

BUDGET COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 30, 2016
6:30-7:30 P.M. Town Office Meeting Room

Attendees:

Budget Committee: Andy Walsh, Grace Lovell, Pam Ames, Sandy Falsey

Town Manager: Rosemary Roy

Absent:

Budget Committee: Kevin Desmond, Paul Metivier

Rosemary had prepared a detailed agenda and passed out a very helpful resource, a blue booklet divided into 7 sections.

Policies & Procedure:

Budget Committee needs to review/rewrite their Bylaws and Guidelines & Procedures. Secretary will make sure she has most recent version to work with.

Finance Update:

FYE16 Audit is on schedule.

Undesignated Fund Balance is summarized in the booklet's Section 5.

Final Mil Rate. FYE17 Budget, and LD1 are summarized in the booklet's Section 6 & 7.

There will be a Workshop on Sept. 20, 6-7 p.m., to begin discussing FY2018's big ticket items. We won't wait until the budget process to begin hearing about the Dept. Heads' & Town Manager's requests.

Budget Committee Organization:

We unanimously nominated Kevin Desmond as Chairperson; Andy Walsh as Vice Chairperson; and Pam Ames as Secretary.

We also need 1 more person to be added to round out the 7-member committee.

January/February: Budget process begins. Need to fix a realistic calendar to meet the timeline of an April 8, 2017 Town Meeting.

Budget Committee members also received a document entitled 'North Yarmouth Fire Rescue Dept. Day Coverage Program' that provides details about how the department provides coverage for the station on days that the chief is out of town for meetings and/or training.

Rosemary also told us that she has hired an architect firm to create a solid plan for Wescustogo Hall on both the old site and the new site (on NYMS property).

Town Office Committee has two citizens on it: Andy Walsh and Jim Knight.

Respectfully submitted,
Pamela Ames
Secretary