

Town of North Yarmouth
Board of Selectmen
Meeting Minutes of June 16, 2015

 ORIGINAL

I. Call to Order - Members Present: Chairman Steve Palmer, Vice Chairman Paul Napolitano, Mark Girard, Clark Whittier, and Alex Carr. Town Manager Rosemary Roy was also present.

II. Minutes of Previous Meeting(s) - Selectman Napolitano moved to approve the Minutes of June 2, 2015. Selectman Girard seconded the motion. Discussion: None. **Vote: 5-yes 0-no**

III. Payables - Selectman Carr moved to approve Payroll Warrant #55. Selectman Whittier seconded the motion. Discussion: None. **Vote: 5-yes 0-no**

Selectman Carr moved to approve AP Warrant #56. Selectman Girard seconded the motion. Discussion: Selectman Napolitano asked about the Messer truck equipment. Town Manager Roy stated that it is posted in the wrong account and will need to be corrected. The purchase was at a very good price. Selectman Palmer asked about the Fire Department ladder purchase. Selectman Carr indicated that they are for ladder inspections. Selectman Palmer asked about member dues and Staples Credit Plan under the FEMA grant. Town Manager Roy indicated that these are supply costs related to the grant. **Vote: 5-yes 0-no**

IV. Recognition of Visitors - Items not on the Agenda - Mark Verrill, Walnut Hill Rd. thanked Paul Napolitano for his efforts and hard work for the community as a Board of Selectmen Member for the past nine years. Rob Wood, Milliken Rd. also thanked Paul Napolitano for all of his efforts and service for the town and thanked Steve Palmer for his patient work as Board Chair for the past 2 years.

V. Management Reports & Communications

Town Manager's Report - Town Manager Roy stated that they have hired a new Administrative Support Coordinator. She commented on the special election for the remainder Board of Selectmen member term and briefly outlined the timing and scheduling. She recommends having this at the November 3rd election date and that they will need to decide this in July as they are bound to a 90 day election schedule process. Selectman Palmer also commented on the timing adding to Town Manager Roy's recommendation. Selectman Carr indicated that there is also a seven day period for nomination papers which delays the timing. He suggested that Selectman Whittier resign officially tonight to speed up the timing. Selectman Whittier doesn't object but believes that having this special election at the regular November 3 date would not be an issue Town Manager Roy stated that combining it would be cost effective. Selectman Napolitano suggested a meeting on July 1st at 8am to call the election which would set the process in motion sooner. Selectman Girard cautioned about voter fatigue with multiple elections. There was a discussion on possible timing adjustments and election costs and having a full Board.

She commented on the work being done by Public Works and real estate property taxes (consolidation on the tax bills) and tree growth information on tax statements as well. The Safety Works visit went well. She presented the NYMS appraisal information. The Code Enforcement Officer sharing arrangement with Pownal will continue. The auditor's request list of materials has been sent to the town. She also commented on the Veterans Memorial Park dedication and commended them for all of their efforts and energy. Selectman Palmer agreed.

Quarterly Financial Report - The Fiscal 2015 year, 97.51% budgeted figures has been received and 99% budgeted has been expended. She presented some highlights and indicated that a final report will be given once the fiscal year closes. She asked if the Board might consider 1 more Accounts Payable Warrant go out before the end of the fiscal year. There was a discussion on the percentages spent to date on a few accounts and whether or not they are billing and timing issues. Selectman Palmer asked about the effectiveness of the speed monitor to the town there was a discussion on how the reporting might be done. Selectman Carr suggested finding a volunteer to capture the speed monitor data to help create a report, as past reports have data that are difficult to read.

NYMS Financial Report - Town Manager Roy stated that there are not a lot of changes on the report from the previous one. Selectman Whittier asked more money should be budgeted. Town Manager Roy will research reworking the figures.

VI. Old Business

Bid Results - Hydrogeological Study

Town Manager Roy presented a summary of the proposals received. She indicated that the basic requirements in the proposal were met by everyone. However, the scope of work suggested was very different, and in particular, the test pits and among other items such as door to door surveys, maps, DEP and town meetings and deadlines. She outlined the differences from the proposals. She suggested that the Selectmen could award the contract to Sevee & Maher or Mainland if they choose and Sevee & Maher in particular for continuity to the town. The group agreed to have a special meeting on June 23rd at 7pm to finalize the report comments and make a decision.

Town Manager's Contract Endorsement - Selectman Palmer stated that they have renewed her contract for another year and he and Selectmen Napolitano and Girard have made some minor changes in the contract which were reviewed by legal counsel and reviewed them with the other members.

Selectman Girard moved to accept the contract entitled: Town of North Yarmouth Town Manager Agreement and that the town enters into agreement for another year. Selectman Whittier seconded the motion. Discussion: None. **Vote: 3 yes 2-no (Carr and Whittier)**

VII. New Business

Appointment - ecomaine Representative - Selectman Carr moved to appoint Richard Brobst as the North Yarmouth ecomaine representative. Selectman Napolitano seconded the motion. Discussion: None. **Vote: 5-yes 0-no**

VIII. Any Other Business - Selectman Carr commented on the successful Tri NY event. There are 2 trails maintenance events scheduled. He thanked Paul Napolitano and Clark Whittier for their service. Selectman Girard thanked them as well.

Selectman Whittier thanked those who voted for him and has declined to be on the budget committee. Selectman Napolitano thanked the Board and town as well for their support. He urged the Board to make the right decision regarding the NYMS.

Selectman Palmer thanked Paul and Clark as well. He read a letter to Paul Napolitano thanking him for his service and presented him and Clark Whittier a certificate and gift.

IX. Adjournment - Selectman Napolitano moved to adjourn the meeting at approximately 8:37pm.


Recorded by: Nancy Trottier
Recording Secretary

Board of Selectmen



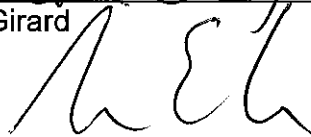
Steven Palmer, Chairperson

Termed out June 30, 2015
Paul Napolitano, Vice Chairperson



Mark Girard

Resigned June 23, 2015
Clark Whittier



Alex Carr