

**Town of North Yarmouth
Board of Selectmen Minutes
Tuesday, August 5, 2014**

I. Call to Order

Members Present: Chairman Steve Palmer, Vice Chairman Paul Napolitano, Mark Girard (arrived at approximately 7:15pm), Clark Whittier, and Alex Carr. Town Manager Rosemary Roy was also present. Chairman Palmer stated that Selectman Girard would be arriving late and the group would proceed with the start of the meeting.

II. Public Hearing - General Assistance Annual Maximums

Vice Chairman Napolitano moved to enter into a Public Hearing to discuss General Assistance Annual Maximums. Selectman Carr seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Town Manager Roy commented on some of the state adjustments and outlined North Yarmouth's maximums. They have increased. There was no public comment.

Vice Chairman Napolitano moved to exit the Public Hearing. Selectmen Whittier seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Selectman Carr moved to approve the General Assistance Maximums as outlined. Vice Chairman Napolitano seconded the motion. Discussion: None.

Vote: 4-yes 0-no

III. Public Hearing - Fee Schedule

Vice Chairman Napolitano moved to enter into a Public Hearing for the Town of North Yarmouth fees. Selectman Whittier seconded the motion. Discussion: None.

Vote: 4-yes 0-no.

Town Manager Roy summarized some the changes on the fee schedule. Some changes include administration fees for cemetery documents, and fire & rescue treatment and transport fees. Fire Chief Plummer explained the reasoning why they have recommended the changes. Some of the reasons include the Medicare and insurance fee structure changes. Town Manager Roy also stated that there are some changes in code enforcement and nuisance fire calls and outlined what are considered nuisance calls. Other changes include private road signage and board changes. Vice Chairman Napolitano moved to exit the public hearing. Selectman Whittier seconded the motion. Discussion: None.

Vote: 5-yes 0-no

Vice Chairman Napolitano moved to accept the fee schedule as presented. Selectman Carr seconded the motion. Discussion: Selectman Carr asked if the individual rescue equipment will remain on the fee schedule even though there are no fees. Fire Chief Plummer indicated that some can be removed as the ALS 1 or 2 changes have grouped services in coverage and a couple can remain. Selectman Girard indicated that impact fees should be changed but may not be able to be changed in the short term. Chairman Palmer agreed and that the Board of Selectman should have a conversation about the philosophical reasoning for these impact fees.

Vote: 5-yes 0-no

IV. Minutes of Previous Meeting(s)

Selectman Girard moved to approve the Minutes of July 1st and of July 15, 2014. Selectman Carr seconded the motion. Discussion: None.

Vote: 5-yes 0-no

V. Payables

Vice Chairman Napolitano moved to approve Payroll Warrants 4, 5 & 6. Selectman Girard seconded the motion. Discussion: None.

Vote: 5-yes 0-no

Vice Chairman Napolitano moved to approve AP Warrant #7. Selectman Carr seconded the motion. Discussion: None.

Vote: 5-yes 0-no.

VI. Recognition of Visitors - Items not on the Agenda

Resident, Mark Verrill would like a question on the November ballot to determine interest in a town sewer in the village center as it is an economic development impact. He believes it wouldn't need to be a binding vote but can gauge the town's interest.

VII. Management Reports & Communications

Town Manager's Report - Town Manager Roy indicated that they have conducted some interviews for the Public Works position and the position is now filled. She gave updates on the town road work being done including paving, fog sealing and road striping. There was a discussion on the various costs between chip sealing and fog sealing. The code enforcement interim process was reviewed and a number of applications have been received and hopefully interviews can be done in the next week. The Crown Victoria is out of service and a replacement vehicle is in the works. She indicated that Fire Chief Plummer will be leaving North Yarmouth to take the same position in Old Orchard Beach and commended him for his work. Taxes have been committed. The mil rate is now \$17.15 per thousand. The town's KeyBank accounts have been closed and transferred to Norway Savings Bank. The auditors are currently performing their work. The financial report should be ready by October/November.

Selectman Carr asked about the hiring process for the Fire Rescue Chief. He wants to be sure that care is taken and not rush into hiring someone. He suggested a discussion and recommended an interim Fire Chief as there has been and continues to be a lot of work and changes in progress with the direction of the Fire Rescue Department.

VIII. Old Business

Wescustogo Hall - Insurance Claim Update & Completion / Content Replacement - Town Manager Roy stated that the MMA would like to close this claim and would like to know if it is going to be rebuilt. The claim would remain open until the building is replaced. There was a discussion on other aspects of this project. The funds related to the building will be in a separate/dedicated account. More conversations with MMA will be conducted to clarify the claim funds.

NYMS - FY15 Projected Costs / Usage - Town Manager Roy discussed some of the possible groups requesting use of the building and that the budgeted amount for maintenance may be tight. She asked about a church's request for the gymnasium for their use which could generate some revenue, as well as student sports groups and activities and wanted to gauge their thoughts. There was a discussion on the pros and cons of a transitional use of the building. Resident/Budget Committee member Pam Ames stated that her proposed motion indicated that the amount was to keep it open for use for 6 months based on her understanding that at that point, the Selectmen would have a clearer direction of the future of the school. She read her proposed motion from the meeting.

Potential Special Town Mtg/Referendum - November Election - Town Manager Roy indicated that the final available date to have a referendum ballot printed would be September 16th. She suggested a survey for voters as they leave the polls instead. Selectman Whittier agreed with the suggestion as it could be

beneficial for PDI's work. There was a discussion regarding the town's efforts to get the information out to the public.

IX. New Business

MMA Annual Election of Officers - Town Manager Roy indicated that this is an annual process. Chairman Palmer gave her the authority to take care of the ballot.

X. Any Other Business

Selectman Carr commented **issues other local towns are enduring regarding dog usage conflicts and the strong likelihood this problem will come NY's way. Cumberland has expended considerable energy on dog issues and has yet to reach agreement. Professional dog walking companies are using Cumberland's parks. It is not unreasonable for them to come to NY's parks if forced out of Cumberland. We want to learn from other town's foibles so as not to repeat them.**

Town Manager Roy stated that on August 28th there will be a staff BBQ and Town Hall will close at 4pm. For the November election, the church has been reserved for polling. Town Hall will be closed that day due to staff shortage. Notice will be given.

XI. Adjournment

Selectman Napolitano moved to adjourn.

Vote: 5-yes 0-no

Recorded by: Nancy Trottier

Town of North Yarmouth Recording Secretary

Board of Selectmen

Steven Palmer, Chairperson

Paul Napolitano, Vice Chairperson

Mark Girard

Clark Whittier

Alex Carr