

**Town of North Yarmouth  
Select Board  
Meeting Minutes of Tuesday, November 19, 2019**

**Call to Order** – Members Present: William Whitten, Stephen Morrison, James Moulton, and Jennifer Speirs. Town Manager Rosemary Roy was also present. Chairperson Whitten called the meeting to order.

**Minutes of Previous Meeting(s)** – None.

**Public Comment - Non-Agenda Items** – Bill Young, 67 Sweetser Road, inquired about the Town's plans for paving Sweetser Road. The Town Manager clarified that the Town has not, and plans not to, pave Sweetser road. Audrey Lones, 107 Baston Road, attended an MSAD #51 School Board meeting and shared what she observed at the meeting to the Board. She also encouraged others to attend the School Board meetings.

**Management Reports & Communications:**

**Select Board Communications**

- Traffic Calming Forum Takeaway (Selectperson Morrison)
- School Board Workshop (Selectperson Speirs)
- GPCOG Executive Session (Selectperson Speirs)
- Cumberland County Budget (Chairperson Whitten)

**Town Manager's Report** – The Town Manager's Report can be found at the Town's website or the Town Office.

Selectperson Morrison volunteered to join the Joint Standing Committee. No action needed. Selectperson Moulton volunteered to join the Wescustogo Committee. No action needed.

**Financial Reports – October** – Financial Reports can be found in the Meeting Materials, which are located on the Town's website or at the Town Office.

**Department Head Reports – September & October** – Department Head Reports can be found in the Meeting Materials, which are located on the Town's website or at the Town Office.

**Economic Development Planning Update** – Vanessa Farr, Economic Consultant, provided the Board with an update pertaining to the Street Calming Forum.

**Old Business:**

**Wescustogo Hall and North Yarmouth Community Center** – Lisa Thompson, Director of the Wescustogo Hall and North Yarmouth Community Center, provide the Board an update of the Community Center's progress over the last few weeks and plans going forward. The Town Manager also provided the Board a financial review of the Wescustogo Hall and North Yarmouth Community Center.

**Select Board Goals** – Chairperson Whitten and the Town Manager presented the progress that has been done on the Select Board Goals.

**New Business –**

**Public Facilities Use Policy – Proposed Amendments** – Please see the proposed amendments for the Public Facilities Use Policy in the meeting materials for this meeting, which can be found on the Town's website or the Town Office. Selectperson Morrison moved to hold a Public Hearing for December 3, 2019, to discuss the Proposed Amendments for the Public Facilities Use Policy. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 4 Yes – 0 No.**

**Bi-Annual Review Town Manager – Process** – The Town Manager and the Board had an extensive discussion on the effectiveness and necessity of a Bi-Annual Review. No action was taken.

**Accounts Payable** – Selectperson Speirs moved to approve accounts payable warrants 20 and 21 in the amount of \$851,944.35. Selectperson Morrison seconded the motion. Discussion: Selectperson Moulton inquired on a charge that was for pest control. The Town Manager provided the Board with an explanation of the transaction. Selectperson Moulton also inquired on a payment for “Crooker.” The Town Manager provided the Board with an explanation of the transaction. Selectperson Moulton also questioned about a purchase made on equipment for the Fire Rescue Department. The Town Manager responded that she would need to find out more about the transaction to provide a full answer. Selectperson Moulton inquired about a check made out to an employee for phone and mileage usage. The Town Manager acknowledged that the description was accurate. Selectperson Moulton inquired about a check made out to a volunteer. The Town Manager responded that the check was for a reimbursement. **Vote: 4 Yes – 0 No.**

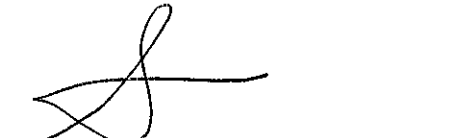
**Any Other Business** – None.


**Adjournment** - Chairperson Whitten moved to adjourn.

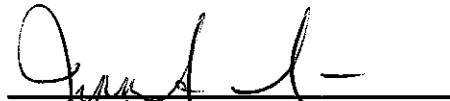
Prepared By: Draven Walker  
Administrative Assistant/Recording Secretary

Select Board

  
William Whitten, Chair

  
Stephen Morrison, Vice Chair

  
James Moulton

  
Jennifer Speirs