

**Town of North Yarmouth  
Select Board Meeting Minutes  
March 19, 2024, 6:30 PM**

**Select Board Members**

Amy Haile, Chairperson	Andrea Berry, Vice Chairperson	Katherine Maloney, Board Member
Karl Cyr, Board Member	Paul Hodgetts, Board Member	

**1. Call to Order (16:00 – 17:30)**

A. Pledge of Allegiance.

Amy Haile, Chairperson, Andrea Berry, Vice Chairperson, Karl Cyr, Board Member, Paul Hodgetts, Board Member, Diane Barnes, Town Manager in attendance.

Katherine Maloney, Board Member, excused. The Select Board wishes the Maloney family well on the birth of their daughter, Dottie.

**3. Special Presentation (17:30 – 24:00)**

- A. Greely High School Boys Class B Indoor Track 2024 State Champions
- B. Greely High School Girls Nordic Ski Team State Champions

Two state champion teams were present to accept proclamations from the Select Board. Proclamations were read aloud congratulating and thanking the Greeley High School teams for their many accomplishments over the course of their respective seasons.

**2. Appointments (24:00 – 30:10)**

A. Animal Control Officer (ACO) – Michael Dark

Discussion:

Paul Hodgetts asked if the select board had just appointed someone else and what happened to that person. Amy Haile stated that the prior ACO had resigned and hopefully Michael Dark will stay for a while.

Paul Hodgetts asked if this was through Cumberland. Amy Haile affirmed.

**Motion to appoint Michael Dark as ACO for a term ending 6/30/2024 made by Amy Haile.  
Seconded by Andrea Berry. Motion passed 4-0.**

B. GPCOG Delegates & Alternates

The Greater Portland Council of Government's (GPCOG) General Assembly & Annual Summit are coming up on Thursday, May 30, 2024. The event will be in person on the beautiful campus of St. Joseph's College in Standish. The lead-in to the Annual Summit is the GPCOG General Assembly meeting. GPCOG's General Assembly is made of delegates from GPCOG members, and Town of North Yarmouth is allowed two delegates and an alternate. Last year, our delegates were:

Delegate 1: Amy Haile  
Delegate 2: Kit Maloney  
Alternate: NA

Discussion:

Andrea Berry asked if Amy Haile had attended last year. Amy said she had not been able to attend because of a work conflict. Kit Maloney did attend and enjoyed meeting people and learning about what was going on in other towns.

Paul Hodgetts asked what was served for food. Amy Haile said she didn't know but does believe there was a happy hour. She said she would be happy to attend again but herself and Andrea meet with GPCOG a lot so there is an opportunity if someone else would like to attend.

Karl Cyr stated that he would be interested but wasn't sure that the date worked for his schedule. He also asked if the delegates had to be Select Board members, pointing out that Kit attended before she was voted onto the board. Amy Haile said that was true and that Kit attended as the head of the EDSC committee as a volunteer and she had felt it would be helpful to Kit due to Kit's connection with Economic Development.

Amy Haile asked if this was something that needed to be decided on today. Diane Barnes stated that GPCOG wanted the names as soon as possible and that the delegates should be familiar with GPCOG.

Andrea Berry suggested inviting someone from the group working with GPCOG on the climate action plan but said it would be fine if it was two Select Board members. Diane Barnes stated that the delegates are typically from the elected body and then an alternate could come from one of the other committees.

**Motion to appoint Karl Cyr and Kit Maloney as member delegates to the GPCOG General Assembly and Annual Summit made by Amy Haile. Seconded by Andrea Berry. Motion passed 4-0.**

**4. Announcements (30:10)**

None.

**5. Public Comment – Non-Agenda Items (30:10 – 31:00)**

Please state your name and address and keep comments to 3 minutes.

None.

**6. New Business (31:00 – 54:55)**

**A. Ed MacDonald Safety Scholarship Grant Acceptance**

The North Yarmouth Fire Department has been awarded \$1,850 from the Ed MacDonald Safety Scholarship to fund a Low Angle Rescue Class for the department. This grant is offered through MMA's Workers' Compensation Fund. The purpose of this grant is to assist its' Workers' Compensation Fund members in their safety efforts. This grant is designed to fund equipment or items that reduce the risk of injury to workers and promote safe and healthy conditions in the workplace.

Discussion:

Paul Hodgetts asked for an explanation of the Low Angle Rescue Class. Fire Chief Gregory Payson stated the class is specifically designed to help with wilderness rescue calls and properly train to use rope systems to bring patients up over embankments and use a Stokes stretcher safely. It has been a very busy four months for calls in North Yarmouth, Gray, and New Gloucester, a weird season, and he expects that to continue. This class will help prepare to bring patients safely back up to roads.

Paul Hodgetts asked if the Town would have to donate any money. Chief Payson stated that the Town would pay for the class up front and then submit documentation and those funds would be paid back. It's 100% funded by the state.

**Motion to accept the grant funds and authorize the Town Manager to execute documents made by Amy Haile. Seconded by Paul Hodgetts. Motion Passed 4-0.**

**B. Floodplain Management Ordinance**

North Yarmouth recently received a Letter of Final Determination (LFD) from the Federal Emergency

Management Agency (FEMA) which sets the effective date of the new Digital Flood Insurance Rate Maps for Cumberland County for June 20, 2024.

The LFD marks the beginning of a six-month time period for communities to update their local Floodplain Management Ordinances to reflect any changes since the last ordinance was adopted and to incorporate the new map date.

Participation in the NFIP provides protection to those members of North Yarmouth who may be affected by flooding. In addition, federal flood insurance is available to those who have federally backed mortgages in the floodplain. Another benefit is that North Yarmouth is eligible for disaster funding and low interest loan when our county is in a declared disaster area.

If the updated Floodplain Management Ordinance is not adopted prior to June 20th, North Yarmouth will be suspended from the National Flood Insurance Program on June 21st. Flood insurance policies cannot be renewed, and new policies cannot be written if our community is suspended.

'State of Maine Department of Agriculture, Conservation & Forestry, Bureau of Resource Information & Land Use Planning

#### Discussion:

Amy Haile stated that from discussions with the Town Manager she understood that this is something set by the state and FEMA and there is a level of importance in accepting it to protect folks' insurance and flood insurance as well as the Town's ability to apply for grants.

Paul Hodgetts said that it was a very long document and he saw a lot of changes in it and then saw that the Town had done their own off that. He saw the federal one in here and then we have flood plain management. Diane Barnes stated that it was the same one, there is a summary sheet and then the actual ordinance that is blue lined to show in the ordinance what the changes are and there is a clean copy in there as well.

Paul Hodgetts asked if this is all basically federally controlled and that there are no options. Diane Barnes stated that was right.

