Nancy Trottier for her help in creating the minutes throughout this process. The Commission has spent many hours wrestling with the issues that face North Yarmouth and its government while trying to craft the best Charter possible. It is the Commission's hope that North Yarmouth will agree that the new Charter will put town government on a strong but flexible foundation for addressing the challenges that lie ahead.

Charter of the Town of North Yarmouth

Article I. Town Meeting and Elections

1. **Town Meeting.** Town meetings shall be held as provided below:
 - a. The Board of Selectmen shall convene an annual Town Meeting on a Saturday in April of each year for the purpose of considering and adopting the budget and such other matters as appear on the meeting's warrant. The annual Town Meeting date shall be established by the Board of Selectman not later than the preceding February 1st.
 - b. Special Town Meetings may be called by the Board of Selectmen in accordance with state law.
 - c. The moderator of any Town Meeting shall be elected at the beginning of such meeting.
2. **Elections.** An annual municipal election shall be held in June for the purpose of electing town officials and for voting on referendum questions and other secret ballot questions. Except as otherwise provided herein or in state law, the following offices shall be elected by secret ballot at the annual municipal election: Selectmen & Overseers of the Poor; Yarmouth Water District Trustee; Directors of MSAD #51; Budget Committee; and Cemetery Commission. Other elections shall be held as provided by state law.
3. **Petitions.** The voters may petition the Board of Selectmen pursuant to state law, including, but not limited to, Title 30-A, Section 2522 and Title 30-A, Section 2528(5) as such provisions may be amended, superseded, or replaced from time to time. The manner, validity, and effect of such petitions are as determined by state law.

Article II. Board of Selectmen

1. **Selectmen/Overseers of the Poor.** There shall be a Board of Selectmen/overseers of the poor consisting of five (5) members elected to staggered three (3) year terms. The terms of those elected to the Board of Selectmen shall expire on June 30th of their expiration year.
2. **Qualifications.** Selectmen shall be registered voters of the town who maintain a permanent, principal residence in the town at all times during their term of office.
3. **Chair of Board of Selectman.**

At the first regular meeting of the Board of Selectmen on or after July 1st of a year, the selectmen shall elect a chair to serve until the following June 30th. In the event the chair ceases to serve as a selectman, resigns as chair, or is otherwise unable to discharge his or her duties prior to the end of such term, the Board of Selectmen shall elect a new chair as soon as practicable. By an affirmative vote of not less than four members, the Selectmen

Charter of the Town of North Yarmouth

may vote to remove a chair prior to the expiration of their term and thereafter by an affirmative vote of no less than three members, elect a replacement.

- a. The chair or his or her designee shall have the following responsibilities:
 - (i) Serve as the official spokesperson of the Board of Selectmen;
 - (ii) Preside over all meetings of the Board of Selectmen;
 - (iii) Establish the schedule and agendas of the Board of Selectmen; and
 - (iv) Ensure that the Board of Selectmen develop and maintain bylaws.

4. **Powers and Duties.**

- a. The Board of Selectmen shall hold regular meetings no less than monthly, and give notice of such meetings as required by law.
- b. The Board of Selectmen may call special meetings as are necessary, and must give notice as required by law.
- c. The Board of Selectmen may call emergency meetings as needed with notice as required by law, to meet public emergencies affecting life, health, property or the public peace.
- d. The Board of Selectmen's compensation shall be determined by the annual Town Meeting.
- e. The Board of Selectmen shall annually review and prioritize the goals and objectives for ad hoc committees.
- f. The Board of Selectmen shall review and approve an annual town budget for inclusion in the annual Town Meeting warrants, as well as all other warrants required by law or necessary for the good management of the town.
- g. The Board of Selectmen shall make appointments to boards, commissions and committees from time to time. In the case of elected positions described in Article IV below, the Board of Selectmen shall have the authority to appoint members to otherwise elected committee positions in the event of removal, disability, or resignation and in the event no qualified candidate is elected on a secret ballot. Such appointments shall be for the unexpired term of such position.
- h. The Board of Selectmen shall appoint the Town Assessor, who shall be licensed as a certified Maine assessor and appointed by the Board of Selectmen to a term of one (1) year. The term of the appointed assessor shall expire on June 30th. In addition to the duties provided by law, the assessor shall maintain the town's tax maps. Compensation shall be fixed by the Board of Selectmen and in addition, the assessor shall receive the actual and necessary expenses incurred in the performance of the assessor's duties.
- i. The Board of Selectmen may, after a public hearing:
 - (i) Amend ordinances in order to correct typographical or editorial errors, inaccurate statutory references, or changes to forms prescribed by the town

Charter of the Town of North Yarmouth

- (ii) Except as otherwise provided herein, and except for ordinances within the exclusive authority of the Board of Selectmen to enact, all ordinances and other ordinance amendments shall be enacted by Town Meeting.
 - j. The Board of Selectmen shall deal with town employees solely through the Town Manager and shall not give orders to any subordinates of the manager, either publicly or privately. This section does not prevent the Board of Selectmen from appointing committees or commissions of its own members or of citizens to conduct investigations into the conduct of any official or department, or any matter relating to the welfare of the town.
- 5. **Forfeiture of Office, Prohibitions Vacancies.** The office of a selectman shall become vacant upon death, resignation, non-acceptance, removal from office in any manner designated by law, or by forfeiture of office.
 - a. **Forfeitures.** A selectman shall forfeit office if he or she lacks at any time during their term of office:
 - (i) any qualification of the office as described by this charter or by law.
 - (i) is convicted of a felony.
 - (ii) is found, by affirmative vote of at least three Selectmen, to have violated the conflict of interest provisions of this charter.
 - (iii) has failed to attend three (3) consecutive meetings of the Board of Selectmen without being excused for due cause by the chair.
 - b. **Prohibitions.** Except where otherwise authorized by law no selectman shall be a town employee or serve on an elected or appointed board, commission or committee established under Article IV, Sections 1 and 2 of this charter during the term for which they were elected to the Board of Selectmen; provided, however, that service as a per diem or similar status membership in the town fire and rescue department, shall not be grounds for disqualification from holding office as a selectman.
 - c. **Vacancies.** If a seat on the Board of Selectmen becomes vacant more than six (6) months prior to the next regular election, the Board of Selectmen shall call a special election to fill the unexpired term no more than ninety (90) days from the date the vacancy occurred. If the vacancy occurs less than six (6) months prior to the next election, the Board of Selectmen may call a special election.

Article III. Town Manager

1. **Town Manager Established; Role.** Except as granted to the Town Manager herein, the administrative and executive functions of the town shall be reserved to the Board of Selectmen.

Charter of the Town of North Yarmouth

2. **Qualifications and Requirements.** The Town Manager shall be chosen by the Board of Selectmen on the basis of his or her executive and administrative qualifications, his or her technical knowledge of municipal administration, and his or her integrity of character.
 - a. The Town Manager need not be a resident of the town or state when appointed, but, while in office, may reside outside the town only with the approval of the Board of Selectmen.
 - b. The Town Manager may not serve as any elected town official, assessor, or member of any board, commission or committee established under Article IV, Sections 1 or 2.

3. **Roles and Responsibilities.** The roles and responsibilities of the Town Manager shall include the following:
 - a. Act as the chief executive and administrative officer of the town.
 - b. Act as purchasing agent for all departments of the town and to put out to competitive bids any transactions of such minimum dollar amount as established by the Board of Selectmen as the fiscal policy of the town from time to time.
 - c. Attend the regular meetings of the Board of Selectmen, all Town Meetings and public hearings of the town or Board of Selectmen.
 - d. Make recommendations, including orders or ordinance changes for adoption as the Town Manager may deem expedient for the efficient operation of the town.
 - e. Be responsible to the Board of Selectmen for the administration of all departments and offices of the town and to keep the Board of Selectmen advised as to the business, operations, and needs of the town.
 - f. Execute all laws and ordinances of the town.
 - g. Appoint, subject to confirmation by the Board of Selectmen, supervise and manage the heads of departments and other town officials, except as otherwise designated. Subject to ratification in the town's budget, town department heads and other officials may include, but are not limited to the Town Clerk, Town Treasurer, Tax Collector, Registrar of Voters, Code Enforcement Officer, General Assistance Administrator, Road Commissioner, Director of Emergency Preparedness, Animal Control Officer, Health Officer, Electrical Inspector, Building Inspector, Plumbing Inspector, and Fire Chief.
 - h. Notwithstanding subsection g, the Town Manager may serve, with the permission of the Board of Selectmen, as the head of one or more departments, offices, or agencies, or may appoint one person as the head of two or more of them.
 - i. Exercise administrative control over all departments created herein or that may be created hereafter either by general law or ordinance, including but not limited to all matters of hiring, firing, and employee discipline.

Charter of the Town of North Yarmouth

- j. Have exclusive authority to remove for cause, after notice and hearing, all persons whom the Town Manager is authorized to appoint and report all removals to the Board of Selectmen.
 - k. Unless otherwise provided by town ordinance or this charter, the Town Manager shall appoint, supervise and manage all town officials whom the Board of Selectmen are required by law to appoint; and appoint, supervise and manage all other officials, subordinates and assistants, except that the Town Manager may delegate this authority to a department head and report all appointments to the Board of Selectmen. The Town Manager shall not appoint or supervise any members of boards, commissions, committees and the assessor whether elected or appointed by the Board of Selectmen, with respect to the performance of those duties.
 - l. Be liaison and resource person for all town boards and committees, and to attend public hearings and meetings when appropriate. The Town Manager shall assist, insofar as possible, residents and taxpayers in discovering their lawful remedies in cases involving complaints of unfair vendor, administrative and governmental practices.
 - m. Keep the Board of Selectmen and the residents of the town informed as to the town's financial condition.
 - n. Collect data necessary to prepare the budget, and prepare a preliminary budget to present to the Board of Selectmen and the Budget Committee.
4. **Compensation.** The Board of Selectmen shall determine the compensation of the Town Manager, which shall be included in the annual budget approved at Town Meeting.
5. **Removal, Suspension, and Disability.**
- a. **Removal and Suspension.** The Board of Selectmen may remove or suspend the Town Manager for cause in accordance with the following procedures.
 - (i) The Board of Selectmen shall file a written preliminary resolution with the town clerk stating the specific reasons for the proposed removal or suspension. A copy of that resolution shall be delivered to the Town Manager within ten (10) days of filing. Within twenty (20) days of receiving the resolution, the Town Manager may reply in writing and request a public hearing.
 - (ii) Upon request for a public hearing, the Board of Selectmen shall hold one at least ten (10) days but not more than thirty (30) days after the request is filed. After the public hearing or at the expiration of the time permitted the Town Manager to request the public hearing, if no such request is made, the Board of Selectmen may adopt or reject the resolution of removal or suspension.
 - (iii) The Board of Selectmen may suspend the Town Manager from duty in the preliminary resolution, but the Town Manager's salary may not be affected until the final resolution of removal has been

Charter of the Town of North Yarmouth

adopted. In the case of such suspension, the Board of Selectmen may appoint an acting Town Manager to serve at the pleasure of the Board of Selectmen for not more than ninety (90) days.

(iv) The action of the Board of Selectmen in removing the Town Manager shall be final, and shall be by majority vote of the Board of Selectmen.

- b. Disability or Absence The Town Manager may designate a qualified administrative official of the town to perform the Town Manager's duties during a temporary absence or disability, subject to confirmation by the Board of Selectmen. If the Town Manager does not make this designation, the Board of Selectmen may appoint a town official to perform the Town Manager's duties during the absence or disability and until the Town Manager returns or the disability ceases.

6. Regional Cooperation. The town may not jointly engage or cost share the Town Manager, except as approved by Town Meeting.

Article IV. Elected and Appointed Boards, Commissions, Committees, and Officials

1. Elected Boards, Commissions, Committees, and Officials. The following positions shall be elected by secret ballot:
- a. MSAD Directors. There shall be MSAD Directors, whose number, length of terms, powers and duties shall be as prescribed under the terms of the certificate of organization for the MSAD and who if more than one is provided for, shall be elected to staggered terms. The terms of those elected to serve as directors shall expire on June 30th of their expiration year.
 - b. Budget Committee. There shall be a Budget Committee consisting of seven (7) members elected to staggered three (3) year terms. The terms of those elected to the Budget Committee shall expire on June 30th of their expiration year. Members shall elect a chair and a secretary. The Budget Committee shall have the following duties and responsibilities:
 - (i) The Budget Committee shall meet in conjunction or apart from the Board of Selectmen to hear and review the Town Manager's proposed budget.
 - (ii) The Budget Committee shall meet to make comments and/or recommendations on said budget, either separately or jointly with the Board of Selectmen for the annual town warrant.
 - (iii) The Budget Committee shall attend the annual Town Meeting to answer questions about said recommendations.
 - (iv) The Budget Committee's recommendations in all regards will be strictly advisory in nature and shall not be binding upon the Board of Selectmen.
 - c. Yarmouth Water District Trustee. There shall be one elected (1) Yarmouth Water District trustee. The terms, powers, and duties as

Charter of the Town of North Yarmouth

prescribed by the Private and Special Legislation dealing with the Yarmouth Water District shall apply. The term of the elected trustee shall expire on June 30th of the expiration year.

- d. Cemetery Commission. There shall be a cemetery commission consisting of five (5) members elected to staggered five (5) year terms. The cemetery commission shall have responsibility for approving expenditure of trust funds for the care and maintenance of the cemeteries and set such other policies necessary for the respectful care and maintenance of town cemeteries.
2. **Appointed Boards, Commissions, Committees and Officials**. The following boards, commissions, committees and officials shall be appointed by the Board of Selectmen.
- a. Board of Assessment Review. There shall be a Board of Assessment Review consisting of three (3) members appointed by the Board of Selectmen to staggered three (3) year terms. The terms of those appointed to the Board of Assessment Review shall expire on June 30th of the expiration year. The Board of Assessment Review shall elect from their membership a chair and a secretary at its first regular meeting occurring on or after July 1st of each year.
 - b. Planning Board. There shall be a Planning Board consisting of five (5) regular members and two (2) alternate members appointed by the Board of Selectmen to staggered three (3) year terms. The terms of those appointed to the planning board shall expire on June 30th of the expiration year. The members of the Planning Board shall elect from their membership a chair and a secretary annually at its first regular meeting occurring on or after July 1st of each year. Other than for purposes of electing the chair and secretary, an alternate may only vote in the absence of a regular member. The Planning Board shall execute such duties as prescribed in the ordinances of the town and by state law.
 - c. Zoning Board of Appeals. There shall be a Zoning Board of Appeals consisting of five (5) regular members and two (2) alternate members. These members shall be appointed by the Board of Selectmen to staggered three (3) year terms. The terms of those appointed to the Zoning Board of Appeals shall expire on June 30th of their expiration year. The members of the Zoning Board of Appeals shall elect from their membership a chair and a secretary at its first regular meeting occurring on or after July 1st of each year. Other than for purposes of electing the chair and secretary, an alternate may vote only in the absence of a regular member. The Zoning Board of Appeals shall execute such duties as prescribed in the ordinances of the town and by state law.
 - d. Recreation Committee. There shall be a Recreation Committee consisting of five (5) members appointed by the Board of Selectmen to staggered three (3) year terms. The terms of those appointed to the Recreation Committee shall expire on June 30th of their expiration year. The

Charter of the Town of North Yarmouth

Recreation Committee shall elect from its membership a chair and a secretary at its first regular meeting occurring on or after July 1st of each year.

- (i) The Recreation Committee shall advise the town and municipal officers on matters of recreation and supervise any recreation programs by the town.
 - (ii) The Recreation Committee shall oversee any town property designated as a recreation area by the Board of Selectmen and make recommendations to the Board of Selectmen regarding its use.
 - e. Shellfish Conservation Commission. There shall be a Shellfish Conservation Commission consisting of three (3) members appointed by the Board of Selectmen to staggered three (3) year terms. The terms of those appointed to the Shellfish Conservation Commission shall expire on June 30th of their expiration year. Members of the Shellfish Conservation Commission shall have the powers and duties as prescribed by the Private and Special Legislation dealing with the Shellfish Conservation Commission and as prescribed in the Town of Yarmouth's Shellfish Conservation Ordinance as may be amended, superseded, or replaced from time to time.
 - f. Other Officials. The Board of Selectmen shall appoint such other officials to regional bodies as may be required from time to time to serve on such regional bodies required or permitted by law, agreement or otherwise.
3. Ad Hoc Committees. Any committee not otherwise mentioned in this charter shall be an ad hoc committee. Ad hoc committees are such committees as are necessary to the efficient functioning of the town. The Board of Selectmen may, at its discretion, create or eliminate such ad hoc committees as it desires, subject to the following:
 - a. The Board of Selectmen shall meet annually with each Ad hoc committee to deliver a written charge to the ad hoc committee.
 - b. The Board of Selectmen shall appoint members in such numbers as are required.
 - c. Each ad hoc committee shall remain in existence for a maximum of one (1) year; however, the Board of Selectmen may extend the establishment of any ad hoc committee for additional terms. Each such term shall be up to one (1) year as necessary.
 - d. Each of the ad hoc committees shall elect from their membership a chair and a secretary at its first regular meeting.
 - e. The chair shall keep the Board of Selectmen regularly apprised of the ad hoc committee's progress.
4. Other Duties.

Charter of the Town of North Yarmouth

- a. In addition to the duties and responsibilities set forth herein or by law, each board, commission, committee or individual official established pursuant to this Article IV shall prepare an annual report, which shall be due on such date and contain such information as directed by the chair of the Board of Selectmen.
- b. Each board, commission or committee established pursuant to this Article IV may adopt, amend, or repeal bylaws from time to time as necessary and appropriate for its efficient operation. All current bylaws shall be maintained by the town and made available for public review.

Article V. General Provisions

1. **Amendments.** This charter may be amended or revised under Title 30-A, Sections 2101 through 2109.
2. **Effective Date.** This charter is effective on July 1, 2013.
3. **Transition Provisions.**
 - a. All elected and appointed persons not otherwise addressed in this Article V, Section 3 shall continue to serve until the expiration of their term or until their successor is duly elected or appointed hereunder.
 - b. The prohibition on serving as a selectman pursuant to Article II, Section 5(b) shall apply to all selectmen as of the effective date of the charter. Should the prohibition create a conflict for any selectman elected prior to the effective date, that selectman's seat becomes vacant as of the effective date of the charter unless the selectman eliminates the conflict before the effective date.
 - c. In order to reduce the number of Budget Committee members from nine (9) to seven (7), there will be two (2) seats available for election in June 2014 and two (2) seats for election in June 2015.
 - d. The Conservation Commission shall be disbanded as of the effective date of this charter. Any funds or other property held by or in the name of the Conservation Commission shall be deemed transferred to the Town. The Board of Selectmen shall perform or delegate any duties or obligations of the Conservation Commission subsequent to the effective date of this Charter.
 - e. Any committees in existence at the time of the enactment of the charter not specifically identified in the charter shall become ad hoc committees described in Article IV, Section 3. By September 30, 2013, the Board of Selectmen shall have the option to review these committees and deliver the charge to the committee. Otherwise such committees shall be disbanded automatically as of September 30, 2013.
 - f. The Board of Selectmen shall appoint an interim Town Manager to serve until such time as the Board of Selectmen has selected someone to serve as Town Manager.

Charter of the Town of North Yarmouth

4. **Conflicts of Interest.** Any official, officer or employee of the town who has a financial interest, direct or indirect, or by reason of ownership of stock in any corporation or ownership interest in a business entity, in any contract with the town, or in the sale of any land, material, supplies or services to the town or to a contractor supplying the town shall make known that interest and shall refrain from voting upon or otherwise participating in his/her capacity as an official, officer or employee in making such sale or otherwise in the making or performing of such contract.

Any official, officer or employee who willfully conceals such financial interest or willfully violates the requirement of this section shall be guilty of malfeasance in office or position and shall forfeit his/her office or position. Violation of this section with the express or implied knowledge of the person or business entity contracted with or making a sale to the town shall, at the option of the town, render the contract or sale voidable.

In all proceedings before the town, every municipal official shall attempt to avoid the appearance of a conflict of interest by disclosure or abstention.

5. **Liberal Construction.** The powers of the town under this charter shall be construed liberally, and the specific mention of particular powers of the charter shall not be construed as limiting in any way the general power of these articles.
6. **Repealer.** All Acts or parts of Acts inconsistent herewith insofar as they relate to the town are hereby repealed.
7. **Invalidity.** If any portion of the charter shall be held invalid or unconstitutional, such portion will not affect the validity of the remaining portions thereof.
8. **Applicable Law.** Except as otherwise providing in this Charter, the Town of North Yarmouth operates under the laws of the State of Maine.

Assessors FY2013 Annual Report

As North Yarmouth's tax assessor, I am obligated to maintain fair and equitable tax assessments in accordance with state statutes. I work on behalf of all of the people of North Yarmouth at the discretion of the Board of Selectmen. As a contract assessor, I offer my opinions on tax assessments and other matters related to real estate and personal property valuation.

Real estate values change over time. Tax assessments are as of a set point in time. Distribution of the property tax burden is fairest following revaluation. The average assessment ratio in North Yarmouth has exceeded Maine's assessment guideline 110% maximum ratio for two plus years. That is why the North Yarmouth Board

of Selectmen has contracted with Vision Government Solutions to revalue all property in Town as of the April 1, 2013 assessment date. The revaluation project is scheduled to be completed in time for the Fiscal 2013–2014 tax billing.

North Yarmouth tax assessment information can be found on the Town website at www.northyarmouth.org.

Respectfully submitted,
WILLIAM H. HEALEY, JR. CMA
North Yarmouth Tax Assessor

Zoning Board of Appeals 2012 Annual Report

The Zoning Board of Appeals (ZBA) is comprised of five members and two alternates, all of whom are volunteers appointed by the Board of Selectmen.

This past year was another quiet year for the ZBA, as the ZBA met only once on October 23, 2012.

At the meeting, the ZBA heard two variance appeals. The first appeal involved an application for placement of an awning at the front entrance of a local business. The second appeal involved the realignment of a property line for two (2) abutting lots on

Cumberland Road. Neither of the appeals was opposed by any party and both appeals were granted upon the ZBA's determination that the applicable variance standards had been satisfied.

The ZBA wishes to thank Barbara Skelton, Town Code Enforcement Officer, for the valuable assistance she provides to the ZBA.

Respectfully submitted,
MICHAEL D. TRAISTER
Chair, Zoning Board of Appeals



**For
North
Yarmouth
tax
assessment
information,
contact the
Town Office.**

Convenient Information

Floodplain maps, MEGIS maps, street maps, tax maps, and zoning maps are all available online at northyarmouth.org. Click on "maps."

