

**North Yarmouth EDSC Minutes**  
**January 27, 2022, 6:30-8:00pm**

**EDSC Members Present**

Kit Maloney  
Jason Perkins,  
Kevin Robinson  
Rich Parenteau  
Byron Kern  
Ian Acker

**EDSC Members not Present**

Alicia Dostilio  
Laurie Bachelder

**Also Present**

Select Board Members David Reed and Paul Hodgetts  
North Yarmouth Residents

**Meeting Link**

[https://townhallstreams.com/stream.php?location\\_id=62&id=41909](https://townhallstreams.com/stream.php?location_id=62&id=41909)

**6:30 Call to order**

- Rich moves October minutes, Seconded by Jason, approved unanimously
- November Minutes, moved by Jason, Seconded by Kevin and approved unanimously (Ian abstained due to meeting absence)

**Binder Review (6:32)**

- Kit and Rich took ownership of pulling together the guidance binder that is made up of the key public documents that are deemed meaningful or important to users. Kit walked through the documents within the index and summarized key sections and gave an overview of a three-page summary document that interconnects the various resources available. Byron also highlighted the importance of making this document digital and available through our EDSC website page so they are available for all town residents in an organized manner. Kit confirmed this was the intention of the binder. Kit noted a small addition to Item 10 on the proposed index, including summary land totals not present on the initial document. Further discussion regarding the inclusion of the entire LUO within the printed document given the size of the document—concluded that given the nature of the resource it would be best to include in its entirety. Rich will take ownership of the document going forward. Kevin motioned, Byron seconded. Approved unanimously.

**6:54 – Planning Board Update**

- No significant progress at this point, given the volume on the planning board's plate. We are going to try to centralize and formalize our agenda points before we have a meeting

6:55 – Bylaws update for the committee

- Kevin introduced the by-laws, opened for discussion. Byron and Jason joined Kevin in drafting the by-laws and gave an overview of their process. There was discussion around Section 3.G of the by-laws with Kevin providing additional legal background. Councilmember Reed provided some additional insight based upon his review of the by-laws ahead of the meeting. Further discussion related to what did and didn't constitute a quorum. Kevin Motioned, Rich Seconded—approved unanimously.

7:17 – Review of the proposed recommendation to the select board regarding Rural Character

- Kit and Kevin gave an overview of the draft recommendation to the Select Board, Kit read a draft of the document and opened for further discussion. Rich Motioned, Kevin Seconded, all voted in favor. Kit revised the date of the communication and volunteered to send to the SB

7:21 – Resignation

- Laurie tendered her resignation, Kit provided an overview and proposed a vote to elevate Byron from an Alternate to Full member. Kit Motioned, Kevin Seconded, All in Favor (Byron abstained). We will reach out to the SB to see about nominating new members to come on as alternates.

7:23 – Budgeting

- Kevin provided an overview of the budget and gave some high-level overview of the historical amounts. Kevin proposed an annual budget of \$5k based upon historical spending levels for the Committee, seconded by Byron and approved unanimously

7:31 - Any other business

- Kit highlighted that we are halfway through our annual term and wanted to check in related to professional services (economic consultant) that were budgeted at last year's town meeting. SB has elected to change the specialist but wanted to discuss whether there was any interest in using consultants at this point. Given the SB decision for a reset, at this point not necessarily prudent to engage a specialist.
- Next meeting is in the middle of February school vacation week—will work to try to move it one week before or after, if possible based upon the town schedule.

7:35 – Public Comment

- Judy Potter asked some clarifying questions related to the availability of the binder on the website. It was clarified that all materials are already available online and the organized binder would be posted to the EDSC website.
- Mike Mallory asked a follow up question related to our infrastructure review, Kevin noted that we are still reviewing and developing suggestions.
- David Reed discussed the potential for a future campaign to attract businesses and advertise ourselves as a town. Kit mentioned that this had been a planned priority as part of the prior year. Judy Potter highlighted the need to invite the public and ensuring there is a specific place for business that would be attracted to town.

7:40 - Adjournment

- Rich motioned, Kevin seconded, all approved.

Submitted by Ian Acker, EDSC Secretary, Feb 21, 2022.