

Town of North Yarmouth  
Budget Committee Meeting  
<https://us02web.zoom.us/j/84516893245>  
Meeting ID: 845 1689 3245  
Wednesday, December 9, 2020  
6:00 - 7:30pm - Virtual / Zoom

- I. Call to Order - Chairman Walsh
- II. Introduction of New Members - Town Manager
- III. Election of Committee Officers - Chairperson and Recording Secretary
- IV. Budget Information - Town Manager
  - A. Introduction to the FY22 Budget process
  - B. Select Board Budget Status
  - C. Intro to Capital Reserves
- V. Budget Committee Meeting Schedule
- VI. Any Other Business
- VII. Adjourn

**Town Charter & Select Board Committee Charge:**

**Town Charter:** There shall be a Budget Committee consisting of seven (7) members elected to staggered three (3) year terms. The terms of those elected to the Budget Committee shall expire on June 30<sup>th</sup> of their expiration year. Members shall elect a chair and secretary.

The Budget Committee shall have the following duties and responsibilities:

- The Budget Committee shall meet in conjunction or apart from the Board of Selectmen to hear and review the Town Manager's proposed budget.
- The Budget Committee shall meet to make comments and/or recommendations on said budget, either separately or jointly with the Board of Selectmen for the annual town warrant.
- The Budget Committee shall attend the annual Town Meeting to answer questions about said recommendations.
- The Budget Committee's recommendations in all regards will be strictly advisory in nature and shall not be binding upon the Board of Selectmen.

**Select Board Charge:** Review the Town Manager's proposed budgets of all town departments. Make comments and/or recommendations to the Town Manager and or the Select Board regarding proposed expenditures and revenues. Make comments and/or recommendations on the budget for the Town Meeting warrant. Attend Town Meeting and answer questions about the committee's recommendations. Hear and/or review annual auditor's report.