Andrea Berry asked if this needed to go through the standard public hearing process. Diane Barnes stated that was not required.

**Motion to authorize the proposed ordinance amendment to go on the Annual Town Meeting Warrant made by Amy Haile. Seconded by Andrea Berry. Motion passed 4-0.**

#### C. LUO- Proposed Amendments to Section 1.7

The state statute dealing with zoning ordinances (30-A M.R.S. § 4352) does not specify the process or procedure for LUO amendments; it merely requires a public hearing at the planning board before a zoning ordinance or amendment can be adopted. The Town's LUO (section 1.7) does not have a procedure (including time frames) for amending zoning ordinances.

This proposal specifies the process and procedure including timelines for amendments to the LUO.

#### Discussion:

Paul Hodgetts stated that he was not able to review the document prior to the meeting as he could not find the document in the packet. Amy Haile stated that Section 1.7 was on page 72 right before the power point and offered a few minutes to review.

Paul Hodgetts asked if the changes could be put off at all and requested more time to review the document and make his mind up. Amy Haile stated that the changes were more of a process thing and the question on timing would be sending the document to the planning board for a public hearing.

Amy Haile said candidly that the planning board is up against a lot of timing issues, and she would

rather not hold off. She stated that if Paul didn't feel comfortable reviewing the document and voting then she didn't want him to rush. Paul Hodgetts stated that he didn't want to vote on it, because he hadn't had the chance to really read it. He can vote on it, but he would vote no if he voted on it now.

Amy Haile asked how the rest of the Select Board members felt. She stated that it was more of a timing issue and out of consideration for the planning board than anything else.

Andrea Berry asked if this was something that had been created last year and that had been discussed at multiple points during the last Select Board fiscal year and is being brought back now because it wasn't at that point moved forward. Amy Haile stated that the board had run out of time and just got caught up with other things. She offered a few minutes to review the changes.

Karl Cyr asked where this would fit in with other LUO changes that had been discussed. There is a challenge with multiple layers of changes being weaved into one document at the same time. Diane Barnes stated that this doesn't affect any of those. Karl Cyr stated that was because this is a part of the ordinance that isn't being touched by the other changes. Diane Barnes said that was correct and this change is in section 1.7 of the ordinance, the administration part for initiation of proposed amendments.

Karl Cyr clarified that this was something discussed potentially this time last year that just never made the agenda. Amy Haile said that was right.

Andrea Berry asked what the timeline would look like if this was bumped to the first meeting in April, and if that would put the Planning Board under a tight time crunch. Diane Barnes stated that if this is moved to the next Meeting the Select Board can still require that the Planning Board hold a public hearing, they just have to hold it before the annual Town Meeting. The Select Board can still put it on the Town Meeting warrant, but the Planning Board has to hold the public hearing before the Town Meeting, but the document would go on the warrant as is without any changes based on feedback gathered at the public hearing.

Andrea Berry asked if the loss of feedback from the public would happen if we waited to send this to the planning board until the next meeting but if the Select Board sent it this meeting, then the information from the public that the planning board hears would have a chance to be included. Diane Barnes stated that they cannot make any changes but sending it now allows the planning board to bring back any comments or recommendations from the public to be taken into consideration before it goes on the warrant.

Andrea Berry asked again that if they wait to send the ordinance change to the Planning Board until the next meeting does the Planning Board lose the opportunity to hear those recommendations. Diane Barnes stated that the Planning Board must put a notice of the public hearing in the paper for two weeks and it would be scheduled at their next meeting, which would be the second Tuesday in April. The timing of setting a public hearing and the requirements of putting notice in the paper, takes the longest time.

Andrea Barry asked for extra data on the select board deadline on getting this onto the warrant. Diane Barnes stated that they have to approve the warrant at the second meeting in May. Andrea Berry asked if they wait to send this to the Planning Board at the first Select Board meeting in April if the Planning Board could post the notice and the public hearing could then be held at the second Planning Board meeting in April. Diane Barnes stated that the second meeting of the Planning Board is typically a workshop, not a regular meeting unless they have scheduled a special meeting.

Amy Haile asked timing wise does the November election count as a Town Meeting. Diane Barnes stated they could do this as a referendum and that was certainly an option. Amy Haile stated that the most important piece of the ordinance is putting structure where there was not structure before, particularly around timing and process. As a lot of changes were made, it felt like that was a gap.

Karl Cyr stated that the reasoning behind the change makes sense, but he was with Paul in terms of needing to read it to try to understand it. Ben from North Star is currently looking at procedural changes to recommend. Is this something that he's looked at and agreed to? He didn't question the motivations behind it, but there are multiple layers of changes to the LUO and he wanted to make sure this wasn't being patchworked.

Amy Haile stated it was addressing different parts of the land use ordinance, so it might feel like that, because so many people are looking at pieces of the LUO. She feels this might have been why it didn't go forward last time. She hoped it would help the process, but if folks feel like they want to wait and look at it later, or not look at it for this town meeting but think about it as a referendum in November, that could be done as well. She doesn't want to lose track of it like last time, because this comes up when there are a lot of amendments, and they are looking for timing and then they look for the amendment that should have been passed. That's her only concern with kicking this can down the road again, but it's true that there are a lot of changes being considered for the land use ordinance right now.

Andrea Berry stated that she has been very consistent with her desire for procedure, policy, and structure, so she is very interested in being able to lay out a very clear policy for how amendments happen. She thinks that is a piece of clarity that the community will benefit from, and she doesn't want to lose it again. She doesn't want to perpetually kick the can down the road, but if Select Board members can move it to the next meeting and have time to review and feel comfortable then she is okay with that.

Diane Barnes asked if this should be added to the next agenda. Andrea Berry agreed. Amy Haile withdrew the motion.

Judy Potter, 551 Walnut Hill Road, remembered Brian bringing this forth at the last meeting he was here and then hadn't heard any discussion. She asked when the Select Board discussed this. Amy Haile stated that it is the same document. Judy Potter asked when it was discussed in public. Amy Haile said that she thought Andrea meant it was discussed last year by the three that were already on the Select Board, along with Brian and Kate. Judy Potter doesn't remember public discussion, just that Brian presented and dropped it in the Select Board's hands. Andrea Berry replied that she was referring to the fact that the Select Board members had seen this before, it has been part of a meeting before, this isn't the first time.

Judy Potter, 551 Walnut Hill Road, stated that discussions and decisions need to be held in public. That's the Maine public access law, so when things are discussed, it would be nice to have them done in public, so the public knows what is being discussed. Andrea Berry stated that wasn't what she was saying at all. She was saying that this was brought before the board before and is something that they have had a chance to look at in the past. They are now postponing this, Amy withdrew the motion, and so there will be another chance for discussion at the first meeting in April.

