

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, December 13, 2022, 5:30-6:30 PM**

Call to Order (17:14-18:39)- Members Present: Brian Sites, Chairperson, Amy Haile, Board Member, Paul Hodgetts, Board Member, Katherine Perrin, Board Member, and Andrea Berry, Board Member. The Town Manager, Diane Barnes, was also present. Chairperson Sites called the meeting to order at 5:30 PM. Shout out to Debbie for covering for Diane.

Appointments none

Special Presentations (18:40-19:39)-no historical minute. Selectperson Haile shared that the North Yarmouth Historical Society is having a pop-up at Wescustogo Hall on December 15, 2022, from 4:00 PM to 6:00 PM. North Yarmouth mugs and a book written by Dixie Hayes called the Town House Mouse will be on sale for purchase.

Announcements (19:40-20:50)

Town of North Yarmouth Schedule of Holiday Closures by Municipal Department

FRD and WH&CC

- 12/23/2022 Friday, Closing at 12 noon (your ½ day for Christmas Eve)
- 12/26/2022 Monday, closed for Christmas that falls on Sunday
- 1/2/2023 Monday, Closed for New Year's Day that falls on Sunday

Municipal Offices and PWD

- 12/22/2022 Thursday, Closing at 12 noon (your ½ day for Christmas Eve)
- 12/26/2022 Monday, closed for Christmas that falls on Sunday
- 1/2/2023 Monday, Closed for New Year's Day that falls on Sunday

During Christmas week they will be posting new hours for Wescustogo Hall and the Community Center. They will be open for normal standing programs, but Mary will do a thorough cleaning.

Consent Agenda- (20:50-21:20)

- A. Municipal Accounts Payable Warrants
 - #50 \$ 10,241.23
 - #51 \$ 824,936.05
 - #52 \$ 8,712.71
 - #54 \$ 29,971.40
- B. Municipal Payroll Warrants
 - #49 \$ 35,592.05
 - #53 \$ 39,966.31
- C. Select Board Minutes-November 15, 2022

Selectperson Hodgetts, seconded by selectperson Perrin, moved to approve the consent agenda as presented. Vote: 5/0

Public Comment- Non-Agenda Items-(20:51-25:59)

Judy Potter- Walnut Hill Road asked about the new audio/video equipment that was supposed to be installed in November. Diane Barnes, Town Manager, stated that there is a delay on getting some of the equipment.

Paul Whitmarsh -Wild Turkey Lane addressed the Code of Conduct and his concern about the chill it has on free speech. The State and Military have lower standards for their employees. He is concerned about the change and how it would affect the Charter. He feels it needs to be looked at further before the Select Board proceeds. Chairperson Sites explained that they will be having another workshop. We are not counting it as enforcement, but accountability. The board is not trying to chill free speech. The board has a duty to the public and they need to treat each other with respect and regard. It is not unreasonable to ask but hard to enforce. There will be more discussion on the code of conduct. This would also need to go through legal before it is voted on.

Management Reports and Communications:(26:00-35:34)

EDSC-Selectperson Perrin- EDSC last met on 12/08/22 to plan upcoming forum. The EDSC is planning forum for their next meeting on January 26, 2022, to review the goals of the comprehensive plan and get public input.

School Fund-Selectperson Perrin- The School Fund Committee is meeting on 12/20/2022 from 5:30 pm to 6:30 pm.

Parks-Selectperson Berry- There has been no meeting. The next meeting is scheduled for January 04, 2022, at 6pm.

Planning Board-Selectperson Hodgetts- They met on November 22, 2022 and worked to define a farm stand and place of assembly. Their next meeting is tonight after this meeting.

Recycling Advisory Committee-Selectperson Berry- The committee discussed a proposed name change and charge. The committee is in discussions with a company that offers free recycling of textiles to towns. We are hoping that the bin will be placed next to the Garden to Garbage totes at the entrance to the Town Office. We appreciate the member who brought up this suggestion.

Living Well in NY-Selectperson Haile- There is a meeting tonight and report will be provided later.

Zoning Board of Appeals-Selectperson Hodgetts- The ZBA met on 11/28/2022 to hear an appeal on the Deacon Hayes project. The meeting started 5:00pm and ended 9:30 pm. Heard 4 articles and they will go over the remaining at a different meeting. Kevin Robinson was appointed as the new committee chair.

Recreation Advisory Committee-Selectperson Haile- The committee met in November 2022. Recreation in Cumberland and North Yarmouth is increasing after the pandemic. The programs have full attendance. They are feeling a lack of space where they usually have recreation activities. Board member Perry asked if this committee could give quick snapshot of numbers on the use of Wescustogo and the Community Center. How Many classes are happening and how many people served? Selectperson Haile advised it is not a committee question, but a question for Diane, Town Manager. Diane, Town Manager, advises Jackie did a report and it will be available in January 2023.

Joint Standing Committee-Selectpersons Berry & Sites- Nothing to report. No meeting scheduled.

Walnut Hill Parkway-Selectperson Sites & Hodgetts- Nothing to report.

Town Manager's Report, Diane Barnes: (35:35-40:02)

Community Resilience Partnership Grant

On November 30, 2022, the Town of North Yarmouth received a "Conditional Award Notification Letter" from the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership community Action Grant on our grant application. The State is requesting updated cost estimates for the heat pump and LED lights.

Workers Comp Renewal

The January 1, 2023, renewal is 55.48% higher than the current year. The increase is due the increase in payrolls and the 64.71% increase in the experience mod from .85 to 1.4. We also received a 6% credit for being a dedicated member and a 10% credit for obtaining Tier III of the Workers Compensation Safety Incentive Program.

