

**Town of North Yarmouth
Select Board
Meeting Minutes of September 18, 2018**

Call to Order

Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, James Moulton, and Anne Graham. Town Manager Rosemary Roy was also present.

The Select Board recited the Pledge of Allegiance.

Minutes of Previous Meeting(s)

Selectperson Whitten moved to approve the minutes of August 28, 2018. Selectperson Moulton seconded the motion. Discussion: Chairperson Speirs requested that titles are written out completely, and no acronyms are used. Chairperson Speirs suggested tabling the approval of the August 7, 2018 minutes to the next meeting. Selectperson Whitten updated the motion to approve the minutes as amended by Chairperson Speirs. Selectperson Moulton seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Selectperson Moulton moved to approve the minutes of September 4, 2018. Selectperson Whitten seconded the motion. Discussion: Chairperson Speirs requested that titles are written out completely, and no acronyms are used. Selectperson Moulton updated the motion to approve the minutes as amended by Chairperson Speirs. Selectperson Whitten seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Public Comment - Non-Agenda Items

Donna Palmer of Mountfort Road on behalf of the Events Committee thanked the participants of Fun Day. The day was a wonderful success.

Management Reports & Communications:

Town Manager's Report:

- The new real estate property assessment numbers for FY19 will be available online shortly. There was an error on the tax bill where the percentages on the distribution were placed incorrectly. A letter will be sent to residents explaining the error as well as the school increases.
- The Comprehensive Plan has been released to the public, and specific town officials and department heads and notifications have been posted for the upcoming public hearing.
- Approximately 30-35 people attended the Wescustogo Hall & Community Center groundbreaking ceremony; thanks go out to everyone for their participation.
- The town auditor will be in the office Monday, September 17th to finish the FY18 audit.

Economic Development Update: Vanessa Farr of Maine Design Workshop presented the board with draft land use maps and explained their purposes. These maps are included in the updated Town Comprehensive Plan.

Board/Committee Communications:

- Donna Palmer, Chairperson of the Events Committee, updated the board on their ongoing work. Fun Day was the last large event of the summer season. The tree lighting celebration will be coming up in December.
- Chris Edmondson, Chairperson of the Communications Advisory Committee, thanked Rob Wood for his dedication to the committee over the years of his service. Over the past year, the committee has completed the gateway signs at town lines, the First Greeter welcome bags for new residents and an ongoing quarterly newsletter. The committee is looking into creating a town video and standing informational signs.
- The Select Board heard a presentation by Darla Hamlin, Chairperson of Friends of Wescustogo. The presentation outlined the committees fundraising goals and timeline. The Select Board will review fundraising guidelines at their next meeting.

Old Business

Wescustogo Hall & Community Center Project:

- In conversations with the Town's bond consultant and bond counsel it was confirmed that funds acquired from fundraising should be applied to specific construction costs.

- The Select Board received a project cost breakdown and agreed to leave the bond amount as originally planned at \$3,430,000.
- Barrett Made is working on pricing up change order #1 that would extend the community room out to the existing frost wall. The change order will be available at the first Select Board meeting in November.

Draft Letter to State Legislature: Selectperson Anne Graham drafted letters to State Legislature members regarding Personal Property. Chairperson Speirs moved to accept the letters as drafted. Selectperson Morrison seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

New Business

North Yarmouth Historical Society - Old Town House: Katie Murphy, President of the Historical Society, presented the Board with an idea to move the Old Town House to the former Wescustogo Hall site. Katie Murphy discussed the importance of having a place to not only to house all of the town's historical documents and artifacts, but act as a museum for the residents of North Yarmouth to enjoy. When funding of the project was discussed, it was indicated that the Historical Society would be raising the money to fund the entirety of the project. The Historical Society asked for the Select Board's support in moving forward with this proposed project. Selectperson Graham moved to support the North Yarmouth Historical Society in their efforts to move Old Town House to the old Wescustogo Grange site. Selectperson Moulton seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

General Assistance Ordinance Amendments: Selectperson Moulton moved to set a public hearing date of October 2, 2018, at 7:00 PM for General Assistance Ordinance Amendments. Selectperson Whitten seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Parks Uses - Incoming Requests: Chairperson Speirs moved to table Park Uses until the October 2, 2018, Select Board meeting. Selectperson Graham seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Accounts Payable – Review & Approval

Chairperson Speirs moved to approve accounts payable warrants 8 and 10 in the amount of \$883,043.10. Selectperson Whitten seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Any Other Business

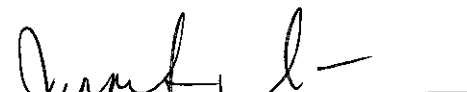
None.

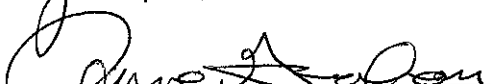
Adjournment

Chairperson Speirs moved to adjourn.

Ashley P. Roan
Recording Secretary

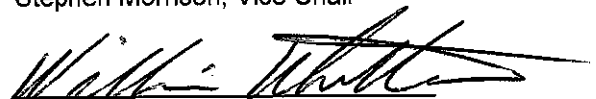
Select Board


Jennifer Speirs, Chair


Anne Graham


James Moulton


Stephen Morrison, Vice Chair


William Whitten