Karl Cyr commented that Paul Hodgetts didn't recall discussing this as a member of the board and Karl had never heard of this before it was on the agenda, because this is the first time there has been a discussion about it with this board. Amy Haile stated that it made a lot of sense, and the board will absolutely spend more time on it next time.

Paul Hodgetts stated that he remembers Brian bringing it up but doesn't remember the discussion. Amy Haile stated that there were several changes happening at the time and she remembers getting more of a gist than details. It being more of a clarifying process, she is usually behind that, but there can be a lot more conversation about it.

#### D. Planning Board & Shellfish Applications & Interview Process

The Select Board has received an application for the Planning Board and an application for the

Shellfish Commission and would like to set up opportunities to talk to those candidates.

**Motion for Andrea Berry and Amy Haile to schedule conduct interviews for the Planning Board made by Amy Haile. Seconded by Andrea Berry. Motion passed 4-0.**

**Motion for Paul Hodgetts and Karl Cyr to schedule and conduct interviews of Shellfish Commission made by Amy Haile. Seconded by Paul Hodgetts. Motion passed 4-0.**

**7. Old Business (54:55 – 3:02:20)**

**A. Property Tax Assistance Ordinance Amendment - Presentation**

Amy Haile presented. To reorient, this is a discussion on how the Town helps seniors through property tax assistance programs. Mike Mallory and others from the public have brought information on what was being done in other towns. Amy Haile and Kit Maloney have also done research to figure out what will work well for the community.

The current program's purpose is to provide property tax assistance. Eligibility was limited to those 70 years of age and older with \$40,000 or below household income. It was a flat benefit, so if you qualified you received \$1,000 in assistance from the Town of North Yarmouth.

The rationale behind the changes was that the Select Board wasn't sure they were doing the best job of helping those who needed it. They researched a lot of communities with tiered benefits and wanted to explore the possibility of offering more and rethinking the income level along with utilizing resources at the state level to streamline the application process.

2024 Proposed changes include:

- Tiered benefits based on percentage of property tax to household income.
- Increased max benefit to \$1,500.
- Increased max household income to \$50,000.
- The following table shows proposed tiers:

Benefit Base as Percentage of Property Tax to Household Adjusted Gross Income (Range)	Benefit Amount
8%-12%	\$350.00
12.01%-16%	\$500.00
16.01%-20%	\$750.00
20.01%-24%	\$1,000.00
24.01%-28%	\$1,250.00
28.01% and over	\$1,500.00

Diane Barnes had taken Kit Maloney and Amy Haile's proposed tier changes to legal, and they said the benefit ratio needed to be included in the tiered rates to address need more specifically. Flat rates based on income are not allowed and that isn't what was seen in neighboring communities. This takes into consideration more nuance and impact and fine tunes need. As this change is made for the coming year and the results are analyzed, more changes could be coming in following years. Can the income level increase? Can the age change?

Discussion:

Andrea Berry asked if this same tiered structure would be a part of the 2025 changes as well. Amy Haile said it would be and Andrea stated that she would ask the rest of her questions after the rest of the presentation.

Diane Barnes stated that the table shows the benefit base as a percentage of your property tax or rent to household income; that is a requirement under state statute that wasn't a part of the

ordinance before. Moving forward the ordinance will be in compliance with the law.

Karl Cyr asked if the ratio of tax to income was the part that was not in compliance. Diane replied that he was right. He asked if the state dictates the tiers. Diane stated that is up to the municipality.

Karl Cyr asked if someone who had been receiving this benefit in the past might receive less of a benefit based on the tiers provided. Amy Haile said yes. Diane Barnes stated that there would also be some that receive more. Amy Haile stated that with the increased income there is also the ability to help more people. Karl Cyr stated that in the current ordinance if you make \$40,001 you were not even able to be considered.

Paul Hodgetts asked how much was in the original fund when started. Diane stated that she didn't know what was in the fund when it was started, but in the last two years the most that was spent was \$34,000. Amy Haile stated that they had done the math and with the \$40,000 income the total would come in beneath that which is why they felt comfortable increasing the benefit amount to \$1,500 and the income level to \$50,000. Paul asked if it would come down lower this way. Amy replied that it would if the limit stayed at \$40,000, but what we've heard folks asking is if we could increase it to \$50,000, and they felt comfortable with their calculations increasing it to \$50,000.

Andrea Berry asked if this is specifically for the money already allocated by the town for this fiscal year. So, with the proposed changes for 2025, we have more flexibility as a town because that's coming into budget. Diane replied that there is a dollar amount attached to the warrant article for this, so she can add to it whatever the balance is. If more people apply that qualify than anticipated than the benefit amount will be prorated to fit the approved budget, but it's hard to predict. Andrea Berry said taxes were due the day before the meeting, so there should be an estimate before town meeting. Diane stated that these changes affect the FY 2025 budget. The applications won't be ready until after the Town Meeting and will need to be adjusted based on the approval of the changes. The proposed changes in the 2024 Town Meeting will be applied in FY 2025.

Amy Haile said there were calculations in the packet around applications and income bands that include all who applied. But it doesn't include the people who didn't apply. There will be a bit of a learning curve.

Mike Mallory, 551 Walnut Hill Road, said that in looking at the numbers the first question that comes to mind is have we done this to help more people or to fit the program into the budget that we already have. Using an example of someone who is 75 years old that makes \$40,000 a year, that person pays \$10,000 a year in property taxes to receive a \$1,250 benefit. This means that they live in at least a half million-dollar house, which probably wasn't even a quarter of that value when they bought it. That, to me, is indicative of a bigger problem which is runaway property values. Is this chart to fit our budget or is it to try and help more folks. We have a lot of folks that make less than \$40,000.

Amy Haile asked if he wanted them to raise the amount and stated that by raising the income they were going to be helping more people.

Mike Mallory stated that the Town is asking that someone spend 28% of their total income on taxes to receive the maximum benefit. The benefit amounts aren't bad, but the percentages may need to be changed.

Karl Cyr stated that the answer is yes to Mike's question of whether the chart was built to fit the current budget. The ratio and the current proposed changes are expanding eligibility and an attempt to make the process more equitable and then you can look at adding more funds to the budget.

Andrea Berry stated that this first part is making the process more equitable, and it isn't addressing the second part which will be talked about during the budget process.

Karl Cyr said that in the budget process if it's decided that this is a huge priority that they want to spend a million dollars on then you allocate that during the budget process. This is working within the current knowledge; the constraints are based on historical use of these funds. This doesn't assume that everyone will be keen on increasing the budget but that is an option. He thinks that this is really a great step forward. It shouldn't be done; it should be looked at next year and ask if this had the outcomes we were looking for. Did it help more people who are struggling with taxes? Then the decision will have to be made as to how much money the Town wants to budget for that goal.

