

NORTH YARMOUTH CEMETERY COMMISSION
WORKSHOP MINUTES
5/5/2014 – 3PM – TOWN OFFICE MEETING ROOM

AGENDA

- A. CALL THE MEETING TO ORDER
- B. APPROVAL OF 4/28/2014 WORKSHOP MINUTES
- C. REVIEW FINAL DRAFT OF BYLAWS
- D. REVIEW FINAL DRAFT OF RULES & REGULATIONS
- E. DISCUSS PROPOSED FEE SCHEDULE
- F. OTHER BUSINESS

MINUTES

Meeting called to order at 3PM. Members present: Joy Malloy – Chairperson, Clark Baston, Mark Heath, David Hyde and Debbie Grover – Clerk

Motion by David Hyde to accept the minutes of 4/28/2014 as printed, motion seconded by Clark Baston, motion carried.

Commission reviewed draft copies of the By-laws and Rules & Regulations. No changes made to the draft copies. Motion by Mark Heath for the Clerk to finalize the drafts to be accepted at the annual meeting of the Cemetery Commission on May 19, 2014, motion second by Clark Baston, motion carried.

Clerk provided the Commission with a spread sheet of what other area municipal cemeteries are charging for lots, fees (see attached). Clerk suggested that the Commission not increase the Administration fee and start charging \$25.00 for each transfer or exchange of burial rights per the newly drafted Rules & Regulations page 5, section 2.5 and page 6, sections 2.7 and 2.8. After some discussion Commission decided to discuss this further at the next meeting.

Clerk noted that at the Annual Town Meeting on April 12, 2014 the residents voted to appropriate \$6,000 for the Commission to replace the iron fence at Pine Grove Cemetery with vinyl fencing in the fiscal year July 1, 2014 to June 30, 2015. Mark Heath mentioned that the Commission might be able to sell off pieces of the iron fence for gardens and landscaping as a possible fund raiser for the Commission. He will look into details of this process and report back to the Commission at the May 19, 2014 meeting.

Clerk informed the Commission that it needed to start planning to develop new ranges in Walnut Hill Cemetery. As of this date there are only 79 lots available for sale. Commission asked the Clerk to provide a sales analysis of lots sold over the past 10 years, by Cemetery, Resident or None-resident and type of burials. Board agreed to discuss this issue further and future meeting.

Motion by David Hyde to adjourn, motion seconded by Clark Baston, motion carried, and meeting adjourned at 4PM.

Respectfully submitted.

Debbie Grover, Clerk

Minutes approved as printed on 5/19/2013 by the Cemetery Commission

			total fee		p-care portion		Deed Transfer	Admin Fee
			Resident	Non-Resident	Resident	Non-Resident		
	North Yarmouth	single	400	550	150	200	0	175
	Cape Elizabeth	single	750	750				
	* Cumberland	single	450	450	225	225	1 full burial/2 cremations	175
	Gorham	single	200	350	400	600		
	GRAY	single	500	1000				175
	New Gloucester	single	300	600				
Forest City	Portland	single	745	745				
Evergreen	Portland	single	890	890				
Old Section	Portland	single	500	500	250	250		
New Sectin	Portland	single	650	650	325	325		
	Raymond	single	300	500				
	Sanford	single	700	700				
	Scarborough	single	400	400	Do Not Collect			
Calvary	So. Portland	single	875	855				
	** Westbrook	single	600	750	300	375	50	
	Windham	single	200	350	Do Not Collect			

* will be voting to increase lot price to \$600

** will be increase fees in spring - price TBD