

Town of North Yarmouth
Board of Selectmen
Minutes of October 7, 2014

 **ORIGINAL**

I. Call to Order

Members Present: Chairman Steve Palmer, Vice Chairman Paul Napolitano, Mark Girard, Clark Whittier, and Alex Carr. Town Manager Rosemary Roy was also present.

II. Minutes of Previous Meeting(s)

Selectman Girard moved to approve the minutes of September 2, 2014, the minutes of September 6, 2014, and the minutes of October 1, 2014. Selectman Whittier seconded the motion. Discussion: Selectman Whittier noted the he was listed as Vice Chairman on one set of minutes and Selectman Palmer commented on a couple of names for the October 1st meeting. **Vote: 5-yes 0-no**

III. Payables

Selectman Girard moved to approve Payroll Warrant #14 and Selectman Napolitano seconded the motion. Discussion: Selectman Napolitano asked about the electric bill for the school. Town Manager Roy indicated that this amount is for 2 months. The second month is a bit higher but may be due to power used for some repair work. **Vote: 5-yes 0-no**

Selectman Girard moved to approve AP Warrant #15 and Selectman Whittier seconded the motion. Discussion: Selectman Carr indicated that he would abstain from the vote as he has wages in this warrant. **Vote: 4-yes 0-no 1-abstention (Selectman Carr)**

IV. Recognition of Visitors - Items not on the Agenda - None.

V. Management Reports & Communications

Town Manager's Report - The Town Manger submitted a written report to the Board of Selectman from that report additional comments and or questions were discussed:

Speed Radar - Selectman Carr asked if parts of the Speed Radar Report can be posted on the town's site to keep the community them informed;

CEO - Selectman Napolitano inquired as to where the sick and vacation leave is shown in the CEO benefits package and it was explained that those calculations are part of the total wage figure;

Fire Rescue Chief Search - Selectman Girard asked why there is no member of the Board of Selectmen as a constituent in the interview process given that Fire Rescue is a large item of the budget. Town Manager Roy stated that there is a member from the budget committee on the search committee.

Audit - Selectman Palmer asked if there any additional fees from the auditors on this and expressed concerns that it has taken longer. Town Manager Roy indicated that all of this is should be included in their fee and that due to changes in management it is taking longer to process.

NYMS - The school usage process continues and she outlined some of the changes, adjustments and maintenance. Selectman Girard asked about any updated expense and operating forecasts. She will provide the Selectmen a report with this information. She commented on the modular on site. She suggested moving it to the Fire Rescue Department and is getting costs to plan for 2016 budget unless

the Board objects. Selectman Whittier indicated that the previous discussion regarding moving was at the time the budget was passed but stated that he sees it as a viable option. Selectman Girard asked to get a sale cost as well. Town Manager Roy stated that she will be providing this information.

Sharp House - She provided information on some of the maintenance issues with the Sharp House and is getting quotes. Selectman Girard stated that the egress window should^{not} be listed as code violation given that at the time it was built, the code at that time is not what they are now. He doesn't object to gathering quotes for this. Selectman Napolitano asked why the town continues to expend money for the building as the town doesn't make money on the rental. There was a discussion on the pros and cons of the costs.

Public Hearing - The Town Manager also noted to the Board that a public hearing will need to be held at the next meeting for the approval of the annual General Assistance maximums.

NY Governmental Planning Calendar - Selectman Carr suggested the FCC license renewal be on the list. The Town Manager stated that this was a department head responsibility.

Meeting Date - Introduction/overview to the FY15 Budget - The group agreed to meet with the Budget Committee. Selectman Carr asked that going forward, a better use of meeting times be scheduled. Town Manager Roy will send an email with suggested dates for early November.

VI. Old Business

Appointments - Committees & Liaisons - Town Manager Roy gave updates on the committees and that there are some errors and changes based on the new Town Charter, in particular, the Recreation Commission and Parks Committee that were merged. Selectman Girard moved to accept with regret the resignation of Brad Smith and appoint Dave Holman to the Recreation Committee for a term to end June 30, 2015. Selectman Whittier seconded the motion. Discussion: None **Vote 5-yes 0-no**

Selectman Girard move to appoint Melissa Fowler to a two (2) year term ending 6/30/17 to Recreation Advisory Committee. Selectman Carr seconded the motion. Discussion: None **Vote 5-yes 0-no**

Selectman Whittier moved to appoint all names as presented to one (1) year terms. Selectman Carr seconded the motion. Discussion: None **Vote 5-yes 0-no**

Selectman Palmer commented on the Veterans Memorial Park Corp. and that a Selectman liaison is requested. He stated that he would be willing to be the liaison if the group chooses.

Selectman Napolitano moved to appoint Selectman Palmer as liaison to the Veterans memorial Park Corp. Selectman Whittier seconded the motion. Discussion: None 4 yes 0-No 1 abstention (Selectman Palmer)

Parks & Recreation Committee Bylaws - Town Manager presented the committee's bylaws for their information.