Amy Haile said we could set aside this enormous budget for this and help people with their taxes. Another question is as Mike stated is it that people's houses are so much more expensive? Is age the issue? Should we change it to be younger and help more people? Or is it the income level? There are three different pieces to play around with and it makes her nervous to raise the budget amount immediately. She will go over the next thought processes later in the presentation and this will need to continue to be looked at to address which of the three elements will be the biggest pinch point for the community.

Mike Mallory, 551 Walnut Hill Road, stated that he doesn't qualify for this, but the board is running the risk of telling people they will help them out as long as it doesn't cost anything extra.

Diane wanted to address something Mike said earlier. Out of all the applicants nobody has a tax bill that is even close to \$10,000. \$5,000 is the max, most are in the 3,000 to 5,000 range. Also there are some individuals making between \$20,000 and \$30,000 and those are the people who need help and that is where the 28% and over is going to come in because they are going to get a better benefit than what they are getting right now. If this was in place, the Town could have helped 6 more people that applied and maybe more that didn't apply.

Mike Mallory, 551 Walnut Hill Road, stated that if it is being done just to be easier on the budget it's not being done right.

Karl Cyr stated that the board isn't trying to be easy on the budget. The income range could be raised to 800,000 and the age lowered to 40 and spread it around, but that wouldn't be good. It's a matter of trying to dial into those three variables and make sure you address the right issue.

Link Merrill, 1572 North Road, asked that the board move on and explain the next slide because it explains how to determine what a household income is, gross vs. adjusted. If you explain the income formula, the process makes more sense.

#### 2025 Proposed changes include:

- Applicants must demonstrate that they have received a tax credit under the provisions of the State of Maine Property Tax Fairness Credit Program, in accordance with 36 M.R.S. § 5219-KK.
- Applicants who do not file an income tax return but receive Social Security benefits must submit their SSA-1099 form with the application.
- Applicants must file for tax assistance with the Town no later than July 31<sup>st</sup>.
- Benefit base will be property taxes paid or rent constituting property taxes paid, less the amount received under the State of Maine Property Tax Fairness Credit Program (for applications filed on or after July 1, 2025).

If the tax bill was \$2,000 but applicant received \$1,000 from the state, the amount considered would be the amount not covered by the state.

Benefits will be calculated to provide greater benefits proportionally.

Income will have the same meaning as income defined in 36 MRS §6201 (9). This is the current



formula being used to calculate income threshold for benefits now. It's an adjusted gross.

Discussion:

Amy Haile concluded that her purpose in presenting today was not to take action, and to Mike and Karl's points, this does need to continue to be a living, breathing document that is checked regularly to measure who is being helped, who is not being helped and what changes need to be considered going forward.

Link Merrill, 1572 North Road, stated that the table might look like the Town believes that 10-16% of a household income is a tax bill. It looks like the Town is setting a goal for acceptable amounts of taxes and the table would be excessively high. Be careful on presentation and promotion because on a straight gross basis people will have a coronary if they see those numbers.

Mike Mallory, 551 Walnut Hill Road, just to reiterate, unintended consequences are still consequences and they're very real.

Paul Hodgetts asked if the property tax fairness program is the deferred tax program.

Diane Barnes stated that they are different programs, but if someone qualifies for the state property tax fairness credit program that they can also qualify for a sales tax refund as well depending on income. Applicants can receive up to \$2,000 on the property tax fairness.

Andrea Berry said that she thinks it would be helpful to operationalize when this ordinance should be reviewed. She has seen very clearly over the last few years how much the economy has shifted, how much housing prices have changed, and revaluations happen on a certain schedule, so it would be valuable to include a timeframe for review in the ordinance. Diane Barnes asked if this is something they wanted a scheduled review written in the ordinance. Karl Cyr suggested every three years to signal to select boards moving forward that this is something important to review. Amy Haile suggested an annual review for the first three years as they continue to look at changes. Diane Barnes suggested the wording 'at least once every three years' to give the flexibility to review sooner if necessary and not tie anyone's hands. Karl Cyr said it will be good to refresh something that has been neglected.

Amy Haile stated that she could look more at percentages but after a year of research she wanted to share where they were.

Diane Barnes stated that with so many changes no one will know the answer as to what this is going to do and how much it will cost. As long as you aren't worried about the cost going in, you will help more people and give a better benefit to the people who need it the most.

Andrea Berry said this was money well spent. As they move through the budget process over the next few years this is an important place to consider allocating funds, and the money will be doing what she thinks the government should do, which is supporting folks who are struggling. In the future if the number of people who apply and qualify increases to the point where the funds are exceeded, and it forces a proration of benefits then that will be brought to the Select Board to review.

Judy Potter, 551 Walnut Hill Road, thanked the Select Board for this because it is very important. She would like them to consider not just the people making \$40,000, there are middle class people who are suffering too, and she would like the \$50,000 limit to be raised a little higher.

Amy Haile said that this will be put on an agenda for April.

## B. LD 2003 - Send to Planning Board for Public Hearing

LD 2003 was passed by the State Legislature and signed by the Governor in April 2022, and went into effect July 27, 2022. The goal of the new law is to alleviate the housing affordability issues in Maine by increasing housing opportunities.

LD 1706 amends LD 2003 by extending the implementation date of July 1, 2003, to July 1, 2024, for municipalities that enact ordinances by voters at an annual town meeting.

The law requires towns and cities to increase housing density allowed in their zoning ordinance in several different ways:

- It requires municipalities to allow additional units on lots zoned for single-family homes.
- It requires municipalities to allow at least one accessory dwelling unit on lots with existing single-family homes.
- In some areas, it requires municipalities to allow 2 ½ times the currently allowed housing units for developments where most of the units meet standard affordability definitions.
- The extent of the law's requirements are determined by "growth areas".

\*Southern Maine Planning and Development Commission

Amy Haile said that GPCOG came to discuss LD 2003 changes that need to take place and their red-lined version of the land use ordinance now needs to be sent to the Planning Board for public hearing so it can go before Town Meeting in June. GPCOG will be presenting the changes at the next Planning Board meeting.

Diane Barnes said that there may be changes to the document brought to public hearing as GPCOG and North Star Planning will be working together on any overlapping changes with the two red-lined versions of the land use ordinance.

### Discussion:

Amy Haile stated that GPCOG is suggesting changes to the current land use ordinance that would bring it into compliance with the law. If the Town decides to refuse the changes, the law will rule supreme, and the Town would have to submit to the law, and it would open the Town to lawsuits. Simultaneously with this change, the Select Board has been making changes to the land use ordinance with North Star Planning addressing mostly other aspects of the ordinance and there is some overlap, so this presents a bit of a challenge for the planning board to manage the changes. She would like to make sure that this is able to be included in the warrant for the Town Meeting.

