

**Town of North Yarmouth  
Select Board  
Meeting Minutes of Tuesday, September 3, 2019**

**Call to Order** – Members Present: William Whitten, Steven Morrison, James Moulton, Jennifer Speirs, and Anne Graham. Town Manager Rosemary Roy was also present. Chairperson Whitten called the meeting to order.

**Minutes of Previous Meeting(s)** – Selectperson Speirs moved to approve the minutes for August 20, 2019, as presented. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

**Public Comment - Non-Agenda Items** – Steve Palmer, Mountfort Road, announced the third annual Kite Festival that will take place on October 5, 2019.

**Management Reports & Communications**

**Select Board Communications:**

- Eco Maine Update (Selectperson Morrison)
- Additional Goal Setting (Chairperson Whitten)
- Bylaw Review (Chairperson Whitten)

**Town Manager's Report**

- Operating Software
- CEO/Assessing
- EDSC/Planning Board Workshop
- Animal Control Officer
- Auditors
- MMA Upcoming Training & Conference

Action: **Yarmouth Water District Trustee** – Selectperson Moulton moved to hold a Special Town Meeting on November 5, 2019 for the purpose of electing a North Yarmouth resident as a trustee of the Yarmouth Water District. Selectperson Morrison seconded the motion. Discussion: Based on the recommendation of Steve Palmer, Mountfort Road, Chairperson Whitten requested that the Town Manager provide and make public the roles and responsibilities of becoming a Yarmouth Water District Trustee. **Vote: 5 Yes – 0 No.**

**Financial Update** – The Town Manager provided an update of the Town's financial accounts for August.

**Old Business**

**Wescustogo Hall and Community Center Project** – Ryan Keith explained the reasoning of the proposed Change Order #29 in the amount of \$550.55. Selectperson Morrison moved to approve Change Order #29 in the amount of \$550.55 to provide pavement over the island at the community room entrance as presented. Selectperson Graham seconded the motion. Discussion: Selectperson Moulton inquired if the Town would be responsible for paving the area. Ryan Keith explained to the Board the extra costs associated with paving the area rather than planting grass and that Dugas would be paving the island. **Vote: 5 Yes – 0 No.**

The Town Manager provided a financial update to the Board regarding the Wescustogo Hall & Community Center.

**Solar Bid Financing** – Selectperson Graham moved to authorize the Town Manager to enter into an agreement by means of a purchase plan agreement with Revision Energy for the purpose of financing the installation of solar panels to the Wescustogo Hall & Community Center facility provided by Revision Energy. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

**New Business** – None.

**Accounts Payable** – Selectperson Morrison moved to approve accounts payable warrants 7, 8 & 9 in the amount of \$105,394.07, as presented. Selectperson Speirs seconded the motion. **Vote: 5 Yes – 0 No.**

**Any Other Business** – The Town Manager notified the Board of her authorization of a wedding at Wescustogo Park.


**Adjournment** - Chairperson Whitten moved to adjourn.

Prepared By: Draven Walker  
Administrative Assistant/Recording Secretary

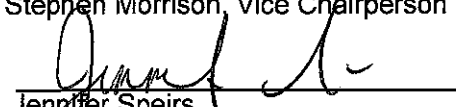
Select Board

  
William Whitten, Chairperson

  
Anne Graham

  
James Moulton

  
Stephen Morrison, Vice Chairperson

  
Jennifer Speirs