

**Town of North Yarmouth
Board of Selectmen
Meeting Minutes of Tuesday, January 5, 2016**

I. Call to Order

Members Present: Chairman Alex Carr, Steve Palmer, Jeanne Chadbourne & Jim Moulton. Town Manager Rosemary Roy was also present.

II. Minutes of Previous Meeting(s)

Selectman Palmer moved to approve the minutes of December 15, 2015. Selectperson Chadbourne seconded the motion. Discussion: None. **Vote: 4- Yes 0- No.** Selectman Palmer moved to approve the minutes of December 21, 2015. Selectman Moulton seconded the motion. Discussion: None. **Vote: 4- Yes 0- No.**

III. Public Participation of Non- Agenda Items

Keith Thompson commented about the paramedic situation at the Fire Rescue Department.

IV. Management Reports & Communications

Committee Communications: Board of Assessment Review - Scott Kerr gave the Board an overview of the current activity from the Board of Assessment Review. Cemetery Commission - Chairman Carr presented the letter written by Joy Malloy regarding the Cemetery Commission's recent activity. Shellfish Conservation Commission - The members were unable to attend due to their scheduled monthly meeting.

Town Manager's Report: "The Town Manager provided the Board with a brief summary of her report which contained recent town and departmental activities." Chairman Carr requested at the end of this month the Board receive a recommendation from the Communications Committee regarding the continued use of Town Hall Streams.

Proposed Housing Development Review (Taken out of Order): Code Enforcement Officer Ryan Keith introduced Dan Diffin from Sevee & Mahar who presented the proposed project to the Board. The Board inquired about specifications of the project. Nelson Smith & Darla Hamlin commented to aspects about the project.

V. Old Business

Appointments: Assessor - Atlantic Valuation Service- Selectman Palmer moved to appoint Atlantic Valuation Service as the new assessor. Selectperson Chadbourne seconded the motion. Discussion: None. **Vote: 4- Yes 0- No.**

Wescustogo Committee - Terms for Recent Appointments: Chairman Carr moved to make the committee a one (1) year committee with a term expiration of June 30, 2016. Selectman Palmer seconded the motion. Discussion: None. **Vote: 4- Yes 0- No.**

Selectman Liaisons - EDSC & Planning Board: Selectman Palmer volunteered to be liaison to the EDSC and Chairman Carr volunteered to be the liaison for the Planning Board.

Resident Tax Payment – Personnel Response: Selectman Palmer presented this agenda item.

VI. New Business

Annual Town Meeting Date: Selectman Palmer moved to approve the Annual Town Meeting be held Saturday, April 9th at 9AM at the North Yarmouth Memorial School Gym. Selectperson Chadbourne seconded the motion. Discussion: None. **Vote: 4- Yes 0- No.**

Policy Review/ Committee Policy- First Review of Amendments: Town Manager Roy presented the Amendments to the Board. The Board reviewed the policy. Darla Hamlin asked that towns committees and boards take a look at the policy before anything is officially adopted. Town Manager Roy mentioned she would send it out and get everyone's input on it.

VII. Accounts Payable – Review & Approval

Selectman Palmer moved to approve the accounts payable in the amount of \$134,952.51. Selectman Moulton seconded the motion. Discussion: Selectman Palmer inquired about a couple accounts payable items. **Vote: 4- Yes 0- No.**

VIII. Any Other Business

Selectman Palmer informed everyone about the upcoming Cribbage Tournament. It is being held February 13th from 9am-12pm at the North Yarmouth Memorial School.

Town Manager Roy spoke about the Joint Standing Committee Meeting.

Selectperson Chadbourne spoke to Aging in Place.

Selectman Moulton spoke to the speed sign on North Road needs to be moved.

Chairman Carr inquired about the RFP's.

Keith Thompson made a footnote to the comments he had made earlier.

IX. Executive Session- MRSA 405-6-E/ Consultation with Town Manager.

Selectperson Chadbourne moved that the Board of Selectmen in accordance with their roles and responsibilities enter into executive session pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, subsection 405 Executive Sessions subsection 6(E) to consult with the Town Manager. Selectman Moulton seconded the motion. **Vote: 4- Yes 0- No.**

The Board of Selectpersons came out of executive at 8:55PM. No Action Taken.

Selectman Moulton moved to adjourn.

Melissa Henes
ACS II- Recording Secretary



Alex Carr, Chairperson

Steve Palmer

Board of Selectpersons



Jeanne Chadbourne, Vice Chairperson



Jim Moulton