Karl Cyr stated that it sounds like North Star and GPCOG are working together but these changes will still have to be considered separately. Not impossible, that one could be accepted, and one could not. Amy Haile stated that it was discussed at the prior meeting that there is a way to word the articles so that they don't cancel each other out.

Karl Cyr asked if they would be voting on two motions and there would be one public hearing to discuss both items and then they would be on separate but potentially conditional warrants. Diane Barnes said she thinks it will be two separate public hearings.

Karl Cyr asked if there is potentially a third public hearing and a separate warrant article required to discuss the ordinance change discussed earlier in this meeting.

Paul Hodgetts asked when the anticipated time for the changes to be done with the two entities working together on changes. Amy Haile believed it was next Tuesday. Diane Barnes wasn't sure but stated that they both knew the timeline.

Jeff Brown, 470 Moffet Road, Planning Board – GPCOG, North Star, and the Planning Board will be workshopping this, and will come up with a document that to present as a warrant out of our workshop. That is what will go to public hearing.

Amy Haile asked if North Star will be attending the Planning Board meeting. Jeff Brown said they would be. Amy Haile and Karl Cyr thanked Jeff for the update and clarification.

Paul Whitmarsh, 110 Wild Turkey Lane, Planning Board – The Planning Board plans to combine the edits so that all overlap is written into one article. Traditionally each section of the LUO ends up as a separate warrant article. Each warrant will contain the changes from both LD 2003 and the North Star recommendations. At their April meeting they will make the motion to hold a public hearing as long as everything is workshopped through on the 26<sup>th</sup>.

Amy Haile asked whether the Planning Board was creating a different warrant from the warrant that the Select Board was sending to them.

Paul Whitmarsh said typically, the Planning Board created the warrants and would send the proposal through the Town for legal review and then hold a public hearing and send that to the Select Board to approve to be included in Town Meeting.

Amy Haile asked what they are asking the Planning Board to do at this time. Diane explained that the Select Board is directing the Planning Board to hold a public hearing. Karl Cyr stated that the Planning Board is taking the two versions and piecing them together into a document that can be taken to a public hearing.

Paul Whitmarsh stated that whatever comes out of their workshop will be sent to the Town for legal review, so the public hearing is held with the correct legal language.

Diane Barnes stated that the notice requirements will take up over two weeks.

Paul Whitmarsh said the Planning Board's timeline includes a vote at their next business meeting to send the documents to legal first and then to public hearing after legal review. The public hearing would be the first meeting on the 2<sup>nd</sup> Tuesday in May.

Diane Barnes said she would review the deadline for setting and posting the warrant articles before the Town Meeting.

Andrea Berry asked if the Select Board is following a state required process in this directive. She wants to make sure that all requirements are met.

Paul Whitmarsh said that the state is mandating that this is adopted at Town Meeting. The Town Meeting can vote it down if they want.

Amy Haile stated that it's the Select Board's job to make it a choice for the Town Meeting.

Andrea Berry expressed comfort in hearing that the Planning Board taking this initiative to public hearing is already within process and she wanted to make sure that the Select Board didn't need to take this additional step of directing the Planning Board to have the public hearing as part of their responsibilities to LD 2003.

Diane Barnes stated that it is no different than any other land use ordinance amendment. It has to go to a public hearing and then the Select Board has to approve the warrant article by the timeline set forth by Mark Bower.

Paul Whitmarsh said that the Planning Board will meet with Matt Panfil of GPCOG on March 26<sup>th</sup>. Ben Smith of North Star Planning will be there as well. They have been in touch to find where the changes overlap. The Planning Board will work through each section to make sure that all changes are included and the changes for each section will go out as a separate warrant article.

Amy Haile thanked Paul Whitmarsh for the explanation of the plan and rescinded the motion with the acknowledgement that all were in agreement that the Planning Board had a workable plan.

C. Land Use Audit - Send to PB for Public Hearing

Discussion and motion not necessary as these changes will be coordinated between GPCOG and North Star Planning by the Planning Board at their March 26th meeting. At the Planning Board's next business meeting on April 10th the changes will be voted on to go to legal review and then a public hearing. Public hearing to be held on the second Tuesday in May.

D. Sign Ordinance Amendment

Discussion:

Amy Haile stated that the Select Board has been discussing an electric sign and to continue the discussion the Town would need a change of ordinance. Mark Bower came up with language and the Select Board voted to send it to the Planning Board for a public hearing. There was discussion at the March 12<sup>th</sup> Planning Board meeting surrounding issues with the ordinance as written. She had planned to call for a vote to send the ordinance to a public hearing as it had been written, but she knew the Planning Board had issues with that. She asked if it was the Planning Board's interpretation that all changes to the land use ordinance needed to originate and be written by the Planning Board.

Paul Whitmarsh, 110 Wild Turkey Lane, Planning Board – As stated earlier, all changes, with the exception of citizen initiates, went from the Planning Board up. Select Board can come up with the idea and request a change, but the Planning Board would then from their position of familiarity with the land use ordinance would work that issue and make the change, if necessary, otherwise be able to answer. They have had citizens try to get different things onto a Planning Board agenda for them to be able to do that too. Previously it has always originated at the Planning Board level for the actual start, discussion, and language. The idea can come from somewhere else but the actual language that gets written, in this Town, originated in the Planning Board other than citizen's initiative.

Amy Haile thought it was in part where the clarifying land use ordinance Section 1.7 came up earlier in the meeting. Can the Select Board come up with an ordinance? Understanding the concerns the Planning Board had with the way it was taken under, she wanted to share Mark Bower's concern with the current ordinance language. She said he was concerned that variances are only available to provide property owners with relief from dimensional requirements, quote, including but not limited to, street frontage, percent of lot coverage, and setback requirements. Therefore, I do not believe the ZBA (zoning board of appeals) could issue a variance to exempt anyone, including the town, from the town sign regulations. Even if a variance was available, the town would need to meet the, quote, undue hardship standard, which is very difficult to meet. She thought that is why in his perspective creating this additional piece was the way to go as opposed to a variance. At the end of the day, she would like the Planning Board to make it so that someday the Town could have an electric sign. If with the ZBA consideration that's not the case, then maybe the change to the sign ordinance is necessary.

