

**Town of North Yarmouth  
Select Board  
Meeting Minutes of October 2, 2018**

**Call to Order**

Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, Anne Graham, and James Moulton. Town Manager Rosemary Roy was also present.

**Public Hearing**

Selectperson Whitten moved to open the public hearing for General Assistance Ordinance Amendments. Selectperson Moulton seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Chairperson Speirs explained that appendices A-D are reviewed on an annual basis by the Department of Health and Human Services and, if necessary, revised to meet current standards of living. Municipal officers must adopt the new appendices annually.

There was no public comment.

Chairperson Speirs moved to close the public hearing. Selectperson Whitten seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Selectperson Moulton moved to accept the amendments to the North Yarmouth General Assistance Ordinance as presented. Selectperson Whitten seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

**Minutes of Previous Meeting(s)**

Selectperson Graham moved to approve the minutes of September 18, 2018. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

**Public Comment - Non-Agenda Items**

Steve Palmer of Mountfort Road – The Kite Festival is Saturday, October 6<sup>th</sup> at Old Town House Park and will feature a remote-controlled demonstration.

Katie Murphy of Mountfort Road – October 14<sup>th</sup> is Soup & Cider day at Skyline Farm hosted by Skyline Farm and the NY Historical Society.

**Management Reports & Communications:**

Town Manager's Report:

- Fire Prevention week is October 8-12<sup>th</sup>, the North Yarmouth Fire Rescue open house will be held on October 8<sup>th</sup>.
- Comprehensive Plan public hearing is set for Thursday, October 4<sup>th</sup> at 7 PM.
- Marlee Baston has resigned from her position; the Town Manager thanked her for her dedication to the Town of North Yarmouth.
- A public hearing will be held on October 9<sup>th</sup> for zoning map changes and land use ordinance amendments.

Department Head Reports: The Select Board received bi-monthly Department Head reports.

**Old Business**

Wescustogo Hall & Community Center Project

- Fundraising Revenue Policy – First Draft: The Select Board reviewed a draft of the Fundraising Policy. When a company donates to a bond-financed facility in exchange for a room in the facility being named after that company, that donation results in private use. The private use is equal to the amount of the donation. Selectperson Moulton would like clarification on this issue, if the building and/or rooms are named after companies will the Town of North Yarmouth still have control over said building and/or rooms; what does "Use" entail. The Select Board has questions that need to be answered by the town attorney, Town Manager Roy will follow up with the attorney. Chairperson Speirs is concerned that the community would not take well to naming rights and would like the Board members to think about whether or not they want to allow naming rights in the new facility. Vice Chairperson Morrison echoed Chairperson Speirs concerns with naming rights; he does not believe that rooms inside the new Wescustogo Hall and Community Center should be named after donors seeing that the facility is being paid for using taxpayer dollars. Vice Chairperson Morrison asked that the town attorney should attend a Select Board meeting to answer questions and explain the process to the board. The Town Manager will contact the attorney for a more detailed explanation.

Steve Palmer of Mountfort Road expressed a sense of pride that the community has in this project and believes that naming rights would take away from that pride. Naming rights endorse the business which donated and should not be done in a municipal facility. Steve personally thinks that the fundraising efforts should go towards extras for the

building (playground, patio, artwork, etc.) rather than paying down the bond.

Chairperson Speirs moved to table the discussion until the October 16<sup>th</sup> meeting. Vice Chairperson Morrison seconded the motion. Discussion: Chairperson Speirs would like to break fundraising into two discussions; 1) Review of a fundraising policy for any town committee and 2) A set of guidelines pertaining to Friends of Wescustogo and their efforts over the next two years. This discussion should include an explanation by the town attorney on the 10%, as well as answering any questions the Board has. **Vote 5 Yes – 0 No.**

- **Matrix Update:** All interior abatement is complete; an electrical crew is disconnecting services to each wing of the building this week. An excavator has been dropped off at the site to begin demolition the week of October 8<sup>th</sup>.

**Parks Uses - Incoming Requests:** The Town has received requests to use the parks for weddings, snowmobile club events, commercial and more. Under the current ordinance, there is no language that addresses event activity with the exception of overnight camping. Town Manager Roy is looking for input from the Select Board on how these inquiries are handled. Selectperson Graham suggested looking back to the fee schedule used for Wescustogo Hall. Chairperson Speirs would like the Parks & Recreation Committee to look at these policies and draft use guidelines for the Select Board to review.

#### **New Business**

**Committee Appointment:** Selectperson Graham moved to appoint Steve Berry to Friends of Wescustogo with a term ending June 30, 2020. Selectperson Whitten Seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

**Fee Schedule - First Review:** Selectperson Moulton moved to accept the fee schedule as presented for the ensuing year. Selectperson Whitten Seconded the motion. Discussion: Chairperson Speirs asked that the Memorial School fees are deleted. **Vote 5 Yes – 0 No**

**Financial Policies - First Review:** Vice Chairperson Morrison moved to table the review of financial policies to the next Select Board Meeting. Selectperson Graham seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

**Business Advertisements in Town Publications:** Selectperson Moulton moved to approve the use of business advertisements in town publications. Selectperson Whitten seconded the motion. Discussion: None. **Vote 2 Yes – 3 No** (Selectpersons Graham, Speirs, and Morrison)

#### **Accounts Payable – Review & Approval**

Selectperson Whitten moved to approve accounts payable warrants 11, 12, and 13 in the amount of \$162,941.55. Vice Chairperson Morrison seconded the motion. Discussion: Selectperson Whitten asked what the RCM fees applied to. Town Manager Roy explained that it was regular equipment maintenance for Fire Rescue. **Vote 5 Yes – 0 No.**

#### **Any Other Business**

A joint meeting between Maine School Administrative District (MSAD) 51, Town of Cumberland and Town of North Yarmouth is being held on Monday, October 15<sup>th</sup> at 6 PM.


#### **Adjournment**


Chairperson Speirs moved to adjourn.


Ashley P. Roan  
Recording Secretary

Select Board

  
Jennifer Speirs, Chair

  
Anne Graham

  
James Moulton

  
Stephen Morrison, Vice Chair

  
William Whitten