

The information contained in this report is intended to inform the Board of Selectpersons, staff, and residents some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

YWD Correspondence - A copy of the Town's return correspondence is included; copies of this and YWD's correspondence will be available to the public at the meeting.

Deer Brook Apartments - I do not have any new information to report at this time. Research and communications continue.

RFP Planning Consultant - The RFP was updated to reflect the Board's input from the last meeting. I am still in the process of collecting information about the allotted budget amount and anticipate providing this information at the meeting.

Communications Committee - I met with the Communications Committee and discussed the requirement that the committee change their meeting time to something that is more accessible to the public. The committee decided that beginning in October (next scheduled meeting) to hold their meetings on the third Monday of the month at 6:30 pm in the Town Meeting Room.

NY Growth Report - As requested, included in this report is a diagram prepared by Ryan Keith, CEO demonstrating North Yarmouth's residential and commercial growth over the past 10 ½ years.

Complaint Form - A new form has been developed by Staff, and approved by me, to be available to the public should the instance arise that a citizen wished to file an official complaint with the Town Manager's office. It provides me with an actual record and written explanation of the complaint/event and will allow for the complainant to receive a written response to the matter.

Broadband - While exploring the Town's options for broadband service I met with Brian Lippold of the Sewell Co. and would like Mr. Lippold to address the Select Board at their next meeting as I feel his experience and perspective on this subject the Board would find beneficial as we move forward on this subject.

LD 1 - Now that the FY17 taxes are committed I have calculated the property tax levy limit allowed by state guidelines, and North Yarmouth did not go over the tax levy limit and in fact, was significantly below the allowed limit.

Fire Rescue Facility Lease - I am preparing lease agreements (as requested by our insurance company) for those agencies currently occupying space at this facility. As it is known, space at the NYFRD is limited and as the department grows additional space is needed. Last year the Chief rearranged areas and minimized the space needed for the CCSD to provide adequate space for the department's live-in students. It has made a significant difference in the use of the facility, and the CCSD is very satisfied with their relocated area. However, space for equipment, training, and other uses is still needed, and it is necessary to consider imposing a time frame for the NY Historical Society to vacate the facility. Unless the Board objects the lease with the CCSD will be an annual lease at no cost with a renewal option. The NY Historical Society will be a month to month with the objective that this agency begins the process to find a new location with the understanding that the lease will not be renewed after twelve (12) month period from the date of the lease. The Board input on this subject is welcome.

Comprehensive Plan Committee Survey - The Select Board will receive a copy of the residential survey via both email and hard copy over the next few days and I would ask that the Select Board submit any suggestions, comments, or questions to me by September 9th to allow time for any edits, etc. as the committee intends to begin circulating the survey on Saturday, September 17th.

Budget Committee - A meeting was convened to organize the committee for the ensuing year and also to bring members up to date on the new budget process for capital expenditures. Members plan to be in attendance at the next Select Board workshop scheduled for the 20th. Kevin Desmond is the new Chairperson, Any Walsh, Vice Ch., and Pam Ames, Secretary.

Wescustogo Hall - I met with the representatives of Barrett Made and entered into a contract for services for the design of the two site plans for Wescustogo Hall. We then met with the Building and Design Committee for a kick-off meeting on the project. Barrett Made will be returning in two weeks to provide an update on the project. The timeline on the project calls for a presentation (public hearing) in early December.

Town Office Indoor Air Quality Testing - Stemming from reoccurring health complaints from staff I had the company of Environmental Safety & Hygiene Associates, Inc. conduct testing in all areas of the Town Office facility. I received the report on September 1st, and a cursory review implies that the carpets in the building, now 16 years old, need immediate attention. I will provide the Board with a complete report once I have had read the report in its entirety.

National Incident Management System (NIMS) Training - I will be providing in the coming week those Board members who need to complete their NIMS training. It is important for Board members to complete this training, to deem the Town is compliant with federal requirements. It directly affects federal funding we are eligible to receive as well as FEMA grants funds.

Respectfully,

Rosemary

Rosemary E. Roy, Town Manager





TOWN OF NORTH YARMOUTH

The Town Where Others Began.

September 1, 2016

Robert N. MacKinnon, Jr.
Superintendent
YARMOUTH WATER DISTRICT
PO Box 419
181 Sligo Road
Yarmouth, ME 04096

Dear Bob,

RE: NORTH YARMOUTH MEMORIAL SCHOOL SITE

On behalf of the Select Board thank you for your recent correspondence regarding the North Yarmouth Memorial School and its future use. The Board and I share the District's concerns and would certainly entertain the opportunity to come together to discuss the Town's plans for the site.

We recently began the process for a potential project for the site. I will share your recent correspondence with the architectural firm and perhaps we can arrange a meeting involving all parties sometime in the near future. Please feel free to contact me so we can exchange some potential meeting dates.

We look forward to working with the Yarmouth Water District on this matter.

Sincerely,

Rosemary E. Roy
Town Manager

CC: Irving C. Felker, Jr., Chairman, Board of Trustees
CC: North Yarmouth Select Board



NY Growth Report

RESIDENTIAL				COMMERCIAL		
Year	New Single Family Homes	\$300,000 -	\$300,000 +	Home Occupations	New Business	Business Description
2005	32	28	4			
2006	15	12	3	2	1	lakeside archery
2007	15	11	4	4	1	storages building
2008	7	4	3	3	1	warehouse at Dugas pit
2009	9	7	2	6		
2010	5	2	3	8	1	golf course addition
2011	10	7	3	4	1	disc golf
2012	13	9	4	6		
2013	13	9	4	5	1	greenhouses
2014	14	11	3	5		
2015	13	9	4	7		
2016	12	7	5	2		
TOTALS						
	158	116	42	52	6	



Town of North Yarmouth Formal Complaint Form

Name: _____

Address: _____

Contact Phone Number: _____

Check all that apply:

Trash/Recycling Pick up

Taxes

Motor Vehicle

Assessor

Animal Control Issues

Employee Complaint

Road Complaint

Board/Committee

Cemeteries

Mail Boxes

Code Enforcement

Other: _____

Please provide a brief summary:

Please Return Complete form to the Town Office.