Paul Whitmarsh said he had been looking at section 10.1.8 and the availability of the town to not follow the sign ordinance as written. It allows for site plan review but may need an amendment with a provision that would allow the Planning Board to waive the other restrictions for the Town. He went on to say that in the March 12<sup>th</sup> meeting the discussion came up from three different people on the Planning Board that the Town didn't feel it had to follow the same rules as its citizens. The changes as written provided a broad exemption for the Town that isn't granted to anyone else. Amending 10.1.8 would give the Planning Board the authority to grant the exemption through site plan review and apply different restrictions for both the Town and other members of the community. He said that the ordinance amendment language was written in a way that does not give authority to any Town residents, board members or committees. No one had a problem with the sign, but the ordinance change felt like a really broad brush for a really small problem.

Amy Haile said conversely her concern would be that the Town's ability to put up a sign would be at the whim of either the Planning Board or the ZBA.

Paul Whitmarsh said ultimately, yes, it would be up to the Planning Board or if there is an appeal the ZBA. You would end up doing a site plan review and holding a public hearing on it. If the town wanted to put up a sign you would want to get the public's input and then decide from there. Residents are appointed to different boards, and he hadn't heard any issues with the sign but next year that could change. But a broad exemption where the people have zero say is maybe a step too far.

Karl Cyr asked if the amendment to the sign ordinance was passed would Planning Board approval still be required in some way.

Paul Whitmarsh said no, the amendment is a complete exemption. To exaggerate the point, the Town could put up a billboard, obviously that is a ridiculous assumption but there are zero exceptions, it is a complete exemption from the sign ordinance section of the land use ordinance. That is where the Planning Board felt there should be some input from site plan review.

Andrea Berry said based on Mark Bower's opinion that a variance is not possible she would like to take a vote to say that the Select Board requests that the Planning Board bring forth a workable proposal so that the Town can have an electric sign. She doesn't want to find this stuck in a cycle of legal struggle. She would like to issue a directive to have the planning board go through the process of identifying necessary changes for legal review, hold a public hearing and bring their suggested language back to the Select Board.

Paul Whitmarsh stated that he would be very supportive of such a vote and he believes that revising the site plan review language allows the town to put up signs that don't meet current restrictions. He also stated that he couldn't guarantee the time frame with so many other changes.

Andrea Berry stated that the Select Board was trying to be proactive knowing that communication is a priority and a goal of the Select Board and having the ability to have a sign is an important part of being able to apply for grant funding, so the Town doesn't have to pay for the sign. The Town needs to go through the process to prepare to be fiscally responsible as a board, and as a town, to avoid incurring large amounts of cost. The time frame is more flexible than the other items in terms of the land use ordinance and yet it is not unimportant. Delays will cause a longer process to get approved grant funding so that the sign can be purchased. Her goal is to set this up so she doesn't have to ask townspeople for increased taxes pay for the cost of the sign.

Paul Whitmarsh said the Planning Board would do their best. Amy Haile thanked him for being present to have this conversation with the board.

**Motion to request of the Planning Board an update to the land use ordinance that would allow for an electronic sign for municipal purposes made by Amy Haile. Seconded by Andrea Berry. Motion passed 4-0.**

**E. Yarmouth's Dam Removal Initiative**

This discussion is on the agenda because the Select Board is keeping this at the forefront.

Andrea Berry stated that she and Karl Cyr had met with the Royal River Conservation Trust recently and talked about the Dam Removal Initiative. The Royal River Conservation Trust is the land trust that is covering North Yarmouth and they have taken the positive, encouraging stance on the prospect of dam removal. Andrea and Karl were able to learn a bit about their perspective, but at this time there isn't anything more specific to report. There was encouragement to meet with Yarmouth Town Council to get an update and to offer feedback that North Yarmouth would like to be a part of the conversation and included in the decision-making process.

Karl Cyr has heard from Yarmouth Town Council that the expectation is that they will have to take into consideration our consultation and we would likely have to have formal approval of any action taken.

Diane Barnes read a statement given to her by the Fire Chief from ISO insurance regarding statements made by Norman Miller regarding the river and fire protection at a previous meeting. Removing a dry hydrant in your fire protection area may not have any effects on the actual score of your survey. The area where you would see negative effects would be for properties that are falling within the 1000-foot radius from the dry hydrant. Right now, those properties are considered covered by a credible water source; removing that hydrant would cause the insurance rates to increase, because they would not have credible water source within a thousand-foot radius.

Paul Hodgetts said that in his opinion it would affect a greater area than the one-thousand-foot radius, because other properties also use the Royal River as a source and don't have a dry hydrant set up.

Marty Kramer, 621 Sligo Road, would like the board to be actively involved in this process, not merely observing, or asking Yarmouth and the Army Corp of Engineers. There was a public hearing last month. They will be proposing a remedy to Yarmouth and Yarmouth doesn't have to accept it but it's a process and is going to take another year or two before anything happens. He doesn't want to wait to be invited to the table by Yarmouth. He would like the Select Board to have their legal department look into the permit process, and state statutes regarding the upstream consequences of dam removal. He would like the board to also look into property owners' rights, and property valuations within the Town tax base that might be affected. There are intermediate remedies for fish passage that should be researched and promoted including extending the rapids. He is suggesting the board take an active position on remediation that isn't so drastic. He suggested that the Town contribute to the fish ladder maintenance fees to be more involved and proactive.

Linc Merrill, 1572 North Road, talked about issues from a cost standpoint. He doesn't want to be passive on this issue. He asked how does the water drop and additional dry land on his properties affect his tax bill? And what does it mean for current ordinance? Do the resource protection, setbacks, flood zones, maps all need to be rewritten? He said the Town can't afford to be passive about this. He thinks it's important to recreation and agreed that supporting the fish ladders might be beneficial.

Chris Herreid, 823 North Road, agrees that the Town needs to engage with North Yarmouth because when the river goes back into its banks it will affect things. He's paying attention to the Klamath River dam removal in California. There are four dams being removed and hundreds of miles of salmon restoration that will revolutionize the area. He believes the dam removal will help the fish and wildlife and that property values would go up with the river in its natural state.

Paul Hodgetts stated that the Royal River Conservation people had stated that the dam removal would drop the river level 6 feet last year and came back this year and said it would be 3.5 – 5 feet, and that the Army Corps of Engineers had not done a study on this.

Amy Haile stated there are many implications and differing information coming from sources regarding the impacts. There is a public hearing in June to ask those questions and figure out what the changes are.

Andrea Berry thinks it would be helpful as a board to identify members of the board and the Parks Committee or other members of the town to actively participate in the conversation. She wants to understand what is happening in Yarmouth and understand what the wider community thinks about this. She asked when should that be triggered?

Karl Cyr stated that there is a USACE section 206 study biweekly project update from March 11<sup>th</sup> that talks about, specifically, the drawdown at Boston Park being approximately two feet during normal annual median flow conditions.

