

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, August 20, 2019**

Call to Order – Members Present: William Whitten, Steven Morrison, James Moulton, Jennifer Speirs, and Anne Graham. Town Manager Rosemary Roy was also present. Chairperson Whitten called the meeting to order.

Public Hearing - Municipal Fee Schedule

Selectperson Graham moved to open the public hearing on the proposed amendments to the Municipal Fee Schedule. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No**

Public Comment - Darla Hamlin of 63 New Gloucester Road commented on the fee designation of residents vs. non-residents at the Wescustogo Hall and Community Center. The Town Manager responded that the facility will not have different fees for residents vs. non-residents. Selectperson Speirs questioned if the deposit for Wescustogo Hall was treated as a security deposit where the renter could receive their deposit back if they did not damage the facility. The Town Manager responded that the deposit was intended to be provided back to the renter if they did not damage the facility and met the requirements by the Town once they left after their event. Darla Hamlin, president of North Yarmouth Business Association, also inquired on the definition of “non-profit”. Chairperson Whitten recognized that the organization should fall into the category of “nonprofit” by the standards of the organization helping and benefiting the community. Selectperson Moulton inquired on the issue of who would be accountable and pay for damages beyond the security deposit. The Town Manager responded that any organization or individual who wishes to use the facility must provide a proof of insurance. Selectperson Morrison asked about the dangerous dog late fee and its accuracy in which the Town Manager stated that it was and determined by the state. **Vote: 5 Yes – 0 No**

Selectperson Morrison moved to close the public hearing on the proposed amendments to the Municipal Fee Schedule. Selectperson Speirs seconded the motion. **Vote: 5 Yes – 0 No**

Selectperson Graham moved to authorize and approve the proposed amendments to the Municipal Fee Schedule as presented and effective August 21, 2019. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

Minutes of Previous Meeting(s) – Selectperson Speirs moved to approve the minutes for July 16, 2019 as presented. Vice Chairperson Morrison seconded the motion. **Vote: 3 Yes – 0 No – 2 Abstentions (Selectpersons Moulton and Morrison).**

Selectperson Morrison moved to approve the minutes for August 6, 2019 as presented. Selectperson Graham seconded the motion. **4 Yes – 0 No – 1 Abstention (Selectperson Moulton).**

Public Comment - Non-Agenda Items – None.

Management Reports & Communications:

Select Board Communications

- Update on MSAD 51 planning for expansion needs. (Selectperson Speirs)
- Recognition by Board of Steel Benjamin Crawford (Chairperson Whitten)

Town Manager's Report

- Tax Commitment
- Village Center Tax Increment Financing District (TIF)
- New Hire for Code Enforcement Department
- Cumberland County Assessing
- Yarmouth Water District Opening
- Racial Equality Workshop - Selectperson Graham will attend.

Old Business:

Wescustogo Hall and Community Center Update – Selectperson Graham provided the Board with an update on the planning of the Celebration of Community opening the facility announcing the day of celebration to be on November 2, 2019.

Friends of Wescustogo Update – Darla Hamlin, announced the golf tournament to be held on September 26, 2019, at the Toddy Brook Golf Club.

Matrix Update – No Update.

Selectperson Graham moved that the opening day “Celebration of Community” of the Wescustogo Hall & Community Center be held on Saturday, November 2, 2019. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No**

Solar Bid Award – Following an in-depth discussion Selectperson Graham moved to accept the solar bid as presented by Revision Energy in the amount of \$241,471.00, and to authorize the Town Manager to enter into an agreement with said provider on behalf of North Yarmouth. Selectperson Morrison seconded the motion. Discussion: Selectperson Morrison asked the representative of Revision Energy if there was more potential for adding solar panels on the WH&CC building. The representative of Revision Energy provided the Board with a few options that would add to the cost of the overall building. Selectperson Morrison directed the same question for Assured Energy. The representative of Assured Energy replied that the variability of electric costs could provide more savings or fewer savings. Selectperson Speirs noted the difference in having a power purchase agreement with Revision Energy or purchasing a loan for either system. The Town Manager clarified to the Board the financial obligations and the overall benefits of a power purchase agreement. Selectperson Moulton stated that the decision is not an easy one based on the services provided and the difference in cost of about \$80,000.00. The Board further discussed the financing options and chose to act under another motion. Selectperson Moulton wanted the motion clarified that Selectperson Graham initiated. **Vote: 5 Yes – 0 No**

