

**Town of North Yarmouth
Board of Selectmen
Meeting Minutes
February 19, 2013
7:00 p.m. Town Office**

MEMBERS PRESENT: Steven Palmer, Darla Hamlin, Mark Girard, Paul Napolitano

MEMBERS EXCUSED: Robert Wood

OTHERS PRESENT: Al Ahlers, Ricky Plummer, Marnie Diffin

I. The Regular Meeting was called to order at 7:00 p.m. by Chairman Palmer.

II. Consent Agenda:

Motion by P.Napolitano to accept the following consent agenda items: Minutes of the February 5, 2013 meeting; Payroll Warrant #37, and Accounts Payable Warrant #38; Seconded by D.Hamlin. VOTE: 4-0.

There were several questions regarding a payment to R.W.Googins Electric for replacement light installation at the Public Works facility in the amount of \$2,000.00. Paul asked for additional detail to be provided by the A.A.

III. Public Comment on Items Not Part of the Agenda and Not Relating to Personnel Matter

IV. Scheduled Items: A. Old Business:

1) Review of Draft Contract for the Administrative Assistant- The Board reviewed the current draft. As the Charter Commission process is not complete, there are few options on how to include potential action into this contract. Section 10E- Termination should allow for enough leeway to accommodate the Charter Commission actions. Other changes to be made are: 45 days termination notice (instead of 30); Contract dates to be 10/1 to 9/30 (instead of 4/1 to 3/31); Wage to be what had been decided upon last budget cycle; Include mechanics to make the contract retro to 10/1/2012; A.A. notice of vacation will be in writing (instead of advance notice to chairman). Darla will be drafting a final draft for the next meeting.

2) Dedication of the Town Report-

Motion by P.Napolitano to nominate Ron Hamlin for the dedication of the 2012-13 Annual Town Report; Seconded by S.Palmer. VOTE: 3-0-1 with D.Hamlin abstaining.

3) Cell Phone Use Policy Discussion –

Motion by P.Napolitano to continue to reimburse the employee at \$20.00 per month; Seconded by S.Palmer. Motion was withdrawn.

The Board discussed positions that should carry a phone, if the Town should provide the phone or allow the use of personal phones; what type of phone should be provided, the fact that personal phone use is under the search and seizure rules; and that if the phone is provided, that the number be published for that position's contact info. Consensus was that 4 phones should be provided for the following positions: Public Works Foreman, Fire Chief, Back of the ambulance, town office use- (CEO, A.A. Office Manager). Darla will report back to the Board with various phone cost options & types at the next meeting.

4) Continuation of the Discussion on Fire Rescue Coverage Options

Workshop session has been scheduled for Tuesday 2/26 at 6:00 p.m.

B. New Business:

1) Authorization of contract with Carroll & Associates

Motion by D.Hamlin to approve an expenditure of up to \$10,500.00 to complete phase 1 with Carroll & Associates (as indicated on their) plan; Seconded by M.Girard. VOTE: 3-1 with P.Napolitano opposed.

There was a long discussion regarding the merits of the proposal, and where potential funding should come from. The decision was that the project was essential to proceed (with) so that a firm proposal could be presented to the Town prior to Town Meeting and or so that firm cost estimates can be derived and they be presented to the Town. Paul objected to the funding happening outside of a Town Meeting and advocated for nothing to happen until a town meeting had authorized it. Mark objects to the mechanics of funding projects only thru specific town meeting action. The vote was to proceed with the project. There was no final resolution on where the funds would directly come from.

2) Authorization of contract with Steven Blatt Architects

There was a long conversation about this proposal that paralleled the conversation on the Carroll & Associates proposal. The Board Chair was asked to seek an abbreviated proposal from Steve Blatt at a hoped for reduced price.

V. Written Correspondence/ E-Mails Received:

The Board discussed various e-mail correspondence from George Fogg regarding mail box damage. The Board did not comment on the request to revise the current policy.

The Cumberland County tax assessment was received.

VI. Department & Board Sub-Committee Reports:

Personnel Committee- Recommendation on Fire Chief and PSA w/o medical positions

This discussion was postponed until the upcoming workshop.

Fire Rescue Report

Treasurer- January Expenditures

VII. Verbal Communications & Future Assignments:

Board of Selectmen- Mark reported that he would attend a meeting with Summitt (gas) regarding pipeline projects. He also reported on the joint standing committee's meeting yesterday.

Darla requested that anyone having any involvement or connection with the Korean War, to please contact her.

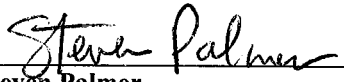
Paul asked if there had been any follow up concerning the well testing on the private residence on Hallowell Road. There had not.

VIII. Adjournment

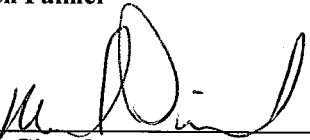
Motion by P.Napolitano to adjourn the meeting at 9:45 p.m.; Seconded by D.Hamlin. VOTE: 4-0.

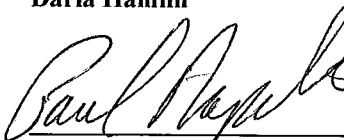
APPROVED

CONSENT AGENDA: March 5, 2013


Steven Palmer


Darla Hamlin


Mark Girard


Paul Napolitano