North Yarmouth Planning Board 2012 Annual Report

The Planning Board meets on the second Tuesday of the month. Meetings are open to the public. Meetings are also televised. Tune into Channel 2 at 7:00.

In 2012, Central Maine Power completed the new 345 kV electric transmission lines through the Town of North Yarmouth. The Board approved a two-month extension of a temporary auto transformer and gravel pad until April 1st within the existing transmission line corridor as the projected completion date was pushed out into last spring.

The Board also discussed at several meetings a Phase 2 plan of a major subdivision; however, we will need to continue to review this plan with the applicant in 2013.

The Board approved two minor subdivisions and one amendment to a prior subdivision. In addition, we had preliminary discussions concerning two other minor subdivisions, but one project never proceeded to a full plan and one application was withdrawn when it became clear that the proposal as written did not meet the current ordinance requirements.

Board members also conducted a number of site plan reviews and approved a private snow removal site, a driveway that extends into the Royal River Corridor Overlay District, and a local business. Two local businesses discussed options with the Board for site plan reviews, but these applicants never completed full submissions for the Board to consider.

During this past year, we also increased our knowledge about our volunteer roles and participated in other town activities. We had an excellent workshop last July on Planning Board procedures and members' legal

requirements when reviewing projects. Several members participated in the Economic Development and Sustainability Committee's site walk last summer as part of the process to consider future uses of Town properties and economic development opportunities. And in December, we met with representatives of Sevee & Maher, Inc. who presented a draft of their Groundwater Quality Report commissioned by the Selectmen. This study examined current data on land use and density, especially in relation to the large aquifer that resides under a significant portion of our town. We were pleased to hear that our current ordinances do a good job protecting this important aquifer resource in our town. The consultants did not recommend any changes to current land density requirements based on current data, although they also noted that future testing could provide more detailed information that could inform our ordinances and possible economic development projects in our town.

I again thank our support staff for their help this past year, and I especially thank our Code Enforcement Officer Barbara Skelton and all the members of the Planning Board for their hard work, patience, thoughtful reviews of each submission, and good humor throughout the year.

Respectfully submitted,

PETER V. LINDSAY

Chair, North Yarmouth Planning Board

Economic Development Subcommittee

FY2013 Annual Report

The Economic Development Subcommittee (EDSC) has been very busy since the 2012 Town Meeting developing a plan to revitalize the Town Center with the goal of generating more economic activity. The focus has been on the 114 acres owned by the Town and 20 acres currently owned by MSAD 51. The following is a summary of our work.

Town Center Walkabout: Last August, the EDSC conducted a Town Center walkabout with over 30 townspeople and a housing developer to view and discuss opportunities for the town/school properties including Wescustogo Hall, the Town Hall, Memorial School, Public Works, and the Cassidy pit. The EDSC received a lot of very helpful and enthusiastic feedback from the public.

Draft Town Center Plan: During the fall, the EDSC developed a draft Town Center Plan designed to promote job opportunities and expand the commercial property-tax base by creating a vital, attractive town center. The initial plan called for (1) a business park or sports facility at Cassidy Pit; (2) keeping the Memorial School as an elementary school as a first priority, or repurposing the school for elderly housing and other possible uses (daycare, library, public gym) if the school district votes to close NYMS; (3) moving Public Works or regionalizing Public Works with other towns, and using the parcel for affordable, family housing, as well as retirement housing; (4) improving the Town Office and Sharp's Field to make the Town Office more visible and connected to adjoining areas; and (5) incorporating trails, sidewalks, and a greenbelt into the overall site to encourage townspeople to walk in and enjoy the Town Center.

Presentation to the Selectmen and the Public: The EDSC then made a public presentation to the Selectmen to get additional input. Notably, the Selectmen suggested a "phased plan" starting with the Town Hall parcel. The Selectmen also approved funding for a landscape architect, Pat Carroll of Carroll Associates Landscape Architects, to assist in developing the phased plan.

Phase I of the Town Center Plan: With Pat Carroll's assistance, the EDSC developed schematic drawings for improvements for the Town Hall parcel, including the Phase I proposal and cost estimates that will be considered at the 2013 Town Meeting. Pat also provided possible sources of grant funding for the work.

Phase I will consist of the following: (1) improving the visibility and attractiveness of the Town Hall from both Route 115 and Route 9 by thinning and clearing forested areas; and (2) improving the connections between the Town Hall, the Fire Barn and Wescustogo Hall by installing a sidewalk from the Fire Barn past the front of Wescustogo Hall, where a trail will then lead to a bridge that allows passage over Toddy Brook with continued trail access to the Town Hall. *See the Phase I Schematic, next page.*

Phase I is intended to be a first step in improving the Town Center. In future years, the EDSC plans to move forward with the balance of the plan to develop the Cassidy Pit and possibly NYMS and the Public Works parcel.

Respectfully Submitted,

AL AHLERS

Chair, EDSC

The Big Picture:

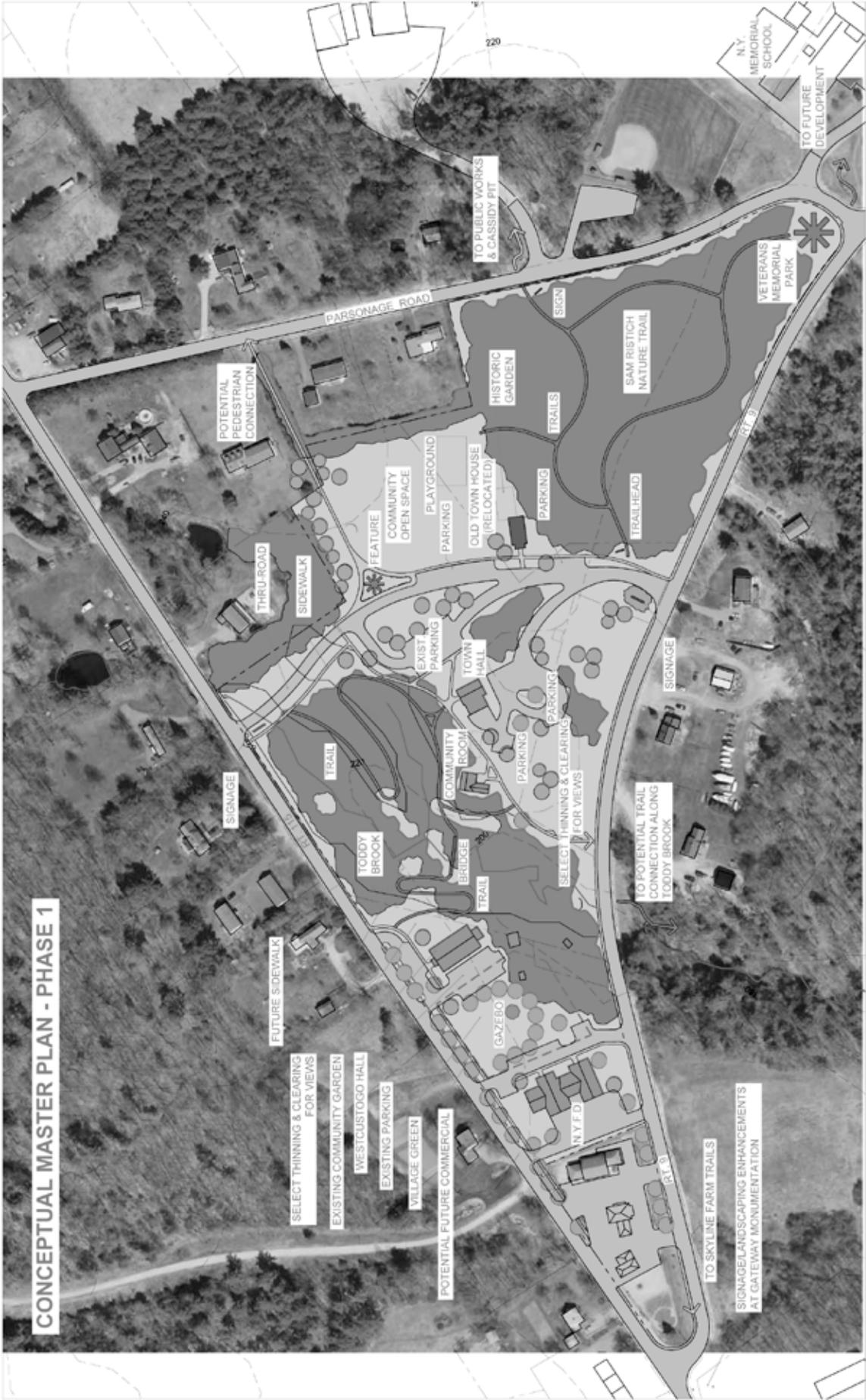
The EDSC is working to

- Promote a climate that increases job opportunities and economic well-being.

- Support economic growth that works well with our character and natural resources.

- Encourage economic growth to expand the tax base.

The proposed plan follows on page 42.



CONCEPTUAL MASTER PLAN - PHASE 1

NORTH YARMOUTH TOWN CENTER

March 2013



North Yarmouth Cemetery Commission

2012 Annual Report

The facelift project at Bowie Cemetery, located on the Cluff Road, still in progress at the time of last year's Annual Report, has been completed. Bowie Cemetery is now a peaceful, inviting, and well-landscaped property: a prized possession of the Town of North Yarmouth.



There was only one burial and thirteen lot sales this past fiscal year as of March 31, 2013.

The commission continues the project of replacing the bronze veteran flag holders at the reduced rate of ten each year. Bronze flag holders are \$40 per holder; therefore this is a long-term venture since the Commission is a non-profit. Currently there are 187 veterans laid to rest in Walnut Hill Cemetery, 60 veterans laid to rest in Pine Grove Cemetery, and one veteran laid to rest in Bowie Cemetery.

The commission would like to send a sincere **thank you** to Bob Geyer for his continued diligent maintenance of all three cemeteries. Also a **thank you** to Ron Hamlin (who, sadly, has since passed away) and Charlynn Tschida, who assisted with the placement of American flags on of all the veteran graves in Walnut Hill Cemetery for this past Memorial Day. We would also like to commend our Clerk, Debbie Allen Grover, who, after serving four years, has recently stepped down as President of the Maine Cemetery Association. She is now a member of the New England Cemetery Association Board of Directors and is the director and editor of their publications. Additionally, Debbie has recently been serving on the State of Maine's Stakeholders Group for the development of a plan for the inventory and proper care of veterans's graves throughout the State of Maine. The group reported to the State Legislature this past January.

The commission would like to remind lot owners and family members of loved ones to plant annual flowers only. Artificial flowers and shrubbery are not allowed in the cemeteries. Placement of glass vases, shells, figurines, toys, etc. is not permitted in the cemeteries. These items cause injuries when hit by a mower or trimmer. The commission will remove all flowers, wreaths and other decorations left on lots when they become unsightly.

Respectfully submitted,

JOY MALLOY

Chairperson, North Yarmouth Cemetery Commission



Cemetery Information

North Yarmouth Cemeteries:

- Walnut Hill, Rte 115
- Pine Grove, Route 9
- Bowie, Cluff Road

Cemetery Fees

Resident:

\$250 single lot
\$150 perpetual care

Nonresident:

\$350 single lot
\$200 perpetual care

Below:

Bowie Cemetery, 2013

North Yarmouth Fire and Rescue Calls in 2012

Fires	14
Rescue & Emergency Medical Service.....	125
Hazardous Condition (No Fire).....	25
Service Call	40
Good Intent Call.....	20
False Alarm & False Call.....	21
Severe Weather & Natural Disaster	1
TOTAL CALLS.....	246

North Yarmouth Fire and Rescue 2012 Annual Report



It has been another busy year for North Yarmouth Fire Rescue. The department answered 246 calls for service during 2012 and spent 1,779 hours responding to calls.

The men and women of the NYFR have put in countless hours for training, apparatus maintenance. You should be very proud of your department as they do an outstanding job and are very dedicated to the task at hand. The members are always ready to respond at a moment's notice day, night, weekends, and holidays to serve you our great citizens.

Thanks ...

I have many thank yous to send out. Thanks go to our residents for their continued support and to our Selectmen and Administrative Assistant. There are many people and organizations that also help us on a regular basis and some of those are the area towns that provide mutual aid to us any time we ask—the Yarmouth Paramedics, Falmouth Region Communications Center, and the Cumberland County Sheriff. A big thanks, too, to the North Yarmouth Department of Public Works for all their support and help over the past year.

Help Us Find You!

We can't help you if we can't find you. Please mark your mailboxes and house with large reflective letters. When you call 911, time is critical, and it should not be spent looking for your house. So please help us with putting the number where we can see it easily.

Before You Burn

Remember a burning permit is needed to burn year round. The process is simple, but you

need to register this activity for your safety and **it is the law**. You can obtain a permit in person at the Fire Station, 463 Walnut Hill Road, or by going to our website and getting an online permit. It is free and easy! Go to <http://www.burningpermit.com/meNorthYarmouth/>

If you have any questions please call the station at 829-3025.

Alarming Advice

If you have a monitored fire alarm system in your home or business, consider installing a Knox Box* key holder system. This will help us access your home or business when you're not present. For more information contact the Fire Chief at 829-3025.

Please Help! We Need You

As always, we need more dedicated firefighters, EMTs, and support personnel. It requires a tremendous commitment, but knowing you may save a life or help a person in need is very rewarding. For more information please call Chief Plummer at 829-3025 or stop by any Monday night. During 2012 the department received a \$198,000 grant to recruit new members and retain current members. We are very happy to receive this grant so come on down.

* Knox boxes are located at any property and contain keys and sometimes floor plans. The Fire/EMS Department uses a specially cut key to open them, thereby gaining emergency entry to the building without having to wait for a key holder or destroying windows or doors. Knox boxes save lives and property by allowing quick and secure access.

• Call **911** For a Fire or Rescue Emergency • Fire & Rescue website: www.NorthYarmouthFire.org

An MSAD#51 Update

Maine School Administrative District #51
Cumberland ~ North Yarmouth
www.msad51.org



Robert G. Hasson, Jr., Ed.D. ~ Superintendent
Scott D. Poulin ~ Director of Finance, Human Resources and Operations
Ann M. Nunery ~ Director of Special Education
Sally Loughlin ~ Director of Curriculum, Assessment, Instruction & Professional Development

March 6, 2013

Dear Citizens of North Yarmouth,

It is my pleasure to submit the MSAD #51 Cumberland/North Yarmouth annual report to you the citizens of North Yarmouth. The year was filled with learning and opportunities and you will find the MSAD #51 web site, www.msad51.org, a helpful resource of important information.

The mission of MSAD #51 is to guide all students as they acquire enthusiasm for learning, assume responsibility for their education, achieve academic excellence, and discover and attain their personal best.

To accomplish this mission, the MSAD #51 community will collaborate to:

- Use effective instructional practices and provide professional development to assure that all students meet or exceed the District's Content Standards and Performance Indicators as they relate to the system of Maine Learning Results and Common Core Standards;
- Ensure a safe and respectful environment where all feel a sense of belonging; and
- Promote parental participation as fundamental to each student's success.

Board Goals

To support the mission of MSAD #51, the Board of Directors has adopted the following overarching goals:

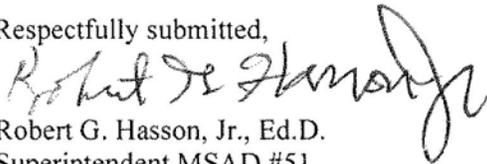
1. Ensure that each student is effectively engaged in learning, meets or exceeds the District's learning goals, and progresses towards attaining his/her personal best.
2. Implement accountability systems for providing, assessing, and supporting student learning.
3. Foster a positive and supportive learning and working environment.
4. Provide responsible oversight of District and Community resources.

These goals are best accomplished by:

- supporting the District’s work in curriculum, assessment, instruction and professional development
- understanding and analyzing student performance data,
- explaining the reasons and rationale for curricular changes to the community,
- developing policy for general guidance and specific compliance with local and State mandates,
- adjusting processes and procedures to ensure a quality and safe teaching and learning environment, and
- developing plans for human, financial, and facilities resources that
 - account for community capacity, District needs, and priorities,
 - maximize District efficiency and long-term sustainability, and
 - use an approach that is inclusive and transparent to District constituencies.

I take this opportunity annually to thank Marnie Diffin, the town employees, the Selectmen and Selectwomen, and the extensive number of North Yarmouth residents who continue to support the students and staff of MSAD #51. This support takes many different forms and continues to help the District perform at a higher level. There will always be challenges facing us and I hope that we will continue to collaborate and cooperate to find common ground, solve issues that arise and plan for the future. As always, please contact me at the superintendent’s office with your ideas or concerns.

Respectfully submitted,



Robert G. Hasson, Jr., Ed.D.
Superintendent MSAD #51

RGH:sc

MSAD #51
Cumberland–North Yarmouth

*PO Box 6A,
Cumberland Center, ME 04021
www.msad51.org*

Superintendent’s Office829-4800
Mabel I. Wilson School829-4825
North Yarmouth
Memorial School829-5555
Greely Middle School.....829-4815
Greely High School829-4805

ecomaine/GPCOG 2012 Annual Report

ecomaine

NORTH YARMOUTH has maintained a position as one of the top four towns in the state for an over-40% recycling rate; this has a great impact on our statewide recycling efforts. Our town has maintained a steady solid waste capacity with the use of our orange trash containers. Due to the town's involvement in this program, our assessment (payment) to ecomaine has declined by more than half over the past five years. Our current assessment is \$42,686. With the budget pending for ecomaine we will be saving \$25,434 from the past year's payment.

As to the tipping fees that apply to trash disposal, ecomaine hopes to see a reduction to \$70.50 per ton in the fall of 2013.

ecomaine is exploring new ways to make the southern part of the state a greener place to live AND to save on solid waste disposal. There is a project underway to try to process food waste into compost instead of burning it.

It is estimated that North Yarmouth will complete the current fiscal year (July 1, 2013–June 30, 2014) with a recycling rate of over 40%.

In five years, North Yarmouth has gone from 1410.96 tons of trash to an estimated 580 tons of trash in 2012/13.

In March, North Yarmouth's Skyline Farms was given a plaque for its recycling efforts. At the awards ceremony there was a great exchange of ideas from other communities who also received awards for their efforts.

ecomaine will continue to provide assistance and resources to help with the removal of trash and recycling in any town that requests their assistance. A scholarship for

a student to attend college based on the level of their involvement in their community's recycling effort is being re-established.

In five years, North Yarmouth has gone from 196.33 tons of recycling to an estimated 457.28 tons of recycling.

Our town continues to be one of the most active communities associated with ecomaine in its desire to provide citizens with a means to dispose of waste and recyclable material, thus helping to reduce the need for landfills throughout our region and keeping pace with the state's efforts for disposing of waste materials.

Greater Portland Council of Governments (GPCOG)

North Yarmouth is still a very active participant in the Greater Portland Council of Governments. GPCOG provides member communities with help on grants and service projects. It also has been actively seeking ways to increase the cooperation of all area communities with purchase agreements in order to get better pricing in the delivery of goods and services throughout the region. We have used this buying power for salt for the winter roads along with other purchases.

GPCOG oversees block grants (CDBG) from the Federal Government that are used at the local level to help towns with community development.

GPCOG has continued to provide service to North Yarmouth for the last 21 years without an increase in assessments.

Respectfully submitted,

DICK BROBST

North Yarmouth

Representative to GPCOG;

Representative to ecomaine

North Yarmouth Safe Bike and Walkway Committee FY2013 Annual Report

The North Yarmouth Safe Bike and Walkway Committee was re-established in late 2012 with a focus on education and outreach, planning a pedestrian and bike-friendly community, and seeking ways to assist in funding and implementing improvements for those activities.

The Committee meets on the first Wednesday of every month at Town Office.

For more information, please contact
Brian Sites
(brian@claydog.com)

As the weather warms and the roads are cleared of winter dust, cyclists, walkers, and runners take to North Yarmouth's roads and trails, enjoying the natural beauty that graces our town.

Over the last few months, we have been busy developing an action plan. Our first task has been to establish connections with similar committees in neighboring towns, as well as with organizations such as the Bicycle Coalition of Maine and Royal River Conservation Trust. There is power in numbers, and these relationships are building blocks that will assist our committee in accomplishing its objectives.

In March, the Committee released its first survey, gauging the community's impression

of road biking conditions in North Yarmouth and neighboring communities. Over the similar surveys will soon go out for trails and walkways. The committee did a walking/riding audit of road conditions throughout North Yarmouth. The information gathered will be used to help inform local officials with town planning and community outreach.

We look forward to working with the community in the coming month and years, as we participate in local events and help drive safe bike and walkway initiatives.

Respectfully submitted,

BRIAN SITES

Chair, North Yarmouth
Safe Bike and Walkway Committee

North Yarmouth Flag Committee 2012 Annual Report

The Flag Committee's plans for 2013 include adding a new page to the town's website: An Honor Roll page with the names of flag supporters and of those who the flags honor.

Find out how to help support this program:

Email Darla Hamlin,
darla@softtrac.com
or Barb Hauke,
bhauke@maine.rr.com

Call Darla Hamlin
at 207-831-0160.

The North Yarmouth Flag Committee began as a private initiative and was unanimously supported by the Board of Selectmen on January 16, 2007.

The mission of the group was to purchase and care for American flags to fly over North Yarmouth from May–November. The program would be fully funded through private donations. In the first year, Thomas Low and Ronald Hamlin oversaw the raising of 48 flags; Barbara Hauke and Darla Hamlin handled fundraising and administration.

Over 100 flags now fly along Route 9 from the Cumberland town line to Sligo Road and along Route 115 from Baston Road to the Gray Road. The Town of Cumberland followed suit a year or two later with a similar program, joining our

towns. Additionally, North Yarmouth Boy Scout Troops 58 and 92 are now supporting the raising and lowering of the flags! *Special thanks to them. Their dedication makes this program possible.*

In September 2012, for the second year in a row, the committee was faced with the difficult decision of taking the flags down early due to hurricane warnings. We are now looking into a secondary program whereby the community can see a visible reminder of servicemen and women each Veterans Day. We hope to report more on this over the next couple of months.

Respectfully submitted,

DARLA HAMLIN

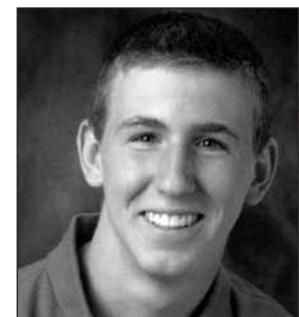
Flag Committee Member

North Yarmouth School Fund Trustees

206th Annual Report, 2012

Congratulations to the four high school graduates pictured on this page who were each awarded \$200 grants in 2012 from the school fund.