Marty Kramer, 621 Sligo Road, said that number is from 6 miles above the dam, and it gets shallow quickly and at Chandler Brook there is 10-12 inches. The river ranges from 4 to 30 feet. He does a lot

of canoeing on the river, and he can stick his paddle to the bottom in several spots. Stantec original estimate was a 5–8-foot drop. He doesn't believe it has been mapped completely. He doesn't believe the salmon will ever come back as the river isn't fast enough or cold enough.

Amy Haile agreed with Andrea Berry on a proactive delegation approach on this clear passion point for the Town. She asked that it be added to the agenda for the next meeting to discuss who should be involved and expectations.

Andrea Berry thanked the members of the community for keeping this on the board's radar and feels that it is important to hear from all sides and perspectives. Marty Kramer has been to a few meetings and she's excited to jump in and hear all perspectives and see where the community lands.

Amy Haile joined Andrea in thanking Chris Herod and Linc Merrill for their remarks. She felt that the Board received a nice wide perspective of the things to take into consideration.

#### F. Committee Policy Amendment-Discussion

Amy Haile would like to discuss committee meetings being recorded by request. Most committee meetings are held monthly so she would like to see the decision to record made at a meeting, and 4 weeks before the next meeting requests come through the liaison to Diane who can work with staff on scheduling. The request gives the Town flexibility with scheduling rooms but doesn't prohibit committees meeting when scheduling doesn't permit recording. Select Board, Planning Board, and Zoning Board of Appeals meetings will still be required to be recorded.

Andrea Berry said this falls in line with the request of the Waste Reduction Committee.

Amy Haile said the EDSC wanted to be able to record.

Paul Hodgetts doesn't believe it should be a request, he believes it should just be done. Recent meeting minutes were inaccurate, and people had to go back and listen to the recording. It's a useful tool. If they change their meeting time it can still be recorded even if it isn't streamed it would be available later on. He doesn't understand why it's such a big deal.

Amy Haile said that if it's a requirement then it has to be enforced for all committees and it will significantly shift what is available for rooms, community activities, and staffing. For the Boards it is required, whereas for committees it is nice to have. She thinks making it something requested is a good compromise. She asked if Paul was asking that recording be required.

Paul Hodgetts said the meetings could be recorded even if they aren't streamed but be recorded and available online.

Amy Haile wasn't sure what the video capabilities are for each room.

Karl Cyr asked if this would be a change to current policy. Amy Haile said it would be.

Judy Potter, 551 Walnut Hill Road, EDSC said they wanted their meetings recorded. Kit said if it was cancelled it wouldn't be mandated but they could have it recorded in another room and be able to be watched the next day. That's an important committee, there's a lot going on, and people want that recorded.

Amy Haile said she had heard that, but she is offering a different compromise.

Karl Cyr said what is being proposed enables the option to record. There isn't a policy today that would require or even create a path for a committee to request to have their meeting recorded and there isn't recording equipment set up in all the spaces to properly record meetings so there would need to be an investment in more recording equipment.

Diane Barnes said that availability and staffing are going to be the issues. The other two rooms are busy all the time and there is no way for current staff to be able to do every committee meeting and other work within regular hours. Someone won't be able to use rooms if every committee is recorded and this is supposed to be a community center. The Anderson room wasn't included in the original hardware upgrade for audio, but the Grover Room can be used.

Paul Whitmarsh, 110 Wild Turkey Lane, said he isn't against the compromise as long as the end goal is to record all the meetings. Decisions are made and money is spent, and it would be nice to know the background before it gets to the Select Board. Hundreds of thousands of dollars were invested with the expectation that all the meetings would be recorded. He would like to see the Select Board keep working towards the goal of all meetings being recorded even if it isn't something that can happen right now within the limitations.

Amy Haile agreed. She would like to propose this change and wait to see how it goes and adjust as needed. She suggested that if equipment wasn't available maybe a tripod with a phone could be used. She wanted to clarify that she understands EDSC is a passion point for folks and there are conversations and background that could be recorded, but she wants to be clear they do not spend money, they do need to come to Select Board for financial approval. If they had statutory responsibilities like Select Board, Planning Board and Zoning Board of Appeals then they would be held to a different standard.

Rachel Whitmarsh, 110 Wild Turkey Lane, said that she likes to watch all the committees and asked what is needed to expand the recording access. She was disappointed to hear that the committee work wasn't opened up to the town as she understood it would be at the Town Meeting. As the Select Board works towards expanding communication and getting involvement, she would love for them to keep this in mind.

Amy Haile agreed and said that another issue is physical space. At the end of the day, it is really about access to the meetings. Maybe these meetings could be recorded and posted. All of the committees should have minutes that are being posted but video is great so can we modify that making sure we see the purpose at the end of this.

Paul Hodgetts said when the system was first put in it was stated that chairs would be able to run it.

Diane Barnes said for the sophisticated equipment it's not that easy.

Amy Haile noted that there were upgrades to it as well.

Paul Hodgetts said that one of the EDSC meetings he attended wasn't recorded and microphones weren't used so the audience couldn't hear the meeting.

Andrea Berry felt that it was important to remember that for this policy change the EDSC can request on a regular basis that meetings be recorded. Waste reduction just had an event and had to partner with the library to broadcast and record the event. There are lots of levers at play here. Last year or two years ago there was a huge conversation around the amount of revenue that this building is bringing in. Taking up this room and the other room more and more specifically for broadcast meetings is going to impact substantially the amount of revenue that's coming in. Then there's also the other layer of hiring additional staff where we're still struggling to get the part-time staff that we've approved. There are varying requests to keep our taxes low and continue to lower them and balancing that with knowing that we're taking minutes of meetings and looking at that balance seems like an important thing. She does not disagree with the fact that recording meetings is an important opportunity and if we can do it we should. She is very passionate about writing in the ability for committees to request recording. Waste Reduction isn't considered at all right now and has a very substantial impact on the Town's bottom line when it comes to managing waste streams. She feels that this is a continuation of



distrust or questions around the EDSC being one of the major pushes about this. She wants to continue to help focus on making shifts to operationalize and create policy and procedure to bring real clarity to the work. Putting something in place doesn't mean that that's what it is forever, but right now there is nothing. She feels that it is very important to take the emotions out of one committee vs. another committee and instead look at how to improve overall. This would be short term and then gather more information regarding financial implications of improving recording and staffing, lost revenue, cost of additional technology, and then make informed decisions moving forward.

Paul Hodgetts asked if there was a lot of overlap with meeting schedules. Amy Haile replied that there were other events using the spaces as well. Paul offered to train on the equipment and learn how to record the meetings and volunteer his time for the project.

