

NORTH YARMOUTH CEMETERY COMMISSION  
MEETING MINUTES  
5/19/2014 – 3PM – TOWN OFFICE MEETING ROOM

AGENDA

- A. CALL THE MEETING TO ORDER
- B. APPROVAL OF 5/5/2014 WORKSHOP MINUTES
- C. NOMINATE AND VOTE FOR CHAIRPERSON
- D. VOTE TO APPROVE FINAL DRAFT OF BYLAWS
- E. VOTE TO APPROVE FINAL DRAFT OF RULES & REGULATIONS
- F. VOTE TO SELECT A VENDOR TO PROVIDE FENCE AT PINE GROVE CEMETERY
- G. DISCUSS PROPOSED FEE SCHEDULE
- H. OTHER BUSINESS
- I. ANNUAL WALK OF BOWIE, PINE GROVE AND WALNUT HILL CEMETERIES

MINUTES

Meeting called to order at 3:15PM. Members present: Joy Malloy – Chairperson, Clark Baston, Richard Baston, David Hyde, and Debbie Grover – Clerk.

Motion by David Hyde to accept the minutes of 5/5/2014 as printed, motion seconded by Joy Malloy, motion carried.

David Hyde nominated Joy Malloy for chairperson, nomination seconded by Richard Baston, all in favor. Joy Malloy is elected Chairperson (note – per the newly amended By-Laws this nomination and election for Chairperson will be repeated at the Bi-Annual Meeting in the Fall).

Motion by Clark Baston to adopted the revised Commission By-Laws as Amended on this the 19<sup>th</sup> day of May, 2014 (see attached), motion seconded by David Hyde, motion carried.

Motion by David Hyde to adopted the revised Cemetery Rules & Regulations as Amended on this the 19<sup>th</sup> day of May, 2014 (see attached), motion seconded by Clark Baston, motion carried.

Back in November of 2013, the Clerk requested pricing on vinyl fencing from three different suppliers to be installed at Pine Grove Cemetery; Atlantic Fence (did not submit a quote), Gorham Fence (\$5685.00 installed) and Main Line Fence (\$5865.00 installed). Motion by Richard Baston to award the project to Gorham Fence, motion seconded by David Hyde, motion carried. Note: funds for this project are not available till the start of the new budget year, 7/1/2014. Clerk will notify Gorham Fence and co-ordinate between the Public Works Department and Gorham Fence the removal of the old iron fence and the installation of the new vinyl fence.

Motion by David Hyde to set a fee of \$25.00 for each transfer or exchange of burial rights per the newly drafted Rules & Regulations page 5, section 2.5 and page 6, sections 2.7 and 2.8. and to leave the existing fees as is till future meeting discussions, motion seconded by Clark Baston, motion carried.

After some discussion on the expansion of Walnut Hill Cemetery the Commission requested that the Clerk set up a workshop shop meeting in the Fall.

Motion by Clark Baston to adjourn and proceed with the annual walk of the cemeteries, motion seconded by Richard Baston, motion carried. Meeting adjourned at 3:40pm.

Respectfully submitted.

Debbie Allen Grover - Clerk