Lindsey Arsenault
Hannah Davis
Austin Spencer
Shaun Stayte



Our financial accounting for the Fund can be found below.

We are always open to donations. If donations are received, we can always give more grants. Students who were living in North Yarmouth when they finished high school may apply for grants. No student will get more than one grant. Applications may be picked up at the North Yarmouth Town Office or at Greely High School.

Respectfully submitted,
NORMAN L. SMITH, TREASURER

NORTH YARMOUTH SCHOOL SCHOOL FUND

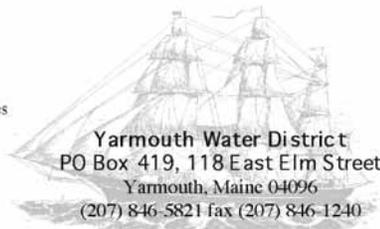
Resources: Key Bank Investment.....	\$ 40,000	<i>matures 6/16/17</i>
Checking Account.....	\$632.76	
Investment Income for 2012	\$778.11	
Total.....	\$1,410.79	
Withdrawal for 4 grants @ \$200 ..	-\$800.00	
Services and postage		
(Norman Smith).....	-\$25.00	
Subtotal.....	-\$825.00	-\$825.00
Total.....	\$585.79	

*2012 Scholarship Recipients
 (from top)*

Lindsey Arsenault, Hannah Davis, Austin Spencer, Shaun Stayte.

Yarmouth Water District 2012

Robert N. MacKinnon, Jr.
Superintendent
Erving H. Bickford
Chairman, Board of Trustees



2012 ADDITIONS

7 New water services
78' of 6" and 10" ductile iron pipe

Last year, 2012, was another year of extremely limited growth and expansion of the water system infrastructure. The District installed seven new water services in 2012, but no new fire hydrants or water mains.

The District filed for new water rates in May of 2012, and these rates were approved and went into effect on July 2012. Metered water rates increased by 14.0%, as did private fire protection. Public fire protection rates were increased 8.0%. YWD rates rank 10th lowest out of 154 water utilities in the State of Maine. Water production was slightly ahead of last year, but well below the historic average. This trend of declining consumption is a national trend, indicative of the effectiveness of water efficient fixtures and consumer awareness.

2012 marked the move of Yarmouth Water District from its original office location on East Elm Street to the new facility on Sligo Road. Permanent financing for the project was complete in April with a 20-year bond issue for \$2.55 million at an average interest rate of 3.12%. The District received an Aa3 rating from Moody's and an A+ rating from Standard and Poor for the issue. LEED Certification for the new building was achieved in October.

YWD was awarded a capacity development grant from the State Drinking Water Program to continue work on its Sustainability Initiative. The District was further recognized by the AWWA on this work and has been selected to present at the AWWA 2013 Conference on Sustainability.

The District purchased the Beckwith Farm in North Yarmouth for the dual purpose of resource protection and as a demonstration project of working with neighborhood groups.

Unfortunately, the District failed to obtain a needed demolition permit before the farmhouse was demolished. This ultimately resulted in a fine being assessed against the District and its contractor by the Town of North Yarmouth. The District has apologized and pledged to work closer with the Town officials in the future.

Last, the District has always allowed passive uses of its properties. The District does not allow any target shooting, motorized vehicles, cutting, or clearing on its land. The District's ultimate responsibility is to preserve and protect the water quality of its sources. Public use of these properties is a benefit to the general public, but it must be used responsibly for this to continue. Please do not park private vehicles in such a manner as to block District access to the parcel. If snow plowing or other equipment is in operation, please use another location for your recreation. Pet waste is starting to become a problem on District properties. Dog walkers must clean up and remove any pet waste and their pet must be under control at all times for this activity to continue.

Respectfully submitted,
ROBERT MACKINNON
Superintendent, Yarmouth Water District

Yarmouth-North Yarmouth Shellfish Conservation Commission 2012 Annual Report

It was another good year for Shellfish harvesting in Yarmouth's waters. The weather cooperated and there were only three closures for the whole season.

Red tide did make an appearance off shore this year, which closed our area for mussel and surf clams, but did not affect soft shell harvesting.

Three surveys were conducted this year. The first was in the popular recreational digging area at Sea Meadows, the second in the closed area south of Sea Meadows, and the third on Lanes Island.

Again this year a portion of the Royal River, usually closed to normal harvesting, was open for special depuration harvesting. Depuration harvesting is the process whereby potentially contaminated shellfish are taken from from polluted areas and, using natural methods, they are made safe for human consumption.

For the 2012 season 441,000 lbs of soft shell clams were harvested from the Royal and Cousins Rivers via depuration teams.

The most exciting news of the year was that after embarking on a joint effort with Freeport, the towns requested and obtained a reclassification of the Cousins River allowing shellfish harvesting in this river for the first time in almost a decade. The Cousins River is open for harvesting but conditionally approved on a 1-inch rain gauge. This means that any time it rains more than one inch in 24 hours the Cousins River is closed for shellfish harvesting for two weeks to allow the river to flush out and the shellfish to clear themselves of any toxins washed in by the rain. These closures are posted on the state's Shellfish Hotline and on the website of the same name.

Respectfully submitted,

RICHARD P. IMBEAULT

Harbormaster/Shellfish Warden

How to get a RECREATIONAL SHELLFISH LICENSE

Beginning on April 20, the Yarmouth Town Clerk will issue resident recreational licenses to Yarmouth and North Yarmouth residents. Licenses will be effective May 1. There will be no limit to the amount of residential licenses issued. Obtain a license at the Yarmouth Town Clerk's office, 200 Main Street, Yarmouth. Hours: Monday-Tuesday 8 AM-4:30 PM Wednesday-Thursday, 9 AM-6 PM

Proof of residency required. You must be a resident for 3 months to be eligible for a Resident Recreational (peck) License.

Senior citizens (age 65 & over), living in Yarmouth or North Yarmouth, are entitled to a free Recreational Clam License.

Clamming Guidelines

- **CALL before digging: 846-3333**
- **HOTLINE for conditional clamming areas: 865-2904**
- **Latest state closure information: 1-800-232-4733**

Shellfish Licenses Issued for 2012

Resident	
Recreational	81
Non-Resident	
Recreational	20
Resident	
Complimentary	49
Commercial	6
Non-Resident	
Complimentary	22
Recreational 3-Day.....	3

Shellfish Conservation Committee Members

- Bud Doughty, Yarmouth (2013)
- Jimmy Morrill, Yarmouth (2014)
- Harold Hibbard III, North Yarmouth (2014)
- Landis Hudson, Yarmouth (2015)
- Kevin Oliver, North Yarmouth (2015)
- Andrew Kittredge, Yarmouth, Town Council Liaison
- Denis Marc-Nault, Dept of Marine Resources

Marine Patrol Wardens

Rich Imbeault

The Shellfish Conservation Committee meets the third Tuesday of every month at 7:00 pm at the Log Cabin, 196 Main Street, Yarmouth.

Health, Education, & Enjoyment

North Yarmouth's Town Forest consists of 68 acres in two lots. One 45-acre lot is located on the south side of Route 9, east of the Sweetser Road. The second lot is north of Route 9 and totals 23 acres.

We invite you to check out available trail maps on the town website, as well as at the kiosks for Old Town House Park and the North Yarmouth Veteran's Park/Sam Ristich Trail System.

North Yarmouth Recreation Commission 2012 Annual Report

The Recreation Commission would like to thank the Public Works Department for their attention, care, and high-quality work in mowing and maintaining our town parks during the spring, summer, and fall months. They supported the Recreation Commission with some upgrades at Wescustogo Park this year, including a new split rail fence along the top of the open field area and the cleaning up of overgrown brush around the culvert that runs under the park road. A new kiosk has also been installed at Wescustogo Park thanks to the hard work of an Eagle Scout.

Community members will find park brochures with trail maps in boxes attached to the kiosks at Old Town House Park and Veteran's Memorial Park-Sam Ristich Trails (located along the Town Office road). These brochures can also be picked up in the town office. Robert Dransfield of North Yarmouth has refurbished many of the parks' granite and blue signs with fresh paint and lettering.

The Recreation Commission also supported and drafted a Non-Smoking Resolution for all town parks and lands. This resolution was initiated by Healthy Casco Bay. North Yarmouth also has three trails featured in Healthy Casco Bay's Trail Guide literature: Old Town House Park, Sam Ristich Trail, and Skyline Farm. Look for these informative booklets at our Town Office or other public locations around the Casco Bay Region.

We would like to thank the Greely Middle School Outing Club for a recent enthusiastic trail clearing afternoon. Ten students and two teachers joined forces with the Commission to clear sticks, branches, and other dead fall from the Sam Ristich Trail System. Many of the students were excited to learn of this trail and are eager to bring their families out for a hike.

Respectfully submitted,

ANN ROSE

North Yarmouth Recreation Commission

North Yarmouth Events Committee

2012 Annual Report

The North Yarmouth Events Committee—NYEC—enjoyed another successful year in 2012.

At our January meeting, we decided to move Fun Day back to September. The “August experiment”—attempting to avoid conflicts with Saturday Rec programs—had not proven successful.

Personnel changes included the departure of veteran members **Bryce Davis, Theresa Porter, Tim Porter, Linda Rackley, and Clark Whittier**. Long-time committee Chair **Darla Hamlin** was seeking a reduced role due to her responsibilities as a Town Selectman. Thankfully, new members—**Donna Stein, Brenda Bacall, and Jess Dyer**—stepped up in a big way and took on new responsibilities. While she declined the position of Vice Chair and was hoping for fewer responsibilities in 2012, **Katie Murphy** was the glue that held everything together, from brainstorming to copywriting to graphic design and more.

We settled quickly on the Fun Day theme of “Decades of Fun” and organized several activities that focused on particular decades: “70s Disco Dancing,” “60s Tie-Dyeing” and “50s Hula Hooping.” **Ashley Durgin** came up with our logo, and fundraiser extraordinaire **Anne-Marie McKenzie** did another amazing job and made it possible for us to put on so many quality events.

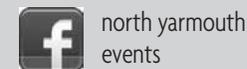
We decided to move the Tri-NY family-friendly triathlon to a Saturday morning instead of a Sunday afternoon. For the third year in a row, **Jim Faunce** took the lead on organizing this great event. Look for our fourth annual Tri-NY on Saturday, June 22 at 10 AM; visit www.northyarmouthevents.org for more information. And check out the North Yarmouth Events Facebook page to see **Jen Tyll**'s fantastic photos of last year's event.

On Wednesday, July 4, 2012, we offered a pre-fireworks concert with entertainment by **The Dixie Mix**, a fun New Orleans-styled jazz combo. Supper was potluck with hot grills provided by the committee. Our August 9 concert and potluck featured local legends **The Blues Dogz**, and we topped off the event with our second annual Dessert Contest, judged by local celebrities **Alan Fried** of Ice It! Bakery, Martha Grover of **Toots!** and Mark Heath of **Victory D Caterers**. This tasty and fun contest had several winners: **Peter Lindsay, Ron Graham, and Beverly Gipson**.

Fun Day 2012 went off without a hitch on Saturday, September 8. We kicked things off with the traditional parade, followed by an opening ceremony honoring **Clark and Kathy Whittier** as our Distinguished Citizens of the Year. Special thanks go to the volunteer groups that manned the games and activities: **Atlantic Regional Federal Credit Union, Averill Insurance, Boy Scout Troop 58, Firefighters for Kids, Girl Scout Troop 84, Girl Scout Troop 188, Greely Baseball, Greely Golf, Rob Wood, Rose Garden Preschool, Shear Joy, Tree Frog Farm, and Tracy Tingley**. Entertainment was provided by **317 Main Street Community Music Center, All Access DJ, Moe Lucey, and The Wicked Good Band**. As always, the day was capped off by a bean supper put on by the **North Yarmouth Fire Company**.

Our year ended on December 2 with a packed Wescustogo Hall for the Holiday Potluck and Tree Lighting party. Special thanks to the **Walnut Hill Garden Club, North Yarmouth Historical Society, and to Rob Dransfield** for bringing his red-suited friend and making so many smiles on a cold and rainy night!

Respectfully submitted,
JASON RAVEN, Chair, NYEC



Save the Dates!

**TRI-NY
TRIATHLON:
Sat., June 22**

register NOW:
tinyurl.com/triny2013

**SUMMER
BAND STAND
CONCERTS:**

**Thursday
JULY 11—
Italian
Heritage Band**

*directed by
North Yarmouth's own
Nina Oatley Walsh!*

**Sat. Aug. 17
BLOCK PARTY!**

*with DJ Justin Dyer
of ALL ACCESS DJ!*

**FUN DAY:
Sat., Sept. 14**

**Visit us online
AND for even
more fun, join the
committee!**

Contact
mr.corvus@gmail.com

North Yarmouth Historical Society

2012 Annual Report

Life must be lived forward, but it can only be understood backward. — *Kierkegaard*

Any other NYHS events and activities that occurred last year took a back seat to the July 13, 2012 destruction of the Beckwith home on Baston Road. The incident was reported widely in the press and throughout the world of historical preservation. A few observations.

- First, to address the misconception about North Yarmouth Historical Society's role in this incident: NYHS doesn't have the authority to enforce our town's building and code requirements. We can't prohibit you from renovating, altering, or demolishing your pre-1871 house. But you can't get a permit to do the work unless and until you get in touch with NYHS so we can at least document your house prior to alteration. If you don't follow this regulation, you can be fined. (Ask our CEO Barb Skelton for more information about this.) In this way, NYHS acts to protect the historic heritage of your house and our town.

We don't know why the Yarmouth Water District and its contractor failed to follow this simple and painless procedure. For close to half a century Ruby and Marvin Beckwith and their family took very few images of their longtime home, so it would have been especially important—although sad—to at least photograph the house before it was destroyed. Bottom line: We couldn't have prohibited the demolition. But we might have been able to go further than photographs; we might have been able to help the Water District find a way to move the structure. That opportunity, along with the house, has disappeared.

- It's infinitely regrettable that this incident is now a permanent part of our town's history. *Because what does it say about us?*

We'd rather be known as the community that respects its long and deep history, its roots that are intertwined with six neighboring communities. Drive or bike through our town and admire the beautiful old homes of Walnut Hill and East North Yarmouth and the rolling fields and old farmland in between. Clearly, the owners of these special places care greatly about their properties. But is it up to *only* them to be careful and respectful of this history? NO. Would awareness of and respect for our history have prevented the Beckwith demolition? YES. We firmly believe that this is a responsibility shared by residents, contractors and other businesses, town officials, and NYHS. And it's not an offhand responsibility. Why?



The Beckwith home prior to July, 2012. This residence was formerly owned by the Baston family and dated to the early part of the 19th century.

- Because if we take our historical heritage and open space for granted, treat them casually, shrug off their loss, and ignore the outcome, we're in for trouble. Think about any town that's careful about its preservation and heritage and you'll know instinctively that it's a place where people want to live and where businesses want to settle. Our future—our prosperous future—relies upon our consciousness, pride, and sense of ownership in our history. **If we don't pay**

attention, we're doomed to be no more than a pass-through town whose name people know only because it's a place that's easy to speed through and ignore.

It's a thought that recently brought a long-time resident to tears. I feel the same way.

Respectfully submitted,

KATIE MURPHY

President, North Yarmouth Historical Society

P.S. Join us. Go to www.northyarmouthhistorical.org

Prince Memorial Library

FY 2011/2012 Annual Report

Adult Services

Reference Librarian Elizabeth Tarasevich offers reference and reader services, facilitates the book groups, provides Internet training, and schedules adult programming. Elizabeth conducted 150 sessions teaching basic computer and Internet skills and how to download audiobooks and e-books. The afternoon and evening book groups met a total of 20 times over ten months with 22 people participating on a monthly basis. Maine author Barbara Walsh spoke at the library to a group of 35, and her talk was filmed and posted to the Town of Cumberland Vimeo site on the Internet. The Music and Muffins Series on select Saturday mornings featured artists including Three Point Jazz, Spruce Rooster, Malachi Graham, Eleanor Hunter, Peter Miles, and Jenny Van West, with 168 people in attendance throughout the series. Lectures and events coordinated by Elizabeth included a slide presentation on China, a wellness fair, and a screening of the film *Living Downstream*. Elizabeth and staff members Pam Copenhagen and Arabella Eldredge are certified agents for the library's Passport Application Acceptance Program, which processes passport applications for the U.S. Department of State. The library processed a total of 341 passport applications during FY2011-12, resulting in \$8,525 in revenue.

Youth Services

Youth Services Librarian Jan Hamilton had a number of successful programs throughout the year. A total of 391 children and young adults participated in *One World, Many Stories*, the 2011 Summer Reading Program, and 1,564 books were read. Forty-five young adults took part in the program by acting as volunteer Tour Guides, with each Tour Guide contributing two or more hours per week during the six-week program. More than 689 people visited the library on

the day of the program kick-off event, and numerous special programs took place. Thanks go out to the Greely High School French Club, April Kearney of the Arts Alliance, the Cadette Girl Scout Troop, Jennifer Gifford, Jane Elwell, Slugger the Sea Dog, and all the community members young and old who volunteered their time and energy during a very successful Summer Reading Program Kick-Off event.

Special programs during the six-week Summer Reading Program included storyteller Jennifer Armstrong, juggler Will Silvers, storyteller Antonio Rocha, and Alex the Jester. The Friends of Prince Memorial Library provided the financial assistance allowing the library to offer all of the Summer Reading Program's special events. Their generosity and support are gratefully appreciated.

Throughout the year, 602 children visited the library for the weekly Story Time, Toddler Time, Lap Sit, and nursery school programs. In addition, Jan visited local schools and met with approximately 850 children. During the year, there were 10 special programs that drew 164 children and adults, including a children's yoga class in August, a Chewonki Foundation bird program in September, a visit from graphic novel author Ben Bishop in October, a holiday crafts session hosted by the Youth Advisory Board in December, French story time programs with the Greely High School French Club in March, and the annual magic show in April. There were also multiple meetings of the Youth Book Discussion Group.

Prince Memorial Library ended FY2012 with 5,012 patrons, a decrease of 4,210 patrons, or 45.65 percent, from FY2011. All registered users who had not circulated any library materials in three years or more were removed from the registered user list. Cumberland residents, town employees, and individuals employed in Cumberland comprise 70.53 percent of cardholders, while North Yarmouth residents make up 28.51 percent of the total. MSAD 51 employees, non-residents and institutional borrowers account for the remaining patrons.

The library registered 49,162 visits during the year, an average of 194 for each day it was open to the public, an increase of 2,347 over the previous year. Total circulation of catalogued library materials, including books, audios, and videos, was 81,598, a 0.39 percent decrease from the previous year's circulation total of 81,915. In addition to catalogued materials, the library loans, magazines, paperback books and school summer reading list material, but does not maintain statistics on their usage.

Cumberland residents borrowed 56,133 catalogued materials, or 68.79 percent of catalogued materials circulated, while North Yarmouth residents circulated 22,178 materials, or 27.18 percent of the total.

July was the month with the highest total circulation, followed by August and June. April and December had the lowest circulation totals for the year. The highest circulating material categories were books for children, adult fiction, and DVDs. The library's collection of books, videos, and audiotapes now totals 52,258. In addition, the library subscribes to eight newspapers and approximately 90 magazines.

Cumberland Overseers of the Poor Archives Project Phase II

In December 2009, Prince Memorial Library received a grant from the Davis Family Foundation of Falmouth to inventory, organize, conserve, and analyze the documents relating to the Cumberland Overseers of the Poor, a town board that administered services to paupers in Cumberland. The one-year grant period concluded successfully in December 2010, with more than 1,200 documents receiving conservation. In January 2012, the library received a \$900 grant from the Maine Historical Records Advisory Board for the Cumberland Overseers of the Poor Archives Project Phase II to continue work on the documents. The grant period concluded successfully in June, with 1,234 documents receiving item level cataloging and more than a third of them being scanned.

A presentation on the project was given at the library in April, as part of the Cumberland Historical Society's lecture series. The presentation was turned into a video and is available on the Town of Cumberland Vimeo site on the Internet. The project helped reveal previously unknown details about the Town of Cumberland's treatment of its poor and indigent residents in the nineteenth century.

Facility Improvements at the Library

The major facility improvement at Prince Memorial Library during the year was the expansion and paving of the upper parking area, which resulted in a doubling of the number of parking spaces to six, including three handicapped spaces and three for seniors or those making quick drop-offs or pickups. In addition to the repaving of the driveway, the brick walk leading to the main entrance was replaced, and contractor M. J. **Storey Landscape Construction Inc.** generously donated two granite benches that flank either side of the walkway.

Friends of Prince Memorial Library

The Friends of Prince Memorial Library provide an important service to the library and the community. The Friends supply the library with memberships to the Portland Museum of Art, the Children's Museum of Maine, the University of Southern Maine Southworth Planetarium, and the Maine Wildlife Park, making discounted passes available to families and individuals. The Friends also manage the annual book sale in October, support the children's book sale and craft session in

February, and contribute financially to children's programs and other library needs.

Library staff would like to thank the Friends of Prince Memorial Library for their generous assistance in offering services to the residents of Cumberland and North Yarmouth, and to members of the Prince Memorial Library Advisory Board for their guidance. Thanks also go out to the Anne H. Russell Charitable Lead Annuity Trust, the Maine Historical Records Advisory Board, the Spicewood Fund of the Maine Community Foundation, and the Cumberland-North Yarmouth Lions Club for providing financial support, and to all the individuals who donated money and books to the library.

The Prince Room, the library's original facility, provides valuable community meeting space and is used by Cumberland Recreation and Community Education and area groups, in addition to hosting library programs. Community Education classes held in the Prince Room on a regular basis include Music and Me Movement Classes for toddlers, Tai Chi, and yoga. In addition, the Prince Room has for many years hosted a Friday morning senior citizen dominoes group. The Prince Room's use by the community is increasing as more and more individuals and groups become aware of its availability.

Prince Memorial Library serves as the community library for the residents of Cumberland and North Yarmouth. Services include the lending of library materials, programming for both children and adults, use of computers and access to the Internet, and community meeting space. The staff of Prince Memorial Library, including Youth Services Librarian Jan Hamilton, Circulation Librarian Sandy McGowan, Reference Librarian Elizabeth Tarasevich, circulation aides Pam Copenhagen, Ann Edwards, Arabella Eldredge and Betsy Perry, and page Etta Copenhagen, looks forward to serving the library's patrons and the communities of Cumberland and North Yarmouth during the coming year.

