

**Town of North Yarmouth  
Select Board  
Meeting Minutes of April 17, 2018**

 **ORIGINAL**

**Call to Order**

Members Present: Jeanne Chadbourne, Jennifer Speirs & Steven Morrison. Town Manager Rosemary Roy was also present. Anne Graham absent with notification.

**Minutes of Previous Meeting(s)**

Vice Chairperson Chadbourne moved to approve the Select Board Meeting Minutes of April 3, 2018. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

**Public Comment - Non-Agenda Items**

Donna Palmer of Montford Road reminds the public that the LWNy Ice Cream Social will be held on Friday 6/27, 6-8 PM. The fitness center is open to the public Monday through Friday 9-12.

**Management Reports & Communications**

**Town Manager's Report:**

Highlights:

- The joint workshop for the Select Board and the YWD trustees is scheduled for May 15th @ 6:00pm. The Select Board would like to push the meeting out until June 19th.
- Effective May 1st recycling materials can no longer be disposed of in plastic bags, Casella is sending out a mass mailing to all residents.
- The school directors will be executing the education budget warrant on Monday, May 7th. the Board needs to execute this document on May 8th by calling forth an additional Select Board meeting.
- May 16th & 17th Town Offices will be closed for annual mandatory training and needed maintenance.
- The next Summit is scheduled for Thursday, May 31st.

**FY18 3rd Quarter Financial Reports:** The Select Board received an overview of the 3<sup>rd</sup> quarter financial reports from Town Manager Roy.

**Old Business**

**Community Dialogues (forums):** The Select Board and Town Manager Roy discussed the forum held on 4/12 and the abrupt cancellation of the 4/14 forum. The Select Board has appointed Town Manager Roy as the coordinator of all WBDC activities going forward. The Select Board would like to review the proposed presentation and schedule for the next forums at their meeting on May 1st.

**Additional Services Agreement:** Barret Made has presented their contract extension costs. The Select Board has decided to hold off on signing the extension until after the June 13<sup>th</sup> Special Town Meeting.

**Acceptance of Donations:** Chairperson Speirs moved to accept donations received by the Town for the Keep North Yarmouth Warm Fund and Wescustogo Building in the amount of \$4,451.75. Vice Chairperson Chadbourne seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

**Town Clerk Notifications - Identified Warrant Articles:**

Chairperson Speirs moved to certify the Town Charter amendments to be proposed at Annual Town Meeting April 28, 2018 under warrant article 3 exhibit A. Vice Chairperson Chadbourne seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

Chairperson Speirs moved to certify the Ordinance amendments to be proposed at Annual Town Meeting April 28, 2018 under warrant article 4 exhibit B. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

Chairperson Speirs moved to certify the Ordinance amendments regarding Barking Dogs to be proposed at Annual Town Meeting April 28, 2018 under warrant article 5 exhibit C. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

Chairperson Speirs moved to certify the Ordinance amendments known as the Land Use Ordinance to be proposed at Annual Town Meeting April 28, 2018 under warrant article 6 -15 exhibits D - M. Vice Chairperson Chadbourne seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

Annual Town Meeting Warrant – Approval: The Select Board requested revisions be made before signing of the Warrant.

Chairperson Speirs moved to approve the Annual Town Meeting Warrant as amended; specifically, to move the Municipal Administration Article to a point after the Capital Improvement Reserve Article and also include a note in the Municipal Administration Article that if it does not pass than a certain sum of money to be determined by Town Manager Roy can be added to the Municipal Administration Budget to be used for the purposes of Municipal Facilities and Grounds. Selectperson Chadbourne seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

NYMS - Mold Assessment Report: The Select Board received a Mold Assessment performed by Northeast Test Consultants.

### **New Business**

None.

### **Accounts Payable – Review & Approval**

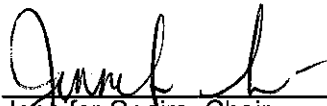
Selectperson Morrison moved to accept the accounts payable Warrants 41 & 42 in the amount of \$693,884.21. Vice Chairperson Chadbourne seconded the motion. Discussion: None. **Vote: 3 Yes - 0 No – 1 Absent.**

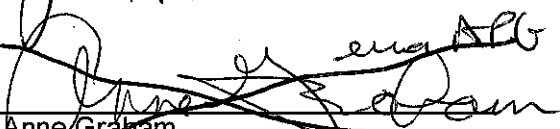
### **Adjournment**


Chairperson Speirs moved to adjourn.

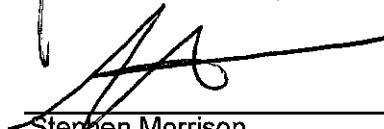
Ashley P. Roan  
Recording Secretary

Select Board

  
Jennifer Speirs, Chair

  
Anne Graham

  
Jeanne Chadbourne, Vice Chair

  
Stephen Morrison