Financing of Solar Project – Selectperson Graham motioned to table the financing of the solar project to the September 3, 2019 business meeting. Chairperson Whitten seconded the motion. Discussion: Selectperson Moulton asked the Revision Energy representative if the financing of the solar project would alter the timeline of the solar project. The Revision Energy representative responded that it would not. **Vote: 5 Yes – 0 No**

Committee Communications – Selectperson Speirs moved to authorize the release of Chairperson Whitten's correspondence on behalf of the Select Board to chairpersons of Town committees as presented. Discussion: Selectperson Moulton stated that printing the motions in the materials should have been a decision voted on by the Board. Selectperson Graham stated that the motions should be considered a guide for the Board and not a decision. Selectperson Moulton stressed the importance of bringing forth changes in Board operations that effect the whole Board. **Vote: 5 Yes – 0 No**

New Business

Historical Society/Old Town Hall – Property Survey – Selectperson Speirs moved to share the surveyor costs with the North Yarmouth Historical Society for the town-owned property Map 7, Lot 65 and to include in the survey town-owned lots 66 and 71 at the Town's expense. Selectperson Graham seconded the motion. Discussion: Selectperson Morrison mentioned the financial benefits of the survey being done on the land. Selectperson Moulton inquired on the direct costs of doing only partial areas of Map 7, Lot 65. Selectperson Speirs cited a letter that explains that the surveyor would not be able to get the whole area of land surveyed. The Town's Economic Consultant, Vanessa Farr, stated that the surveyor could complete the job without extra compensation. **Vote: 4 Yes – 1 No (Selectperson Moulton)**

Memorandum of Understanding for Demonstration Project – Selectperson Graham moved to authorize the Town Manager to enter into an agreement with the Bicycle-Pedestrian Coalition of Maine and the Maine Department of Transportation for the street demonstration project as presented. Selectperson Morrison seconded. Discussion: None. **Vote: 5 Yes – 0 No**

Abatement – Selectperson Morrison moved to certify to the Tax Collector that the abatement requested for Map 13, Lot 3 in the amount of \$806.30 be granted. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No**

Tax Collector's Settlement – FY17 – Chairperson Whitten moved to endorse to the Tax Collector's settlement for the fiscal year 2017, as presented. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No**

Accounts Payable – Selectperson Speirs moved to approve accounts payable warrants 5 & 6 in the amount of \$915,627.52 as presented. Chairperson Whitten seconded the motion. Discussion: Selectperson Moulton inquired on the charge with a description of "chip seal". The Town Manager clarified that the chip seal was for Royal Road. Selectperson Moulton also inquired about a transaction for Public Safety and "Coastal Electronics". The Town Manager responded that she will research those exact costs. Selectperson Moulton inquired also about a transaction for "Verizon Wireless". The Town Manager also responded that she will research these transactions. Selectperson Graham inquired on the cost of a public safety transaction for Hepatitis B shots. The Town Manager responded that there are limited options the Town can go with for this service. **Vote: 5 Yes – 0 No**

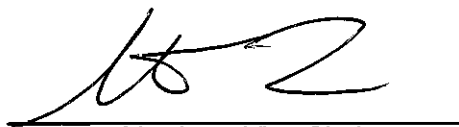
Any Other Business – None.

Adjournment - Chairperson Whitten moved to adjourn.

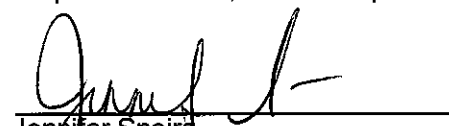
Prepared By: Draven Walker
Administrative Assistant/Recording Secretary


Select Board


William Whitten, Chairperson


Stephen Morrison, Vice Chairperson


Anne Graham


Jennifer Speirs


James Moulton