Respectfully submitted,
THOMAS C. BENNETT
Library Director

TOWN OF NORTH YARMOUTH OUTSTANDING TAX LIST *as of April 25, 2013*

Outstanding Real Estate and Personal Property Taxes

Acct #	Name	Amount	Acct #	Name	Amount
Tax Year 2013					
1389	29 WEST POWNAL LLC.....	\$2,612.68	1108	KITTRIDGE, BRIAN C.....	\$642.82
1136	ADAMS, ANTHONY K.....	1,788.60	1328	KOELKER, STEPHEN.....	2,674.74
1156	ALLEN, JONATHAN.....	435.59	653	LARSEN, PETER E.....	1,800.11
1744	ALTEMUS, LEARD R.....	2,536.86	755	LAUGHLIN, ANN B.....	1,174.38
478	ANDERSON, JR., ROBERT.....	3,830.05	1363	LIBBY, REV TRUST.....	590.08
222	GORHAM SAVINGS BANK.....	1,152.75	1723	LONG POND LLC.....	309.44
345	ANDERSON, RICHARD.....	34.44	1726	LONG POND LLC.....	642.82
467	ANDERSON, VIRGINIA E.....	1,435.90	1729	LONG POND LLC.....	762.71
320	AVEDIAN, JOHN D.....	2,185.21	1730	LONG POND LLC.....	1,019.14
1175	BAILEY, LLOYD H. JR.....	3,168.16	1120	LOVE, MICHAEL E.....	2,061.84
1416	BARNES, TIMOTHY E.....	1,808.36	1086	LOWE, ROBERT HEIRS OF.....	3,219.46
475	BECK, LINDA C.....	4,628.77	1595	LLC, THE RUNWAY.....	78.82
132	BLANCHARD, ANN C.....	1,455.86	593	MADDOX, RICHARD.....	913.72
693	BRIMIGION, DANE S.....	2,983.08	4	MALONE, MARK.....	6,316.74
61	BROWN, ANNE.....	3,270.01	388	MARK INVESTMENTS, LLC.....	7,288.54
33	BROWN, IAN A.....	2,927.21	1761	MARSTALLER, MARIANNE E.....	3,727.25
1577	BROWN, JAMES.....	5,716.49	759	MCGUFFEY, SUZANNE G.....	2,944.53
368	BURNELL, KERRY D.....	129.17	1177	MCGUFFEY, SUZANNE G.....	3,557.57
676	CASEY, MICHAEL F.....	2,113.16	668	MEIER, WILLIAM A.....	1,217.01
272	CLEMENT, AMY S. & DOUGLAS R.....	4,272.93	928	METEVIER, PAUL L.....	2,192.25
1345	CLUKEY, ARTHUR W.....	1,933.47	1711	MOON, BRANDON M.....	2,064.34
1346	CLUKEY, HEIRS OF JAMES.....	2,506.94	1415	MORRISON, JEFFREY W.....	1,578.58
1072	COCHRAN, LAWRENCE A.....	429.66	1709	MORRISON, JEFFREY W.....	1,514.41
1117	COCHRAN, SHARI L.....	5,151.41	96	NOSEWORTHY, CHARLENE STARR.....	2,443.73
857	COLESWORTHY, CHERYL ANN DAVIS.....	2,453.87	1288	ORCUTT, CHERYLYNN L.....	1,367.20
1359	DAMON, JAMES C.....	1,457.83	1673	O-TAY O-TAY, LLC.....	1,039.55
1099	DAVIS, ELLEN M.....	875.64	1427	PARE, RAYMOND G.....	2,607.02
1773	DAVIS, ELLEN M.....	3,248.27	1548	PARKER, JAN A.....	1,995.97
62	DERRIG, LARAINE E.....	1,477.00	328	PECK, MARIE H.....	4,537.56
463	DUNN, RICHARD M.....	2,155.66	360	PENSCO TRUST COMPANY FBO.....	79.36
1303	EDGERLY, DWIGHT D.....	223.20	1501	PIERCE, ROBERT A.....	3,670.29
119	FINELY RESTORED.....	977.89	19	POLKEY, LINDA M.....	943.22
1017	FISHKIND, ALLAN.....	1,421.98	550	BOONE, SCOTT D.....	2,915.17
1304	GALLANTS AUTO SALVAGE.....	1,195.37	725	RAY, MALCOLM E.....	1,474.15
1277	GERVAIS, GLEN B.....	3,325.18	533	RICO, AMY C.....	2,776.06
502	GOLDSTEIN, DAVID I.....	3,920.89	258	ROBERGE, PAULA J.....	867.39
297	GORDON, LINDA.....	705.87	98	ROBINSON, KEVIN M.....	1,615.41
1153	GOSSELIN, PAUL A.....	2,544.06	167	ROFFLER, CAROLYN F.....	1,796.53
149	GUYOT, KRISTOPHER.....	1,308.26	507	ROWE, ARTHUR III.....	1,430.19
1295	HAMILTON, C. PATRICIA.....	1,282.25	788	ROY, MICHAEL E.....	2,185.64
603	HAMILTON, SHERMAN.....	3,922.85	422	RUSSELL, LINDA C.....	1,943.68
6	HAWKES, SUSAN L.....	959.35	709	RUSSELL, MARK E.....	1,872.77
1340	HITCHCOCK, WILLIAM H.....	605.70	902	SANBORN, DONALD D.....	2,604.76
287	HUGHES, KEVIN.....	2,051.58	1300	SCIPIONE, DONALD J.....	2,841.11
1707	J & A DEVELOPMENT LLC.....	2,924.34	117	SHUTE, JONATHAN F.....	2,074.03
60	JOHNSON, CRAIG.....	1,949.66	1116	SINCLAIR, HOLLI J. SAWYER.....	2,541.35
1006	JOHNSTON, JR., MICHAEL.....	1,841.89	1025	SMALL, CARL.....	7,197.47
1494	KEITH, TIMOTHY R.....	1,093.35	704	SPRAGUE, DAPHNE.....	7,452.90
169	KENNEDY, BARBARA L.....	808.44	1526	ST PIERRE, PATRICIA P.....	2,142.01
597	KINNEY TIMOTHY J.....	1,802.92	960	STRATTARD, RUTH.....	2,166.34
1106	KITTRIDGE, BRIAN C.....	1,529.73	77	SUTHERLAND, HAROLD.....	1,185.47

**MAINE MODERATOR'S MANUAL
RULES OF PROCEDURE
(Revised 2005)**

TYPE/MOTION	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	RECONSID- ERABLE	RANK/NOTES
PRIVILEGED						
Adjourn (<i>sine die</i>)	Y	N	N	M	N	1
Recess or Adjourn to Time Certain	Y	Y	Y	M	N	2
SUBSIDIARY						
Previous Question	Y	N	N	2/3	N	3
Limit Debate	Y	N	Y	2/3	Y	4
Postpone to Time Certain	Y	Y	Y	M	Y	5
Amend	Y	Y	Y	M	Y	6
INCIDENTAL						
Appeal	Y	Y	N	M	Y	A, B, D
Fix the Method of Voting	Y	N	N	M	N	B
Withdraw a Motion	N	N	N	M	See Notes	B, C, D
MAIN						
Main Motion	Y	Y	Y	M	Y	
Reconsider	Y	See Notes	N	M	N	A, D, E
Take up Out of Order	Y	Y	N	2/3	N	

Y – Yes, this action is required or permitted.

N – No, this action cannot be taken or is unnecessary.

M – Majority vote required

A – This motion may be made when another motion has the floor.

B – Same rank as motion out of which it arises.

C – Only a prevailing negative vote on this motion may be reconsidered.

D – This motion has the same rank, and is debatable to the same extent, as the motion being reconsidered.

E – Only a person who voted on the prevailing side may make this motion.

None of the motions in the table should interrupt a speaker.

This table does not include the statutory procedure for challenge (to question a vote), mentioned in the "Notes for Voters" and discussed in the *Maine Moderator's Manual*.

TOWN OF NORTH YARMOUTH, MAINE

2013 ANNUAL MEETING FOR THE YEAR

Beginning JULY 1, 2013 and Ending JUNE 30TH, 2014

☞ Please note that THIS WARRANT IS A DRAFT ONLY.

To: Marie Lausier, a resident in the Town of North Yarmouth, County of Cumberland, State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at Wescustogo Hall, in said Town on Saturday the 15th day of June A.D. 2013, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 36 as set out below, to wit;

ARTICLE 1: To Elect a Moderator to preside over said meeting.

BUDGET ADOPTION SECTION

ARTICLE 2: To see what sum of money the Town will vote to appropriate and raise for each of the following ADMINISTRATION purposes, or take any action thereon:

ADMINISTRATION PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Central Office	\$251,709.96	\$246,894.00	\$253,525.00	\$6,631.00	2.69%
B. Selectmen	\$3,953.77	\$3,688.00	\$3,688.00	\$ 0.00	0.00%
C. Legal	\$32,115.54	\$38,960.00	\$32,520.00	-\$6,440.00	-16.53%
D. Elections & Moderator	\$6,505.95	\$9,800.00	\$12,500.00	\$2,700.00	27.55%
E. Technology & Broadcasting	\$5,446.04	\$7,575.00	\$10,460.00	\$2,885.00	38.09%
F. Contingency	\$1,376.03	\$10,000.00	\$15,000.00	\$5,000.00	50.00%
Totals	\$301,107.29	\$316,917.00	\$327,693.00	\$10,776.00	3.40%

Selectmen Recommend: \$327,693.00

Budget Committee Recommends: \$330,743.00 Less Funding For Contingency; More in Legal and Elections

ARTICLE 3: To see what sum of money the Town will vote to appropriate and raise for each of the following LAND USE AND REGULATION purposes, or take any action thereon:

LAND USE REGULATIONS AND PLANNING	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Assessing	\$32,848.99	\$34,035.00	\$38,170.00	\$4,135.00	12.15%
B. Planning Board	\$3,235.65	\$14,100.00	\$10,100.00	-\$4,000.00	-28.37%
C. Charter Commission	\$0.00	\$10,750.00	\$0.00	-\$10,750.00	-100.00%
D. Code Enforcement	\$71,561.25	\$72,774.00	\$75,682.00	\$2,908.00	4.00%
E. Economic Development	\$ 0.00	\$0.00	\$152,000.00	\$152,000.00	
Totals	\$107,645.89	\$131,659.00	\$275,952.00	\$144,293.00	109.60%

Selectmen Recommend: \$275,952.00

Budget Committee Recommends: \$275,952.00

ARTICLE 4. To see what sum of money the Town will vote to appropriate and raise for each of the following PUBLIC SAFETY purposes, or take any action thereon:

PUBLIC SAFETY PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Health Officer	\$171.59	\$423.00	\$423.00	\$0.00	0%
B. Animal Control	\$5,050.00	\$6,000.00	\$5,500.00	-\$500.00	-8.33%
C. Emergency Management	\$ 107.65	\$300.00	\$ 0.00	-\$300.00	-100.00%
D. Streetlights	\$2,546.07	\$2,965.00	\$2,965.00	\$0.00	0%
Totals	\$7,875.31	\$9,688.00	\$8,888.00	-\$800.00	-8.26%

Selectmen Recommend: \$8,888.00

Budget Committee Recommends: \$10,763.00 More in Animal Control

ARTICLE 5. To see what sum of money the Town will vote to appropriate and raise for each of the following FIRE & RESCUE purposes, or take any action thereon:

FIRE & RESCUE PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Personnel & Benefits	\$51,937.79	\$102,838.00	\$135,538.00	\$32,700.00	31.80%
B. Supplies & Software	\$14,530.03	\$22,750.00	\$19,155.00	-\$ 3,595.00	-15.80%
C. Vehicles & Equipment	\$70,449.17	\$53,720.00	\$47,870.00	-\$ 5,850.00	-10.89%
D. Contracted Services	\$75,079.00	\$83,375.00	\$87,800.00	\$4,425.00	5.31%
E. Training, Dues & Insurances	\$5,317.69	\$13,500.00	\$5,800.00	-\$7,700.00	-57.04%
Totals	\$217,313.68	\$276,183.00	\$296,163.00	\$19,980.00	7.23%

Selectmen Recommend: \$296,163.00

Budget Committee Recommends: \$312,633.00 More for Equipment Purchase

ARTICLE 6. To see what sum of money the Town will vote to appropriate and raise for each of the following PUBLIC ASSISTANCE purposes, or take any action thereon:

PUBLIC ASSISTANCE PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. General Assistance	\$15,895.15	\$20,350.00	\$20,350.00	\$0.00	0.00%
B. Home Health Visiting Nurses	\$518.00	\$1,300.00	\$2,000.00	\$700.00	53.85%
C. Regional Transportation	\$745.00	\$745.00	\$500.00	-\$245.00	-32.89%
D. Opportunity Alliance	\$4,200.00	\$4,200.00	\$4,200.00	\$0.00	0.00%
E. Southern Me. Area on Aging	\$1,640.00	\$1,640.00	\$1,640.00	\$0.00	0.00%
F. Sexual Assault	\$100.00	\$100.00	\$0.00	-\$100.00	-100.00%
G. VNA Home Health Hospice	\$0.00	\$250.00	\$250.00	\$0.00	0.00%
H. Family Crisis Shelter	\$160.00	\$160.00	\$160.00	\$0.00	0.00%
I. Property Tax Assistance	\$745.27	\$1,000.00	\$1,750.00	\$750.00	75.00%
Totals	\$24,003.42	\$29,745.00	\$30,850.00	\$1,105.00	3.71%

Selectmen Recommend: \$30,850.00

Budget Committee Recommends: \$30,850.00

ARTICLE 7. To see what sum of money the Town will vote to appropriate and raise for each of the following PUBLIC WORKS purposes, or take any action thereon:

PUBLIC WORKS	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. PACTS -Dues	\$425.00	\$450.00	\$0.00	-\$450.00	-100.00%
B. Personnel & Fringe	\$222,922.83	\$224,070.00	\$236,452.00	\$12,382.00	5.53%
C. Equip Repairs, Purchase & Maint	\$55,098.39	\$60,500.00	\$57,875.00	-\$2,625.00	-4.34%
D. Road Maintenance & Repairs	\$207,849.16	\$291,325.00	\$343,115.00	\$51,790.00	17.78%
E. Winter Road Plowing	\$22,259.84	\$39,400.00	\$46,325.00	\$6,925.00	17.58%
F. Mill Road Reclamation Project	\$0.00	\$250,000.00	\$0.00	-\$250,000.00	
Totals	\$508,555.22	\$865,745.00	\$683,767.00	-\$181,978.00	-21.02%

Selectmen Recommend: \$683,767.00

Budget Committee Recommends: \$633,312.00

Less Funding For Chip Sealing & Vehicle Fuel

ARTICLE 8. To see what sum of money the Town will vote to appropriate and raise for each of the following PUBLIC FACILITIES purposes, or take any action thereon:

PUBLIC FACILITIES PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Janitorial Services	\$14,787.88	\$17,285.00	\$18,925.00	\$1,640.00	9.49%
B. Fire Station	\$27,355.04	\$21,585.00	\$23,380.00	\$1,795.00	8.32%
C. Public Works Garage	\$19,925.40	\$7,080.00	\$6,280.00	-\$800.00	-11.30%
D. Town Office	\$12,382.44	\$16,895.00	\$14,140.00	-\$2,755.00	-16.31%
E. Wescustogo Hall	\$14,044.79	\$14,958.00	\$60,980.00	\$46,022.00	307.67%
F. Sharp House	\$2,608.81	\$1,740.00	\$1,000.00	-\$740.00	-42.53%
G. Insurance	\$23,711.00	\$26,500.00	\$25,500.00	-\$1,000.00	-3.77%
Totals	\$114,815.36	\$106,043.00	\$150,205.00	\$44,162.00	41.65%

Selectmen Recommend: \$150,205.00

Budget Committee Recommends: \$151,445.00

More Funding For The Sharp House

ARTICLE 9. To see what sum of money the Town will vote to appropriate and raise for each of the following PUBLIC LANDS & RECREATION purposes, or take any action thereon:

PUBLIC LANDS & RECREATION PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Parks	\$19,218.23	\$31,855.00	\$18,655.00	-\$13,200.00	-41.44%
B. Town Events	\$9,374.07	\$10,350.00	\$10,350.00	\$0.00	0.00%
C. Royal River Trust	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
D. Conservation Commission	\$15.00	\$200.00	00	-\$200.00	-100.00%
E. Library & Recreation	\$213,039.00	\$181,629.00	\$149,946.00	-\$31,683.00	-17.44%
F. Cemeteries	\$17,788.37	\$8,625.00	\$14,520.00	\$5,895.00	68.35%
G. Shellfish	\$0.00	\$2,000.00	\$2,000.00	\$0.00	0.00%
H. Snowmobile Clubs	\$1,390.20	\$1,400.00	\$800.00	-\$600.00	-42.86%
Totals	\$261,824.87	\$237,059.00	\$197,271.00	-\$39,788.00	-16.78%

Selectmen Recommend: \$197,271.00

Budget Committee Recommends: \$192,811.00

More funding for signs and cemetery software

ARTICLE 10. To see what sum of money the Town will vote to appropriate and raise for each of the following SOLID WASTE & RECYCLING purposes, or take any action thereon:

SOLID WASTE & RECYCLING PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. MSW & Recycling	\$252,499.16	\$248,689.00	\$228,567.00	-\$20,122.00	-8.09%
B. PAYT Bags & Compost Bins	\$31,276.04	\$34,500.00	\$24,200.00	-\$10,300.00	-29.86%
C. Old Landfills	\$555.50	\$3,300.00	\$300.00	-\$3,000.00	-90.91%
Totals	\$284,330.70	\$286,489.00	\$253,067.00	-\$33,422.00	-11.67%

Selectmen Recommend: \$253,067.00

Budget Committee Recommends: \$253,067.00

ARTICLE 11. To see what sum of money the Town will vote to appropriate and raise for each of the following DEBT SERVICE purposes, or take any action thereon:

DEBT SERVICES PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. PRINCIPAL	\$13,187.50	\$46,527.50	\$96,527.50	\$50,000.00	107.46%
B. INTEREST	\$3,279.80	\$4,722.00	\$5,304.75	\$582.75	12.34%
C. Tax & Bond Anticipation Note	\$1,220.58	\$0.00	\$3,000.00	\$3,000.00	
Totals	\$17,687.88	\$51,249.50	\$104,832.25	\$53,582.75	104.55%

Selectmen Recommend: \$104,832.25

Budget Committee Recommends: \$104,832.25

ARTICLE 12. To see what sum of money the Town will vote to appropriate and raise for each of the following CAPITAL RESERVE ADDITION purposes, or take any action thereon:

CAPITAL RESERVE ADDITION PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Public Works Trucks	\$55,617.00	\$18,516.00	\$0.00	-\$18,516.00	-100.00%
B. Public Works Minor Items	\$3,385.00	\$3,385.00	\$0.00	-\$3,385.00	-100.00%
C. Fire & Rescue Trucks	\$186,704.00	\$20,908.00	\$58,333.00	\$37,425.00	179.00%
D. Fire & Rescue Minor Items	\$2,900.00	\$2,900.00	\$0.00	-\$2,900.00	-100.00%
E. Parks & Public Lands	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00	-100.00%
F. Capital Building Sys Repairs	\$30,000.00	\$30,000.00	\$0.00	-\$30,000.00	-100.00%
G. Town Office Air Conditioning Sys	\$185.00	\$185.00	\$0.00	-\$185.00	-100.00%
H. Assessing	\$35,000.00	\$65,000.00	\$0.00	-\$65,000.00	-100.00%
I. Irrigation System for OTHP	\$0.00	\$10,000.00	\$0.00	-\$10,000.00	-100.00%
J. Snow Blowing Equipment	\$0.00	\$25,000.00	\$0.00	-\$25,000.00	-100.00%
K. Sharp House	\$0.00	\$8,760.00	\$3,400.00	-\$5,360.00	-61.19%
L. Cable & Technology Special Rev	\$0.00	\$19,500.00	\$0.00	-\$19,500.00	-100.00%
Totals	\$316,791.00	\$207,154.00	\$61,733.00	-\$145,421.00	-70.20%

Selectmen Recommend: \$61,733.00

Budget Committee Recommends: \$61,733.00

ARTICLE 13. To see what sum of money the town will vote to appropriate and raise for the following CAPITAL PURCHASE PROJECT purpose, or take any action thereon:

CI PURCHASE PROJECT PURPOSES	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Truck Replacement	\$350,946.16	\$147,000.00	\$0.00	-\$147,000.00	-100.00%
B. Lawn Mower	\$ 0.00	\$0.00	\$10,750.00	10,750.00	
C. Building Repairs	\$ 0.00	\$0.00	\$10,500.00	10,500.00	
Totals	\$350,946.16	\$147,000.00	\$21,250.00	-\$125,750.00	-85.54%

Selectmen Recommend: \$21,250.00

Budget Committee Recommends: \$221,250.00 Fire Brush Truck purchase included

ARTICLE 14. To see if the Town will vote to approve a capital improvement project consisting of the completion of Phase 1 of an economic development project; to fund the economic development project, to authorize the Treasurer and the Chairperson of the Board of Selectmen to issue general obligation securities of the Town of North Yarmouth (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$155,000; and to delegate to the Treasurer and the Chairperson of the Board of Selectmen the discretion to fix the date(s), maturity(ies), interest rate(s), denomination(s), place(s) of payment, form and other detail of said securities, including execution and delivery of said security(ies) and to provide for the sale thereof.

