

**Town of North Yarmouth
Board of Selectmen
Meeting Minutes
June 17, 2014
7:00 p.m. Town Office**

MEMBERS PRESENT: Steve Palmer (Chairman), Darla Hamlin, Clark Whittier, Paul Napolitano, Mark Girard (arrived approximately 7:04pm)

OTHERS PRESENT: Interim Town Manager Marnie Diffin

I. The meeting was called to order by Chairman Palmer

ADMINISTRATIVE:

II. Consent Agenda:

Paul Napolitano moved and Clark Whittier seconded to approve the following consent agenda items: Minutes of the June 3, 2014 meeting; Payroll warrant #60; Accounts Payable Warrant #61. Vote: 4-0.

III. Public Comment on Items Not Part of the Agenda and Not Relating to Personnel Matter

Jim Moulton asked about White Pines Church's use of Memorial School. Steve Palmer stated that given that there are too many issues to overcome with the school at this time, they have chosen not to pursue this. Mr. Moulton asked if this issue is closed with the school. Mr. Palmer stated that at this time, it is. Mr. Moulton stated that the Selectmen should be looking into all the options as a group has a proposal that might be of benefit to the building. Clark Whittier stated that until the town receives full control of the school until July 1st, there are some unknowns. Also, that an assessment of the building's condition needs to be done to determine if what code violations exist and would need to be corrected to turn the building from a school to a municipal use building. He also commented on the costs to keep the building under basic operations and that data is being gathered on septic and the like. Mr. Moulton expressed concerns that the proposal is not being heard. Paul Napolitano indicated that a Plan B option to be worked on and that the new Board of Selectmen will need to work on this and a proposal like this could be included and considered. Mr. Moulton stated that it could be possible that this proposal could be of benefit financially, yet that it is not being considered. Mark Girard stated that this is a discussion is hypothetical.

Mr. Moulton stated that he doesn't understand the policy/procedure regarding interviewing for a Town position.

IV. Interim Town Manager Report:

62 liens were recorded at the Registry of Deeds. Marnie Diffin commented on some work that needs to be done by the assessor that has not be done so and taxes are being committed on August 4th.

The portable classroom project would be too expensive, therefore, the building will not be moved. The bathroom renovation at the Fire Station will take place and will be funded by the FEMA grant. The portable classroom will be used for equipment storage to help alleviate space at the station.

She commented on the May revenue report and the excise tax for auto and boat figures have exceeded expectations. She outlined the cash report.

V. Board Written Correspondence/ E-Mails Received/Committee Recommendations:

A. Communications Committee: Proposed Letterhead Revision

Darla Hamlin commented on the proposed changes for the letterhead to include some updates in paper stock (white linen), color, style and text. It will include a simple rendition of the logo with the address on the bottom for multi-use. There was a discussion on the variation of color options for print versus presentation pieces etc. Mark Girard doesn't like black on white for correspondence. Ms. Hamlin stated that color letterhead would be used but for printing purposes, black on white works better. Paul Napolitano stated that he doesn't like the white paper. Steve Palmer would prefer blue and Clark Whittier likes green. The group agreed to blue.

VI. Committee Assignments & Discussion

Clark Whittier stated that the Budget Committee is up to date with their members. He also commented on Planning Board and has been updated. ZBA: Clark recommended that Peter Lacey and Norman Smith to full members since there have been some changes (Al Corrow and Shana Cook Mueller). He recommended Robert Davis an alternate and look for an additional alternate.

Darla Hamlin stated that the Flag Committee is up to date. Events committee seems to run itself. There is also a new Communications Committee that will require a new liaison.

Mark Girard stated that the EDSC is ongoing. Steve Palmer stated that the cemetery commission is set for the time being. Paul Napolitano stated that Board of Assessment is fine. He hasn't spoken with anyone on the Recreation and Bike/Safe Walkways committees since there was a discussion on possibly combining them. Mr. Palmer suggested having a discussion on this and liaisons at the next Selectmen's meeting.

Ms. Hamlin would like to look at pricing for a new sign.

Steve Palmer commented on the Oversight Committee. There are 12 people who have volunteered. He asked about the composition of the group. Paul Napolitano asked if Planning Decisions has asked for a specific number of members. He expressed concerns that too large a committee may not be the best. Mr. Napolitano suggested 3 members. Darla Hamlin believes that there should be a good cross section of the town. She suggested 5-7 members. Mark Girard believes that the group should not be a substitute for public input, nor make recommendations etc. Mr. Palmer stated that he would be certain that this approach would be taken and encouraged others to express their comments as well. Mr. Napolitano stated that he is comfortable with Mr. Palmer selecting 3 names from the list. Clark Whittier suggested using the list and selecting 5 or 7 people. Mr. Palmer will send his suggestions and encouraged others to offer recommendations as well. He supports 5 people for a fair representation of the town.

VII. Board Member Verbal Comments:

Mark Girard discussed the septic. There will be a meeting arranged with the state to determine how to proceed and that the \$1,000 should cover this.

Mark Girard moved and Clark Whittier seconded to budget up to \$1,000 to hire Sevee & Mahar and Sweet & Associates to proceed with a meeting with the state regarding the Memorial School septic system. Vote 5:0

Darla Hamlin thanked the group for the opportunity to serve as a Selectman. Clark Whittier spoke with the Audit Co. to see when they wish to proceed. It will likely be conducted in August.

The transition team will also be working on this at this time.

Steve Palmer commented on the work by Planning Decisions and the community participation. He also commented on a meeting with Alan Sterns regarding Knights Pond.

VIII. Executive Session: Poverty Abatement Request

Paul Napolitano moved and Mark Girard seconded pursuant to 36 M.R.S.A. ss 841 to enter into executive session to discuss a confidential matter. Vote: 5-0.

The Board of Selectmen entered executive session at 7:47pm

Paul Napolitano moved and Clark Whittier seconded to exit executive session. Vote: 5/0.

The Board of Selectmen exited executive session at 7:53pm.

Paul Napolitano moved and Darla Hamlin seconded to approve the abatement request of \$2,330.50.

Vote 2 Yes (Hamlin, Napolitano/ 3 No (Palmer, Whittier, Girard). Motion fails

IX. Adjournment

Paul Napolitano moved and Mark Girard seconded to adjourn the meeting. Vote: 5:0

The meeting ended at 7:55pm.

APPROVED:

CONSENT AGENDA ITEM: JULY 1, 2014


Steven Palmer


Clark Whittier

Mark Girard

Darla Hamlin


Paul Napolitano