2022 Brown tail Moth Trapping Results-Wescustogo Hall

Devin Rowe, a PhD student at the University of Maine is researching Brown tail moth in the forest entomology lab led by Dr. Angela Mech. Brown tail moth, as you may be aware, is experiencing an outbreak that is resulting in defoliated trees and poison ivy-like rashes. He selected the Wescustogo Hall and Memorial Park research locations to monitor these moths starting this summer (June-August) and continuing over the next few years. Monitoring involved setting up 1-3 traps behind Wescustogo hall and Memorial Park, and the traps will have a lure designed to attract the males. These traps will not increase or decrease the overall moth population in our area but will help us

keep track of population changes across the state. Each trap is unobtrusive (~1 ft) and would have a label indicating that it is a part of a state-wide monitoring program for Brown tail moth. It will also contain our contact information in case anyone has any questions about our research. He set up the traps in June, and visited every few weeks to check them, and then remove the traps in August. In addition, he will visit the site in the fall/winter to catalog the number of moth nests present and take some additional tree measurements. The summary statistics for the total BTM males caught per trap the park compared to the overall BMT males he caught per site throughout Maine this summer is as follows:

	Sum	Average	Median	Standard Deviation
Wescustogo Hall	1	0	0	1
State	367	19	7	22

Our site ranked 17/18th out of 19 for most BTM males caught at a site.

He also collected 11 spongy moths (State average per site :41) This moth is an established pest in New England since the late 1800s. Their hairs are not toxic like the BTM caterpillar, but they are known aggressive leaf defoliators. Devon will be returning to the site later this winter to count BTM winter web nests.

Old Business: (40:03-42:28)

Board and Committee Appointment Process. Selectperson Haile provided an update to the board. She will be sending the draft policy out to the committee liaisons to share with the boards and committees for feedback. The committee type is referenced in the spreadsheet.



2022-2023 NY
Committees-Charge:

Public Comments: (42:29-47:14) Judy Potter, Walnut Hill Road.

Judy asked if there will be public comment on the draft appointment process. Judy is concerned about how interviews are conducted. Only two board members are doing the interviews. Judy would like an update on how the Planning Board candidates were chosen. She feels the town does not know the criteria or how the members were picked. Chairperson Sites stated that the board was very clear on what they were looking for in a candidate. We cannot publish the questions to the town because we use the same questions over again.

New Business:(47:15-48:59)

TIF Amendments and Schedule Public Hearing and Special Town Meeting

Chairperson Sites, seconded by selectperson Perrin moved that the Select Board Schedule A public hearing to be held on Tuesday, January 17, 2023, at 7pm at the Wescustogo Hall & North Yarmouth Community Center, for the purpose of receiving public comments on the proposed First Amendment to it Village Omnibus Municipal Development and Tax Increment Financing District pursuant to the provisions of Charter 206 of Title 30-A of the Maine Revised Statutes, as amended. **Vote: 5/0**

Chairperson Sites, seconded by selectperson Perrin moved that the Select Board approve the warrant for a Special Town Meeting to be held on Saturday, February 4, 2023, at 10:00 am at the Wescustogo Hall & North Yarmouth Community Center to vote on the proposed First Amendment to the Town's Village Omnibus Municipal Development and Tax Increment Financing District. **Voted 5/0**

Recycling Advisory Committee-Name and Charge Review (49:00-58:54)

Recycling Advisory Committee charge and potential name change presented by board member Andrea Berry. The committee would like to expand its charge to advise and assist the town in transitioning toward a zero-waste community, examining and highlighting opportunities to minimize waste in North Yarmouth. The committee will promote best practices for how the community consumes and disposes of goods and services. Due to the expansion, the committee would like to change its name from the Recycling Committee to the Waste Reduction Committee. **Selectperson Berry, seconded by selectperson Hodgetts moved to adopt the new name and charge. Vote 5/0**

Other Business: (59:00-1:05:58)

Selectperson Hodgetts would like the EV Charging Stations to be on the next agenda. He is concerned about not charging for the use of the stations. He said people are tying up spaces so no one else can use them.

Selectperson Hodgetts stated that the Yarmouth Water District has shut down the Hayes Well. He would like to have to have a representative attend a meeting in January to update the board.

Selectperson Hodgetts stated that the Purple House opened Saturday and the parking was a mess. He was concerned about accidents. He said the Sheriff's Department was called but the just drove by. Selectperson Berry also noted the traffic issue and was concerned about safety.

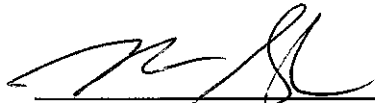
Selectperson Perrin welcomed and congratulated Trudy Bird on their opening. It was handled well, and the reviews we're amazing. Diane, Town Manager stated that she is working on scheduling a ribbon cutting for them.

Adjournment: (1:05:59-1:06)

Chairperson Sites, seconded Vice Chairperson Haile moved to adjourn at 6:20pm. vote 5/0.

Karen Casale, Recording Secretary

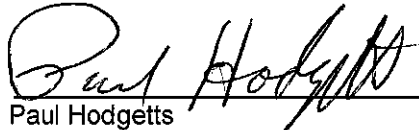
Select Board



Brian Sites, Chair

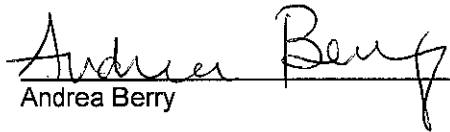


Amy Haile, Vice Chair



Paul Hodgetts

Katherine Perrin



Andrea Berry