TOWN OF NORTH YARMOUTH FINANCIAL STATEMENT

1. Total Town Indebtedness

A. Bonds outstanding	\$319,409.00
B. Bonds authorized and unissued:	\$0.00
C. Bonds to be Issued if this vote is approved	<u>\$155,000.00</u>
TOTAL:	\$474,409.00

2. Costs

At an estimated interest rate of 2 percent, the estimated costs of this bond will be:

PRINCIPAL:	\$155,000.00
INTEREST:	<u>\$9,300.00</u>
TOTAL DEBT SERVICE:	\$164,300.00

3. Validity

The validity of the Bond or the voters' ratification of the bond may not be affected by any errors in the above estimate. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

VALIDATED: Damaris A. Diffin
Appointed Treasurer

Selectmen Recommend: Borrowing \$155,000.00 and Passing This Article
Budget Committee Recommends: Borrowing \$155,000.00 and Passing This Article

ARTICLE 15. To see what sum of money the Town will vote to appropriate from ANTICIPATED NON PROPERTY TAX REVENUES to reduce the property taxes for the fiscal year 2013-2014 as detailed below, or take any action thereon:

REVENUE TYPE	2011-12 Actual	2012-2013 Budget	2013-2014 Request	Dollar Difference 2013-14	Percent Difference 2013-14
A. Copier, Faxes, Notary, Search Fees	\$ 880.93	\$ 575.00	\$575.00	\$0.00	0.00%
B. Clerk Fees	\$556.00	\$655.00	\$655.00	\$0.00	0.00%
C. State License Agent Fees	\$12,565.88	\$11,500.00	\$12,000.00	\$500.00	4.34%
D. Front Counter Permit Fees	\$ 399.26	\$3,050.00	\$2,095.00	-\$955.00	-31.31%
E. Municipal Revenue Sharing	\$228,450.16	\$185,000.00	\$150,000.00	-\$35,000.00	-18.92%
F. Supplies	\$1,235.00	\$150.00	\$0.00	-\$150.00	-100.00%
G. Dog Licenses, Fines & Late Fee	\$4,721.00	\$2,500.00	\$1,200.00	-\$1300.00	-52.00%
H. Permit Fees (EI, PI, Bldg)	\$8,288.53	\$8,400.00	\$8,400.00	\$0.00	0.00%
I. Building Impact Fees-New	\$8,734.30	\$12,000.00	\$10,000.00	-\$2,000.00	-16.67%
J. Other Land Use Fees	\$600.00	\$400.00	\$400.00	0.00	0.00%
K. Planning Board Fees	\$5,893.70	\$2,650.00	\$1,200.00	-\$1,450.00	-54.72%
L. Motor Vehicle Excise Collections	\$621,514.50	\$623,000.00	\$643,000.00	\$20,000.00	3.21%
M. Boat Excise	\$5,355.00	\$4,500.00	\$4,500.00	\$0.00	0.00%
N. MSAD Reimbursement	\$2,172.54	\$2,000.00	\$2,000.00	\$0.00	0.00%
O. Rescue Fees- New	\$38,171.17	\$34,500.00	\$37,500.00	\$3,000.00	8.70%
P. Rescue Fees- Old	\$0.00	\$30,000.00	\$48,858.00	\$18,858.00	62.86%
Q. Tax Exemptions	\$3,356.69	\$2,350.00	\$3,100.00	\$750.00	31.91%
R. General Assistance Reimbursement	\$4,983.52	\$7,500.00	\$3,500.00	-\$4,000.00	-53.33%
S. Cell Tower Rental	\$30,319.99	\$30,000.00	\$27,500.00	-\$2,500.00	- 8.33%
T. Cap. Res. Transfers	292,112.61	\$147,000.00	\$0.00	-\$147,000.00	-100.00%
U. Public Works	\$664.76	\$200.00	\$200.00	\$0.00	0.00%
V. Wescustogo Rental Income	\$8,377.50	\$5,295.00	\$0.00	-\$5,295.00	-100.00%
W. Sharp House Rental Income	\$12,000.00	\$12,000.00	\$14,400.00	\$2,400.00	20.00%
X. Investment (Interest) Fees	\$0.00	\$750.00	\$100.00	-\$650.00	-86.67%
Y. Taxes' Interest Income	\$14,024.42	\$13,000.00	\$13,000.00	\$0.00	0.00%
Z. Rebates & Grants	\$8,028.00	\$500.00	\$1,750.00	\$1,250.00	250.00%
AA. Cable TV Franchise Fees-New	\$29,129.29	\$29,000.00	\$29,000.00	\$0.00	0.00%
AB. Cable TV Franchise Fees-Old	\$0.00	\$0.00	\$9,000.00	\$9,000.00	
AC. PAYT Bag Sales	\$114,400.00	\$98,000.00	\$105,000.00	\$7,000.00	7.14%
AD. Compost Bins	\$446.75	\$1,000.00	\$500.00	-\$500.00	-50.00%
AE. Waste Collection Fees	\$984.40	\$2,200.00	\$1,000.00	-\$1,200.00	-54.55%
AF. Snowmobile Program	\$1,390.20	\$1,400.00	\$800.00	-\$600.00	-42.86%
AG. Events Committee	\$13,626.70	\$10,350.00	\$10,350.00	\$0.00	0.00%
AH. Local Road Assistance	\$38,736.00	\$35,000.00	\$38,700.00	\$3,700.00	10.57%
AI. Loan Proceeds	\$100,000.00	\$150,000.00	\$155,000.00	\$5,000.00	3.33%
Total	\$1,604,834.90	\$1,466,425.00	\$1,335,483.00	-\$130,942.00	-8.93%

Selectmen Recommend: \$1,335,283.00

Budget Committee Recommends: \$1,509,304.00

Difference explanation: Budget committee is recommending offsetting revenue for capital purchase

ARTICLE 16: To see what sum of money the Town will vote to appropriate from the Unassigned Fund Balance to reduce property taxes.

Board of Selectmen Recommends: \$ 150,000

Budget Committee Recommends: \$ 150,000

(Note of Explanation: The Town's current Unassigned Fund Balance as of June 30, 2012 and after last year's Annual Town Meeting vote is \$ 1,091,371.)

ARTICLE 17: To see if the Town will vote to increase the maximum property tax levy limit established by State law in the event that the municipal budget approved at this Town Meeting results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed.

(By State law, the vote on this article must be by written ballot)

ARTICLE 18: To see if the Town will vote to accept certain State Funds as provided by the Maine State Legislature during the fiscal year beginning July 1, 2013 and any other funds provided by any other entity included but not limited to:

- A. Municipal Revenue Sharing
- B. Local Road Assistance
- C. Emergency Management Assistance
- D. Snowmobile Registration Money
- E. Tree Growth Reimbursement
- F. General Assistance Reimbursement
- G. Veteran's Exemption Reimbursement
- H. State Grant or Other Funds

LAND USE & ORDINANCE ADOPTION SECTION

ARTICLE 19: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment A be enacted, the text of which is shown on page 89 of this Town Report, or take any action thereon.

An attested copy of Amendment A is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 20: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment B be enacted, the text of which is shown on page 89 of this Town Report, or take any action thereon.

An attested copy of Amendment B is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 21: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment C be enacted, the text of which is shown on page 89 of this Town Report, or take any action thereon.

An attested copy of Amendment C is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 22: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment D be enacted, the text of which is shown on page 90 of this Town Report, or take any action thereon.

An attested copy of Amendment D is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 23: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment E be enacted, the text of which is shown on page 91 of this Town Report, or take any action thereon.

An attested copy of Amendment E is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 24: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment F be enacted, the text of which is shown on page 92 of this Town Report, or take any action thereon.

An attested copy of Amendment F is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 25: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment G be enacted, the text of which is shown on page 92 of this Town Report, or take any action thereon.

An attested copy of Amendment G is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

ARTICLE 26: Shall an ordinance entitled Town of North Yarmouth, Maine Land Use Ordinance, Amendment H be enacted, the text of which is shown on page 93 of this Town Report, or take any action thereon.

An attested copy of Amendment H is posted with this warrant.

Copies of the ordinance are available at the Town Office and on the Town Website www.northyarmouth.org)

TOWN BUSINESS SECTION

ARTICLE 27: To see if the Town will vote to set the date that FY 2013-14 Real and Personal Property Taxes are due. The 1st half shall be due October 2nd, 2013 and the 2nd half shall be due April 2nd, 2014 and to charge interest at the rate of seven (7%) percent per annum for 2013-14 tax payments made after the respective due dates, or take any action thereon.

(Note of Explanation: Seven (7%) percent is the maximum allowed to be charged pursuant to M.R.S.A. Title 36, Section 505(4))

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 28: To see if the Town will vote to authorize the Tax Collector to accept payment of real estate and personal property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 29: To see if the Town will vote to authorize the payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 30: To see if the Town will vote to authorize the Board of Selectmen and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations and other funds, including trust funds that may be given or left to the Town and to grant the Board of Selectmen the further authority to expend up to \$25,000 from unassigned funds, if necessary, to match the grant funding such sums of money as they deem necessary from these donations for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 31: To see if the Town will vote to authorize the Board of Selectmen or the Town Treasurer acting in concurrence with the Board of Selectmen, to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2013 until June 30, 2014. These expenditures may be reflected outside of the Town's approved budget.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 32: To see if the Town will vote to authorize the Board of Selectmen to consolidate the individual Public Works and Fire & Rescue departments' equipment and vehicle capital reserve line items into 1 line item.

*Board of Selectmen Recommends:..... Granting the authorization for the consolidation into the following line item:
Public Works Trucks & Equipment.*

ARTICLE 33: To see if the Town will vote to authorize the Board of Selectmen to expend such sums of money as they deem necessary from the designated Capital Reserve Line Items for their purpose. These expenditures may be reflected outside of the Town's approved budget.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

(Note of Explanation: This article would authorize the Board of Selectmen to expend such funds from any reserve account line item for the purpose in which the line item was established without having to hold a special Town Meeting or having to wait until the annual town meeting to get approval.)

ARTICLE 34: To see if the Town will vote to authorize the Board of Selectmen to carry forward account balances, customarily approved by the auditor, which occurred in the Town's operation during the fiscal year ending June 30, 2013.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 35: To see if the Town will vote to authorize the Board of Selectmen to transfer any or all unexpended balances from a specific capital reserve equipment line after that piece of equipment has been purchased, and move it to the replacement equipment's new capital reserve line.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

ARTICLE 36: To see if the Town will vote to authorize the transfer of all unexpended balances to the Unassigned Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2013 to be taken from Unassigned Fund Balance.

Board of Selectmen Recommends:..... Vote Affirmative as Printed

Given under our hands this 21st day of May, 2013 at North Yarmouth Maine.

Signed by the North Yarmouth Board of Selectmen

The Registrar of Voters gives notice that citizens will be able to register to vote
June 15, 2013 from 8:30AM to close of meeting.

A true copy of the warrant,

Attest: _____, Town Clerk

TOWN OF NORTH YARMOUTH 2013-2014 FINANCIAL SUMMARY

	2012 - 13	2013 - 14	Selectmen Recommend	LD 1 LIMIT	BUDGET COMM Recommend	Select Yr-to-Yr Change	
	Approved	Original Request				\$\$\$\$	%%%
Municipal Income	\$1,774,224	\$1,396,425	\$1,485,283		\$1,659,304	(\$288,941)	-16.3%
Municipal Expenses	\$2,664,932	\$2,717,775	\$2,411,671		\$2,589,351	(\$253,261)	-9.5%
Municipal Appropriation	\$890,708	\$1,321,350	\$926,388	\$936,988.00	\$930,047	\$35,680	4.0%
County Tax	\$254,763	\$273,023				\$18,260	7.17%
Overlay	\$34,271	\$34,271				\$0	
School Tax	\$5,492,347	\$5,699,620		LAST YR LD1 LIMIT		\$207,273	3.77%
Appropriation Total	\$6,672,089	\$7,328,264		\$933,468.76			

2013 - 2014 North Yarmouth Proposed Budget -- Departmental Summary								
Department	2012 - 13 Approved at N.Y. Town Meeting	2013 - 14 Budget Request	Board of Selectmen		Budget Committee		SEL Yr-to-Yr Change	
			Recommended	So Voted	Recommended	So Voted	\$\$\$\$	%%%
			Changes to Original Budget Request	Board of Selectmen	Changes to Original Budget Request	Budget Committee		
Clerk Fees	\$655	\$655	\$0	\$655	\$0	\$655	0	0.0%
FAX & Copies	\$575	\$575	\$0	\$575	\$0	\$575	0	0.0%
State License Agent Fees	\$11,500	\$12,000	\$0	\$12,000	\$0	\$12,000	500	4.3%
Supplies	\$150	\$100	\$0	\$100	\$0	\$100	(50)	-33.3%
Investment Income	\$750	\$0	\$0	\$0	\$0	\$0	(750)	-100.0%
Front Counter Fees	\$3,450	\$2,495	\$0	\$2,495	\$0	\$2,495	(955)	-27.7%
MSAD Reimbursement	\$2,000	\$2,000	\$0	\$2,000	\$0	\$2,000	0	0.0%
Cable TV Franchise Fees-New	\$29,000	\$29,000	\$0	\$29,000	\$0	\$29,000	0	0.0%
Cable TV Franchise Fees-Old	\$0	\$0	\$9,000	\$9,000	\$14,813	\$14,813	9,000	#DIV/0!
Tax Exemptions	\$2,250	\$3,000	\$0	\$3,000	\$0	\$3,000	750	33.3%
BETE Exemption	\$100	\$100	\$0	\$100	\$0	\$100	0	0.0%
Tax Interest Income	\$13,000	\$13,000	\$0	\$13,000	\$0	\$13,000	0	0.0%
Planning Board Fees-	\$2,650	\$1,200	\$0	\$1,200	\$0	\$1,200	(1,450)	-54.7%
Permit Fees (EI, PI, Bldg)	\$8,400	\$8,400	\$0	\$8,400	\$0	\$8,400	0	0.0%
Building Impact Fees-New	\$12,000	\$10,000	\$0	\$10,000	\$5,208	\$15,208	(2,000)	-16.7%
Building Impact Fees-Old	\$0	\$0	\$0	\$0	\$0	\$0	0	
Dog Licenses & Fines	\$2,500	\$1,200	\$0	\$1,200	\$0	\$1,200	(1,300)	-52.0%
Rescue Fees-New	\$34,500	\$37,500	\$0	\$37,500	\$0	\$37,500	3,000	8.7%
Rescue Fees- Old	\$30,000	\$0	\$48,858	\$48,858	\$48,858	\$48,858	18,858	62.9%
General Assistance Reimb.	\$7,500	\$3,500	\$0	\$3,500	\$0	\$3,500	(4,000)	-53.3%
Snowmobile Program	\$1,400	\$1,000	(\$200)	\$800	\$0	\$1,000	(600)	-42.9%
Sale of Truck	\$0	\$15,000	-\$15,000	\$0	\$0	\$15,000	0	#DIV/0!
Truck Purch- Trans Cap Res	\$147,000	\$172,000	-\$172,000	\$0	\$13,000	\$185,000	(147,000)	-100.00%
Cell Tower Rental	\$30,000	\$27,500	\$0	\$27,500	\$2,000	\$29,500	(2,500)	-8.3%
Local Road Assistance	\$35,000	\$38,700	\$0	\$38,700	\$0	\$38,700	3,700	10.6%
Public Works Supplies	\$200	\$200	\$0	\$200	\$0	\$200	0	0.0%
Wescustogo Rental Income	\$5,295	\$8,000	-\$8,000	\$0	-\$8,000	\$0	(5,295)	-100.0%
Sharp House Rental Income	\$12,000	\$13,200	\$1,200	\$14,400	\$0	\$13,200	2,400	20.0%
Insurance Rebates	\$500	\$1,750	\$0	\$1,750	\$0	\$1,750	1,250	250.0%
Parks Donation	\$0	\$0	\$0	\$0	\$0	\$0	0	#DIV/0!
CAP RES Transfers	\$0	\$0	\$0	\$0	\$0	\$0	0	#DIV/0!
Boat Excise	\$4,500	\$4,500	\$0	\$4,500	\$0	\$4,500	0	0.0%
Events Committee	\$10,350	\$10,350	\$0	\$10,350	\$0	\$10,350	0	0.0%
PAYT Bag Sales	\$98,000	\$105,000	\$0	\$105,000	\$0	\$105,000	7,000	7.1%
Household Waste Coll. Fees	\$2,200	\$1,000	\$0	\$1,000	\$0	\$1,000	(1,200)	-54.5%
Compost Bins	\$1,000	\$500	\$0	\$500	\$0	\$500	(500)	-50.00%
Cemetery Admin Fees & Int	\$0	\$0	\$0	\$0	\$0	\$0	0	#DIV/0!
Excise Tax Collections	\$623,000	\$623,000	\$20,000	\$643,000	\$32,000	\$655,000	20,000	3.2%
State Revenue Sharing	\$185,000	\$100,000	\$50,000	\$150,000	\$0	\$100,000	(35,000)	-18.9%
Sub-Total-Collected Revenue	\$1,316,425	\$1,246,425	-\$66,142	\$1,180,283	\$107,879	\$1,354,304	(136,142)	-10.3%
Unassigned Fund Balance	\$230,000	\$150,000	\$0	\$150,000	\$0	\$150,000	(80,000)	-34.8%
Total - Non Property Tax Revenue	\$1,546,425	\$1,396,425	-\$66,142	\$1,330,283	\$107,879	\$1,504,304	(216,142)	-14.0%
Long Term Note Proceeds	\$150,000	\$0	\$155,000	\$155,000	\$155,000	\$155,000	5,000	3.3%
Homestead Exemption	\$77,799	\$0	\$0	\$0	\$0	\$0	(77,799)	-100.0%
Total	\$1,774,224	\$1,396,425	\$88,858	\$1,485,283	\$262,879	\$1,659,304	(288,941)	-16.3%
EXPENSES								
Administration	\$316,917	\$334,743	(\$7,050)	\$327,693	(\$4,000)	\$330,743	10,776	3.4%
Code, Plan, & Land Use Reg	\$131,659	\$123,952	\$0	\$123,952	\$0	\$123,952	(7,707)	-5.9%
Economic Development	\$0	\$0	\$152,000	\$152,000	\$152,000	\$152,000	152,000	#DIV/0!
Public Safety	\$9,688	\$11,263	(\$2,375)	\$8,888	(\$500)	\$10,763	(800)	-8.3%
Fire Rescue	\$276,183	\$318,093	(\$21,930)	\$296,163	(\$5,460)	\$312,633	19,980	7.2%
FR TK or PW TRK Purchase	\$147,000	\$200,000	(\$200,000)	\$0	\$0	\$200,000	(147,000)	-100.0%
Public Assistance Accts	\$29,745	\$32,410	(\$1,560)	\$30,850	(\$1,560)	\$30,850	1,105	3.7%
Public Works	\$615,745	\$762,912	(\$79,145)	\$683,767	(\$129,600)	\$633,312	68,022	11.0%
Mill Road Reconstruction	\$250,000	\$0	\$0	\$0	\$0	\$0	(250,000)	-100.0%
Public Facilities	\$106,043	\$119,945	\$30,260	\$150,205	\$31,500	\$151,445	44,162	41.6%
Public Lands & Recreation	\$237,059	\$198,211	(\$940)	\$197,271	(\$5,400)	\$192,811	(39,788)	-16.8%
Waste & Recycling	\$286,489	\$259,067	(\$6,000)	\$253,067	(\$6,000)	\$253,067	(33,422)	-11.7%
Special Reserve Acct	\$19,500	\$9,960	(\$9,960)	\$0	\$0	\$9,960	(\$9,500)	-100.0%
Capital Purchases	\$0	\$57,450	(\$36,200)	\$21,250	(\$36,200)	\$21,250	21,250	#DIV/0!
Debt Service	\$51,250	\$101,832	\$3,000	\$104,832	\$3,000	\$104,832	\$5,582	104.6%
CIP Reserve Accounts	\$187,654	\$187,937	(\$126,204)	\$61,733	(\$126,204)	\$61,733	(125,921)	-67.1%
Total Expenses	\$2,664,932	\$2,717,775	(\$306,104)	\$2,411,671	(\$128,424)	\$2,589,351	(253,261)	-9.5%

MSAD Appropriation Total not known.

2013-2014 Worksheets that Tie to Warrant Articles

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 2: ADMINISTRATION						
Central Office						
Payroll	\$146,949.52	\$162,728.76	\$160,794.43	\$165,750.00	\$131,194.05	\$168,330.00
ICMA-Retirement	\$8,137.65	\$9,451.78	\$9,484.50	\$9,160.00	\$7,154.25	\$9,770.00
Health Insurance	\$26,238.01	\$28,237.37	\$29,370.82	\$30,917.00	\$25,034.17	\$33,180.00
Health Reimb Acct Admin	\$1,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FICA	\$11,615.19	\$12,601.11	\$12,458.97	\$12,680.00	\$10,074.68	\$12,875.00
Worker's Comp	\$693.71	\$587.25	\$658.62	\$735.00	\$744.83	\$765.00
Unemployment	\$894.47	\$713.26	\$571.10	\$740.00	\$590.72	\$635.00
Training & Conferences	\$114.32	\$100.00	\$706.50	\$800.00	\$179.00	\$500.00
Mileage	\$636.60	\$752.40	\$1,088.30	\$525.00	\$249.03	\$500.00
Dues	\$537.00	\$90.00	\$115.00	\$175.00	\$115.00	\$175.00
Cellphones	\$810.03	\$906.58	\$1,058.16	\$480.00	\$507.09	\$360.00
Office Supplies & Equipment	\$8,066.51	\$7,587.76	\$5,747.91	\$5,560.00	\$5,732.04	\$6,500.00
Copy Overage	\$1,904.11	\$659.09	\$1,259.11	\$1,215.00	\$746.29	\$500.00
Bank Service Charges		\$256.31	\$1,102.96	\$750.00	\$853.26	\$1,000.00
Network Server Consultant	\$288.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Technology Upgrade			\$13,063.50	\$0.00	\$3,273.00	\$0.00
In-House Project Consultant				\$4,800.00	\$0.00	\$0.00
Equipment Contracts	\$6,192.00	\$4,455.00	\$5,434.06	\$3,767.00	\$3,086.10	\$6,845.00
Software Cont-& Maint	\$5,829.23	\$5,735.35	\$7,326.02	\$6,840.00	\$7,403.92	\$9,390.00
Postage	\$2,764.46	\$984.20	\$1,470.00	\$2,000.00	\$1,827.44	\$2,200.00
Subtotal	\$223,621.56	\$235,846.22	\$251,709.96	\$246,894.00	\$198,764.87	\$253,525.00
Selectmen						
Payroll	\$3,100.00	\$3,100.00	\$3,075.00	\$3,100.00	\$0.00	\$3,100.00
FICA	\$237.15	\$237.15	\$235.24	\$238.00	\$0.00	\$238.00
Supplies	\$0.00	\$122.02	\$643.53	\$350.00	\$260.89	\$350.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 2: ADMINISTRATION (cont'd)						
Legal						
Contracted Services-Attorney	\$14,347.65	\$8,509.36	\$7,011.83	\$10,000.00	\$18,216.76	\$8,000.00
Audit	\$18,165.00	\$16,190.00	\$16,290.00	\$17,500.00	\$17,825.00	\$16,500.00
Annual Report	\$3,879.53	\$7,568.30	\$1,234.74	\$3,620.00	\$0.00	\$3,620.00
Payroll			\$140.00	\$0.00	\$0.00	
Dues- MMA	\$3,423.00	\$3,509.00	\$3,597.00	\$3,775.00	\$3,709.00	\$3,900.00
Dues- GPCOG	\$2,889.00	\$3,210.00	\$3,210.00	\$3,565.00	\$3,565.00	\$0.00
Legal Notices	\$157.96	\$193.04	\$631.97	\$500.00	\$0.00	\$500.00
Subtotal	\$42,862.14	\$39,179.70	\$32,115.54	\$38,960.00	\$43,315.76	\$32,520.00
Elections & Moderator						
Moderator& Payroll &Fringe	\$100.00	\$86.01	\$50.00	\$100.00	\$2,579.45	\$3,900.00
Ballot Clerk Supplies	\$966.64	\$913.96	\$676.00	\$1,500.00	\$346.59	\$1,500.00
Ballots & Machine Contract	\$4,942.80	\$4,009.33	\$5,081.95	\$4,200.00	\$579.41	\$5,500.00
Postage		\$500.00	\$320.00	\$500.00	\$146.25	\$500.00
MSAD Reimb/ New Machine	(\$2,887.51)	\$0.00	\$0.00	\$3,000.00	\$698.49	\$0.00
Legal Notices			\$378.00	\$500.00	\$496.00	\$750.00
Petition Expenses				\$0.00	\$2,896.47	
Training & Mileage				\$0.00	\$10.55	\$350.00
Subtotal	\$3,121.93	\$5,509.30	\$6,505.95	\$9,800.00	\$7,753.21	\$12,500.00
Technology & Broadcasting						
Payroll	\$3,527.50	\$1,602.50	\$1,355.00	\$3,960.00	\$1,397.50	\$4,175.00
FICA	\$269.96	\$122.64	\$103.66	\$305.00	\$106.92	\$320.00
W/Comp & Unemployment		\$35.98	\$32.38	\$55.00	\$36.76	\$80.00
Channel 2 Assessment		\$2,000.00	\$2,000.00	\$2,200.00	\$1,650.00	\$2,310.00
ASCAP Fees						\$660.00
Software Contract & Maint- WEB	\$576.00	\$630.00	\$955.00	\$955.00	\$1,014.95	\$2,815.00
Supplies	\$0.00	\$872.25	\$1,000.00	\$100.00	\$50.97	\$100.00
Subtotal	\$4,373.46	\$5,263.37	\$5,446.04	\$7,575.00	\$4,257.10	\$10,460.00

