

Town of North Yarmouth
Select Board
Meeting Minutes of July 17, 2018

 **ORIGINAL**

Call to Order

Members Present: Jennifer Speirs, Stephen Morrison, Anne Graham, William Whitten, and James Moulton. Town Manager Rosemary Roy was also present.

Special Presentation

The Select Board presented Jeanne Chadbourne with a token of their appreciation for her service to the Town of North Yarmouth.

Minutes of Previous Meeting(s)

Not available, the Select Board agreed to table these until the next meeting on August 7, 2018.

Public Comment - Non-Agenda Items

None.

Management Reports & Communications:

Town Manager's Report:

Highlights:

- The Assistant Town Manager has confirmed a voting venue for the upcoming year with the Church of Latter-day Saints. The Town Manager will also be looking for a temporary site for the November summit.
- Living Well in North Yarmouth will be sponsoring once again the North Yarmouth Kite Festival on October 6th with the added addition of drone demonstrations. This will be held at the Old Town House Park.

Old Business

Wescustogo Hall & Community Center Project

- It was brought up at the last Barrett Made construction meeting that it is possible to cut and re-use the concrete pad for a patio. Chairperson Speirs moved to demo the concrete pad as originally planned. Vice Chairperson Morrison seconded the motion. Discussion: Selectperson Moulton would like to keep an option available for a local company to come, demo the slab and take it in order to cut down on construction costs. **Vote: 5 Yes – 0 No.**
- Barrett Made contract review: The Town Manager presented the Select Board with a new contract provided by the town's attorney which is designed specifically for municipal use in construction projects. In addition to the items discussed at the 7/3/18 meeting, the Select Board agreed to ask Barrett Made for a Performance Bond on the design of the WH&CC. The Select Board discussed liquidated damages and agreed that they would like to be strict on the completion date yet give reasonable leeway in cases of acts of God, unforeseen circumstances and the like. Chairperson Speirs moved to authorize the Town Manager to sign the Barrett Made contract once reviewed and approved by both parties' and their respective attorneys; The contract is to include all items discussed and agreed upon by the Select Board. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

New Business

Annual Appointments of Town Officials: Town Manager Rosemary Roy read off her list of appointed officials to the Select Board. The Select Board gave the Town Manager a courtesy consensus.

Annual Appointments of Boards & Committees:

- Selectperson Whitten moved to approve the Select Board Appointments for a term of one (1) year. Selectperson Graham moved to second the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the Committee Appointments for the Board of Assessment Review, Parks & Recreation, Shellfish Conservation Commission, Planning Board and Zoning Board of Appeals. Selectperson Graham moved to second the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointment to the Economic Development & Sustainability Committee, Katie Murphy to a term of 1 year, Diane Morrison to a term of 2 years and Amy Horstmann to a term of 3 years. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointment to the Wescustogo Hall Committee, Clark Baston to a term of 2 years, Linc Merrill to a term of 3 years and Blaine Barter to a term of 2 years. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointments as read to the north Yarmouth School Fund Committee for 5-year terms. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointments as read to the Recreation Advisory Committee for 2-year terms and the PM Library Advisory Board for a 1-year term. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointments to the Communications Advisory Committee, Events Committee, Flag Committee and Living Well in North Yarmouth as read. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointments as read to the Comprehensive Plan Committee with a term ending 12/31/18. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- Chairperson Speirs moved to approve the appointments to the Wescustogo Hall Fundraising Committee for a 2-year term. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**
- The members of the Select Board volunteered for three boards and committees; Jennifer Speirs to the Recreation Advisory Board, Anne Graham and Jim Moulton to the Joint Standing committee, William Whitten and Steve Morrison to the Wescustogo Hall Committee.
- Selectperson William Whitten volunteered to serve on GPCOG's Advocacy Committee on behalf of the Select Board.

Committee Charges:

- Chairperson Speirs moved to accept the committee charges as presented, including the Wescustogo Hall Fundraising Committee to have 5 members. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**

Tax Collector's Settlement - FY16: Selectperson Whitten moved to accept the tax collector's settlement as presented. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**

Accounts Payable – Review & Approval

Chairperson Speirs moved to accept the FY18 accounts payable Warrants 57 in the amount of \$124,901.67. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**

Chairperson Speirs moved to accept the FY19 accounts payable Warrants 1 & 2 in the amount of \$702,963.32. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No.**

Other Business

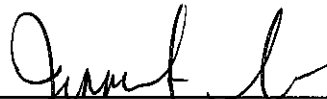
Chairperson Speirs and Town Manager Roy have been in talks with Alan Sterns of The Royal River Conservation Trust regarding tying access to Knights Pond into the Grover Proposal. Alan would like to speak to the Select Board when more details are ironed out. Chairperson Speirs will keep the Board updated on the progress.


Adjournment

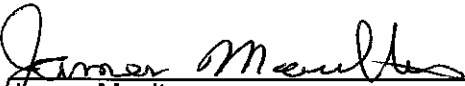
Chairperson Speirs moved to adjourn.


Ashley P. Roan
Recording Secretary

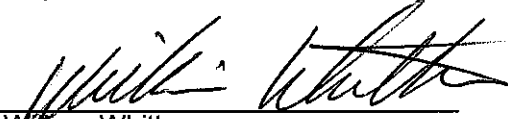
Select Board


Jennifer Speirs, Chair


Anne Graham


James Moulton


Stephen Morrison, Vice Chair


William Whitten