

NORTH YARMOUTH CEMETERY COMMISSION
Bi-ANNUAL MEETING MINUTES
10/6/2014 – 3PM – TOWN OFFICE MEETING ROOM
RESCHEDULED TO 10/15/2014

AGENDA

- A. CALL THE MEETING TO ORDER
- B. APPROVAL OF 7/30/2014 WORKSHOP MINUTES
- C. NOMINATION AND ELECTION OF CHAIRPERSON (per amended By-Laws).
- D. PINE GROVE CEMETERY FENCE
- E. DEVELOPMENT OF NEW RANGES IN WALNUT HILL CEMETERY (note: Bill Walsh of Walsh engineering and Chris Stilkey of D.C. Stilkey & Son are invited to partake in this discussion.)
- F. OTHER BUSINESS

MINUTES

Meeting called to order at 3PM. Members present, Clark Baston, Richard Baston, Joy Malloy and Debbie Grover – clerk. Guest: Chris Stilkey of D.C. Stilkey & Son and Bill Walsh of Walsh Engineering Associates, Inc.

Motion by Joy Malloy to accept the minutes of the July 30th meeting as printed, motion seconded by Clark Baston, so voted 3-0.

Clark Baston nominated Joy Malloy as Chairperson till the next Bi-Annual meeting of the Commission, nomination seconded by Richard Baston, so voted 3-0.

Motion by Clark Baston to table discussion on item D of the agenda till the next meeting of the commission, motion seconded by Joy Malloy, so voted 3-0.

Debbie Grover introduced the guests and noted that the other 2 firms she had made requests from for the development and design of new ranges in Walnut Hill Cemetery, 1 was too busy, Spatial Alternatives of Yarmouth, and the other has never been in contact with her since her email and telephone conversations that she initiated with SGC Engineering, LLC of Westbrook. The Commission discussed with Bill Walsh and Chris Stilkey the scope of work involved and the possible design layout of the new ranges. Motion by Clark Baston for Bill Walsh to go forward and develop a scope of work with an estimate of cost for the project, motion seconded by Joy Malloy, so voted 3-0.

Motion by Richard Baston to adjourn the meeting, motion seconded by Clark Baston, so voted 3-0. Meeting adjourned at 3:45PM.

Respectfully submitted.

Debbie Allen Grover – Clerk