2009-2010 Spent Totals 2010-2011 Spent Totals 2011-2012 Spent Totals 2012-2013 Budget 2012-2013 Spent as of 4/26/13 2013-2014 REQUESTED

ARTICLE 2: ADMINISTRATION (cont'd)

	2009-2010 Spent Totals	2010-2011 Spent Totals	2011-2012 Spent Totals	2012-2013 Budget	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
Contingency						
Supplies/Christmas	\$3,404.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adm. Asst. Hiring Proc/Moving	\$8,280.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wage Study	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MSAD Withdrawal Vote	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc Planning	\$114.86	\$784.69	\$1,376.03	\$10,000.00	\$38.39	\$15,000.00
Subtotal	\$11,800.31	\$784.69	\$1,376.03	\$10,000.00	\$38.39	\$15,000.00
TOTALS	\$289,116.55	\$290,042.45	\$301,107.29	\$316,917.00	\$254,390.22	\$327,693.00

ARTICLE 3: LAND USE REGULATIONS & PLANNING

	2009-2010 Spent Totals	2010-2011 Spent Totals	2011-2012 Spent Totals	2012-2013 Budget	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
Assessing						
Field/Office Work	\$18,600.00	\$19,056.00	\$21,400.00	\$26,000.00	\$10,500.00	\$18,720.00
Web Connection Tech	\$1,312.50	\$1,120.00	\$2,263.33	\$2,750.00	\$0.00	\$2,975.00
Revaluation/Software License				\$0.00	\$0.00	\$5,340.00
Software Purchase						\$3,000.00
Office Supplies & Books			\$40.00	\$0.00	\$1,969.21	\$500.00
Mapping/Exempt Prop Value		\$5,939.00	\$5,000.00	\$0.00	\$0.00	\$3,500.00
Liens/Transfers/Postage/Bills	\$3,438.84	\$4,880.89	\$4,145.66	\$5,285.00	\$3,230.55	\$4,135.00
Subtotal	\$23,351.34	\$30,995.89	\$32,848.99	\$34,035.00	\$15,699.76	\$38,170.00
Planning Board						
Secretary-Payroll/Contracted	\$467.28	\$352.30	\$875.00	\$2,000.00	\$380.00	\$1,000.00
FICA & Unemployment		\$23.11	\$0.00	\$0.00	\$0.00	\$0.00
Board Expenses-Zoning Amend	2234.03	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
Postage		\$0.00	\$600.00	\$1,000.00	\$0.00	\$1,000.00
Supplies & Printing		\$419.96	\$87.50	\$8,000.00	\$13,398.08	\$5,000.00
Planning Consultant-BOS & GWOver		\$0.00	\$343.70	\$2,000.00	\$0.00	\$2,000.00
Peer Reviews		\$257.10	\$124.80	\$500.00	\$156.80	\$500.00
Legal Notices	\$92.11					
Subtotal	\$2,793.42	\$1,052.47	\$3,235.65	\$14,100.00	\$13,934.88	\$10,100.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget	as of 4/26/13	REQUESTED
ARTICLE 3: LAND USE REGULATIONS & PLANNING (cont'd)						
Charter Commission						
Contracted Services-Legal			\$0.00	\$10,000.00	\$796.88	\$0.00
Supplies			\$0.00	\$750.00	\$2,179.58	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$10,750.00	\$2,976.46	\$0.00
Economic Development						
Contracted Services-Legal					\$0.00	\$152,000.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$152,000.00
Code Enforcement						
Payroll	\$42,120.00	\$49,587.20	\$44,813.11	\$45,049.00	\$36,113.12	\$46,425.00
ICMA-Retirement	\$2,106.00	\$2,622.16	\$2,638.12	\$2,255.00	\$2,618.06	\$2,465.00
Health Insurance	\$14,937.44	\$15,343.84	\$15,721.38	\$16,495.00	\$13,474.50	\$17,780.00
FICA	\$3,257.94	\$3,695.28	\$3,284.21	\$3,445.00	\$2,619.30	\$3,551.00
Worker's Comp	\$773.27	\$722.60	\$894.75	\$905.00	\$1,001.48	\$1,019.00
Unemployment	\$168.00	\$190.12	\$145.39	\$185.00	\$146.04	\$172.00
Contracted Services- Legal			\$216.00	\$0.00	\$0.00	\$0.00
Office Supplies & Books	\$1,298.05	\$589.94	\$463.09	\$1,150.00	\$734.81	\$950.00
Postage	\$600.00	\$0.00	\$300.00	\$300.00	\$0.00	\$300.00
Cellphone	\$486.08	\$495.75	\$600.00	\$240.00	\$160.00	\$0.00
Conference/Dues/Training	\$1,096.00	\$0.00	\$310.00	\$850.00	\$495.00	\$850.00
Mileage	\$1,566.75	\$1,660.64	\$1,375.20	\$1,900.00	\$1,485.24	\$1,900.00
Software contract/Maintenance	\$892.50	\$400.00	\$800.00	\$0.00	\$0.00	\$270.00
Subtotal	\$69,302.03	\$75,307.53	\$71,561.25	\$72,774.00	\$58,847.55	\$75,682.00
TOTALS	\$95,446.79	\$107,355.89	\$107,645.89	\$131,659.00	\$91,458.65	\$275,952.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget		REQUESTED
ARTICLE 4: PUBLIC SAFETY						
Health Officer						
Payroll	\$208.00	\$288.00	\$148.00	\$300.00	\$0.00	\$300.00
FICA	\$15.92	\$0.00	\$11.33	\$23.00	\$0.00	\$23.00
Mileage	\$21.44	\$63.00	\$12.26	\$100.00	\$13.00	\$100.00
Subtotal	\$245.36	\$351.00	\$171.59	\$423.00	\$13.00	\$423.00
EMA Director						
Payroll & Fringe	\$107.65	\$200.00	\$107.65	\$100.00	\$0.00	\$0.00
Supplies/Training	\$0.00	\$0.00	\$0.00	\$200.00	\$21.99	\$0.00
Subtotal	\$107.65	\$200.00	\$107.65	\$300.00	\$21.99	\$0.00
Animal Control						
Officer Payroll	\$3,422.51	\$3,275.00	\$4,050.00	\$4,500.00	\$3,832.71	\$4,500.00
Kennel Contract	\$1,500.00	\$2,000.00	\$1,000.00	\$1,500.00	\$0.00	\$1,000.00
Subtotal	\$4,922.51	\$5,275.00	\$5,050.00	\$6,000.00	\$3,832.71	\$5,500.00
DARE Officer						
Payroll	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Streetlights						
Payroll	\$2,814.99	\$2,775.68	\$2,546.07	\$2,965.00	\$2,092.50	\$2,965.00
Tax Acquired Land						
Payroll	\$17,891.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$27,881.71	\$8,601.68	\$7,875.31	\$9,688.00	\$5,960.20	\$8,888.00
ARTICLE 5: FIRE & RESCUE						
Payroll						
Stipends/Wages	\$27,592.42	\$49,058.21	\$26,372.74	\$52,838.00	\$40,420.67	\$48,898.00
Chief's Pay	\$3,000.00	\$4,000.00	\$4,000.00	\$8,000.00	\$6,408.50	\$50,045.00
Public Safety Coordinator	\$0.00	\$0.00	\$14,247.11	\$28,245.00	\$25,068.24	\$0.00
FICA	\$2,340.34	\$4,059.01	\$3,518.48	\$6,815.00	\$5,500.20	\$7,985.00
Unemployment/ Other Benefits			\$111.69	\$1,120.00	\$108.54	\$19,870.00
Worker's Comp	\$2,134.30	\$1,850.96	\$3,687.77	\$5,820.00	\$7,549.35	\$8,740.00
Subtotal	\$35,067.06	\$58,968.18	\$51,937.79	\$102,838.00	\$85,055.50	\$135,538.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 5: FIRE & RESCUE (cont'd)						
Supplies & Software						
Medical Test/Shots/PPE	\$4,875.34	\$1,325.25	\$4,530.23	\$7,000.00	\$1,834.49	\$6,000.00
Medical Supplies	\$6,858.09	\$3,807.64	\$4,846.75	\$7,000.00	\$5,215.91	\$6,000.00
Cell Phone	\$543.16	\$577.88	\$584.34	\$480.00	\$502.49	\$720.00
Office Supplies	\$904.22	\$754.44	\$1,878.71	\$1,500.00	\$1,667.02	\$1,100.00
Office Equip Purchase & Misc	\$0.00	\$300.00	\$0.00	\$500.00	\$0.00	\$800.00
Software Contracts & Maintenance	\$0.00	\$175.00	\$1,420.00	\$1,270.00	\$3,315.91	\$4,035.00
Lifepak	\$1,872.00	\$0.00	\$0.00	\$5,000.00	\$39.76	\$0.00
Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$2,507.88	\$500.00
Student Housing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$15,052.81	\$8,210.21	\$14,530.03	\$22,750.00	\$15,083.46	\$19,155.00
Vehicles & Equipment						
Vehicle Fuel	\$3,038.32	\$3,868.34	\$3,872.55	\$4,925.00	\$4,650.99	\$6,500.00
Vehicle Maint (8000) & Op. Supp (2500)	\$14,513.35	\$12,444.23	\$6,978.05	\$10,000.00	\$16,847.76	\$8,500.00
Equipment Maintenance	\$8,760.45	\$12,853.10	\$13,566.91	\$6,000.00	\$6,026.17	\$10,270.00
Equipment Purchase	\$19,909.06	\$18,374.62	\$32,432.66	\$18,545.00	\$4,427.53	\$20,000.00
Turn Out Gear	\$5,754.64	\$7,822.15	\$13,599.00	\$14,250.00	\$9,078.26	\$2,600.00
Subtotal	\$51,975.82	\$55,362.44	\$70,449.17	\$53,720.00	\$41,030.71	\$47,870.00
Contracted Services						
Hydrant Rental	\$39,984.00	\$34,153.00	\$37,961.00	\$44,000.00	\$37,910.00	\$47,765.00
Paramedic & Intercept Contract	\$14,700.00	\$14,700.00	\$15,900.00	\$15,900.00	\$11,100.00	\$15,900.00
Billing Services	\$1,620.00	\$2,250.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00
Dispatch Services	\$20,000.00	\$20,600.00	\$21,218.00	\$21,875.00	\$21,854.00	\$22,535.00
Subtotal	\$76,304.00	\$71,703.00	\$75,079.00	\$83,375.00	\$70,864.00	\$87,800.00
Training; Dues; Insurances						
Training/Mileage	\$4,489.16	\$2,964.08	\$1,655.52	\$9,000.00	\$1,159.87	\$2,500.00
Dues/Assessments	\$1,100.95	\$1,470.50	\$1,565.50	\$2,000.00	\$1,367.50	\$1,500.00
Fire & Rescue Insurance	\$2,007.45	\$1,962.84	\$2,096.67	\$2,500.00	\$1,600.00	\$1,800.00
Subtotal	\$7,597.56	\$6,397.42	\$5,317.69	\$13,500.00	\$4,127.37	\$5,800.00
TOTALS	\$185,997.25	\$200,641.25	\$217,313.68	\$276,183.00	\$216,161.04	\$296,163.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 6: PUBLIC ASSISTANCE						
General Assistance						
Client Benefits	\$11,681.01	\$6,901.72	\$10,793.16	\$15,000.00	\$3,403.05	\$15,000.00
Contracted Administrator	\$2,088.00	\$2,560.00	\$5,101.99	\$5,350.00	\$3,312.00	\$5,350.00
Subtotal	\$13,769.01	\$9,461.72	\$15,895.15	\$20,350.00	\$6,715.05	\$20,350.00
Agency Bequests						
Home Health Visiting Nurses MPBN	\$1,394.00	\$518.00	\$518.00	\$1,300.00	\$1,300.00	\$2,000.00 \$0.00
Regional Transportation Opportunity Alliance	\$744.00	\$745.00	\$745.00	\$745.00	\$745.00	\$500.00 \$4,200.00
VNA Home Health Hospice	\$3,465.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$250.00
Southern Me. Area on Aging	\$100.00	\$0.00	\$0.00	\$250.00	\$250.00	\$1,640.00
American Red Cross	\$1,500.00	\$1,640.00	\$1,640.00	\$1,640.00	\$1,640.00	\$0.00
Sexual Assault		\$100.00	\$100.00	\$100.00	\$100.00	\$0.00
Family Crisis Shelter	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00
Subtotal	\$7,363.00	\$7,363.00	\$7,363.00	\$8,395.00	\$8,395.00	\$8,750.00
Property Tax Assistance						
Requests	\$1,347.97	\$521.94	\$745.27	\$1,000.00	\$1,277.34	\$1,750.00
TOTALS	\$22,479.98	\$17,346.66	\$24,003.42	\$29,745.00	\$16,387.39	\$30,850.00
ARTICLE 7: PUBLIC WORKS						
Dues-PACTS						
Personnel						
Payroll	\$158,560.36	\$158,191.19	\$151,162.73	\$148,445.00	\$124,590.70	\$156,745.00
ICMA-Retirement	\$5,829.08	\$6,410.82	\$6,482.68	\$6,130.00	\$4,298.56	\$6,825.00
Health & Dental Insurance	\$37,252.35	\$38,239.17	\$39,422.94	\$41,065.00	\$33,726.92	\$44,570.00
FICA	\$12,168.97	\$11,818.42	\$11,228.69	\$11,355.00	\$9,181.34	\$11,995.00
Worker's Comp	\$11,320.54	\$10,940.59	\$11,832.88	\$11,765.00	\$11,653.52	\$11,615.00
Unemployment	\$976.16	\$829.34	\$632.74	\$720.00	\$580.59	\$722.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 7: PUBLIC WORKS (cont'd) Personnel (cont'd)						
Cell Phones		\$0.00	\$0.00	\$240.00	\$140.00	\$360.00
Office Supplies & Computer Maint	\$44.48	\$754.78	\$419.62	\$600.00	\$189.97	\$870.00
PPE	\$1,957.50	\$365.88	\$1,064.13	\$2,500.00	\$1,668.60	\$2,000.00
Testing/Training/Mileage	\$393.25	\$137.00	\$676.42	\$1,250.00	\$631.50	\$750.00
Subtotal	\$228,502.69	\$227,687.19	\$222,922.83	\$224,070.00	\$186,661.70	\$236,452.00
Operating Supplies; Vehicle parts	\$89.80	\$6,155.35	\$8,157.90	\$8,000.00	\$7,617.90	\$7,000.00
Equip. Maint & Purchase						
Fleet Maint & Repairs	\$35,107.03	\$12,467.36	\$18,634.41	\$10,000.00	\$11,776.57	\$10,600.00
Vehicle Fuel& Oil	\$21,771.49	\$25,749.51	\$26,813.08	\$39,000.00	\$28,631.67	\$37,875.00
Misc./Forks for Backhoe	\$663.51	\$0.00	\$0.00	\$3,500.00	\$3,116.00	\$0.00
Plow Truck/TR Radio/Chipper	\$145,260.52	\$0.00	\$1,493.00	\$0.00	\$494.72	\$2,400.00
Pick-Up	\$29,699.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$232,592.33	\$44,372.22	\$55,098.39	\$60,500.00	\$51,636.86	\$57,875.00
Road						
Road Maintenance	\$32,758.87	\$19,526.63	\$17,003.83	\$32,950.00	\$14,705.12	\$31,750.00
Roadside Mowing	\$4,500.00	\$0.00	\$0.00			\$0.00
Private/ Road Signs	\$100.05	\$2,459.63	\$2,000.86	\$4,500.00	\$683.45	\$1,000.00
Mill Road Reconstruction	\$0.00	\$0.00	\$0.00	\$250,000.00	\$229,268.82	\$0.00
Paving North Road & Small Projects	\$149,526.52	\$120,310.31	\$165,941.03	\$233,125.00	\$224,586.25	\$264,910.00
Chip Sealing						\$45,455.00
Gravel Creation/Mill Road Riprap		\$22,505.20	\$22,903.44	\$20,750.00	\$0.00	\$0.00
Subtotal	\$186,885.44	\$164,801.77	\$207,849.16	\$541,325.00	\$469,243.64	\$343,115.00
Winter Plowing						
Winter Salt	\$33,021.19	\$33,594.37	\$15,777.48	\$31,900.00	\$38,097.99	\$31,000.00
Winter Equip & Cutting Edges	\$7,366.46	\$1,954.00	\$3,034.25	\$2,500.00	\$133.00	\$2,500.00
Sidewalk Plowing	\$1,950.00	\$2,725.00	\$2,300.00	\$3,500.00	\$2,600.00	\$6,125.00
Winter Supplies & Inventory	\$291.05	\$1,693.21	\$1,148.11	\$1,500.00	\$693.03	\$6,700.00
Subtotal	\$42,628.70	\$39,966.58	\$22,259.84	\$39,400.00	\$41,524.02	\$46,325.00
TOTALS	\$690,982.16	\$476,827.76	\$508,555.22	\$865,745.00	\$749,659.22	\$683,767.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget	as of 4/26/13	REQUESTED
ARTICLE 8: PUBLIC FACILITIES						
Janitorial Services						
Payroll	\$13,575.51	\$13,099.50	\$13,136.12	\$15,350.00	\$11,742.78	\$16,952.00
FICA	\$1,038.51	\$1,002.14	\$1,004.94	\$1,175.00	\$898.34	\$1,295.00
Worker's Comp	\$524.48	\$481.55	\$524.45	\$575.00	\$519.93	\$506.00
Unemployment		\$181.10	\$122.37	\$185.00	\$115.60	\$172.00
Subtotal	\$15,138.50	\$14,764.29	\$14,787.88	\$17,285.00	\$13,276.65	\$18,925.00
Fire Station						
Electricity	\$2,646.64	\$2,525.11	\$2,284.63	\$2,500.00	\$2,506.63	\$3,300.00
Heating Fuel & Propane	\$7,524.06	\$6,054.39	\$8,253.80	\$8,700.00	\$7,501.06	\$12,068.00
Water	\$115.20	\$127.29	\$98.49	\$150.00	\$153.97	\$200.00
Telephones/Internet	\$1,745.66	\$1,810.28	\$1,932.72	\$1,815.00	\$2,177.83	\$2,292.00
Maint-Supplies & Minor Repairs	\$9,660.54	\$5,848.83	\$3,613.08	\$6,500.00	\$7,671.23	\$3,680.00
Pest Control		\$690.00	\$540.00	\$600.00	\$450.00	\$540.00
Generator Repairs/Main Contract		\$810.16	\$471.15	\$1,060.00	\$0.00	\$1,060.00
Security Systems	\$228.00	\$228.00	\$240.00	\$260.00	\$240.00	\$240.00
Cap Imp-MTRoof, Furnace,Bay Doors	\$29,012.67	\$0.00	\$9,921.17	\$0.00	\$0.00	\$0.00
Subtotal	\$50,932.77	\$18,094.06	\$27,355.04	\$21,585.00	\$20,700.72	\$23,380.00
Works Garage						
Electricity	\$2,134.81	\$2,175.04	\$2,006.36	\$1,950.00	\$1,622.87	\$1,900.00
Heating Fuel + Propane	\$138.27	\$72.00	\$72.00	\$550.00	\$72.00	\$550.00
Water	\$91.10	\$140.69	\$119.93	\$150.00	\$138.78	\$150.00
Telephones/Internet	\$1,254.49	\$1,260.72	\$1,213.66	\$1,380.00	\$1,023.89	\$1,380.00
Site Upgrade	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00
Maint-Supplies & Minor Repairs	\$8,904.26	\$3,131.01	\$16,513.45	\$2,300.00	\$6,182.47	\$2,300.00
Cap Imp- Furnace/ RADIO		\$709.55	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$12,522.93	\$7,489.01	\$19,925.40	\$7,080.00	\$9,040.01	\$6,280.00
Salt Shed & Other Out Bldgs						
Repairs	\$0.00	\$0.00	\$1,292.73	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$1,292.73	\$0.00	\$0.00	\$0.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 8: PUBLIC FACILITIES (cont'd)						
Town Office						
Electricity	\$2,991.95	\$3,088.80	\$3,029.28	\$3,450.00	\$2,251.09	\$3,060.00
Heating Fuel	\$1,467.05	\$1,293.64	\$1,899.10	\$2,235.00	\$1,850.59	\$2,310.00
Water	\$115.20	\$127.29	\$98.49	\$150.00	\$112.29	\$150.00
Telephone	\$2,726.65	\$2,707.88	\$2,692.05	\$2,700.00	\$2,070.76	\$2,820.00
Maint& Capital Improv&AED		\$8,661.56	\$143.40	\$2,500.00	\$446.50	\$0.00
Maint-Supplies & Minor Repairs	\$6,587.19	\$3,211.76	\$3,740.12	\$4,600.00	\$2,368.01	\$4,600.00
Pest Control		\$590.00	\$540.00	\$600.00	\$450.00	\$540.00
Security Sys/Contracted Serv	\$228.00	\$228.00	\$240.00	\$660.00	\$340.00	\$660.00
Subtotal	\$14,116.04	\$19,908.93	\$12,382.44	\$16,895.00	\$9,889.24	\$14,140.00
Wescustogo Hall						
Electricity	\$932.64	\$937.47	\$809.98	\$800.00	\$529.29	\$755.00
Heating Fuel & Propane	\$5,151.14	\$4,765.45	\$7,255.32	\$7,188.00	\$5,627.85	\$8,315.00
Water	\$115.20	\$127.29	\$224.33	\$195.00	\$118.41	\$195.00
Capital Imp-Metal Roof/Floor	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Consultant					\$0.00	\$45,000.00
Pest Control		\$540.00	\$540.00	\$600.00	\$450.00	\$540.00
Supplies/Repairs/Maint	\$4,270.09	\$6,248.35	\$5,215.16	\$6,175.00	\$6,270.29	\$6,175.00
Subtotal	\$10,469.07	\$12,618.56	\$14,044.79	\$14,958.00	\$12,995.84	\$60,980.00
Sharp House						
Repairs	\$3,873.06	\$965.51	\$2,608.81	\$1,500.00	\$10,799.39	\$1,000.00
Utilities			\$0.00	\$0.00	\$2,074.31	
Pest Control		\$150.00	\$0.00	\$240.00	\$0.00	\$0.00
Subtotal	\$3,873.06	\$1,115.51	\$2,608.81	\$1,740.00	\$12,873.70	\$1,000.00
Insurance						
MMA Risk Pool	\$24,515.47	\$24,529.75	\$23,711.00	\$26,500.00	\$23,768.00	\$25,500.00
SenHou/Monument Repair	\$59.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$131,627.69	\$98,520.11	\$116,108.09	\$106,043.00	\$102,544.16	\$150,205.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget		REQUESTED
ARTICLE 9: PUBLIC LANDS and RECREATION						
Parks						
Mowing-Payroll	\$6,612.32	\$5,580.16	\$5,556.30	\$6,295.00	\$3,591.99	\$7,665.00
Mowing-FICA	\$516.57	\$425.67	\$413.11	\$480.00	\$274.80	\$590.00
Mowing- Worker's Comp	\$0.00	\$0.00	\$41.04	\$450.00	\$491.65	\$615.00
Mowing- Unemployment	\$0.00	\$118.37	\$39.51	\$95.00	\$47.27	\$110.00
Mowing-Fleet Maint& Fuel	\$696.99	\$1,347.95	\$813.78	\$1,290.00	\$619.83	\$1,355.00
Signs & Flyers & Shed	\$353.00	\$0.00	\$3,157.00	\$640.00	\$575.00	\$2,700.00
Porta-Potties	\$1,031.00	\$654.50	\$577.50	\$720.00	\$495.00	\$720.00
Trail Creat/Eagle Scout/Op Supplies	\$640.22	\$4,190.63	\$7,695.50	\$1,885.00	\$420.23	\$0.00
Park Fence Repairs-Wesc & OTHP				\$3,600.00	\$3,672.00	\$0.00
Repairs to OTHP				\$12,500.00	\$2,845.37	\$3,000.00
Chandler Br RR Agree	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Sharp Field Improvements				\$2,000.00	\$1,194.11	\$0.00
Memorial Day Wreath/Annuals	\$104.87			\$300.00	\$300.00	\$300.00
Misc.	\$885.58	\$1,166.33	\$724.49	\$1,400.00	\$0.00	\$1,400.00
Subtotal	\$11,040.55	\$13,683.61	\$19,218.23	\$31,855.00	\$14,727.25	\$18,655.00
Town Events						
Fun Day	\$13,346.76	\$9,683.40	\$9,374.07	\$10,050.00	\$9,036.39	\$10,350.00
Tree Lighting		\$0.00	\$0.00	\$300.00	\$393.99	\$0.00
Subtotal	\$13,346.76	\$9,683.40	\$9,374.07	\$10,350.00	\$9,430.38	\$10,350.00
Royal River Trust						
Ongoing Project Support	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Conservation Commission						
Supplies/Secretary Contract Projects	\$550.00	\$0.00	\$15.00	\$200.00	\$0.00	\$200.00
Subtotal	\$550.00	\$0.00	\$1,015.00	\$1,200.00	\$0.00	\$1,200.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget	as of 4/26/13	REQUESTED
ARTICLE 9: PUBLIC LANDS and RECREATION (cont'd)						
Library						
Cost Allocation	\$138,729.00	\$133,482.00	\$140,497.00	\$131,276.00	\$98,457.00	\$132,951.00
Park						
Cost Allocation	\$0.00	\$0.00	\$10,952.00	\$0.00	\$0.00	\$0.00
Recreation						
Cost Allocation	\$53,232.00	\$53,328.00	\$61,590.00	\$50,353.00	\$37,764.75	\$16,995.00
Subtotal	\$191,961.00	\$186,810.00	\$213,039.00	\$181,629.00	\$136,221.75	\$149,946.00
Cemeteries						
Payroll		\$5,357.76	\$4,530.52	\$5,015.00	\$3,845.63	\$5,425.00
FICA		\$436.78	\$332.74	\$385.00	\$294.18	\$415.00
Workers Comp		\$0.00	\$44.21	\$350.00	\$385.74	\$435.00
Unemployment		\$35.08	\$39.51	\$80.00	\$47.26	\$80.00
Maintenance & Fuel		\$1,286.16	\$813.77	\$570.00	\$579.71	\$1,000.00
Project specific- Software			\$9,175.00	\$0.00	\$0.00	\$6,000.00
Mileage				\$0.00	\$519.83	\$125.00
Dues, Conferences & Assessments		\$457.27	\$1,104.91	\$925.00	\$125.00	\$125.00
Supplies		\$1,204.24	\$1,747.71	\$1,300.00	\$148.75	\$915.00
Subtotal	\$0.00	\$8,777.29	\$17,788.37	\$8,625.00	\$5,946.10	\$14,520.00
Snowmobile						
Snowmobile Club	\$1,250.00	\$1,413.14	\$1,390.20	\$1,400.00	\$834.12	\$800.00
Shellfish						
	\$2,500.00	\$3,000.00	0	\$2,000.00	\$0.00	\$2,000.00
TOTALS	\$220,648.31	\$223,367.44	\$261,824.87	\$237,059.00	\$167,159.60	\$197,471.00

