

Town of North Yarmouth
Select Board
Meeting Minutes of February 7, 2017

 ORIGINAL

I. **Call to Order**

Members Present: Jeanne Chadbourne, Alex Carr, Paul Napolitano, Anne Graham. Peter Lacy was absent with notification. Town Manager Rosemary Roy was also present.

II. **Minutes of Previous Meeting(s)**

Selectperson Carr moved to approve meeting minutes of January 17, 2017. Selectperson Napolitano seconded the motion. Discussion: None. **Vote: 3-Yes 0-No 1-Abstention** (Selectwoman Graham)

Selectperson Carr moved to approve the minutes of January 31, 2017. Selectperson Napolitano seconded the motion. Discussion: None **Vote: 4-Yes 0-No**

III. **Public Comment-Non-Agenda Items**

Katie Murphy of Mountfort Road complimented the snowplow drivers for the great job they have done this winter.

Steve Palmer of Mountfort Road reminded residents of the Cribbage Tournament and the Living Well Survey. The response to the Survey has been much higher than expected. Steve expressed thanks to local businesses for refreshments donated for the tournament. The proceeds from this year's tournament will be donated to the Living Well Committee.

Chairperson Chadbourne complimented the Living Well group for an excellent job creating a meaningful survey.

IV. **Management Reports & Communications**

Town Manager's Report - The Town Manager provided the Board with a brief summary of her report. A discussion was held regarding debris removal from recent storms. Selectperson Carr suggested discussing this during the budget cycle.

Town Manager Roy raised the need for a new sander for Public Works. Selectperson Napolitano had questions regarding the type of material of the proposed sander. Town Manager Roy confirmed the specifications are for a stainless steel sander. The Select Board approved the purchase of the sander from town reserves with no objections.

The Fiscal Year 2016 Audit is under final review by the Town Manager. She hopes to have the Auditors at the next Board meeting for a review.

Town Manager Roy addressed Selectperson Carr's question regarding ambulance and medical reimbursements. Selectperson Napolitano requested Fire & Rescue training reimbursement information.

VI. **Old Business**

Wescustogo Hall - Reconstruction - Barrett Made owner Robert Barrett discussed and clarified for the Select Board the payment methods and contract cost options the Board had requested at their last meeting. The update contract proposal has the Town paying by the hour. The Board would like to get the project to a point where the Townspeople can vote on the overall project concept and cost. It was discussed that 50% (as opposed to 75%) might provide that information.

Selectperson Carr moved to table contract approval and give further direction to the Wescustogo Building & Design Committee, the Town Manager, and Barrett Made to determine a percentage point that a decision can be made and to present that in a contract to the Board. Selectwoman Graham seconded the motion and added that the Select Board commit to making a decision on the contract at the next meeting. Discussion: Selectwoman Graham noted appreciation for the detail provided in the billing presented by Barrett Made. Selectperson Napolitano inquired as to the Town Manager's spending cap. Noted: \$100,000; the Town Manager confirmed with the Board that Barrett Made's work shall continue. **Vote: 4-Yes 0-No**

Senior Tax Break Ordinance - The Select Board asked for legal clarification on the age requirement and as it relates to what is documented in Maine statute. Selectwoman Graham noted that home rule would more than likely apply. The Board discussed the actual application, and the Town Manager stated she would prepare a draft for the next meeting. Town Manager Roy will provide the Board with another draft of the ordinance with the changes noted at the next meeting.

VII. New Business

Committee Appointments - Selectperson Graham moved to appoint Audrey Lones as a regular member and Chris Cabot as an alternate member of the Planning Board both to serve a term of three years. Selectperson Napolitano seconded the motion. Discussion: None. **Vote: 4-Yes 0-No**

Selectperson Carr moved to appoint Bill Whitten to the Budget Committee and Comprehensive Plan Committee both to be 5-month terms ending on June 30, 2017. Selectperson Napolitano seconded the motion. Discussion: Selectperson Carr stated that the Board should encourage individuals requesting appoint to an elected position run for that position in the next election. **Vote: 4-Yes 0-No**

Town Office Renovations - The committee's findings concluded that it would not be prudent or in the best interest of the Town to renovate the current Town Office building. Selectperson Carr moved to accept the report from the committee. Chairperson Chadbourne seconded the motion. Discussion: The Select Board concluded that the committee has fulfilled their charge and that the committee is dismissed from any further duties. **Vote: 4-Yes 0-No**

Hazardous Mitigation Resolution - Selectperson Carr moved to endorse the resolution. Selectperson Napolitano seconded the motion. Discussion: None **Vote: 4-Yes 0-No**

Spirit of America Tribute - Town Manager Roy explained the recognition program for members of town committees/groups. Selectperson Carr moved to accept the program. Selectwoman Graham seconded the motion. Discussion: None **Vote: 4-Yes 0-No**

VIII. Accounts Payable

Selectperson Carr moved to approve the accounts payable warrants #37 and #38 in the amount of \$127,307.49. Selectperson Napolitano seconded the motion. Discussion: Selectperson Napolitano requested a coding correction on Portland North invoice. **Vote: 4-Yes 0-No**

IX. Any Other Business

Selectwoman Graham asked the Town Manager to inquire with MDOT for future paving plans for Route 9. The unfinished pavement work from last summer is breaking apart already.

Chairperson Chadbourne complimented Skyline Farms Sleigh Celebration for a great event last weekend.


X. Adjournment

Selectperson Carr moved to adjourn.

Cheryl Trenoweth
Recording Secretary

Select Board

Jeanne Chadbourne, Chairperson



Anne Graham

Alex Carr

Peter Lacy, Vice Chairperson



Paul Napolitano