Sewage System - DEP Update - Selectman Girard gave an update regarding the meeting. DEP provided their perspective on the town's opportunities. He indicated that the DEP offered to provide contacts of other communities with similar systems. Selectman Carr suggested visiting these communities to get suggestions for management.

Knights Pond & Blueberry Hill - Joint Property Acquisition - Selectman Palmer commented on the public meeting regarding this and to see if North Yarmouth was interested in being a part of this acquisition. There was positive feedback about regarding this. Selectman Girard indicated that available funds in the Future Lands Funds and whether or not it is a donation.

Selectman Girard moved to that the Board of Selectmen endorse the acquisition of Knights Pond/Blueberry Hill and let it be known that the Board of Selectmen supports the authorization of

\$100,000 for either purchase or donation, as the process develops, and that the Board of Selectmen understands that this may require approval at Town Meeting. Selectman Napolitano seconded the motion. Discussion: Selectman Palmer indicated that this wording should be a separate motion so as to not confuse the motion. **Selectman Girard withdrew his motion.**

Selectman Girard moved that the Board of Selectman be in support of the acquisition of the Knight's Pond/Blueberry Hill property. Selectman Napolitano seconded the motion. Discussion: None. **Vote: 5-yes 0-no**

Selectman Girard moved that the Board of Selectmen pledges to pursue a contribution of the Knights Pond/Blueberry Hill property acquisition in the amount of \$100,000 either through approval at Town Meeting or through available town land acquisition account funds or a combination. Selectman Napolitano seconded the motion. Discussion: Selectman Whittier supports the acquisition but at \$50k. Selectman Carr commented on any future deeding process. Selectman Girard gave a couple of possible future options and Selectman Palmer stated that they have been researching options and any past processes to see if a gifting/donation procedure is possible. Selectman Napolitano stated that presently, there are sufficient funds in the Lands for the Future Account. Selectman Carr urged caution and clarity to help the public understand this value.

Audrey Lones suggested posting this information on the town's website to help educate the public. She stated that those she has spoken to are supportive of this. Selectman Girard indicated that to date, it has not been a public process, but that this motion puts this public process in motion.

Alan Stearns of the Royal River Land Trust indicated that they are nearly ready to begin a number of public meetings regarding this. They were looking for more signals from the communities to determine its possibility. He indicated that this is a positive sign and this will come up before the Selectmen again.

Pam Ames commented on the positive steps that the Selectmen are taking on this.

Selectmen Napolitano and Girard support the proposed amount as there is a large amount in the Lands for the Future Fund. Selectman Napolitano asked the Board to consider reviewing unused town lands that might be sold to offset some of the funds. Selectmen Carr and Palmer support this as well.

Vote: 4-yes 1 no (Selectman Whittier)

Later in the meeting (Any Other Business) the Board, by consensus, authorized the Town Manager to work with the Royal River Conservation Trust and the Trust for Public Land to manage and complete this acquisition. Town Manager Roy will also compile a list of town owned properties for the Board to discuss at a later meeting.

VII. New Business

Resident Inquiry/Offer Relating to Map 9, Lot 7 - Town Manager Roy indicated that Richard Day has offered any or all, of the parcel at Chandler Brook. It is 54 acres and asked if the town was interested in it to surround the Royal River as part of it is unbuildable as it is part of the Royal River Overlay. Selectman Carr suggested that the Royal River Trust might be interested. The Selectmen thanked Richard for the offer but would like to pass on the offer.

VIII. Any Other Business

Selectman Girard asked to be certain that the waiver of liabilities and have a cross-easement should be in place to make sure that town equipment be on Veterans Memorial Park property.

Selectman Palmer asked Selectman Carr about the loose material on Sligo Road as he indicated in the September 10th meeting. He indicated that they have made it clear that it would take time for the chip seal

will smooth out. Selectman Carr indicated that the group was very appreciative of their efforts and that the discussion regarding mitigation be discussed in advance of projects.


The manager noted that the Selectmen's letter to the residents regarding the Center Village Redevelopment has been mailed out today.

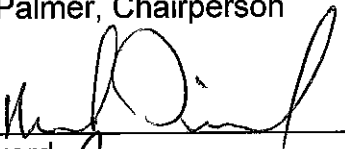
IX. **Calendar** - Non Action Item.

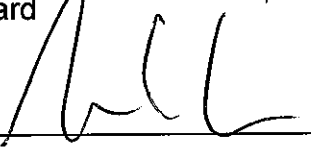
X. **Adjournment** - Selectman Girard moved to adjourn the meeting at 8:51pm. **Vote: 5-yes 0-no**

Recorded by: Nancy Trottier
Town of North Yarmouth Recording Secretary

Board of Selectmen


Steven Palmer, Chairperson


Mark Girard


Alex Carr


Paul Napolitano, Vice Chairperson


Clark Whittier