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent as of 4/26/13	2013-2014 REQUESTED
	Spent Totals	Spent Totals	Spent Totals	Budget		
ARTICLE 10: SOLID WASTE & RECYCLING						
Septage Disposal						
Septage Disposal	\$5,682.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MSW & Recycling						
Curbside-MSW	\$107,473.40	\$106,223.75	\$60,613.00	\$68,290.00	\$50,311.83	\$67,500.00
Curbside Recycling	\$107,431.55	\$106,168.95	\$60,921.00	\$68,630.00	\$50,563.83	\$67,836.00
Curbside Fuel Surcharge	\$2,124.00	(\$96.00)	\$0.00	\$1,000.00	\$936.00	\$3,745.00
ECO-MAINE-Assessment	\$98,265.00	\$98,265.00	\$84,566.28	\$57,969.00	\$48,307.50	\$42,686.00
ECO-MAINE -Tonnage	\$50,349.20	\$50,329.84	\$46,398.88	\$52,800.00	\$37,702.72	\$46,800.00
Subtotal	\$365,643.15	\$360,891.54	\$252,499.16	\$248,689.00	\$187,821.88	\$228,567.00
Bag Purchase						
Spring Clean-up Day	\$15,682.62	\$15,879.84	\$8,951.38	\$16,500.00	\$349.00	\$9,000.00
PAYT Bag Purchase	\$7,670.50	\$12,731.76	\$21,219.66	\$17,000.00	\$12,911.40	\$14,200.00
Silver Bullets	\$6,417.79	\$0.00	\$0.00			\$0.00
Compost Bins	\$269.50	\$1,700.00	\$1,105.00	\$1,000.00	\$0.00	\$1,000.00
Subtotal	\$30,040.41	\$30,311.60	\$31,276.04	\$34,500.00	\$13,260.40	\$24,200.00
Old Landfill						
Testing/Legal Notice	\$2,353.00	\$0.00	\$255.50	\$3,000.00	\$0.00	\$0.00
Mountfort Road Cover/Mowing		\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Subtotal	\$2,353.00	\$300.00	\$555.50	\$3,300.00	\$300.00	\$300.00
TOTALS	\$403,718.67	\$391,503.14	\$284,330.70	\$286,489.00	\$201,382.28	\$253,067.00
ARTICLE 11: DEBT SERVICE						
Debt Services						
Principal-LTR	\$68,787.50	\$68,787.50	\$13,187.50	\$46,528.00	\$13,187.50	\$96,527.50
Interest-LTR	\$12,086.24	\$6,816.75	\$3,279.80	\$4,722.00	\$2,691.33	\$5,304.75
Interest-BAN &Legal Setup Fees				\$0.00	\$918.00	\$3,000.00
Interest-TAN &Legal Setup Fees	\$1,925.93	\$896.10	\$1,220.58	\$0.00	\$0.00	\$0.00
Total	\$82,799.67	\$76,500.35	\$17,687.88	\$51,250.00	\$16,796.83	\$104,832.25

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget	as of 4/26/13	REQUESTED
ARTICLE 13: CAPITAL PURCHASES						
Capital Purchases						
Public Works Truck(s)	\$174,960.50	\$0.00	\$0.00	\$147,000.00	\$146,230.10	\$0.00
Public Works Equipment						\$10,750.00
Fire Truck	\$0.00	\$0.00	\$350,946.16	\$0.00	\$0.00	\$0.00
Revaluation	\$0.00	\$0.00	\$0.00	\$0.00	\$40,189.39	\$0.00
Public Facilities						\$10,500.00
Total	\$174,960.50	\$0.00	\$350,946.16	\$147,000.00	\$186,419.49	\$21,250.00
ARTICLE 12: CAPITAL RESERVE ADDITIONS						
Capital Reserve Additions						
PWD Trucks	\$151,496.00	\$84,667.00	\$55,167.00	\$18,516.00	\$18,516.00	\$0.00
PWD-Minor Items		\$3,385.00	\$3,385.00	\$3,385.00	\$3,385.00	\$0.00
FIRE Trucks	\$69,300.00	\$68,900.00	\$186,704.00	\$20,908.00	\$20,908.00	\$58,333.00
FIRE-Minor Items		\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$0.00
Future Lands	\$8,218.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parks		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
Aging Systems Replacement		\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
Assessing Factoring/Revalue			\$35,000.00	\$65,000.00	\$65,000.00	\$0.00
TO Facilities-Air Cond	\$185.00	\$185.00	\$185.00	\$185.00	\$185.00	\$0.00
Irrigation System for OTHP				\$10,000.00	\$10,000.00	\$0.00
Cable & Technology				\$19,500.00	\$0.00	\$0.00
Snow Blowing Equipment				\$25,000.00	\$25,000.00	\$0.00
Sharp House	\$0.00	\$0.00	\$0.00	\$8,760.00	\$0.00	\$3,400.00
Total	\$229,199.00	\$193,037.00	\$316,341.00	\$207,154.00	\$178,894.00	\$61,733.00
TOWN EXPENSE TOTALS	\$2,554,858.28	\$2,083,743.73	\$2,513,739.51	\$2,664,932.00	\$2,187,213.08	\$2,411,871.25

	2009-2010	2010-2011	2011-2012	2012-2013	2012-2013 Spent	2013-2014
	Spent Totals	Spent Totals	Spent Totals	Budget	as of 4/26/13	REQUESTED
EDUCATION & COUNTY						
FEMA GRANT	\$0.00	\$0.00	\$0.00	\$70,566.00	\$45,611.87	\$70,566.00
MSAD #51 Assessment	\$4,320,645.66	\$4,676,139.47	\$3,729,357.27	\$5,492,347.00	\$4,576,955.63	\$5,699,620.00
County Assessment	\$243,102.00	\$241,853.00	\$250,291.00	\$254,763.00	\$254,763.00	\$273,023.00
Overlay	\$45,667.84	\$115,770.62	\$116,852.35	\$34,296.80	\$8,977.83	\$34,271.00
GRAND TOTAL OF EXPENDITURES	\$7,164,273.78	\$7,117,506.82	\$6,610,240.13	\$8,446,338.80	\$7,027,909.54	\$8,418,785.25

ARTICLE 12

TOWN OF NORTH YARMOUTH 2012-2013 CAPITAL INVENTORY

TITLE	Balances 12/31/12	TITLE	Balances 12/31/12
Public Works Reserve		Fire Dept Minor Items	
2008 JD Mower/Tractor	\$6,228.86	Kohler Generator	\$819.44
2004 Gravely Cem. Mower	\$8,627.85	Poseidon Air Compressor	\$932.57
2003 Cat Loader/Backhoe	\$69,043.17	Bullard Thermal Camera	\$2,151.05
2008 Case Loader	\$31,843.21	Bullard Thermal Camera	\$2,100.32
2002 Mack Plow #1	\$3,382.79	Fire Rescue Minor Items	\$2,900.00
2005 Mack Plow #2	\$106,707.99	TOTAL	\$8,903.38
1994 Ford Plow #3	\$0.00		
2008 Freightliner Plow #4	\$45,837.32	Recreation Reserve	\$12,671.25
2005 GMC 1500-Utility Vehicle	\$16,893.35		
2009 Freightline Plow Truck	\$32,550.66	HVAC System	\$961.63
2009 3/4 Ton 4x4 pickup	\$5,478.18		
Public Works Trks. & Equip.	\$18,516.00	Misc Reserves	
TOTAL	\$345,109.38	Computer System Upgrade	\$15,927.18
		Ongoing Facility Maint. Fund	\$22,155.64
Minor PW Items		Misc. Capital Purchases	\$0.00
Econo-Trailer	\$1,751.06	TOTAL	\$38,082.82
Performance 7 X14 Trailer	\$815.01		
International 6 X16 Trailer	\$815.01	Future Land Purchase Res.	\$119,034.61
Trailer #3 6 X 8	\$712.31		
Kohler Generator	\$2,362.43	Other Cash Reserves	
Clean Burn Waste Oil Burner	\$1,691.84	Sidewalks& Bikeways	\$6,442.34
Alkota Steam Trailer	\$1,300.77	Impact Fees	\$15,222.33
MIGMaster Welder	\$730.07	Cable & Technology Fees	\$54,188.38
NewMac Furnace	\$1,277.69	Accrued Benefits	\$3,782.67
Minor Items	\$3,385.00	Ambulance Fee	\$80,137.62
TOTAL	\$14,841.19	Replacement Systems	\$74,463.37
		Assessing	\$100,520.83
Fire Department Reserves		Sharp House	\$0.00
2002 Ambulance/Rescue	\$121,219.15	Snow Blowing Equipment	\$25,000.00
2004-05 International Eng #1	\$127,174.14	Field Irrigation Equipment	\$10,000.00
1985-86 Ford Eng #2	\$2,681.96	CIF	\$21,309.53
2005 Sterling Tank #3	\$97,324.08	TOTAL	\$391,067.07
1999 Navistar Eng #4	\$139,950.70		
1988 Ford E-350 Tach 5	\$10,301.11	GRAND TOTAL	\$1,450,230.47
Fire& Rescue Vehicles	\$20,908.00		
TOTAL	\$519,559.14		

ARTICLE 19

ARTICLE 19, AMENDMENT A: Amend Article V. Subdivision Review Procedures and Criteria Section 5-7 Final Plan for Major Subdivision Paragraph A Procedure Subparagraph 1.

Within 6 months after the approval of the preliminary plan, the applicant shall submit an application for approval of the final plan at least 10 14 days prior to a scheduled meeting of the Planning Board. Applications shall be submitted to the Planning Board in care of the CEO. If the application for the final plan is not submitted within 6 months after preliminary plan approval, the Planning Board shall require resubmission of the preliminary plan, except as stipulated below. The final plan shall approximate the layout shown on the preliminary plan, plus any changes required by the Planning Board.

ARTICLE 20

ARTICLE 20, AMENDMENT B: Amend Article V. Subdivision Review Procedures and Criteria Section 5-8 Final Approval and Filing for Minor and Major Subdivisions Paragraph D.

D. No changes, erasures, modifications, or revisions shall be made in any final plan after approval has been given by the Planning Board and endorsed in writing on the plan, unless the revised final plan is first submitted and the Planning Board approves any modifications, except in accordance with Section ~~5-8~~ 5-9. Revisions to Approved Plans for Minor and Major Plans. The Planning Board shall make findings that the revised plan meets the criteria of Title 30-A M.R.S.A., Section 4404, and Section 5-12. Subdivision Review Criteria, and the other standards of these regulations. In the event that a plan is recorded without complying with this requirement, it shall be considered null and void, and the Planning Board shall institute proceedings to have the plan stricken from the records of the Cumberland County Registry of Deeds.

Justification: The intent is to correct the referenced section to the proper section for changes to approved subdivision plans.

Justification: The intent is to change the wording to be consistent with other ordinance sections requiring submissions 14 days before the scheduled Planning Board meeting

ARTICLE 21

ARTICLE 21, AMENDMENT C: Amend Article V. Subdivision Review Procedures and Criteria Section 5-9 Revisions to Approved Plans for Minor and Major Subdivisions Paragraph A.

A. Procedure: An applicant for a revision to a previously approved plan shall, at least 14 days prior to a scheduled meeting of the Planning Board, request to be placed on the Planning Board's agenda. If the revision involves abandonment of the subdivision or the creation of additional lots or dwelling units, the procedures for preliminary plan approval shall be followed. If the revision involves only modifications of the approved plan, without the creation of additional lots or dwelling units, the procedures for final plan approval shall be followed. [Amended 6/18/11]

Justification: The intent is to require the applicant to follow the section in which notifications are sent to abutters to allow for input from affected property owners.

ARTICLE 22

ARTICLE 22, AMENDMENT D: Amend Article VII. Zoning District Regulations Table 7-2 Space and Dimensional Requirements.

TABLE 7-2. SPACE AND DIMENSIONAL REQUIREMENTS								
District	Minimum Lot Area (Acres)	Maximum Residential Density ¹ (Acres)	Maximum Lot Coverage (%) ²	Minimum Street Frontage ³ (Feet)	Minimum Structure Setback From Property Lines (Feet)			Maximum Structure Height (Feet) ⁴
					Front	Side	Rear	
Village Center	Residential – 1 acre ⁵ ; Other Uses - none	1 Residential unit per acre ⁶ ; Subdivisions – 1 resi. unit per net res. acre	50%	Routes 9, 115 and 231 – 100 feet; Other streets – 50 feet	20'	10'	10'	2.5 stories, no higher than 35 feet
Village Residential	Residential – 1 acre ⁶ ; Other Uses - none	1 Residential unit per acre ⁶ ; Subdivisions – 1 res. unit per net res. acre	30%	Routes 9, 115 and 231 – 200 feet; Other streets – 100 feet	20'	10'	10'	2.5 stories, no higher than 35 feet
Farm and Forest	3 acres	1 Residential unit per 3 acres; Subdivisions ⁷ – 1 res. unit per 3 net res. acres	20%	200 feet	50'	20'	20'	2.5 stories, no higher than 35 feet
Residential Shoreland	3 acres	1 Residential unit per 3 acres; Subdivisions ⁸ – 1 res. unit per 3 net res. acres	20%	200 feet	50'	20'	20'	35'
Resource Protection	3 acres	1 Residential unit per 3 acres; Subdivisions ⁹ – 1 residential unit per 3 net res. acres	20%	200 feet	50'	20'	20'	35'

(Table continued on next page)

Footnotes

1. See Subsection C. for calculation of “net residential acreage”, which is only applicable to subdivisions.

2. Lot Coverage is the percentage of total area of the lot that is covered by impervious areas or surfaces, such as buildings, structures, parking lots and other non-vegetated surfaces.

3. Includes street frontage on lots within subdivisions.

4. Not applicable to wireless communications towers, wind-mills, antennas, barn silos and structures having no floor area

5. Minimum Lot Area: The minimum lot area requirement may be reduced to 20,000 square feet under any of the following conditions:

In clustered developments pursuant to Section 11-3. Cluster Housing Development and Open Space Development;
When the lot is served by public sewer; or

When the lot is served by an advanced wastewater treatment system where a hydrogeological assessment pursuant to Section 10-24 Water Quality, has demonstrated that water quality will not be degraded.

The minimum lot area requirement may be reduced to 10,000 square feet when both public water and public sewer serve the lot.

6. Same as footnote 5 Maximum Residential Density shall be the same as the Minimum Lot Area if area is reduced in accordance with footnote 5.

7. Open space or clustered subdivisions are mandatory and at least 50 percent of the total parcel must be preserved in open space pursuant to Section 11-3. Cluster Housing Development and Open Space Development.

8. Same as footnote 7

9. Same as footnote 7

ARTICLE 23

ARTICLE 23, AMENDMENT E: Amend Article VII. Zoning District Regulations Table 7-2 Space and Dimensional Requirements.

TABLE 7-2. SPACE AND DIMENSIONAL REQUIREMENTS (Continued from prior page)

District	Minimum Lot Area (Acres)	Maximum Residential Density ¹ (Acres)	Maximum Lot Coverage	Minimum Street Frontage	Minimum Structure Setback From Property Lines	Maximum Structure Height
Royal River Corridor Overlay	3 acres	Same as underlying district	Same as underlying district			
Ground-water Protection Overlay ²	Single lots not part of a subdivision must meet the minimums for the underlying district; no reduction in lot size shall be permitted.	Maximum net residential density requirement may not be increased to more than: 1 residential unit per acre in the Village Center District or the Village Residential District; and 1 residential unit per 3 acres in the Farm and Forest District, Residential Shoreland District or Resource Protection District.	Same as underlying district			

Cross Reference Notes for other provisions with dimensional requirements:

Section 7-5. Special Exception for Single Family Dwellings and Accessory Structures in a Resource Protection District: Restrictions on building location and setbacks, etc.

Section 7-6. Space and Dimensional Requirements: Ratio of Lot Length to Lot Width

Section 8-3. Back Lots and Street Access Requirements - Back lots must be served by a right-of-way of at least 50 feet in width. The 50-foot right-of-way serving a back lot shall not be counted for the purpose of meeting the minimum street frontage requirements for the adjacent lots that have frontage on a public street.

