

**North Yarmouth Parks & Recreation Committee**  
Minutes of Meeting – February 4, 2015, 7 PM

Members in attendance: Dave Holman, Heidi Shaw-Alpern, Brian Sites, Rick Smart.

Others present: Anne Lang, Jim Faunce, Alan Stearns, Jenny Tuemmler

1. Call to order at 7:15. Review of minutes from January meeting. Minutes were approved as written.
2. Jim Faunce summarized the North Yarmouth Triathlon. We discussed ways the committee could help the the NY-Tri.
  - a. Jim is interested in growing the event.
  - b. Reviewed timing of this year's event
  - c. Discussed the possibility of making the NY-Tri and Park & Rec event.
  - d. Discussed ways to promote event.
  - e. Volunteers
  - f. Jim is willing to stay involved and lead the event.
  - g. Capacity should not be an issue - plenty of room for more participants.
  - h. The NY-Tri can be used as an "excuse" to clean up the parks and the passability of the river.
  - i. Anne suggested we tap into the United Way "Day of Caring" to get volunteers. We could also contact companies or other organizations to help.
  - j. Jim said he would attend Parks & Rec committee meetings during the lead-up to the NY-Tri.
  - k. Brian will contact Jason Raven to gauge his interest.
3. Discussed community forum (1/14/15).
  - a. Summary of event highlights. Rick will provide written summary.
  - b. Dave will enter email addresses into MailChimp - will use for future contacts.
4. Spent some time discussing signage.
  - a. Where do we want signs? Where do they point? What size? What design? Etc.
  - b. Brian will create a specification and share it with the team by 2/11.
5. Budget.
  - a. Budget should include mowing, port-a-potties, signs, etc.
  - b. Dave presented a preliminary budget with the following categories/budgets:

Trail Maintenance/Creation  
Signage/Kiosks  
Annual Assessment  
Marketing
6. Alan Stearns discussed the following:
  - a. Opportunities for improvement at 3 town parks (Chandler Brook, Westcustago, Old Town House).
  - b. Would like authority to do a few things - kiosks, signage
  - c. Multi-town management committee will be formed to manage the Knights Pond parcel.
  - d. Heidi and Jenny volunteered to perform a walk-through at Chandler Brook
  - e. Brian will talk to Rosemary regarding access (plowing) at Chandler Brook

- f. Alan would like to see a management plan for any improvements.
- g. Discussed “header” signs on all park kiosks.
- h. Brian will work with Alan on specific motions the Parks & Rec committee can act on.

7. Meeting adjourned at 8:50

Rick Smart  
Secretary