

**Town of North Yarmouth
Board of Selectmen
Meeting Minutes of July 1, 2014**

I. Call to Order

Members Present: Chairman Steve Palmer, Paul Napolitano, Mark Girard, Vice Chairman Clark Whittier, and Alex Carr. Town Manager Rosemary Roy was also present.

II. Election of Officers

Selectman Girard moved to waive the bylaw restriction of 2 year officer terms. Selectman Napolitano seconded the motion.

Discussion: Selectman Girard commented that given the number of new people and the numerous changes the town is experiencing, he recommended that current Chairman Steve Palmer remain in the position for continuity. Paul Napolitano is willing to serve as Vice Chairman.

Vote: 5-yes 0-no

Selectman Napolitano moved to appoint Steve Palmer as the Board Chairman Selectman Whittier seconded the motion. Discussion: None.

Vote: 4-yes 0-no 1-abstention (Chairman Palmer)

Selectman Girard moved to appoint Paul Napolitano as Vice Chairman. Chairman Palmer seconded the motion. Discussion: None.

Vote: 3-yes 0-no 2-abstentions (Selectmen Whittier and Napolitano)

III. Consent Agenda – Meeting Minutes and Warrants

Minutes - June 11, 2014 workshop; June 17, 2014 (executive session); June 17, 2014 regular meeting; June 18, 2014 (executive session) special meeting; June 24, 2014 regular meeting and June 26, 2014 special meeting.

Selectman Napolitano moved to approve the minutes of the June 11, 2014, June 17, 2014, June 17, 2014, June 18, 2014, June 24, 2014 and June 26, 2014. Selectman Whittier seconded the motion.

Discussion: Chairman Palmer commented on an error in the minutes of June 26th in that Selectman Napolitano is noted as signing the contract but in fact did not and noted that this should be corrected in the minutes.

Chairman Palmer moved to amend the meeting minutes of June 26, 2014 as discussed. Selectman Girard seconded the motion. Discussion: None.

Amendment Vote: 4-Yes 0- No 1-abstention (Selectman Carr - Elected to serve 7/1/14)

Original Motion - Vote: 4-Yes 0- No 1-abstention (Selectman Carr - Elected to serve 7/1/14)

Warrants - Selectman Whittier moved to approve Payroll Warrants #62 & 63. Selectman Napolitano seconded the motion. Discussion: None.

Vote: 5-Yes 0-No

Selectman Girard moved to approve Payables Warrant #64. Selectman Napolitano seconded the motion. Discussion: None.

Vote: 5-Yes 0-No

IV. Public Comment - None.

V. Town Manager's Report

The Town Manager commented on the committee appointment list recommendations. She also briefly discussed areas of Public Works, Public Safety and the Memorial School.

Chairman Palmer also commented on the potential ambulance purchase. Town Manager Roy will be putting together an RFP with the Fire Rescue Chief Plummer for future discussion with the Selectmen.

Appointments

Selectman Napolitano moved to accept the recommended appointments as presented. Selectman Whittier seconded the motion. Discussion: None.

Vote: 5-Yes 0-No

VI. Acceptance of Donations

Chairman Palmer read a letter from the Fire/Rescue Chief for items purchased and donated by the North Yarmouth Fire/Rescue Company.

Selectman Girard moved to accept the items donated to the Fire Rescue Department by the North Yarmouth Fire/Rescue Company in the amount of \$5,100. Selectman Carr seconded the motion. Discussion: None.

Vote: 5-Yes 0-No

VII. Adoption of the Treasurer's Disbursement Policy

Town Manager Roy indicated that as part of the Town's Charter changes to a Town Manager system, Selectmen no longer need to have check writing authority. She outlined the proposed policy and indicated that they may or may not adopt this and can use the Charter language as their guide. By consensus the Board chose not to adopt the policy at this time.

VIII. Committee Appointments & Discussion of Board Liaisons to Committees

There was a discussion and review of the liaison positions to the various committees. Selectmen Carr was asked to serve as liaison to the Cumberland Recreation Advisory committee, the Budget Committee and the Communications Committee.

GPCOG Representative - Chairman Palmer moved to appoint resident Audrey Lones as North Yarmouth's GPCOG representative. Selectman Napolitano seconded the motion. Discussion: None. Vote: 5-Yes 0-No

Economic Development: There was a discussion on what their charge should be given the work being done with Planning Decisions, Inc. Selectman Girard suggested waiting until Planning

Decisions, Inc. has produced their report as this information will be helpful in determining their charge.

Safe Bike and Walkways: It was agreed to hold off on liaison appointments given that there are discussions regarding merging this committee with Recreation.

Joint Standing Committee: Selectman Napolitano suggested that there should be a periodic change in this liaison position. Selectmen Whittier and Napolitano agreed to participate as liaisons.

Oversight Committee: Chairman Palmer read the list of names being proposed and reasons for some of the selections. Selectman Girard stated that this committee shouldn't be duplicative. It should focus on acting as a sounding board for the residents' interest and concerns. Selectman Napolitano moved to accept the list of recommended members to the Oversight Committee as presented. Selectman Girard seconded the motion.

Vote: 5-Yes 0-No

IX. Board Written Correspondence/ E-Mails Received/Committee Recommendations

Chairman Palmer indicated that he received a letter from Linc Merrill regarding the status of Wescustogo Hall. Selectman Girard suggested a possible workshop and consultation with legal counsel. Selectman Carr commented that communications, clarity and information regarding this, is something that should be done more frequently. Chairman Palmer will work on a letter to send to the residents.

X. Board Member Verbal Comments

Selectman Whittier commented on his tour of Knight's Pond. Selectman Napolitano asked about a new Code Enforcement Officer. Town Manager Roy asked the group what they are looking for with this position. She will present her suggestions and job description for discussion at the next meeting.

XI. Adjournment

Selectman Napolitano moved to adjourn the meeting at 8:05pm.

Vote: 5-Yes 0-No

Recorded by: Nancy Trottier
Town of North Yarmouth Recording Secretary

Board of Selectmen

Steven Palmer, Chairperson

Paul Napolitano, Vice Chairperson

Mark Girard

Clark Whittier

Alex Carr