Section 8-4. Driveway/Road Entrance Permit Requirements – Minimum site distance and driveway/road entrance spacing requirements, etc. for access to a state highway or town road.

Section 9-1. Residential Shoreland District and Resource Protection District Performance Standards – Minimum shore frontage requirements; minimum setbacks from rivers, streams, wetlands and tributary streams.

Section 9-3. Royal River Corridor Overlay District – Corridor consists of area 500 feet on both sides of the Royal River, Chandler Brook and the East Branch; single family dwellings (non-subdivision) must be set back at least 250 feet from the high water line; subdivision dwellings and structures must be located outside the Corridor unless granted a waiver pursuant to the provisions of this Section.

Section 10-3. Brook, Pond, Vernal Pool and Wetland Buffers – Requires buffers and structure setbacks along streams, brooks, ponds, vernal. Justification: The intent is to correct the referenced section to the proper section for changes to approved subdivision plans.

Footnotes

1 See Subsection C. for calculation of “net residential acreage”, which is only applicable to subdivisions.

2 Explanatory Note: Controlling residential density is most important issue. Therefore, single residential lot development

must be kept at the 1 and 3-acre minimum lot sizes depending on the district. However, in subdivisions, individual lots can be as small as 20,000 sq.ft, but the overall (net) residential density must be maintained at 1 residential unit to 1 acre in the Village Residential District and the Village Center District, or 1 residential unit to 3 acres in the Farm and Forest District

ARTICLE 24

ARTICLE 24, AMENDMENT F: Amend Article XII. Definitions.

Temporary Housing: The CEO Selectmen may issue permits for temporary housing for a period not to exceed 6 months with one 6-month renewal possible. This provision is limited to the intended occupants of a permanent dwelling unit that is being constructed or repaired and for which a Certificate of Occupancy will be sought.

Justification: The intent is to make the definition consistent with Section 3-2.H which was changed on 5/13/06

ARTICLE 25

ARTICLE 25, AMENDMENT G: Amend Article VIII. General Requirements Applicable to All Land Uses Section 8-7 Signs.

C. Exempt signs:

The following temporary signs shall not require a permit or other approval:

1. Special Event Signs: Special event signs shall be allowed with written permission from the property owner as long as these signs are erected no sooner than 4 weeks prior to the event being advertised. All special event signs must be removed within one week following the event being advertised. Such signs shall be located and erected so as not to create a traffic hazard.

Contractor signs: One sign each for a building contractor, architect or engineer, each sign shall not exceed sixteen (16) square feet, relating to construction projects. Such sign shall be removed within one (1) week after construction is complete.

Subdivision marketing signs: Subdivisions may have one non-internally lit sign at each public entrance to the development not to exceed thirty-two (32) square feet per sign.

Real estate signs: One sign not exceeding sixteen (16) square feet relating to the sale, rental or lease of the premises. Such sign shall be removed within one (1) week after the completion of the property transaction.

Political signs are allowed in accordance with State law, except as follows: political signs are prohibited from being placed on the following Town owned properties:

Town Office - located at 10 Village Square Road – tax map 7 lot 64;

Fire Station – located between Routes 9 & 115 (463 Walnut Hill Road and Memorial Highway) – tax map 7 lot 66;

Public Works Garage – located at 40 Parsonage Road – tax map 7 lots 84 & 92;

Wescustogo Hall – located at 475 Walnut Hill Road – tax map 7 lot 64;

Veterans Memorial Park – located at the corner of Memorial Highway and Parsonage Road – tax map 7 lot 76.

Justification: The intent is to restrict political signs on Town owned properties in the “Town Center” which includes voting places.

ARTICLE 26

ARTICLE 26, AMENDMENT H: Amend Article VII. Zoning District Regulations Section 7-4 District Land Use Table.

C. Accessory Uses and Structures: Any accessory structure or use shall require a permit from the same permitting authority as would be required for the principal use or structure in accordance with Table 7-1 except as follows:

For example, a swimming pool (an accessory use) associated with a single-family residence (the principal use) would require a permit from the CEO in the Village Center District.

The Code Enforcement Officer may permit an accessory structure of up to 600 square feet in size in either the Royal River Corridor Overlay District or the Ground Water Protection Overlay District using the same criteria and standards as if the review were conducted by the Planning Board. [Amended 6/28/11]

No permit is required if a shed is less than 200 sq. ft. in total area and has a height less than 15 feet.

Justification: The intent is to allow small sheds, consistent with the Residential Building Code (2009 IRC), without a permit.

Berry · Talbot · Royer

CERTIFIED PUBLIC ACCOUNTANTS



Board of Selectmen
Town of North Yarmouth
North Yarmouth, Maine

We were engaged by, and have audited the financial statements of, the Town of North Yarmouth, Maine as of and for the year ended June 30, 2012. Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The following information has been excerpted from the June 30, 2012 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office. Included herein are:

General Fund:

Balance Sheet	Exhibit 1-1
Statement of Revenues and Expenditures - Budget and Actual	Exhibit 1-2
Statement of Changes in Fund Balance	Exhibit 1-3

Statement of Departmental Operations (General Fund)	Schedule 2
---	------------

A handwritten signature in cursive script that reads "Berry Talbot Royer".

Certified Public Accountants
November 30, 2012

TOWN OF NORTH YARMOUTH, MAINE
COMPARATIVE BALANCE SHEETS - GENERAL FUND
JUNE 30, 2012
(With Comparative Totals for the Year ended June 30, 2011)

	<u>2012</u>	<u>2011</u>
ASSETS:		
Cash	\$ 2,953,366	\$ 2,720,853
Receivables:		
Taxes - Current	3,506	3,732
Tax Liens	144,873	131,810
Accounts	30,573	25,821
Prepaid Expenses	1,586	1,903
Due from Other Funds	16,104	15,725
	<u> </u>	<u> </u>
TOTAL ASSETS	<u><u>\$ 3,150,008</u></u>	<u><u>\$ 2,899,844</u></u>
 LIABILITIES AND FUND BALANCES:		
Liabilities:		
Accounts Payable	\$ 75,343	\$ 73,560
Performance Bond Refundable	60,000	-
Due to Other Funds	25,612	12,080
Deferred Revenues	140,872	124,109
	<u> </u>	<u> </u>
	301,827	209,749
 Fund Balances:		
Nonspendable	1,586	1,903
Committed for:		
Reserves	1,466,336	1,365,646
Assigned for:		
Subsequent Years' Expenditures	46,875	51,100
Use of Fund Balance	230,000	180,000
Unassigned	1,103,384	1,091,446
	<u> </u>	<u> </u>
	2,848,181	2,690,095
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 3,150,008</u></u>	<u><u>\$ 2,899,844</u></u>

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
FOR THE YEAR ENDED ENDED JUNE 30, 2012

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
REVENUES:			
Taxes:			
Property	\$ 6,231,956	\$ 6,239,687	\$ 7,731
Change in Deferred Property Tax Revenues	-	(17,368)	(17,368)
Excise	627,900	628,260	360
	<u>6,859,856</u>	<u>6,850,579</u>	<u>(9,277)</u>
Intergovernmental:			
State Revenue Sharing	185,000	228,450	43,450
State Homestead Reimbursement	74,613	74,613	-
Veterans Exemption	1,250	1,604	354
Tree Growth	600	1,607	1,007
Highway Block Grant	35,000	38,736	3,736
General Assistance	5,000	5,523	523
BETE Reimbursement	138	146	8
	<u>301,601</u>	<u>350,679</u>	<u>49,078</u>
Miscellaneous:			
Interest	14,500	14,028	(472)
Impact Fees	12,000	8,734	(3,266)
Clerk/Permit Fees	20,250	24,420	4,170
Dog Licenses	2,500	4,721	2,221
Rescue Fees	40,000	40,000	-
Rental Fees - House	2,180	12,000	9,820
Rental Fees - Cell Tower	30,000	30,320	320
Franchise Fees	5,345	5,345	-
Public Works/Solid Waste Fees	104,650	124,456	19,806
Planning/Zoning Board Fees	4,700	5,894	1,194
Other	4,958	11,781	6,823
	<u>241,083</u>	<u>281,699</u>	<u>40,616</u>
TOTAL REVENUES	<u>7,402,540</u>	<u>7,482,957</u>	<u>80,417</u>
EXPENDITURES:			
General Government	413,558	400,460	13,098
Public Safety and Services	284,095	255,545	28,550
Public Works and Sanitation	605,509	555,611	49,898
Solid Waste	307,806	299,767	8,039
Public Facilities	99,807	89,600	10,207
Public Lands and Recreation	235,040	235,742	(702)
Education	4,972,476	4,972,476	-
Debt Service	21,288	17,688	3,600
Fixed Charges	367,143	271,754	95,389
Capital Investment	316,341	316,341	-
TOTAL EXPENDITURES	<u>7,623,063</u>	<u>7,414,984</u>	<u>208,079</u>

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (220,523)	\$ 67,973	\$ 288,496
OTHER FINANCING SOURCES (USES):			
Budgeted Use of Surplus	180,000	-	(180,000)
Loan Proceeds	100,000	100,000	-
Transfers to Reserves	(100,000)	(100,000)	-
Carry Over Balance from 2011	51,100	-	(51,100)
Operating Transfers to Special Revenues	(10,577)	(10,577)	-
	<u>220,523</u>	<u>(10,577)</u>	<u>(231,100)</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	<u>\$ -</u>	<u>57,396</u>	<u>\$ 57,396</u>
RECONCILIATION TO GAAP BASIS:			
Budgeted Transfers, Intergovernmental, and Interest Income to Reserves		534,808	
Expenses from Reserves		<u>(434,118)</u>	
		<u>100,690</u>	
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES		<u>\$ 158,086</u>	

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF CHANGES IN FUND BALANCE - GENERAL FUND
YEAR ENDED JUNE 30, 2012

	<u>Nonspendable</u>	<u>Committed</u>	<u>Assigned</u>	<u>Unassigned</u>	
	<u>Prepaid Expenses</u> <u>Inventories</u>	<u>Reserves</u> <u>(Schedule I)</u>	<u>Use of</u> <u>Fund Balance</u>	<u>Designated for</u> <u>Subsequent Years'</u> <u>Expenditures</u>	<u>Total</u>
FUND BALANCE - JULY 1, 2011	\$ 1,903	\$ 1,365,646	\$ 180,000	\$ 51,100	\$ 2,690,095
BUDGETED USE OF FUND BALANCE FOR 2013	-	-	50,000	(50,000)	-
EXCESS OF ACTUAL REVENUES AND OTHER SOURCES OVER (UNDER) ACTUAL EXPENDITURES AND OTHER USES	<u>(317)</u>	<u>100,690</u>	<u>-</u>	<u>(4,225)</u>	<u>158,086</u>
FUND BALANCE - JUNE 30, 2012	<u>\$ 1,586</u>	<u>\$ 1,466,336</u>	<u>\$ 230,000</u>	<u>\$ 46,875</u>	<u>\$ 2,848,181</u>

Berry Talbot Royer, Falmouth, Maine

TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2012

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Balances		
						Overdrawn	Lapsed	Carried Forward
GENERAL GOVERNMENT								
Central Office	\$ 2,000	\$ 235,379	\$ -	\$ 237,379	\$ 237,570	\$ 191	\$ -	\$ -
Selectmen	-	3,488	-	3,488	3,954	466	-	-
Legal	-	40,575	-	40,575	34,091	-	6,484	-
Elections & Moderator	-	3,375	-	3,375	6,779	3,404	-	-
Web Page & TV	-	5,345	-	5,345	5,453	108	-	-
Contingency	-	10,000	-	10,000	4,376	-	5,624	-
Assessing	-	33,360	-	33,360	32,908	-	452	-
Planning Board	-	8,282	-	8,282	3,417	-	4,865	-
Code Enforcement	-	71,754	-	71,754	71,912	158	-	-
	<u>2,000</u>	<u>411,558</u>	<u>-</u>	<u>413,558</u>	<u>400,460</u>	<u>4,327</u>	<u>17,425</u>	<u>-</u>
PUBLIC SAFETY AND SERVICES								
Fire Protection	-	197,519	-	197,519	173,363	-	918	23,238
Rescue Services	1,350	55,665	-	57,015	47,672	-	8,853	490
Health Officer	350	378	-	728	522	-	206	-
EMA Director	-	-	-	-	108	108	-	-
Animal Control	-	4,500	-	4,500	5,425	925	-	-
Street Lights	-	2,570	-	2,570	1,375	155	1,350	-
General Assistance	-	13,000	-	13,000	18,327	5,327	-	-
Agency Requests	-	8,763	-	8,763	8,753	-	10	-
	<u>1,700</u>	<u>282,395</u>	<u>-</u>	<u>284,095</u>	<u>255,545</u>	<u>6,515</u>	<u>11,337</u>	<u>23,728</u>
PUBLIC WORKS AND SANITATION								
Public Works	-	289,417	-	289,417	276,006	-	13,411	-
Roads	26,300	226,792	-	253,092	237,245	-	-	15,847
Winter Plowing	20,100	42,900	-	63,000	42,360	-	18,687	1,953
	<u>46,400</u>	<u>559,109</u>	<u>-</u>	<u>605,509</u>	<u>555,611</u>	<u>-</u>	<u>32,098</u>	<u>17,800</u>
SOLID WASTE								
Solid Waste Disposal and I	-	270,106	-	270,106	268,328	-	1,778	-
Hazardous Waste Cleanup	-	37,400	-	37,400	31,139	-	6,261	-
Old Landfill	-	300	-	300	300	-	-	-
	<u>-</u>	<u>307,806</u>	<u>-</u>	<u>307,806</u>	<u>299,767</u>	<u>-</u>	<u>8,039</u>	<u>-</u>

Berry Talbot Royer, Falmouth, Maine

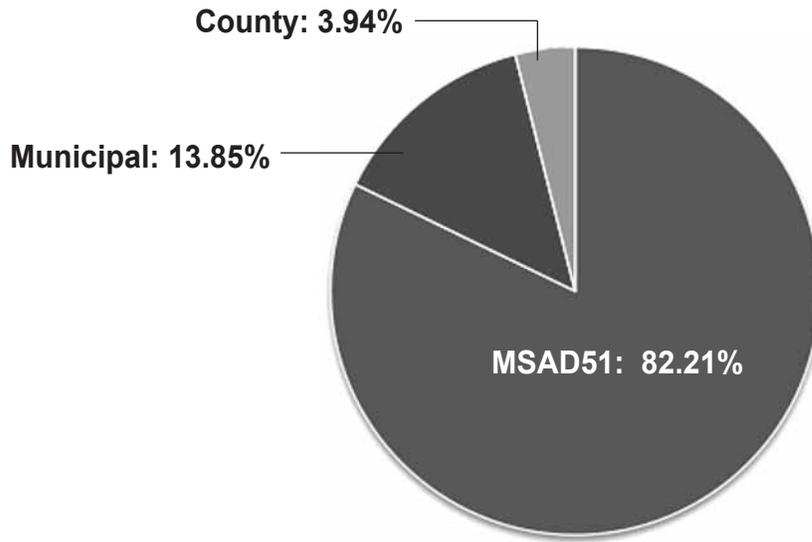
TOWN OF NORTH YARMOUTH, MAINE
STATEMENT OF DEPARTMENTAL OPERATIONS (Continued)
FOR THE YEAR ENDED JUNE 30, 2012

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Balances		
						Overdrawn	Lapsed	Carried Forward
PUBLIC FACILITIES								
Janitorial Services	\$ -	\$ 17,160	\$ -	\$ 17,160	\$ 14,844	\$ -	\$ 2,316	\$ -
Fire Station	1,000	28,460	-	29,460	24,113	-	-	5,347
Works Garage	-	7,542	-	7,542	6,887	-	655	-
Town Office	-	16,965	-	16,965	13,363	-	3,602	-
Sharp House	-	2,180	-	2,180	1,439	-	741	-
Salt Shed	-	-	-	-	1,293	1,293	-	-
Insurance	-	26,500	-	26,500	27,661	1,161	-	-
	<u>1,000</u>	<u>98,807</u>	<u>-</u>	<u>99,807</u>	<u>89,600</u>	<u>2,454</u>	<u>7,314</u>	<u>5,347</u>
PUBLIC LANDS AND RECREATION								
Parks	-	22,028	-	22,028	22,703	4,153	3,478	-
Library	-	213,012	-	213,012	213,039	27	-	-
Cemeteries	-	-	9,017	9,017	9,017	-	-	-
	<u>-</u>	<u>235,040</u>	<u>9,017</u>	<u>244,057</u>	<u>244,759</u>	<u>4,180</u>	<u>3,478</u>	<u>-</u>
EDUCATION								
Maine School Administrat	-	4,972,476	-	4,972,476	4,972,476	-	-	-
	<u>-</u>	<u>21,288</u>	<u>-</u>	<u>21,288</u>	<u>17,688</u>	<u>-</u>	<u>3,600</u>	<u>-</u>
DEBT SERVICE								
FIXED CHARGES								
County Tax	-	250,291	-	250,291	250,291	-	-	-
Overlay	-	116,852	-	116,852	21,463	-	95,389	-
	<u>-</u>	<u>367,143</u>	<u>-</u>	<u>367,143</u>	<u>271,754</u>	<u>-</u>	<u>95,389</u>	<u>-</u>
CAPITAL INVESTMENTS								
PWD Truck Purchases	-	58,552	-	58,552	58,552	-	-	-
Fire Truck	-	189,604	-	189,604	189,604	-	-	-
Revaluation	-	35,000	-	35,000	35,000	-	-	-
Miscellaneous	-	33,185	-	33,185	33,185	-	-	-
	<u>-</u>	<u>316,341</u>	<u>-</u>	<u>316,341</u>	<u>316,341</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL	<u>\$ 51,100</u>	<u>\$ 7,571,963</u>	<u>\$ 9,017</u>	<u>\$ 7,632,080</u>	<u>\$ 7,424,001</u>	<u>\$ 17,476</u>	<u>\$ 178,680</u>	<u>\$ 46,875</u>

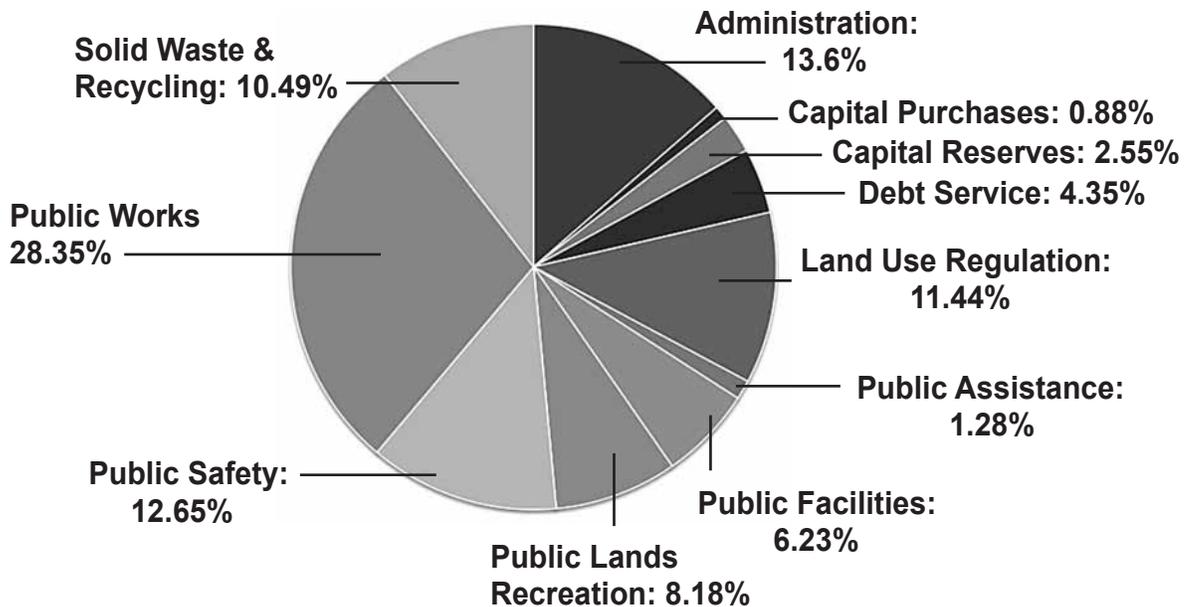
Berry Talbot Royer, Falmouth, Maine

TOWN OF NORTH YARMOUTH
PROJECTED, FY 2014

Tax Dollar Breakdown



Allocation of Municipal 13.85%



North Yarmouth Handy Information

www.northyarmouth.org

- **EMERGENCY FIRE AND RESCUE: 911**
- **POISON CONTROL: 871-2381**
- **CUMBERLAND CO. SHERIFF: 911**
- **FOOD, SHELTER, CLOTHING & MORE:
CALL 211**

Town Office	829-3705
Town Office Fax	829-3743
Code Enforcement Officer	829-3705
Public Works Department.....	829-3274
Cumberland County Sheriff	
Non-emergency.....	1-800-482-7479
Maine State Police	657-3030
Fire/Rescue Non-Emergency Calls	829-3025
North Yarmouth Fire Station.....	829-3025
Yarmouth Water District	846-5821
	1-800-482-0730
Animal Control Officer	829-6391
Cumberland Recreation Dept.	829-2208
MSAD #51 Superintendent's Office	829-4800
Prince Memorial Library	829-2215
Fire Chief	829-3025
Health Officer	829-3705

North Yarmouth Town Office Hours

Monday	8 AM–6 PM
Tuesday	8 AM–5 PM
Wednesday	8 AM–5 PM
Thursday	8 AM–5 PM
Friday.....	CLOSED

Monthly Meeting Schedule *(subject to change, watch local papers)*

Board of Selectmen	1st and 3rd Tuesday
Planning Board.....	2nd Tuesday
Zoning Board of Appeals.....	4th Wednesday

For more local information log on to:

www.msad51.org
www.maine.gov
www.northyarmouthhistorical.org
www.skylinefarm.org
www.princememorial.lib.me.us
www.cumberlandmaine.com



TOWN OF NORTH YARMOUTH
10 Village Square Road
North Yarmouth, Maine 04097

IMPORTANT AND UPCOMING!

- **Thursday, June 6, 2012 7:00 PM, Greely High School**
MSAD#51 District Budget Vote

- **Tuesday, June 11, 2013 7 AM-8 PM, Wescustogo Hall**
TOWN ELECTIONS:
Vote on TOWN CHARTER
Town of North Yarmouth Municipal Officers

- **Saturday, June 15, 2013 9 AM**
TOWN MEETING
location: Wescustogo Hall

 **FOR MORE INFO: www.northyarmouth.org**