Judy Potter, 551 Walnut Hill Road, brought the public facilities use policy and listed the uses of the building. The first thing is for Town and public emergencies. The second thing is for town boards and committee meetings. The seventh thing is for special interest groups. This building was done for meetings to be held. It was not just supposed to be a source of revenue. In this new policy who gets to choose what meeting will be recorded. The public decided that EDSC should be recorded, and the public brought that to the attention of the Select Board and the Town Manager, and they agreed. If the public wants this then it shouldn't be committee members who make that decision.

Amy Haile answered that the public does not decide which meetings get broadcast now. The board that agreed to record and broadcast EDSC meetings was a different board, times have changed how the building is being used and how many groups are involved. What the Select Board is doing now is trying to expand the recordings to include other groups. They are still having meetings, just expanding the use of the recordings.

Karl Cyr requested that the discussion be tabled. Amy Haile agreed.

**8. Consent Agenda (3:02:21 – 3:02:40)**

- A. Payroll Warrants & Municipal Accounts Payable Warrants
- B. Select Board Minutes of 2/20/2024
- C. Select Board Special Meeting Minutes of 02/27/2024
- D. FY 24 Audit and Fixed Assets Engagement Letters

**Motion to accept the consent agenda as presented made by Amy Haile. Seconded by Karl Cyr.  
Motion passed 4-0.**

**9. Management Reports & Communications (3:02:40 – 3:13:25)**

**A. Select Board Committee Reports:**

- 1. EDSC-Amy Haile spoke in Kit Maloney's absence.  
Sidewalk forum will be March 28<sup>th</sup> and hope that people can attend.
- 2. Parks-Karl Cyr  
There has been positive movement on the Village Center Trail. Bob has met with Ben Grover and they walked the land and marked the entrance. Karl believes they mapped out where the trail will go.
- 3. Joint Standing Committee-Amy Haile, Andrea Berry  
Meeting coming up in April. Cumberland Town Council began discussions around the percentage distribution breakdown between Cumberland and North Yarmouth. They will bring that to the Joint Standing Committee. Numbers and questions are being prepared to continue conversations from previous meetings.
- 4. Waste Reduction Committee-Andrea Berry  
Wonderful event on March 9th talking about diversion from the waste stream and particularly things that schools and other large institutions can do to prioritize composting and to reduce food waste overall. It is available as a recording on the library's website. Suzanne Lee, who is a resident and also works at the University of Maine was the presenter.

5. Walnut Hill Parkway-Paul Hodgetts, Kit Maloney  
October updates
6. Recreation Advisory Board-Karl Cyr  
No meeting
7. School Fund Committee-Paul Hodgetts  
Nothing
8. Prince Memorial Library-Amy Haile  
Meeting on the 20<sup>th</sup> to discuss fundraising around the expansion that was originally discussed before COVID and they are trying to reignite.
9. Shellfish Commission-Karl Cyr  
No updates. There is an applicant for that seat.
10. Budget Committee-Andrea Berry  
April begins budget season.
11. Open Space & Planning-Andrea Berry & Karl Cyr  
7 openings and 10 applicants and interviews were conducted.

Andrea heard from others that didn't apply after hearing the number of applicants. One of the folks recommended that 18-24 months is a long time, and not a long time with the amount of work that needs to be done. The suggestion was made to identify and appoint alternates to avoid losing momentum through the long process. When they bring full position appointments to the first meeting in April, they would like to also bring three alternates. These would be non-voting appointments unless voting member was unavailable, at which point the chair would recognize one to act as a full voting member.

Karl said it seemed like a lot of people but a lot of the work that will need to be done will be independent research and working in tools like GIS and looking up deeds and trying to understand things. What they found was a good mix of skills and then a fair amount of redundancy and it seems like having everybody potentially would be a strength rather than just being more noise. They aren't keeping everyone because they don't want to say no, they want to keep everyone because they provide good skills and energy that can be leveraged.

12. Town Manager, Diane Barnes

**Select Board Reminders**

Nomination Papers are available now for the June 11th Election of Municipal Officers.

Nomination papers must be filed with the Clerk's Office no later than 5pm on April 11th.

- 1 seat for Select Board (3-year terms)
- 1 seat for MSAD#51 Board of Directors (3-year term)
- 3 seats for Budget Committee (3-year terms)
- 1 seat for Cemetery Commission (5-year term)
- 1 seat for Yarmouth Water District Trustee (3-year term)

Cleanup Day is scheduled for Saturday, May 4th 8am – 1pm

Candidates Night is scheduled for Wednesday, May 22nd at 6:30pm

Election Day Tuesday, June 11th 7am – 8pm

Ballots: State Primary Ballot, 2 MSAD 51 Referendums & Municipal Officers

Annual Town Meeting is Monday, June 17th at 6:30pm

County Assessing: The current Assessor for Cumberland County Assessing is stepping down from his current duties but will remain part of the team. He has agreed to stay on in his current capacity to complete the FY 25 commitments for member communities.

Ben Scipione, CEO, has tendered his resignation. He has accepted a position in the private sector. His last day of work will be March 28th. We will be advertising the position as soon as

possible.

Amy Haile reminded everyone that there would be a regular meeting the first Tuesday in April and that budget meetings would be each Tuesday after that for the month of April at 6 pm.

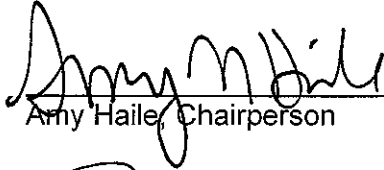
**10. Any Other Business (3:13:25 – 3:13:30)**

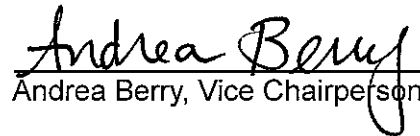
None

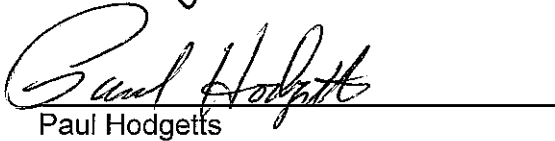
**11. Adjournment (3:13:30)**

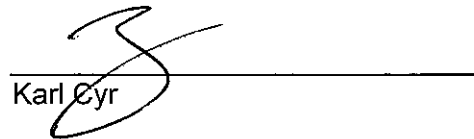
**Motion to adjourn made by Amy Haile. Seconded by Paul Hodgetts. Motion passed 4-0.**

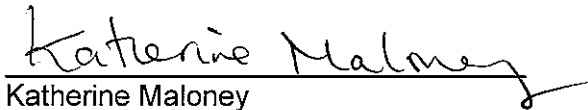
Select Board

  
Amy Haile, Chairperson

  
Andrea Berry, Vice Chairperson

  
Paul Hodgetts

  
Karl Cyr

  
Katherine Maloney